

Clerk stamps date here when form is filed.

Complete items ① and ② only.

① **Petitioner (Employer):** \_\_\_\_\_

② **Respondent:** \_\_\_\_\_

~~The court will complete the rest of this form~~

③ **Next Court Date**

a.  The request to reschedule the court date is **denied**.

Your court date is: \_\_\_\_\_

(1) Any *Temporary Restraining Order* (form **WV-110**) already granted stays in full force and effect until the next court date.

(2) Your court date is not rescheduled because: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

b.  The request to reschedule the court date is **granted**. Your court date is rescheduled for the day and time listed below. See ④–⑧ for more information.

**New Court Date**

Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Dept.: \_\_\_\_\_ Room: \_\_\_\_\_  
\_\_\_\_\_

Name and address of court, if different from above:

Fill in court name and street address:

**Superior Court of California, County of**

Fill in case number:

**Case Number:**

④ **Temporary Restraining Order**

a.  **There is no *Temporary Restraining Order* (TRO) in this case until the next court date** because:

(1)  A TRO was not previously granted by the court.

(2)  The court terminates (cancels) the previously granted TRO because: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

b.  **A *Temporary Restraining Order* (TRO) is still in full force and effect.**

(1)  The court extends the TRO previously granted on (date): \_\_\_\_\_

It now expires on (date): \_\_\_\_\_

(If no date is listed, the TRO expires at the end of the court date listed in 3b.)

(2)  The court changes the TRO previously granted and signs a new TRO (form **WV-110**).

c.  Other (specify): \_\_\_\_\_

**Warning and Notice to the Respondent:**

If ④ b is checked, a temporary restraining order has been issued against you. You must follow the orders until they expire.

**This is a Court Order.**



**5 Reason Court Date Is Rescheduled**

- a.  There is good cause to reschedule the court date (*check one*):
  - (1)  The petitioner has not served the respondent.
  - (2)  Other: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- b.  This is the first time that the respondent has asked for more time to prepare.
- c.  The court reschedules the court date on its own motion.

**6 Serving (Giving) Order to Other Party**

The request to reschedule was made by the:

- |  |   |   |
|--|---|---|
| <p>a. <input type="checkbox"/> <b>Petitioner (Employer)</b></p> <p>(1) <input type="checkbox"/> You do not have to serve the respondent because they or their lawyer were at the court date or agreed to reschedule the court date.</p> <p>(2) <input type="checkbox"/> You must have the respondent personally served with a copy of this order and a copy of all documents listed on <a href="#">form WV-109</a>, item <b>6</b>, by <i>(date)</i>: _____</p> <p>(3) <input type="checkbox"/> You must serve the respondent with a copy of this order. This can be done by mail. You must serve by <i>(date)</i>: _____</p> <p>(4) <input type="checkbox"/> Other: _____<br/>       _____<br/>       _____<br/>       _____</p> | <p>b. <input type="checkbox"/> <b>Respondent</b></p> <p>(1) <input type="checkbox"/> You do not have to serve the petitioner because they or their lawyer were at the court date or agreed to reschedule the court date.</p> <p>(2) <input type="checkbox"/> You must have the petitioner personally served with a copy of this order by <i>(date)</i>: _____</p> <p>(3) <input type="checkbox"/> You must serve the petitioner with a copy of this order. This can be done by mail. You must serve by <i>(date)</i>: _____</p> <p>(4) <input type="checkbox"/> Other: _____<br/>       _____<br/>       _____<br/>       _____</p> | <p>c. <input type="checkbox"/> <b>Court</b></p> <p>(1) <input type="checkbox"/> Further notice is not required.</p> <p>(2) <input type="checkbox"/> The court will mail a copy of this order to all parties by <i>(date)</i>: _____</p> <p>(3) <input type="checkbox"/> Other: _____<br/>       _____<br/>       _____<br/>       _____</p> |
|--|---|---|

**This is a Court Order.**



**7 No Fee to Serve (Notify) Respondent**       **Ordered**       **Not Ordered**

The sheriff or marshal will serve this order for free because:

- a.  The order is based on unlawful violence, a credible threat of violence, or stalking.
- b.  The person in **1** is entitled to a fee waiver.

**8**  **Other Orders**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Judicial Officer



**Request for Accommodations**

Assistive listening systems, computer-assisted real-time captioning, or sign language interpreter services are available if you ask at least five days before the hearing. Contact the clerk's office or go to [www.courts.ca.gov/forms.htm](http://www.courts.ca.gov/forms.htm) for *Request for Accommodations by Persons With Disabilities and Response* (form MC-410). (Civ. Code, § 54.8.)

**Instructions to Clerk**

If the hearing is rescheduled and the court extended, modified, or terminated a temporary restraining order, then the court must enter this order into CLETS or send this order to law enforcement to enter into CLETS. This must be done within one business day from the day the order is made.

**—Clerk's Certificate—**

Clerk's Certificate  
[seal]

I certify that this *Order on Request to Continue Hearing (Temporary Restraining Order) (CLETS-TWH)* (form WV-116) is a true and correct copy of the original on file in the court.

Date: \_\_\_\_\_ Clerk, by \_\_\_\_\_, Deputy

**This is a Court Order.**

