

# Judicial Council of California

Trial Court Funding Act of 1997  
**SCHEDULE 7A**  
Salary and Position Worksheet  
Transmittal and Submission  
FY 2011-12

**Court System:** Superior Court - Sierra  
**County Number**  
**(for AOC Use):** 46

The Budget, Data, and Technical Support Unit of the AOC will perform a general overall compliance review of the attached Schedule 7A from your court. The Schedule 7A will then be processed by macros that will compute the salary and benefits for each position based upon the salary and benefit information contained within the attached spreadsheets. The macros will compute and sort the salary and benefits by Program, Element, Component, and Task (PECT). This information will be downloaded into the AOC database and uploaded into a Budget Upload Template for your court.

In the event that questions arise regarding the information listed on your court's Schedule 7A, please provide the court contact information requested below.

**For General Questions:** [Regarding Schedule 7A]

**Court Contact:** Lee Kirby, CEO (effective 7/1/11)  
**Contact's Phone:** 530-289-3698  
**E-mail Address:** lkirby@sierracourt.org

**For Specific Questions:** [Regarding Positions, Salary or PECT Numbers]

**Schedule 7A Prepared By:** Kim Zwick  
**Preparer's Phone:** 530-289-3698  
**E-mail Address:** kimzwick@sierracourt.org

# Schedule 7A FY 2011-12

Superior Court - Sierra

<b>Comments Worksheet</b>	
<b>Schedule 7A Worksheet</b>	
	Example: Types of differential pay (e.g., locality, bilingual, etc.) included in annual salaries.
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<b>Benefits Worksheets</b>	
	Example: Retirement contributions include pension obligation bonds or certificates of participation.
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<b>Salary Increase Worksheet</b>	
	Example: Dates of negotiated salary increases and salary increases that will come into effect after July 1, 2011.
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<b>General comments</b>	
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FY 2011-12

The FY 2011-12 salary, benefits, and error information will be populated by the FY 2011-12 Schedule 7A benefits computation and data validation macro.  
 Superior Court - Sierra

Summary of Salary & Benefit Budgets for All Authorized Positions	FY 2011-12	FY 2010-11	Difference
Salary	\$ 287,258.00	\$ 339,612.00	\$ (52,354.00)
OASDI & Medicare	\$ 21,975.24	\$ 25,980.32	\$ (4,005.08)
Retirement (Judicial & Non Judicial)	\$ 81,408.92	\$ 89,212.68	\$ (7,803.76)
Deferred Compensation	\$ -	\$ -	\$ -
Workers' Compensation	\$ 4,200.00	\$ 4,200.00	\$ -
Health Insurance	\$ 89,043.00	\$ 76,242.00	\$ 12,801.00
Other Insurance	\$ 2,954.84	\$ 3,312.95	\$ (358.10)
Other Benefits (Salary Driven and Non Salary Driven)	\$ -	\$ -	\$ -
<b>Total Salary and Benefit Budget</b>	<b>\$ 486,840.00</b>	<b>\$ 538,559.94</b>	<b>\$ (51,719.94)</b>

Position Reconciliation	
<b>FY 2011-12 Schedule 7A</b>	<b>6.00</b>
FY 2010-11 Schedule 7A	6.00
FY 2010-11 QCAP Changes	-
<b>FY 2010-11 Year-End FTEs</b>	<b>6.00</b>
Variance	-
<b>Reconciled</b>	<b>YES</b>

Summary of Errors		
Description of Error	Schedule 7A Worksheet Cell Address	Possible Solution
<b>Total Number of Possible Errors: 0</b>		

**Schedule 7A: Salary and Position Worksheet  
FY 2011-12**

Superior Court - Sierra

Superior Court - Sierra  
46

A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager or Supervisor	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	PECT (Functional Area)	FY 2011-12 Total Salary (Col. I x J)
Court Executive Officer	1001	Manager	1	1	1	1	0.36	\$ 87,600	\$ 7,300	\$ 7,300	110001	461000		1212	31,536
Court Executive Officer	1001	Manager	1	1	1	1	0.16	\$ 87,600	\$ 7,300	\$ 7,300	110001	461000		1220	14,016
Court Executive Officer	1001	Manager	1	1	1	1	0.05	\$ 87,600	\$ 7,300	\$ 7,300	110001	461000		1320	4,380
Court Executive Officer	1001	Manager	1	1	1	1	0.32	\$ 87,600	\$ 7,300	\$ 7,300	110001	461000		9100	28,032
Court Executive Officer	1001	Manager	1	1	1	1	0.10	\$ 87,600	\$ 7,300	\$ 7,300	110001	461000		9300	8,760
Court Executive Officer	1001	Manager	1	1	1	1	0.01	\$ 87,600	\$ 7,300	\$ 7,300	110001	461000		9500	876
Court Specialist	2001b	Other	2	1	1	1	0.13	\$ 52,588	\$ 4,346	\$ 4,563	110001	461000		1100	6,836
Court Specialist	2001b	Other	2	1	1	1	0.01	\$ 52,588	\$ 4,346	\$ 4,563	110001	461000		1211	526
Court Specialist	2001b	Other	2	1	1	1	0.54	\$ 52,588	\$ 4,346	\$ 4,563	110001	461000		1212	28,398
Court Specialist	2001b	Other	2	1	1	1	0.15	\$ 52,588	\$ 4,346	\$ 4,563	110001	461000		1220	7,888
Court Specialist	2001b	Other	2	1	1	1	0.02	\$ 52,588	\$ 4,346	\$ 4,563	110001	461000		1231	1,052
Court Specialist	2001b	Other	2	1	1	1	0.04	\$ 52,588	\$ 4,346	\$ 4,563	110001	461000		1233	2,104
Court Specialist	2001b	Other	2	1	1	1	0.05	\$ 52,588	\$ 4,346	\$ 4,563	110001	461000		1234	2,629
Court Specialist	2001b	Other	2	1	1	1	0.06	\$ 52,588	\$ 4,346	\$ 4,563	110001	461000		1310	3,155
Court Clerk 2	2001a	Other	2	1	1	1	0.05	\$ 39,351	\$ 3,279	\$ 3,279	110001	461000		1211	1,968
Court Clerk 2	2001a	Other	2	1	1	1	0.32	\$ 39,351	\$ 3,279	\$ 3,279	110001	461000		1212	12,592
Court Clerk 2	2001a	Other	2	1	1	1	0.12	\$ 39,351	\$ 3,279	\$ 3,279	110001	461000		1220	4,722
Court Clerk 2	2001a	Other	2	1	1	1	0.36	\$ 39,351	\$ 3,279	\$ 3,279	110001	461000		1310	14,166
Court Clerk 2	2001a	Other	2	1	1	1	0.15	\$ 39,351	\$ 3,279	\$ 3,279	110001	461000		2110	5,903
Data Entry Operator 2	5010a	Other	2	1	0	1	0.34	\$ 33,628	\$ 2,802	\$ 2,802	110001	461000		1211	11,434
Data Entry Operator 2	5010a	Other	2	1	0	1	0.33	\$ 33,628	\$ 2,802	\$ 2,802	110001	461000		1220	11,097
Data Entry Operator 2	5010a	Other	2	1	0	1	0.33	\$ 33,628	\$ 2,802	\$ 2,802	110001	461000		1310	11,097
Court Clerk 1	2001a	Other	2	1	0	1	0.34	\$ 26,974	\$ 2,248	\$ 2,248	110001	461000		1211	9,171
Court Clerk 1	2001a	Other	2	1	0	1	0.33	\$ 26,974	\$ 2,248	\$ 2,248	110001	461000		1220	8,901
Court Clerk 1	2001a	Other	2	1	0	1	0.33	\$ 26,974	\$ 2,248	\$ 2,248	110001	461000		1310	8,901
Court Specialist	2001b	Other	2	1	1	1	0.05	\$ 47,117	\$ 3,754	\$ 3,942	110001	461000		1100	2,356
Court Specialist	2001b	Other	2	1	1	1	0.50	\$ 47,117	\$ 3,754	\$ 3,942	110001	461000		1220	23,559
Court Specialist	2001b	Other	2	1	1	1	0.20	\$ 47,117	\$ 3,754	\$ 3,942	110001	461000		1231	9,423
Court Specialist	2001b	Other	2	1	1	1	0.17	\$ 47,117	\$ 3,754	\$ 3,942	110001	461000		1310	8,010
Court Specialist	2001b	Other	2	1	1	1	0.05	\$ 47,117	\$ 3,754	\$ 3,942	110001	461000		9200	2,356
Court Specialist	2001b	Other	2	1	1	1	0.03	\$ 47,117	\$ 3,754	\$ 3,942	110001	461000		9300	1,414
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**Schedule 7A: Salary and Position Worksheet**  
 FY 2011-12

Superior Court - Sierra

Superior Court - Sierra  
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A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager or Supervisor	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	PECT (Functional Area)	FY 2011-12 Total Salary (Col. I x J)
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<b>Totals -----&gt;</b>															<b>\$ 287,258</b>

## FY 2010-11 Quarterly Report of Changes of Authorized Positions 3rd & 4th Quarter Summary and Certification

### Superior Court - Sierra

	Authorized Positions (FTE)	Current Year Total Salary Impact	Ongoing Full Year Salary Impact
First Quarter Changes	-	\$ -	\$ -
Second Quarter Changes	-	\$ -	\$ -
Third Quarter Changes	-	\$ -	\$ -
Fourth Quarter Changes	-	\$ -	\$ -
Unspecified Quarter Changes	-	\$ -	\$ -
<b>Total</b>	-	\$ -	\$ -

**To the best of my knowledge this report reflects the known and anticipated cumulative positions added, deleted, or reclassified through the 3rd and 4th quarter.**

Jan Hamilton, CEO

Print Name of Court Executive Officer or Presiding Judge

6/17/2011

Signature of Court Executive Officer or Presiding Judge

Date

**FY 2010-11 Quarterly Report of Changes of Authorized Positions**

Changes to total authorized positions identified in the FY 2010-11 Schedule 7A

Additions, Deletions and Reclassifications<sup>1</sup>

All Quarters

Superior Court - Sierra

To insert rows, click this button.

all

To filter by quarter, select a quarter in cell F6 and click this button.

Trial Court Position Title (position title used by court)	Trial Court Model Classification Number	Position Number (if applicable)	Positions (FTE)	Reclass (R) <sup>1</sup>	Quarter	Date of Change	Current Year Total Salary Impact	Ongoing Full Year Salary Impact	Fund Code	Functional Area	How Funded? <sup>2</sup>	Reason/justification for change
None			0.00		0		\$ -	\$ -				
<b>Total</b>			<b>0.00</b>				<b>\$ -</b>	<b>\$ -</b>				

<sup>1</sup> For reclassification, list previous position with negative FTE and \$ impact and then add reclassified position directly below.  
<sup>2</sup> Indicate whether new funding or specific items reduced to offset the additional costs (e.g., reduction in other positions held vacant or reduction in operating expenses). Required for changes that result in increased costs.

# Facility Table FY 2011-12

Superior Court - Sierra

**Facility Table**

A	B	C
Facility Row #	Facility Code Number	Facility Name
1	1	Main Courthouse
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# Facility Table FY 2011-12

Superior Court - Sierra

**Facility Table**

A	B	C
Facility Row #	Facility Code Number	Facility Name
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# Retirement Benefits

## FY 2011-12

Superior Court - Sierra			
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<b>Retirement Table</b>
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A	B	C	D	E	F
Retirement Row #	Retirement Plan Code Number	Retirement Plan Name	Employer's Retirement Contribution Percentage	Employee Retirement Contribution Percentage Paid by Court	Total Court Contribution Rate ( D + E )
1	4601	CalPERS Sierra	20.340%	8.000%	28.340%
2			0.000%	0.000%	0.000%
3			0.000%	0.000%	0.000%
4			0.000%	0.000%	0.000%
5			0.000%	0.000%	0.000%
6			0.000%	0.000%	0.000%
7			0.000%	0.000%	0.000%
8			0.000%	0.000%	0.000%
9			0.000%	0.000%	0.000%
10			0.000%	0.000%	0.000%





















# Base Salary Adjustment

**Base Salary Adjustment Table**

A	B	C	D	E	F	G	H	I
Row #	Employee Organizational Unit Name	Employee Org Row	Will Receive a Base Salary Adjustment this Fiscal Year? ("Yes", "No", or "Don't Know")	If "Yes" in Column D, Effective Date?	If "Yes" in Column D, Adjustment Type	If "Other" in Column F, Please Explain the Type of Adjustment	If "Don't Know" in Column D, On What Date Will Court Know If an Adjustment Will Be Made?	If "Yes" in Column D, Salary Adjustment %
40								0.00%
41								0.00%
42								0.00%
43								0.00%
44								0.00%
45								0.00%
46								0.00%
47								0.00%
48								0.00%
49								0.00%
50								0.00%
51								0.00%