

Judicial Council of California

Trial Court Funding Act of 1997
SCHEDULE 7A
Salary and Position Worksheet
Transmittal and Submission
FY 2011-12

Court System: Superior Court - Santa Cruz
County Number
(for AOC Use): 44

The Budget, Data, and Technical Support Unit of the AOC will perform a general overall compliance review of the attached Schedule 7A from your court. The Schedule 7A will then be processed by macros that will compute the salary and benefits for each position based upon the salary and benefit information contained within the attached spreadsheets. The macros will compute and sort the salary and benefits by Program, Element, Component, and Task (PECT). This information will be downloaded into the AOC database and uploaded into a Budget Upload Template for your court.

In the event that questions arise regarding the information listed on your court's Schedule 7A, please provide the court contact information requested below.

For General Questions: [Regarding Schedule 7A]

Court Contact: Tim Newman
Contact's Phone: 831-420-2332
E-mail Address: tim.newman@santacruzcourt.org

For Specific Questions: [Regarding Positions, Salary or PECT Numbers]

Schedule 7A Prepared By: Tim Newman
Preparer's Phone: 831-420-2332
E-mail Address: tim.newman@santacruzcourt.org

Schedule 7A FY 2011-12

Superior Court - Santa Cruz

Comments Worksheet	
Schedule 7A Worksheet	
Example: Types of differential pay (e.g., locality, bilingual, etc.) included in annual salaries.	
1	Annual salaries included differentials (bilingual and lead staff), longevity, and step increases (prorated for number of pay periods applicable)
2	
3	
4	
Benefits Worksheets	
Example: Retirement contributions include pension obligation bonds or certificates of participation.	
1	the benefit amount for vacation and admin cash out assume 80 hours of each for a total of 160 hours
2	
3	
4	
Salary Increase Worksheet	
Example: Dates of negotiated salary increases and salary increases that will come into effect after July 1, 2011.	
1	
2	
3	
4	
General comments	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

FY 2011-12

The FY 2011-12 salary, benefits, and error information will be populated by the FY 2011-12 Schedule 7A benefits computation and data validation macro.

Superior Court - Santa Cruz

Summary of Salary & Benefit Budgets for All Authorized Positions	FY 2011-12	FY 2010-11	Difference
Salary	\$ 7,962,370.59	\$ 7,886,493.10	\$ 75,877.49
OASDI & Medicare	\$ 592,576.40	\$ 587,310.56	\$ 5,265.84
Retirement (Judicial & Non Judicial)	\$ 1,122,544.25	\$ 985,742.42	\$ 136,801.82
Deferred Compensation	\$ -	\$ -	\$ -
Workers' Compensation	\$ -	\$ 246,978.75	\$ (246,978.75)
Health Insurance	\$ 1,410,280.69	\$ 1,759,072.06	\$ (348,791.38)
Other Insurance	\$ 65,184.91	\$ 78,175.62	\$ (12,990.71)
Other Benefits (Salary Driven and Non Salary Driven)	\$ 171,710.28	\$ 323,438.04	\$ (151,727.76)
Total Salary and Benefit Budget	\$ 11,324,667.10	\$ 11,867,210.56	\$ (542,543.46)

Position Reconciliation	
FY 2011-12 Schedule 7A	118.95
FY 2010-11 Schedule 7A	147.45
FY 2010-11 QCAP Changes	(28.50)
FY 2010-11 Year-End FTEs	118.95
Variance	-
Reconciled	YES

Summary of Errors		
Description of Error	Schedule 7A Worksheet Cell Address	Possible Solution
Total Number of Possible Errors: 0		

**Schedule 7A: Salary and Position Worksheet
FY 2011-12**

Superior Court - Santa Cruz

44

44.TXT

Superior Court - Santa Cruz

Superior Court - Santa Cruz
44

A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager or Supervisor	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	PECT (Functional Area)	FY 2011-12 Total Salary (Col. I x J)
Accounting Supervisor	3002c	Supervisor	1	1	1	1	1.00	\$ 72,018.51	\$ 4,760	\$ 6,024	110001	449600		9200	72,019
Accounting Technician	3002a	Other	1	1	1	1	1.00	\$ 67,182.65	\$ 4,311	\$ 5,456	110001	449600		9200	67,183
Accounting Technician	3002a	Other	1	3	1	1	1.00	\$ 60,952.84	\$ 4,311	\$ 5,456	110001	449600		9200	60,953
Administrative Services Manager	1004	Manager	3	1	1	3	1.00	\$ 98,792.20	\$ 6,506	\$ 8,233	110001	449001		9300	98,792
Budget Analyst	3001a	Other	3	1	1	3	1.00	\$ 85,559.24	\$ 5,635	\$ 7,130	110001	449600		9200	85,559
Court Commissioner	2014	Other	4	3	1	4	0.50	\$ 160,910.00	\$ 13,409	\$ 13,409	1910591	441111		1100	80,455
Court Commissioner	2014	Other	4	3	1	4	1.00	\$ 160,910.10	\$ 13,409	\$ 13,409	110001	441111		1100	160,910
Court Commissioner (Vacant)	2014	Other	4	1	0	4	1.00	\$ -	\$ 13,409	\$ 13,409	110001	441001		1100	-
Court Investigator	2017a	Other	1	1	1	1	0.50	\$ 69,057.57	\$ 4,565	\$ 5,776	110001	441001		1232	34,529
Court Investigator	2017a	Other	1	1	1	1	1.00	\$ 69,057.57	\$ 4,565	\$ 5,776	110001	441001		1232	69,058
Court Reporter	2006a	Other	1	1	1	1	1.00	\$ 90,393.28	\$ 6,991	\$ 7,561	110001	449001		1100	90,393
Court Reporter	2006a	Other	1	1	1	1	1.00	\$ 90,393.28	\$ 6,991	\$ 7,561	110001	449001		1100	90,393
Court Reporter	2006a	Other	1	3	1	1	1.00	\$ 90,393.28	\$ 6,991	\$ 7,561	110001	449001		1100	90,393
Court Reporter	2006a	Other	1	3	1	1	1.00	\$ 93,105.08	\$ 6,991	\$ 7,561	110001	449001		1100	93,105
Court Reporter	2006a	Other	1	1	1	1	1.00	\$ 90,393.28	\$ 6,991	\$ 7,561	110001	449001		1100	90,393
Court Reporter	2006a	Other	1	1	1	1	1.00	\$ 90,393.28	\$ 6,991	\$ 7,561	110001	449001		1100	90,393
Court Reporter (Lead)	2006b	Other	1	1	1	1	1.00	\$ 94,912.94	\$ 7,341	\$ 7,939	110001	449001		1100	94,913
Court Reporter (Vacant)	2006a	Other	1	1	0	1	1.00	\$ -	\$ 6,991	\$ 7,561	110001	449001		1232	-
Court Services Coordinator	2023c	Supervisor	1	1	1	1	1.00	\$ 80,121.38	\$ 5,143	\$ 6,507	110001	449001		1310	80,121
Court Services Manager II	1004	Manager	3	3	1	3	1.00	\$ 92,352.44	\$ 5,905	\$ 7,472	110001	442001		1310	92,352
Court Services Manager II	1004	Manager	3	1	1	3	1.00	\$ 92,352.44	\$ 5,905	\$ 7,472	110001	441001		1310	92,352
Court Supervisor	2028	Supervisor	1	1	1	1	1.00	\$ 72,878.40	\$ 4,677	\$ 5,919	110001	441001		1211	72,878
Court Supervisor	2028	Supervisor	1	1	1	1	1.00	\$ 70,755.73	\$ 4,677	\$ 5,919	110001	441001		1220	70,756
Court Supervisor	2028	Supervisor	1	1	1	1	1.00	\$ 72,878.40	\$ 4,677	\$ 5,919	110001	441001		1100	72,878
Court Supervisor	2028	Supervisor	1	1	1	1	1.00	\$ 70,755.73	\$ 4,677	\$ 5,919	110001	441001		9400	70,756
Court Supervisor (Bilingual)	2028	Supervisor	1	1	1	1	1.00	\$ 71,795.73	\$ 4,677	\$ 5,919	110001	442001		1220	71,796
Courtroom Clerk II	2003b	Other	1	1	1	1	1.00	\$ 58,411.66	\$ 3,861	\$ 4,886	110001	441001		1100	58,412
Courtroom Clerk II	2003a	Other	1	1	1	1	1.00	\$ 58,411.66	\$ 3,861	\$ 4,886	110001	441001		1100	58,412
Courtroom Clerk II	2003a	Other	1	1	1	1	1.00	\$ 58,411.66	\$ 3,861	\$ 4,886	110001	441001		1100	58,412
Courtroom Clerk II	2003a	Other	1	1	1	1	1.00	\$ 58,411.66	\$ 3,861	\$ 4,886	110001	441001		1100	58,412
Courtroom Clerk II	2003a	Other	1	3	1	1	1.00	\$ 58,411.66	\$ 3,861	\$ 4,886	110001	442001		1100	58,412
Courtroom Clerk II	2003a	Other	1	1	1	1	0.50	\$ 58,411.66	\$ 3,861	\$ 4,886	110001	441001		1100	29,206
Courtroom Clerk II	2003a	Other	1	3	1	1	1.00	\$ 58,411.66	\$ 3,861	\$ 4,886	1910591	441111		1231	58,412
Courtroom Clerk II	2003a	Other	1	1	1	1	1.00	\$ 58,411.66	\$ 3,861	\$ 4,886	110001	441001		1100	58,412
Courtroom Clerk II	2003a	Other	1	1	1	1	1.00	\$ 60,164.01	\$ 3,861	\$ 4,886	110001	441001		1100	60,164
Courtroom Clerk II	2003a	Other	1	3	1	1	1.00	\$ 58,411.66	\$ 3,861	\$ 4,886	110001	442001		1100	58,412
Courtroom Clerk II	2003a	Other	1	3	1	1	1.00	\$ 58,411.66	\$ 3,861	\$ 4,886	110001	442001		1100	58,412
Courtroom Clerk II	2003a	Other	1	1	1	1	1.00	\$ 60,164.01	\$ 3,861	\$ 4,886	110001	441001		1100	60,164
Courtroom Clerk II (Bilingual)	2003a	Other	1	3	1	1	1.00	\$ 59,451.66	\$ 3,861	\$ 4,886	110001	442001		1100	59,452
Courtroom Clerk II (Bilingual)	2003a	Other	1	1	1	1	1.00	\$ 61,204.01	\$ 3,861	\$ 4,886	110001	441001		1100	61,204

**Schedule 7A: Salary and Position Worksheet
FY 2011-12**

Superior Court - Santa Cruz

Superior Court - Santa Cruz

44

A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager or Supervisor	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	PECT (Functional Area)	FY 2011-12 Total Salary (Col. I x J)
Courtroom Clerk II (Bilingual)	2003a	Other	1	1	1	1	1.00	\$ 59,451.66	\$ 3,861	\$ 4,886	110001	441001		1100	59,452
Courtroom Clerk II (Bilingual)	2003a	Other	1	1	1	1	1.00	\$ 59,451.66	\$ 3,861	\$ 4,886	110001	441001		1100	59,452
Courtroom Clerk II (Vacant)	2003a	Other	1	3	0	1	1.00	\$ -	\$ 3,861	\$ 4,886	110001	441001		1100	-
Executive Officer	1001	Manager	2	1	1	2	1.00	\$ 185,000.14	\$ 15,417	\$ 15,417	110001	449500		9100	185,000
Family Court Services Director	2018c	Supervisor	3	3	1	3	1.00	\$ 101,325.38	\$ 6,673	\$ 8,444	110001	442001		1231	101,325
Family Law Facilitator	2013	Other	3	3	1	3	1.00	\$ 127,549.50	\$ 8,400	\$ 10,629	110001	444200		2120	127,550
Family Law Mediator	2018a	Other	3	3	1	3	1.00	\$ 92,088.88	\$ 6,065	\$ 7,674	110001	442001		1231	92,089
Family Law Mediator	2018a	Other	3	3	1	3	1.00	\$ 92,088.88	\$ 6,065	\$ 7,674	110001	442001		1231	92,089
Finance Manager	1003	Manager	3	1	1	3	1.00	\$ 98,792.20	\$ 6,506	\$ 8,233	110001	449600		9200	98,792
HR Analyst I	5004a	Other	3	1	1	3	1.00	\$ 71,117.80	\$ 4,684	\$ 5,926	110001	449001		9300	71,118
Information Technology Administrator	4001c	Supervisor	3	1	1	3	1.00	\$ 88,764.95	\$ 6,379	\$ 8,072	110001	449900		9500	88,765
Information Technology Director	1003	Manager	3	1	1	3	1.00	\$ 105,597.44	\$ 6,955	\$ 8,800	110001	449900		9500	105,597
Information Technology Tech I	4004b	Other	1	1	1	1	1.00	\$ 52,791.09	\$ 3,948	\$ 4,997	110001	449900		9500	52,791
Information Technology Tech II	4004a	Other	1	1	1	1	1.00	\$ 69,449.42	\$ 4,591	\$ 5,809	110001	449900		9500	69,449
Information Technology Tech II	4004a	Other	1	3	1	1	1.00	\$ 67,288.61	\$ 4,591	\$ 5,809	110001	449900		9500	67,289
Interpreter	2019a	Other	5	1	1	5	1.00	\$ 73,444.80	\$ 5,914	\$ 6,120	110001	449001		1320	73,445
Interpreter	2019a	Other	5	3	1	5	1.00	\$ 73,444.80	\$ 5,914	\$ 6,120	110001	449001		1320	73,445
Interpreter	2019a	Other	5	1	1	5	1.00	\$ 73,444.80	\$ 5,914	\$ 6,120	110001	449001		1320	73,445
Interpreter	2019a	Other	5	1	1	5	1.00	\$ 73,444.80	\$ 5,914	\$ 6,120	110001	449001		1320	73,445
Interpreter (Part Time)	2019a	Other	5	3	1	5	0.50	\$ 73,444.80	\$ 5,914	\$ 6,120	110001	449001		1320	36,722
Interpreter (Part Time)	2019a	Other	5	1	1	5	0.70	\$ 73,444.80	\$ 5,914	\$ 6,920	110001	449001		1320	51,411
Interpreter Coordinator	2019b	Other	1	1	1	1	1.00	\$ 56,576.15	\$ 3,631	\$ 4,595	110001	449001		1320	56,576
Judicial Attorney II	2010a	Other	3	3	1	3	0.50	\$ 107,879.56	\$ 7,286	\$ 9,219	110001	444200		2120	53,940
Judicial Attorney II	2010a	Other	3	1	1	1	1.00	\$ 95,176.96	\$ 7,286	\$ 9,219	110001	441001		1232	95,177
Judicial Attorney III	2010b	Other	3	1	1	3	1.00	\$ 127,548.72	\$ 8,400	\$ 10,629	110001	441125		1100	127,549
Judicial Attorney III	2010b	Other	3	1	1	3	1.00	\$ 127,548.72	\$ 8,400	\$ 10,629	110001	441125		1100	127,549
Judicial Secretary I	5007a	Other	1	1	1	1	1.00	\$ 57,388.40	\$ 3,793	\$ 4,800	110001	449001		1100	57,388
Law Librarian Extra Help	2025	Other	7	1	1	6	0.25	\$ 54,745.60	\$ 4,211	\$ 4,211	120001	444100		2120	13,686
Law Librarian	2025	Supervisor	3	1	1	3	1.00	\$ 72,779.46	\$ 4,793	\$ 6,065	120001	444100		2120	72,779
Law Library Assistant (Bilingual)	2024	Other	1	1	1	1	1.00	\$ 51,418.09	\$ 3,331	\$ 4,214	120001	444100		2120	51,418
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1212	50,378
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1212	50,378
Legal Process Clerk II	2002a	Other	1	3	1	1	1.00	\$ 51,889.50	\$ 3,331	\$ 4,214	110001	442001		1100	51,890
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		9400	50,378
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	120007	449600		2110	50,378
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 49,412.98	\$ 3,331	\$ 4,214	110001	441001		1220	49,413
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1220	50,378
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1212	50,378
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1212	50,378
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1220	50,378
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1220	50,378
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	120007	449600		2110	50,378
Legal Process Clerk II	2002a	Other	1	3	1	1	1.00	\$ 47,001.92	\$ 3,331	\$ 4,214	110001	442001		1231	47,002

**Schedule 7A: Salary and Position Worksheet
FY 2011-12**

Superior Court - Santa Cruz

Superior Court - Santa Cruz

44

A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager or Supervisor	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	PECT (Functional Area)	FY 2011-12 Total Salary (Col. I x J)
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1220	50,378
Legal Process Clerk II	2002a	Other	1	3	1	1	1.00	\$ 44,559.22	\$ 3,331	\$ 4,214	110001	442001		1233	44,559
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1220	50,378
Legal Process Clerk II	2002a	Other	1	3	1	1	1.00	\$ 49,113.75	\$ 3,331	\$ 4,214	110001	442001		1233	49,114
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	449001		1330	50,378
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 45,196.56	\$ 3,331	\$ 4,214	110001	441001		1211	45,197
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1212	45,197
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1220	50,378
Legal Process Clerk II	2002a	Other	1	3	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	442001		1220	50,378
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1212	50,378
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1211	50,378
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1211	50,378
Legal Process Clerk II	2002a	Other	1	3	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	442001		2120	50,378
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		9400	50,378
Legal Process Clerk II	2002a	Other	1	1	1	1	1.00	\$ 47,363.32	\$ 3,331	\$ 4,214	110001	441001		1220	47,363
Legal Process Clerk II (Bilingual Part Time)	2002a	Other	1	3	1	1	0.50	\$ 47,222.80	\$ 3,331	\$ 4,214	110001	442001		1233	23,611
Legal Process Clerk II (Bilingual)	2002a	Other	1	1	1	1	0.50	\$ 50,888.16	\$ 3,331	\$ 4,214	110001	441001		1211	25,444
Legal Process Clerk II (Bilingual)	2002a	Other	1	3	1	1	1.00	\$ 51,418.16	\$ 3,331	\$ 4,214	110001	444200		2120	51,418
Legal Process Clerk II (Bilingual)	2002a	Other	1	1	1	1	1.00	\$ 51,418.16	\$ 3,331	\$ 4,214	110001	441001		9400	51,418
Legal Process Clerk II (Bilingual)	2002a	Other	1	1	1	1	1.00	\$ 49,929.33	\$ 3,331	\$ 4,214	110001	441001		1212	49,929
Legal Process Clerk II (Bilingual)	2002a	Other	1	1	1	1	1.00	\$ 51,418.16	\$ 3,331	\$ 4,214	110001	441001		1211	51,418
Legal Process Clerk II (Bilingual)	2002a	Other	1	1	1	1	1.00	\$ 51,418.16	\$ 3,331	\$ 4,214	110001	441001		1220	51,418
Legal Process Clerk II (Bilingual)	2002a	Other	1	1	1	1	1.00	\$ 52,929.50	\$ 3,331	\$ 4,214	110001	441001		1212	52,930
Legal Process Clerk II (Bilingual)	2002a	Other	1	1	1	1	1.00	\$ 51,418.16	\$ 3,331	\$ 4,214	110001	441001		1211	51,418
Legal Process Clerk II (Bilingual)	2002a	Other	1	3	1	1	1.00	\$ 51,418.16	\$ 3,331	\$ 4,214	110001	442001		2120	51,418
Legal Process Clerk II (Bilingual)	2002a	Other	1	3	1	1	1.00	\$ 52,146.16	\$ 3,331	\$ 4,214	110001	442001		1100	52,146
Legal Process Clerk II (Bilingual)	2002a	Other	1	1	1	1	1.00	\$ 51,418.16	\$ 3,331	\$ 4,214	110001	441001		1212	51,418
Legal Process Clerk II (Bilingual)	2002a	Other	1	3	1	1	1.00	\$ 51,418.16	\$ 3,331	\$ 4,214	110001	442001		1220	51,418
Legal Process Clerk II (Part Time)	2003a	Other	1	3	1	1	0.50	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	442001		1220	25,189
Legal Process Clerk II (Part Time)	2002a	Other	1	1	1	1	0.50	\$ 50,378.16	\$ 3,331	\$ 4,214	110001	441001		1232	25,189
Legal Process Clerk III	2002b	Other	1	3	1	1	1.00	\$ 55,385.42	\$ 3,662	\$ 4,633	110001	442001		1231	55,385
Legal Process Clerk III	2002b	Other	1	1	1	1	0.50	\$ 55,385.42	\$ 3,662	\$ 4,633	110001	441001		1211	27,693
Legal Process Clerk III	2002b	Other	1	1	1	1	1.00	\$ 55,962.75	\$ 3,662	\$ 4,633	110001	441001		1212	55,963
Legal Process Clerk III	2002b	Other	1	1	1	1	1.00	\$ 55,385.42	\$ 3,662	\$ 4,633	110001	449001		1330	55,385
Legal Process Clerk III	2002b	Other	1	1	1	1	1.00	\$ 55,385.42	\$ 3,662	\$ 4,633	110001	441001		1220	55,385
Legal Process Clerk III (Bilingual)	2002b	Other	1	1	1	1	1.00	\$ 56,425.42	\$ 3,662	\$ 4,633	110001	441001		1212	56,425
Legal Process Clerk III (Bilingual)	2002b	Other	1	1	1	1	1.00	\$ 56,425.42	\$ 3,662	\$ 4,633	110001	441001		1211	56,425
Office Assistant	2002a	Other	1	1	1	1	1.00	\$ 44,195.15	\$ 2,921	\$ 3,697	110001	441001		9400	44,195
Self Help Services Manager	1004	Manager	6	3	1	2	1.00	\$ 133,926.16	\$ 8,400	\$ 10,629	1910581	444200		1231	133,926
Traffic Commissioner	2014	Other	4	1	1	4	1.00	\$ 151,970.78	\$ 12,664	\$ 12,664	110001	441111		1100	151,971
															-
															-
															-

**Schedule 7A: Salary and Position Worksheet
FY 2011-12**

Superior Court - Santa Cruz

Superior Court - Santa Cruz
44

A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager or Supervisor	Employee Org-Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	PECT (Functional Area)	FY 2011-12 Total Salary (Col. I x J)
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-

Schedule 7A: Salary and Position Worksheet
FY 2011-12

Superior Court - Santa Cruz

Superior Court - Santa Cruz
44

A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager or Supervisor	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	PECT (Functional Area)	FY 2011-12 Total Salary (Col. I x J)
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-

Schedule 7A: Salary and Position Worksheet FY 2011-12

Superior Court - Santa Cruz

Superior Court - Santa Cruz
44

A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager or Supervisor	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	PECT (Functional Area)	FY 2011-12 Total Salary (Col. I x J)
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-

Schedule 7A: Salary and Position Worksheet

FY 2011-12

Superior Court - Santa Cruz

Superior Court - Santa Cruz
44

A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager or Supervisor	Employee Org-Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	PECT (Functional Area)	FY 2011-12 Total Salary (Col. I x J)
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-

Schedule 7A: Salary and Position Worksheet
 FY 2011-12

Superior Court - Santa Cruz

Superior Court - Santa Cruz
 44

A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager or Supervisor	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	PECT (Functional Area)	FY 2011-12 Total Salary (Col. I x J)
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-

**Schedule 7A: Salary and Position Worksheet
FY 2011-12**

Superior Court - Santa Cruz

Superior Court - Santa Cruz

44

A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager or Supervisor	Employee Org-Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	PECT (Functional Area)	FY 2011-12 Total Salary (Col. I x J)
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-

Schedule 7A: Salary and Position Worksheet
FY 2011-12

Superior Court - Santa Cruz

Superior Court - Santa Cruz
44

A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager or Supervisor	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	PECT (Functional Area)	FY 2011-12 Total Salary (Col. I x J)
															-
															-
Totals ----->							118.95								\$ 7,962,371

FY 2010-11 Quarterly Report of Changes of Authorized Positions 3rd & 4th Quarter Summary and Certification

Superior Court - Santa Cruz

	Authorized Positions (FTE)	Current Year Total Salary Impact	Ongoing Full Year Salary Impact
First Quarter Changes	-	\$ -	\$ -
Second Quarter Changes	0.60	\$ 23,873	\$ 32,848
Third Quarter Changes	-	\$ -	\$ -
Fourth Quarter Changes	(29.10)	\$ (368)	\$ (25,949)
Unspecified Quarter Changes	-	\$ -	\$ -
Total	(28.50)	\$ 23,505	\$ 6,899

To the best of my knowledge this report reflects the known and anticipated cumulative positions added, deleted, or reclassified through the 3rd and 4th quarter.

Print Name of Court Executive Officer or Presiding Judge

Signature of Court Executive Officer or Presiding Judge

Date

FY 2010-11 Quarterly Report of Changes of Authorized Positions

Changes to total authorized positions identified in the FY 2010-11 Schedule 7A

Additions, Deletions and Reclassifications¹

All Quarters

To insert rows, click this button.

Superior Court - Santa Cruz

all

To filter by quarter, select a quarter in cell F6 and click this button.

Trial Court Position Title (position title used by court)	Trial Court Model Classification Number	Position Number (if applicable)	Positions (FTE)	Reclass (R) ¹	Quarter	Date of Change	Current Year Total Salary Impact	Ongoing Full Year Salary Impact	Fund Code	Functional Area	How Funded? ²	Reason/justification for change
Law Librarian Extra Help	00-2025	86000605	0.60		2	10/4/2010	\$ 23,873	\$ 32,848	120001	2120	Law Library separate funding	Permanent Law Librarian on maternity leave
Court Reporter	2006a	90000172	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Court Reporter	2006a	90000174	-0.50		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Court Reporter	2006a	90000176	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Court Reporter	2006a	90000180	-0.50		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Court Reporter	2006a	90000181	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Court Supervisor	2028	90000058	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Court Supervisor	2027c	90000059	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Court Supervisor	2028	90000061	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Courtroom Clerk II	2003a	90000037	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Courtroom Clerk II	2003a	90000042	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Courtroom Clerk II	2003a	90000043	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Courtroom Clerk II	2003a	90000048	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Family Law Facilitator	2013	90000063	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
HR Assistant	5003a	90000065	-0.50		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Interpreter	2019a	90000073	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Legal Process Clerk II	2002a	60005936	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Legal Process Clerk II	2002a	90000096	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Legal Process Clerk II	2002a	90000100	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Legal Process Clerk II	2002a	90000102	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Legal Process Clerk II	2002a	90000116	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Legal Process Clerk II	2002a	90000123	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Legal Process Clerk II	2002a	90000127	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Legal Process Clerk II	2002a	90000129	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Legal Process Clerk II	2002a	90000139	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Legal Process Clerk II	2002b	90000161	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Senior Account Clerk	3003b	90000182	-0.50		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Assistant Executive Officer	1002	90000009	-1.00		4	6/25/2011	\$ -	\$ -	110001	1100	General Fund	Vacant position with no intent to fill
Legal Process Clerk II	2002a	90000140	-0.75		4	6/25/2011	\$ -	\$ -	110001	1220	General Fund	Vacant position with no intent to fill
Legal Process Clerk II	2002a	90000142	-1.00		4	6/25/2011	\$ -	\$ -	110001	1220	General Fund	Vacant position with no intent to fill
Legal Process Clerk II	2002b	90000153	-1.00		4	6/25/2011	\$ -	\$ -	110001	1211	General Fund	Vacant position with no intent to fill
Court Supervisor	2028	90000017	-1.00		4	6/25/2011	\$ -	\$ -	110001	1220	General Fund	Vacant position with no intent to fill
Law Librarian Extra Help	00-2025	86000605	-0.35		4	6/25/2011	\$ (368)	\$ (25,949)	120001	2120	Law Library separate funding	Reduce hours to fit within available budget
Total			-28.50				\$ 23,505	\$ 6,899				

¹ For reclassification, list previous position with negative FTE and \$ impact and then add reclassified position directly below.

FY 2010-11 Quarterly Report of Changes of Authorized Positions

Changes to total authorized positions identified in the FY 2010-11 Schedule 7A

Additions, Deletions and Reclassifications¹

All Quarters

To insert rows, click this button.

Superior Court - Santa Cruz

all

To filter by quarter, select a quarter in cell F6 and click this button.

Trial Court Position Title (position title used by court)	Trial Court Model Classification Number	Position Number (if applicable)	Positions (FTE)	Reclass (R) ¹	Quarter	Date of Change	Current Year Total Salary Impact	Ongoing Full Year Salary Impact	Fund Code	Functional Area	How Funded? ²	Reason/justification for change
² Indicate whether new funding or specific items reduced to offset the additional costs (e.g., reduction in other positions held vacant or reduction in operating expenses). Required for changes that result in increased costs.												

Facility Table FY 2011-12

Superior Court - Santa Cruz

Facility Table

A	B	C
Facility Row #	Facility Code Number	Facility Name
1	1	701 Ocean St
2	2	303 Water
3	3	Watsonville
4	4	Juvenile
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		

**Facility Table
FY 2011-12**

Superior Court - Santa Cruz

Facility Table

A	B	C
Facility Row #	Facility Code Number	Facility Name
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		
71		
72		
73		
74		
75		
76		
77		
78		
79		
80		
81		
82		
83		
84		
85		
86		
87		
88		
89		
90		
91		
92		
93		
94		
95		
96		
97		
98		
99		
100		

Retirement Benefits

FY 2011-12

Superior Court - Santa Cruz			
------------------------------------	--	--	--

Retirement Table

A	B	C	D	E	F
Retirement Row #	Retirement Plan Code Number	Retirement Plan Name	Employer's Retirement Contribution Percentage	Employee Retirement Contribution Percentage Paid by Court	Total Court Contribution Rate (D + E)
1	1	General Rep - CalPERS	13.776%	0.000%	13.776%
2	2	Executives - CalPERS	13.776%	0.000%	13.776%
3	3	Unrepresented - CalPERS	13.776%	0.000%	13.776%
4	4	Subordinate Judicial Officers	13.776%	7.000%	20.776%
5	5	Court Interpreters - CalPERS	13.776%	0.000%	13.776%
6	6	Extra-Help	0.000%	0.000%	0.000%
7			0.000%	0.000%	0.000%
8			0.000%	0.000%	0.000%
9			0.000%	0.000%	0.000%
10			0.000%	0.000%	0.000%

Base Salary Adjustment

Base Salary Adjustment Table

A	B	C	D	E	F	G	H	I
Row #	Employee Organizational Unit Name	Employee Org Row	Will Receive a Base Salary Adjustment this Fiscal Year? ("Yes", "No", or "Don't Know")	If "Yes" in Column D, Effective Date?	If "Yes" in Column D, Adjustment Type	If "Other" in Column F, Please Explain the Type of Adjustment	If "Don't Know" in Column D, On What Date Will Court Know If an Adjustment Will Be Made?	If "Yes" in Column D, Salary Adjustment %
40								0.00%
41								0.00%
42								0.00%
43								0.00%
44								0.00%
45								0.00%
46								0.00%
47								0.00%
48								0.00%
49								0.00%
50								0.00%
51								0.00%

Model Class	Model Class Description	Fund	Fund Description	PECT	PECT Description
1001	Court Executive Officer	110001	General Fund - TCTF	1100	Judges and Courtroom Support
1002	Assistant Court Executive Officer	120001	General Fund - NTCTF	1211	Traffic & Other Infractions
1003	Court Division Director/Branch Administrator	120002	Donations - NTCTF	1212	Other Criminal Cases
1004	Court Administrative/Operations Manager	120003	Small Claims Ad.	1220	Civil
1005	Managing Attorney	120004	Dispute Resolution	1231	Family and Children Services
1006	Court Program Manager	120005	Grand Jury	1232	Probate, Guardianship & Mental Health Services
2001a	Court Clerk	120006	Probation	1233	Juvenile Dependency Services
2001b	Senior Court Clerk	120007	Enhanced Collections	1234	Juvenile Delinquency Services
2001c	Supervising Court Clerk	120008	Pre-Trial Services	1310	Other Support Operations
2002a	Legal Process Clerk	120009	Other County Service	1320	Court Interpreters
2002b	Senior Legal Process Clerk	120010	Victim Witness Prgm	1330	Jury Services
2002c	Legal Process Supervisor	120011	Court Warrant System	1340	Security
2003a	Courtroom Clerk	120012	Traffic Violator Fee	2110	Enhanced Collections
2003b	Senior Courtroom Clerk	120013	Public Access	2120	Other Non-Court Operations
2003c	Supervising Courtroom Clerk	120014	BAJI/CALJIC	9100	Executive Office
2004a	Calendar Clerk	120015	Childrens CRT Parkin	9200	Fiscal Services
2004c	Calendar Administrator	120016	CT RPT Salary Revolv	9300	Human Resources
2005a	Court Attendant	120017	Alternative Defense	9400	Business & Facilities Services
2005b	Senior Court Attendant	120018	Teen Court	9500	Information Technology
2005c	Supervising Court Attendant	130001	Internal Service		
2006a	Court Reporter	130002	EZ Legal		
2006b	Senior Court Reporter	130011	Self Health Ins		
2006c	Supervising Court Reporter	130021	Retiree Self Health		
2007a	Electronic Reporting Monitor	140001	Capital Fund		
2007b	Senior Electronic Reporting Monitor	180004	2% Automation/Micro		
2008a	Media Services Technician	180005	Children Waiting Rm		
2008b	Senior Media Services Technician	1910581	1058 FLF Program		
2008c	Media Services Supervisor	1910591	1058 CSC Program		
2009a	Exhibit Custodian	1910601	Substance Abuse Focu		
2009b	Senior Exhibit Custodian	1910611	Access to Visit		
2010a	Attorney	1910621	CA Drug Court		
2010b	Senior Attorney	1910631	Self -Help Centers		
2010c	Supervising Attorney	1910641	Juven Depend Pilot		
2011a	Paralegal	1910651	FLIC		
2011b	Senior Paralegal	1910661	CA Peer Court DUI		
2012	Law Clerk	1910671	CA Justice Corps		
2013	Family Law Facilitator	1910681	DUI Court Expansion		
2014	Commissioner	1910691	Community Focused		
2015	Referee	1910701	CASA		
2016	Hearing Officer	1910711	DUI CT in Schools		
2017a	Investigator	1910721	Elder Court Program		
2017b	Senior Investigator	1910731	Crt Imprv Data Prgm		
2017c	Supervising Investigator	1910741	CCMS		
2018a	Mediator/Counselor	1930011	USDOJ		
2018b	Senior Mediator/Counselor	1930021	Juve Acct Incentive		
2018c	Supervising Mediator/Counselor	1930031	USDOJ		
2019a	Interpreter	1930041	USDOJ-Drug Crt Discr		
2019b	Interpreter Coordinator	1930051	USDOJ-Grant Arrest P		
2019c	Interpreter Supervisor	1930061	OTS-Expans of DUI Ct		
2019d	SB371 Interpreter	1930071	USDOJ-SCOPE Program		
2019e	Court Interpreter Pro Tempore	1940021	Family Treatment Prg		
2020a	Examiner	1940031	Juv. Drug & Alcohol		
2020b	Senior Examiner	1940041	High Risk Families		
2020c	Supervising Examiner	1940051	Waiting Room Fund		
2021a	Detention Release Officer	1940071	SAMHSA		
2021b	Senior Detention Release Officer	1940081	Regional Partnership		
2021c	Supervising Detention Release Officer	1960011	Borchard Foundation		
2022a	Mental Health Behavioral Counselor	1970011	Comp. Drug Ct.- CDCI		
2022c	Mental Health/Behavioral Counselor Supervisor	1970021	Proposition 36		
2023a	Jury Services Assistant	1970031	Foundation of CA BAR		
2023c	Jury Commissioner	1970041	Comp. Drug Court DCP		

Model Class	Model Class Description	Fund	Fund Description	PECT	PECT Description
2024	Law Library Technician	1970051	STAND Against D.V.		
2025	Court Law Librarian.	1970061	Enforce D.V. Policy		
2026a	Microfilm Technician	1970071	Youthful Visitation		
2026b	Senior Microfilm Technician	1970081	Fingerprint Cap Sys		
2027a	Court Records Clerk	1970091	SafeStart Strtgc PI		
2027b	Senior Court Records Clerk	1970101	Juv.Just. Crime Prev		
2027c	Court Records Supervisor	1970111	COPS Program		
2028	Court Administrative/Operations Supervisor	1970121	MOJC-Gen Fund		
2029a	Court Program/Project Specialist	1970131	San Diego SD&O		
2029c	Court Program/Project Supervisor	1970141	MIOCR Grant		
2030	Alternative Dispute Resolution Program Administrator	1970151	Behavioral Health CT		
3001a	Accountant-Auditor	1970161	STOPPING HATE		
3001b	Senior Accountant-Auditor	1970171	Philant Ventur Found		
3001c	Supervising Accountant-Auditor	1970181	Dispute Resolution		
3002a	Accounting Technician	1970191	Lucille Packard		
3002b	Senior Accounting Technician	1970201	First Five		
3002c	Supervising Accounting Technician	1970211	Comp Drug Ct DDTC		
3003a	Accounting Clerk	1970221	State Justice Instit		
3003b	Senior Accounting Clerk	1970231	RID Grant		
3003c	Supervising Accounting Clerk	1970241	VCMRF		
3004a	Revenue Collection Specialist				
3004b	Senior Revenue Collection Specialist				
3004c	Supervising Revenue Collection Specialist				
3005a	Financial Analyst				
3005b	Senior Financial Analyst				
3005c	Supervising Financial Analyst				
4001a	Information Systems Analyst				
4001b	Senior Information Systems Analyst				
4001c	Supervising Information Systems Analyst				
4002	Information Systems Engineer				
4003	Information Systems Specialist				
4004a	Information Systems Technician				
4004b	Senior Information Systems Technician				
4004c	Supervising Information Systems Technician				
4005	Communications Technician				
5001a	Administrative Analyst				
5001b	Senior Administrative Analyst				
5001c	Supervising Administrative Analyst				
5002	Administrative Technician				
5003a	Office Assistant				
5003b	Senior Office Assistant				
5003c	Supervising Office Assistant				
5004a	Human Resource Analyst				
5004b	Senior Human Resource Analyst				
5004c	Supervising Human Resource Analyst				
5005a	Human Resource Technician				
5005b	Senior Human Resource Technician				
5006a	Secretary				
5006b	Senior Secretary				
6012b	Senior Printing/Production Equipment Operator				
5007a	Legal/Judicial Secretary				
5007b	Senior Legal/Judicial Secretary				
5008	Supervising Secretary				
5009a	Payroll Technician				
5009c	Payroll Supervisor				
5010a	Data Entry Operator				
5010b	Senior Data Entry Operator				
5010c	Data Entry Supervisor				
5011	Public Information Officer				
5999	Administrative Support Staff (temporary, part-time, intern or student worker)				
6001a	Support Services Assistant				

Model Class	Model Class Description	Fund	Fund Description	PECT	PECT Description
6001b	Senior Support Services Assistant				
6001c	Support Services Supervisor				
6002a	Maintenance Worker				
6002b	Senior Maintenance Worker				
6002c	Supervising Maintenance Worker				
6003a	Custodian				
6003b	Senior Custodian				
6003c	Supervising Custodian				
6004a	Materials Services Assistant				
6004b	Senior Materials Services Assistant				
6004c	Materials Services Supervisor				
6005	Skilled Trades Worker				
6006a	Purchasing Agent				
6006c	Purchasing Supervisor				
6007	Purchasing Technician				
6008	Facilities Coordinator				
6009	Graphic Arts Specialist				
6010a	Deputy Marshal				
6010b	Marshal				
6011	Child Services Provider				
6012a	Printing/Production Equipment Operator				