

**Judicial Council of California**  
**Trial Court Funding Act of 1997**

**BASELINE BUDGET**

Certification  
FY 2009-10

Court System: Superior Court - San Mateo  
Court Number  
(for AOC Use): 41

Fiscal Year: FY 2009-10

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FY 2009-10			
SUMMARY OF SUBMITTED BUDGET	TCTF	Non-TCTF	Total
BEGINNING BALANCE	2,155,060	7,390,123	9,545,184
FINANCING SOURCES	49,020,977	(10,805)	49,010,172
TOTAL FINANCING SOURCES	51,176,037	7,379,318	58,555,356
EXPENDITURES	49,822,684	2,089,170	51,911,854
FUND BALANCE	1,353,353	5,290,148	6,643,502
FUND BALANCE DESIGNATION			
RESTRICTED - CONTRACTUAL	0	233,317	233,317
RESTRICTED - STATUTORY	1,256,598	1,549,978	2,806,576
UNRESTRICTED - DESIGNATED	96,755	3,506,853	3,603,608
UNRESTRICTED - UNDESIGNATED	0	0	1

**CERTIFICATION**

I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included by reference above, fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.

\_\_\_\_\_  
Signature of Presiding Judge or Executive Officer

\_\_\_\_\_  
Date

**Schedule 1 - Baseline Budget  
FY 2009-10**

Superior Court - San Mateo

**Fund Condition Statement**

	TCTF Budget	Non-TCTF Budget	Total
<b>Financing Sources</b>			
Beginning Balance	2,155,060	7,390,123	9,545,184
<b>Current Year Financing Sources</b>			
Total Revenue	43,843,181	1,417,275	45,260,456
Total Reimbursements	3,543,716	206,000	3,749,716
Total Interfund Transfers	1,634,080	(1,634,080)	-
<b>Total Current Year Financing Sources</b>	<b>49,020,977</b>	<b>(10,805)</b>	<b>49,010,172</b>
<b>Total Financing Sources</b>	<b>51,176,037</b>	<b>7,379,318</b>	<b>58,555,356</b>
<b>Expenditures</b>			
Total Personal Services	34,399,962	-	34,399,962
Total Operating Expenses & Equipment	15,174,406	2,054,286	17,228,692
Total Special Items of Expense	248,316	34,884	283,200
Internal Cost Recovery	-	-	-
<b>Total Program Expenditures</b>	<b>49,822,684</b>	<b>2,089,170</b>	<b>51,911,854</b>
<b>Fund Balance</b>	<b>1,353,353</b>	<b>5,290,148</b>	<b>6,643,502</b>
<b>Fund Balance Designations</b>			
Restricted - Contractual	-	233,317	233,317
Restricted - Statutory	1,256,598	1,549,978	2,806,576
Unrestricted - Designated	96,755	3,506,853	3,603,608
Unrestricted - Undesignated	0	0	1
<b>Total Designations</b>	<b>1,353,353</b>	<b>5,290,148</b>	<b>6,643,502</b>

**Position Reporting**

	TCTF Positions	Non-TCTF Positions	Total Positions
<b>Court Employee Positions</b>			
Total Positions Per Schedule 7A:	379.56	5.25	384.81

**Schedule 1 - Baseline Budget  
FY 2009-10**

**Superior Court - San Mateo**

**Footnotes**

1.	Self Help MOU 4102-109 was increased by \$97,399 for FY09-10. See GL 837010 under Improvement Fund
2.	Self Help MOU 4107-212 was decreased by \$638 [Unused FY08-09 funding]. See GL 837010 under Improvement Fund
3.	TCTF Reserve for Contingencies reduced by \$6 to account for negative fund balance designations from rounding
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**Schedule 1 - Baseline Budget  
FY 2009-10**

Superior Court - San Mateo

**Financing Sources**

Account	Description	TCTF	Non-TCTF	Total
	Beginning Balance	2,155,060	7,390,123	9,545,184
	<b>Current Year Revenue</b>			
812100	Program 45.10 - Operations	43,650,106		43,650,106
816000	Other State Receipts	5,000		5,000
821000	Local Fee Revenue	50	819,100	819,150
821200	Enhanced Collections			-
822000	Local Non-fees revenue		476,200	476,200
823000	Other		10,000	10,000
825000	Interest Income	188,025	111,975	300,000
826000	Investment income			-
	<b>Total Revenue</b>	<b>43,843,181</b>	<b>1,417,275</b>	<b>45,260,456</b>
	<b>Current Year Reimbursements</b>			
831000	General Fund - MOU	20,880		20,880
832000	Program 45.10 - MOU	898,886		898,886
833000	Program 45.25 - Operations	247,000		247,000
834000	Program 45.45 - Operations	1,443,967		1,443,967
835000	Program 45.55 - Operations			-
836000	Modernization Fund			-
837000	Improvement Fund	350,243		350,243
838000	State Grants	562,740		562,740
839000	Non-State Grants			-
840000	County Program - Restricted Funds		171,000	171,000
850000	Reimbursements Between Courts			-
860000	Reimbursements - Other	20,000	35,000	55,000
	<b>Total Reimbursements</b>	<b>3,543,716</b>	<b>206,000</b>	<b>3,749,716</b>
	<b>Interfund Transfers</b>			
701100	Interfund Transfer In	1,634,080		1,634,080
701200	Interfund Transfer Out		(1,634,080)	(1,634,080)
	<b>Total Interfund Transfers</b>	<b>1,634,080</b>	<b>(1,634,080)</b>	<b>-</b>
	<b>Total Current Year Financing Sources</b>	<b>49,020,977</b>	<b>(10,805)</b>	<b>49,010,172</b>
	<b>Total Financing Sources</b>	<b>51,176,037</b>	<b>7,379,318</b>	<b>58,555,356</b>

**Schedule 1 - Baseline Budget  
Expenditure Summary  
FY 2009-10**

Superior Court - San Mateo

**Baseline Budget Summary**

Account	Description	TCTF	Non-TCTF	Total
	Salary Savings %	17.32%	0.00%	17.32%
	<b>Positions:</b>			
	Authorized Positions	380	5	385
	<b>Personal Services:</b>			
900000	Salaries	27,579,262	-	27,579,262
910000	Staff Benefits	14,028,847	-	14,028,847
914100	Salary Savings	(7,208,147)	-	(7,208,147)
	<b>Total Personal Services</b>	<b>34,399,962</b>	<b>-</b>	<b>34,399,962</b>
	<b>Operating Expenses &amp; Equipment:</b>			
920001	General Expense	829,792	837	830,629
924000	Printing	136,297	-	136,297
925000	Telecommunications	520,344	-	520,344
926000	Postage	246,740	-	246,740
928000	Insurance	7,338	-	7,338
929000	In-State Travel	59,350	-	59,350
931000	Out-of-State Travel	-	-	-
933000	Training	63,196	-	63,196
934000	Security	8,678,560	-	8,678,560
935000	Facilities Operations	466,769	8,784	475,553
936000	Utilities	6,630	-	6,630
938000	Contracted Services	2,285,558	380,153	2,665,711
940000	Consulting and Professional Services - County Provided	1,150,441	29,315	1,179,756
943000	Information Technology	584,491	1,635,197	2,219,688
945000	Major Equipment	100,000	-	100,000
950000	Other Items of Expense	38,900	-	38,900
	<b>Total OE&amp;E</b>	<b>15,174,406</b>	<b>2,054,286</b>	<b>17,228,692</b>
	<b>Special Items of Expense:</b>			
965000	Juror Costs	245,116	34,884	280,000
972000	Other	3,200	-	3,200
973000	Debt Service	-	-	-
	<b>Total Special Items of Expense</b>	<b>248,316</b>	<b>34,884</b>	<b>283,200</b>
990000	Departmental Indirect Allocations	-	-	-
	<b>Total Program Expense</b>	<b>49,822,684</b>	<b>2,089,170</b>	<b>51,911,854</b>

**Schedule 1 - Baseline Budget  
PECT Summary  
FY 2009-10**

Superior Court - San Mateo

P . E . C . T	PECT Name	TCTF Authorized Positions	% of Total Positions	TCTF Budget	% of Total Budget	Non-TCTF Authorized Positions	% of Total Positions	Non-TCTF Budget	% of Total Budget
10 . 10 . 000 . 000	Judges and Courtroom Support	110.71	29%	13,192,199	26%	-	0%	87	0%
10 . 20 . 000 . 000	Case Type Services - Roll Up	177.75	47%	15,359,509	31%	-	0%	381,047	18%
10 . 20 . 010 . 000	Criminal - Roll Up	86.95	23%	6,117,628	12%	-	0%	192,663	9%
10 . 20 . 010 . 010	Traffic & Other Infractions	36.00	9%	2,753,736	6%	-	0%	192,663	9%
10 . 20 . 010 . 020	Other Criminal Cases	50.95	13%	3,363,892	7%	-	0%	-	0%
10 . 20 . 020 . 000	Civil	38.00	10%	3,377,477	7%	-	0%	187,519	9%
10 . 20 . 030 . 000	Families & Children - Roll Up	52.80	14%	5,864,404	12%	-	0%	865	0%
10 . 20 . 030 . 010	Families and Children Services	31.00	8%	3,290,549	7%	-	0%	570	0%
10 . 20 . 030 . 020	Probate, Guardianship & Mental Health Services	14.80	4%	1,419,949	3%	-	0%	295	0%
10 . 20 . 030 . 030	Juvenile Dependency Services	3.00	1%	764,558	2%	-	0%	-	0%
10 . 20 . 030 . 040	Juvenile Delinquency Services	4.00	1%	389,348	1%	-	0%	-	0%
10 . 30 . 000 . 000	Operational Support - Roll Up	45.50	12%	13,688,341	27%	-	0%	35,052	2%
10 . 30 . 010 . 000	Other Support Operations	23.00	6%	2,527,613	5%	-	0%	79	0%
10 . 30 . 020 . 000	Court Interpreters	14.50	4%	1,424,057	3%	-	0%	-	0%
10 . 30 . 030 . 000	Jury Services	8.00	2%	1,008,750	2%	-	0%	34,973	2%
10 . 30 . 040 . 000	Security	-	0%	8,727,921	18%	-	0%	-	0%
10 . 00 . 000 . 000	Trial Court Operations Program - Roll Up	333.96	88%	42,240,049	85%	-	0%	416,186	20%
20 . 10 . 010 . 000	Enhanced Collections	-	0%	-	0%	5.25	100%	-	0%
20 . 10 . 020 . 000	Other Non-Court Operations	-	0%	3,200	0%	-	0%	450	0%
20 . 00 . 000 . 000	Non-Court Operations Program - Roll Up	-	0%	3,200	0%	5.25	100%	450	0%
90 . 10 . 000 . 000	Executive Office	6.00	2%	1,354,858	3%	-	0%	29,737	1%
90 . 20 . 000 . 000	Fiscal Services	17.75	5%	1,617,916	3%	-	0%	210	0%
90 . 30 . 000 . 000	Human Resources	4.85	1%	503,024	1%	-	0%	-	0%
90 . 40 . 000 . 000	Business & Facilities Services	1.00	0%	1,002,359	2%	-	0%	1,013	0%
90 . 50 . 000 . 000	Information Technology	16.00	4%	3,101,278	6%	-	0%	1,641,574	79%
90 . 00 . 000 . 000	Court Administration Program - Roll Up	45.60	12%	7,579,435	15%	-	0%	1,672,534	80%
	<b>Total - Summary</b>	<b>379.56</b>	<b>100%</b>	<b>49,822,684</b>	<b>100%</b>	<b>5.25</b>	<b>100%</b>	<b>2,089,170</b>	<b>100%</b>

**Schedule 1 - Baseline Budget  
FY 2009-10**

**Superior Court - San Mateo**

**Fund Balance Designation**

Restricted Fund Balance		TCTF	Non-TCTF	Total
<b>Contractual</b>				
Web Application - EZLegal			233,317	233,317
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
<b>9310 - Subtotal, Contractual Fund Balance</b>		<b>-</b>	<b>233,317</b>	<b>233,317</b>
<b>Statutory</b>				
2% Automation		1,103,512		1,103,512
Childrens Waiting Room		153,086		153,086
Dispute Resolution			140,717	140,717
Traffic Violator Fee			1,409,261	1,409,261
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
<b>9320 - Subtotal, Statutory Fund Balance</b>		<b>1,256,598</b>	<b>1,549,978</b>	<b>2,806,576</b>
<b>Unrestricted Fund Balance</b>		<b>TCTF</b>	<b>Non-TCTF</b>	<b>Total</b>
<b>Designated (select category from drop-down list)</b>	<b>Provide detailed description</b>			
Select Category from list below (click cell)	Reserve for Contingencies	96,755	1,006,853	1,103,608
Select Category from list below (click cell)	Retiree Health Care		2,500,000	2,500,000
				-
				-





**Schedule 1 - Baseline Budget  
TCTF  
FY 2009-10**

Superior Court - San Mateo  
TCTF Budget

Account	Description	Judges and Courtroom Support	Traffic & Other Infractions	Other Criminal Cases	Civil	Family and Children Services	Probate, Guardianship & Mental Health Services	Juvenile Dependency Services	Juvenile Delinquency Services	Other Support Operations	Court Interpreters	Jury Services	Security	Enhanced Collections	Other Non-Court Operations	Executive Office	Fiscal Services	Human Resources	Business & Facilities Services	Information Technology	TOTAL
	Salary Savings %	12%	16%	30%	15%	14%	10%	20%	0%	9%	34%	36%	0%	0%	0%	26%	17%	27%	2%	27%	
	Positions:																				
	Authorized Positions	111	36	51	38	31	15	3	4	23	15	8				6	18	5	1	16	380
	<b>Personal Services:</b>																				
900000	Salaries	9,335,341	2,053,408	2,864,082	2,489,213	2,204,603	1,012,368	173,004	245,400	1,610,779	1,036,899	456,273				753,936	1,225,312	430,632	91,020	1,596,992	27,579,262
910000	Staff Benefits	4,480,279	1,130,726	1,589,880	1,306,797	1,146,251	524,574	95,582	132,216	834,694	493,983	252,276				407,771	631,603	211,531	44,591	746,093	14,028,847
914100	Salary Savings	(1,687,669)	(497,182)	(1,341,104)	(559,444)	(480,358)	(160,710)	(52,938)		(221,930)	(524,678)	(257,111)				(303,644)	(320,381)	(172,175)	(3,015)	(625,808)	(7,208,147)
	<b>Total Personal Services</b>	<b>12,127,951</b>	<b>2,686,952</b>	<b>3,112,858</b>	<b>3,236,566</b>	<b>2,870,496</b>	<b>1,376,232</b>	<b>215,648</b>	<b>377,616</b>	<b>2,223,543</b>	<b>1,006,204</b>	<b>451,438</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>858,063</b>	<b>1,536,534</b>	<b>469,988</b>	<b>132,596</b>	<b>1,717,277</b>	<b>34,399,962</b>
	<b>Operating Expenses &amp; Equipment:</b>																				
920001	General Expense	210,167	26,566	33,234	23,128	25,319	3,803	37,082	1,443	27,273	2,326	5,554	49,361			75,327	26,408	2,117	45,020	235,664	829,792
924000	Printing	4,168	8,612	80,914	21,144	7,143	2,139	633	1,350	179	4,654	421				1,543	2,631	74	417	275	136,297
925000	Telecommunications	109,215	26,910	19,130	29,951	12,220	10,100	8,170	8,880	5,849	2,100	27,534				31,386	10,664		23,897	196,338	520,344
926000	Postage	254	1			13,620		20,237		1		131,901				42,093	35,510	65	3,058		246,740
928000	Insurance	3,052	659	893	727	506	168	43	59	183	32	132				457	293			134	7,338
929000	In-State Travel	19,191	1,007	1,347	7,255	2,830	9,808	147		2,393	267	1,221				4,752	2,574	1,443	2,780	2,335	59,350
931000	Out-of-State Travel																				
933000	Training	8,802	2,667	9,148	3,308	3,158	5,408	1,489		2,309	474	570				3,259	1,567	18,774		2,263	63,196
934000	Security												8,678,560								8,678,560
935000	Facilities Operations	205	362	71	123	126		1,675		224,426		1,036				56	298	7	85,105	153,279	466,769
936000	Utilities									6,630											6,630
938000	Contracted Services	656,400		104,346	28,000	354,055		481,154			408,000					253,603					2,285,558
940000	Consulting and Professional Services - County Provided	52,794		1,185	27,275	1,076	10,751			1,517		3,827				84,159		10,556	709,486	247,815	1,150,441
943000	Information Technology			746				280				140,000					1,397				442,068
945000	Major Equipment																				100,000
950000	Other Items of Expense			20			1,540			33,310						160	40				38,900
	<b>Total OE&amp;E</b>	<b>1,064,248</b>	<b>66,784</b>	<b>251,034</b>	<b>140,911</b>	<b>420,053</b>	<b>43,717</b>	<b>548,910</b>	<b>11,732</b>	<b>304,070</b>	<b>417,853</b>	<b>312,196</b>	<b>8,727,921</b>	<b>-</b>	<b>-</b>	<b>496,795</b>	<b>81,382</b>	<b>33,036</b>	<b>869,763</b>	<b>1,384,001</b>	<b>15,174,406</b>
	<b>Special Items of Expense:</b>																				
965000	Juror Costs											245,116									245,116
972000	Other														3,200						3,200
973000	Debt Service																				-
	<b>Total Special Items of Expense</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>245,116</b>	<b>-</b>	<b>-</b>	<b>3,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>248,316</b>
990000	Departmental Indirect Allocations																				-
	<b>Total Program Expense</b>	<b>13,192,199</b>	<b>2,753,736</b>	<b>3,363,892</b>	<b>3,377,477</b>	<b>3,290,549</b>	<b>1,419,949</b>	<b>764,558</b>	<b>389,348</b>	<b>2,527,613</b>	<b>1,424,057</b>	<b>1,008,750</b>	<b>8,727,921</b>	<b>-</b>	<b>3,200</b>	<b>1,354,858</b>	<b>1,617,916</b>	<b>503,024</b>	<b>1,002,359</b>	<b>3,101,278</b>	<b>49,822,684</b>

**Schedule 1 - Baseline Budget  
Non-TCTF  
FY 2009-10**

Superior Court - San Mateo  
Non-TCTF Budget

Account	Description	Judges and Courtroom Support	Traffic & Other Infractions	Other Criminal Cases	Civil	Family and Children Services	Probate, Guardianship & Mental Health Services	Juvenile Dependency Services	Juvenile Delinquency Services	Other Support Operations	Court Interpreters	Jury Services	Security	Enhanced Collections	Other Non-Court Operations	Executive Office	Fiscal Services	Human Resources	Business & Facilities Services	Information Technology	TOTAL	
	Salary Savings %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	
	<b>Positions:</b>																					
	Authorized Positions														5							5
	<b>Personal Services:</b>																					
900000	Salaries																					-
910000	Staff Benefits																					-
914100	Salary Savings																					-
	<b>Total Personal Services</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	<b>Operating Expenses &amp; Equipment:</b>																					
920001	General Expense														450	387						837
924000	Printing																					-
925000	Telecommunications																					-
926000	Postage																					-
928000	Insurance																					-
929000	In-State Travel																					-
931000	Out-of-State Travel																					-
933000	Training																					-
934000	Security																					-
935000	Facilities Operations	87			29	570	295			79		89				35	210		1,013	6,377	8,784	
936000	Utilities																					-
938000	Contracted Services		192,663		187,490																	380,153
940000	Consulting and Professional Services - County Provided															29,315						29,315
943000	Information Technology																				1,635,197	1,635,197
945000	Major Equipment																					-
950000	Other Items of Expense																					-
	<b>Total OE&amp;E</b>	87	192,663	-	187,519	570	295	-	-	79	-	89	-	-	450	29,737	210	-	1,013	1,641,574	2,054,286	
	<b>Special Items of Expense:</b>																					
965000	Juror Costs											34,884										34,884
972000	Other																					-
973000	Debt Service																					-
	<b>Total Special Items of Expense</b>	-	-	-	-	-	-	-	-	-	-	34,884	-	-	-	-	-	-	-	-	-	34,884
990000	Departmental Indirect Allocations																					-
	<b>Total Program Expense</b>	87	192,663	-	187,519	570	295	-	-	79	-	34,973	-	-	450	29,737	210	-	1,013	1,641,574	2,089,170	