

Judicial Council of California
Trial Court Funding Act of 1997

BASELINE BUDGET

Certification
FY 2010-11

Court System: Superior Court - San Mateo
Court Number
(for AOC Use): 41

Fiscal Year: FY 2010-11

Court Contact: John Fitton
Phone: 650-599-1763
E-mail Address: jfitton@sanmateocourt.org

Budget Prepared By: George Antrea
Preparer's Phone: 650-599-7381
E-mail Address: gantrea@sanmateocourt.org

FY 2010-11			
SUMMARY OF SUBMITTED BUDGET	TCTF	Non-TCTF	Total
BEGINNING BALANCE	1,296,430	7,521,098	8,817,527
FINANCING SOURCES	52,676,678	683,945	53,360,623
TOTAL FINANCING SOURCES	53,973,108	8,205,043	62,178,150
EXPENDITURES	53,919,240	1,014,877	54,934,117
FUND BALANCE	53,868	7,190,166	7,244,033
FUND BALANCE DESIGNATION			
RESTRICTED - CONTRACTUAL	0	731,126	731,126
RESTRICTED - STATUTORY	53,868	1,808,524	1,862,392
UNRESTRICTED - DESIGNATED	0	4,650,516	4,650,516
UNRESTRICTED - UNDESIGNATED	(0)	(0)	(1)

CERTIFICATION

I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included by reference above, fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.

Signature of Presiding Judge or Executive Officer

Date

**Schedule 1 - Baseline Budget
FY 2010-11**

Superior Court - San Mateo

Fund Condition Statement

	TCTF Budget	Non-TCTF Budget	Total
Financing Sources			
Beginning Balance	1,296,430	7,521,098	8,817,527
Current Year Financing Sources			
Total Revenue	48,223,013	1,142,572	49,365,585
Total Reimbursements	3,673,272	321,766	3,995,038
Total Interfund Transfers	780,393	(780,393)	-
Total Current Year Financing Sources	52,676,678	683,945	53,360,623
Total Financing Sources	53,973,108	8,205,043	62,178,150
Expenditures			
Total Personal Services	37,440,379	-	37,440,379
Total Operating Expenses & Equipment	16,266,895	974,343	17,241,238
Total Special Items of Expense	211,966	40,534	252,500
Internal Cost Recovery	-	-	-
Total Program Expenditures	53,919,240	1,014,877	54,934,117
Fund Balance	53,868	7,190,166	7,244,033
Fund Balance Designations			
Restricted - Contractual	-	731,126	731,126
Restricted - Statutory	53,868	1,808,524	1,862,392
Unrestricted - Designated	-	4,650,516	4,650,516
Unrestricted - Undesignated	(0)	(0)	(1)
Total Designations	53,868	7,190,166	7,244,033

Position Reporting

	TCTF Positions	Non-TCTF Positions	Total Positions
Court Employee Positions			
Total Positions Per Schedule 7A:	308.50	5.25	313.75

**Schedule 1 - Baseline Budget
FY 2010-11**

Superior Court - San Mateo

Footnotes

1.	The negative \$1 in the unrestricted undesignated line in the certification page is a result of a rounding error.
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	

**Schedule 1 - Baseline Budget
FY 2010-11**

Superior Court - San Mateo

Financing Sources

Account	Description	TCTF	Non-TCTF	Total
	Beginning Balance	1,296,430	7,521,098	8,817,527
	Current Year Revenue			
812100	Program 45.10 - Operations	48,178,094		48,178,094
816000	Other State Receipts			-
821000	Local Fees Revenue	80	670,250	670,330
821200	Enhanced Collections			-
822000	Local Non-Fees Revenue		405,161	405,161
823000	Other		17,000	17,000
825000	Interest Income	44,839	50,161	95,000
826000	Investment Income			-
	Total Revenue	48,223,013	1,142,572	49,365,585
	Current Year Reimbursements			
831000	General Fund - MOU	21,000		21,000
832000	Program 45.10 - MOU	800,460		800,460
833000	Program 45.25 - Operations	247,000		247,000
834000	Program 45.45 - Operations	1,736,136		1,736,136
835000	Program 45.55 - Operations			-
836000	Modernization Fund			-
837000	Improvement Fund	110,146	112,732	222,878
838000	AOC Grants	732,682		732,682
839000	Non-AOC Grants			-
840000	County Program - Restricted Funds		168,500	168,500
850000	Reimbursements Between Courts			-
860000	Reimbursements - Other	25,848	40,534	66,382
	Total Reimbursements	3,673,272	321,766	3,995,038
	Interfund Transfers			
701100	Interfund (Operating) Transfers In	866,804		866,804
701200	Interfund (Operating) Transfers Out	(86,411)	(780,393)	(866,804)
	Total Interfund Transfers	780,393	(780,393)	-
	Total Current Year Financing Sources	52,676,678	683,945	53,360,623
	Total Financing Sources	53,973,108	8,205,043	62,178,150

**Schedule 1 - Baseline Budget
Expenditure Summary
FY 2010-11**

Superior Court - San Mateo

Baseline Budget Summary

Account	Description	TCTF	Non-TCTF	Total
	Salary Savings %	0.00%	0.00%	0.00%
	Positions:			
	Authorized Positions	309	5	314
	Personal Services:			
900000	Salaries	23,634,104	-	23,634,104
910000	Staff Benefits	13,806,275	-	13,806,275
914100	Salary Savings	-	-	-
	Total Personal Services	37,440,379	-	37,440,379
	Operating Expenses & Equipment:			
920001	General Expense	728,078	250	728,328
924000	Printing	150,500	-	150,500
925000	Telecommunications	521,342	-	521,342
926000	Postage	284,600	-	284,600
928000	Insurance	8,365	-	8,365
929000	In-State Travel	45,550	-	45,550
931000	Out-of-State Travel	-	-	-
933000	Training	90,038	-	90,038
934000	Security	9,446,563	-	9,446,563
935000	Facility Operations	491,237	-	491,237
936000	Utilities	6,650	-	6,650
938000	Contracted Services	2,067,655	327,490	2,395,145
940000	Consulting and Professional Services - County Provided	1,343,514	29,103	1,372,617
943000	Information Technology	989,903	617,500	1,607,403
945000	Major Equipment	54,000	-	54,000
950000	Other Items of Expense	38,900	-	38,900
	Total OE&E	16,266,895	974,343	17,241,238
	Special Items of Expense:			
965000	Jury Costs	209,466	40,534	250,000
972000	Other	2,500	-	2,500
973000	Debt Service	-	-	-
	Total Special Items of Expense	211,966	40,534	252,500
990000	Departmental Indirect Allocations	-	-	-
	Total Program Expense	53,919,240	1,014,877	54,934,117

**Schedule 1 - Baseline Budget
PECT Summary
FY 2010-11**

Superior Court - San Mateo

P . E . C . T	PECT Name	TCTF Authorized Positions	% of Total Positions	TCTF Budget	% of Total Budget	Non-TCTF Authorized Positions	% of Total Positions	Non-TCTF Budget	% of Total Budget
10 . 10 . 000 . 000	Judges and Courtroom Support	99.00	32%	14,507,183	27%	-	0%	-	0%
10 . 20 . 000 . 000	Case Type Services - Roll Up	141.50	46%	15,994,986	30%	-	0%	327,490	32%
10 . 20 . 010 . 000	Criminal - Roll Up	71.00	23%	7,248,985	13%	-	0%	144,000	14%
10 . 20 . 010 . 010	Traffic & Other Infractions	33.00	11%	3,390,538	6%	-	0%	144,000	14%
10 . 20 . 010 . 020	Other Criminal Cases	38.00	12%	3,858,447	7%	-	0%	-	0%
10 . 20 . 020 . 000	Civil	27.00	9%	3,065,704	6%	-	0%	183,490	18%
10 . 20 . 030 . 000	Families & Children - Roll Up	43.50	14%	5,680,297	11%	-	0%	-	0%
10 . 20 . 030 . 010	Families and Children Services	26.00	8%	3,359,261	6%	-	0%	-	0%
10 . 20 . 030 . 020	Probate, Guardianship & Mental Health Services	12.50	4%	1,387,470	3%	-	0%	-	0%
10 . 20 . 030 . 030	Juvenile Dependency Services	2.00	1%	619,001	1%	-	0%	-	0%
10 . 20 . 030 . 040	Juvenile Delinquency Services	3.00	1%	314,565	1%	-	0%	-	0%
10 . 30 . 000 . 000	Operational Support - Roll Up	36.25	12%	15,074,022	28%	-	0%	40,534	4%
10 . 30 . 010 . 000	Other Support Operations	17.00	6%	2,611,085	5%	-	0%	-	0%
10 . 30 . 020 . 000	Court Interpreters	13.25	4%	1,962,393	4%	-	0%	-	0%
10 . 30 . 030 . 000	Jury Services	6.00	2%	1,004,336	2%	-	0%	40,534	4%
10 . 30 . 040 . 000	Security	-	0%	9,496,208	18%	-	0%	-	0%
10 . 00 . 000 . 000	Trial Court Operations Program - Roll Up	276.75	90%	45,576,191	85%	-	0%	368,024	36%
20 . 10 . 010 . 000	Enhanced Collections	1.00	0%	-	0%	3.00	57%	-	0%
20 . 10 . 020 . 000	Other Non-Court Operations	-	0%	-	0%	-	0%	-	0%
20 . 00 . 000 . 000	Non-Court Operations Program - Roll Up	1.00	0%	-	0%	3.00	57%	-	0%
90 . 10 . 000 . 000	Executive Office	5.00	2%	1,681,809	3%	-	0%	29,103	3%
90 . 20 . 000 . 000	Fiscal Services	11.75	4%	1,674,764	3%	2.25	43%	-	0%
90 . 30 . 000 . 000	Human Resources	2.00	1%	497,972	1%	-	0%	-	0%
90 . 40 . 000 . 000	Business & Facilities Services	1.00	0%	1,059,207	2%	-	0%	-	0%
90 . 50 . 000 . 000	Information Technology	11.00	4%	3,429,297	6%	-	0%	617,750	61%
90 . 00 . 000 . 000	Court Administration Program - Roll Up	30.75	10%	8,343,049	15%	2.25	43%	646,853	64%
	Total - Summary	308.50	100%	53,919,240	100%	5.25	100%	1,014,877	100%

**Schedule 1 - Baseline Budget
FY 2010-11**

Superior Court - San Mateo

Fund Balance Designation

Restricted Fund Balance		TCTF	Non-TCTF	Total
Contractual				
EZLegal			731,126	731,126
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
9310 - Subtotal, Contractual Fund Balance		-	731,126	731,126
Statutory				
Childrens Waiting Room		53,868		53,868
Court Warrant System			161,890	161,890
Dispute Resolution			136,581	136,581
Small Claims Advisory			2,934	2,934
Traffic Violator Fees			1,507,119	1,507,119
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
9320 - Subtotal, Statutory Fund Balance		53,868	1,808,524	1,862,392
Unrestricted Fund Balance		TCTF	Non-TCTF	Total
Designated (select category from drop-down list)	Provide detailed description			
One-Time Employee Compensation - Unfunded Retiree	[Type detailed description here]		2,500,000	2,500,000
Health Care Liability	[Type detailed description here]		2,150,516	2,150,516
Operating and Emergency	[Type detailed description here]			-

**Schedule 1 - Baseline Budget
TCTF
FY 2010-11**

Superior Court - San Mateo
TCTF Budget

Account	Description	Judges and Courtroom Support	Traffic & Other Infractions	Other Criminal Cases	Civil	Family and Children Services	Probate, Guardianship & Mental Health Services	Juvenile Dependency Services	Juvenile Delinquency Services	Other Support Operations	Court Interpreters	Jury Services	Security	Enhanced Collections	Other Non-Court Operations	Executive Office	Fiscal Services	Human Resources	Business & Facilities Services	Information Technology	TOTAL
	Salary Savings %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
	Positions:																				
	Authorized Positions	99	33	38	27	26	13	2	3	17	13	6		1		5	12	2	1	11	309
	Personal Services:																				
900000	Salaries	8,924,863	1,901,750	2,188,775	1,867,552	1,897,172	851,768	118,451	190,836	1,263,784	976,575	352,848				649,645	1,017,489	205,121	97,343	1,130,132	23,634,104
910000	Staff Benefits	4,824,021	1,155,233	1,324,482	1,089,777	1,102,003	509,829	71,527	112,077	1,035,179	481,137	213,137				518,088	593,170	118,916	55,670	602,029	13,806,275
914100	Salary Savings																				
	Total Personal Services	13,748,884	3,056,983	3,513,257	2,957,329	2,999,175	1,361,597	189,978	302,913	2,298,963	1,457,712	565,985	-	-	-	1,167,733	1,610,659	324,037	153,013	1,732,161	37,440,379
	Operating Expenses & Equipment:																				
920001	General Expense	200,042	35,249	39,890	23,362	22,685	3,602	30,082	3,311	27,773	1,757	4,392	49,645			51,204	16,991	3,887	62,496	151,710	728,078
924000	Printing	16,457	6,885	106,998	3,537	490	792	1,315	2,438	4,086						2,011	1,137	573	3,781		150,500
925000	Telecommunications	77,638	19,285	13,406	21,889	17,847	6,982	4,104	5,903	5,179	908	17,464				21,601	7,065		9,488	292,583	521,342
926000	Postage	110	62,500					12,451		41		123,765				45,155	37,086	614	2,859	19	284,600
928000	Insurance															8,365					8,365
929000	In-State Travel	16,501	1,681	1,395	5,653	458	7,429	54		1,491	530	794				3,468	1,489	1,463	2,397	747	45,550
931000	Out-of-State Travel																				
933000	Training	6,974		514	1,536	343	707			2,467	1,486					3,073	326	72,612			90,038
934000	Security												9,446,563								9,446,563
935000	Facility Operations	1,240	409		1,393			482		230,971						959	11		100,367	155,405	491,237
936000	Utilities									6,650											6,650
938000	Contracted Services	375,075		182,987	25,000	316,610	4,400	380,535			500,000					275,348		4,700		3,000	2,067,655
940000	Consulting and Professional Services - County Provided	64,262	46		26,005	1,653						3,203				102,800		90,086	724,806	330,653	1,343,514
943000	Information Technology		207,500									76,767								705,636	989,903
945000	Major Equipment																				54,000
950000	Other Items of Expense						1,961			33,464						92					3,383
	Total OE&E	758,299	333,555	345,190	108,375	360,086	25,873	429,023	11,652	312,122	504,681	226,385	9,496,208	-	-	514,076	64,105	173,935	906,194	1,697,136	16,266,895
	Special Items of Expense:																				
965000	Jury Costs											209,466									209,466
972000	Other											2,500									2,500
973000	Debt Service																				
	Total Special Items of Expense	-	-	-	-	-	-	-	-	-	-	211,966	-	-	-	-	-	-	-	-	211,966
990000	Distributed Administration & Allocation																				
	Total Program Expense	14,507,183	3,390,538	3,858,447	3,065,704	3,359,261	1,387,470	619,001	314,565	2,611,085	1,962,393	1,004,336	9,496,208	-	-	1,681,809	1,674,764	497,972	1,059,207	3,429,297	53,919,240

**Schedule 1 - Baseline Budget
Non-TCTF
FY 2010-11**

**Superior Court - San Mateo
Non-TCTF Budget**

Account	Description	Judges and Courtroom Support	Traffic & Other Infractions	Other Criminal Cases	Civil	Family and Children Services	Probate, Guardianship & Mental Health Services	Juvenile Dependency Services	Juvenile Delinquency Services	Other Support Operations	Court Interpreters	Jury Services	Security	Enhanced Collections	Other Non-Court Operations	Executive Office	Fiscal Services	Human Resources	Business & Facilities Services	Information Technology	TOTAL
	Salary Savings %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
	Positions:																				
	Authorized Positions													3			2				5
	Personal Services:																				
900000	Salaries																				-
910000	Staff Benefits																				-
914100	Salary Savings																				-
	Total Personal Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Operating Expenses & Equipment:																				
920001	General Expense																			250	250
924000	Printing																				-
925000	Telecommunications																				-
926000	Postage																				-
928000	Insurance																				-
929000	In-State Travel																				-
931000	Out-of-State Travel																				-
933000	Training																				-
934000	Security																				-
935000	Facility Operations																				-
936000	Utilities																				-
938000	Contracted Services		144,000		183,490																327,490
940000	Consulting and Professional Services - County Provided															29,103					29,103
943000	Information Technology																			617,500	617,500
945000	Major Equipment																				-
950000	Other Items of Expense																				-
	Total OE&E	-	144,000	-	183,490	-	-	-	-	-	-	-	-	-	-	29,103	-	-	-	617,750	974,343
	Special Items of Expense:																				
965000	Jury Costs											40,534									40,534
972000	Other																				-
973000	Debt Service																				-
	Total Special Items of Expense	-	-	-	-	-	-	-	-	-	-	40,534	-	-	-	-	-	-	-	-	40,534
990000	Distributed Administration & Allocation																				-
	Total Program Expense	-	144,000	-	183,490	-	-	-	-	-	-	40,534	-	-	-	29,103	-	-	-	617,750	1,014,877