

Judicial Council of California
Trial Court Funding Act of 1997

BASELINE BUDGET

Certification
FY 2009-10

Court System: Superior Court - Napa
Court Number
(for AOC Use): 28

Fiscal Year: FY 2009-10

Court Contact: Lisa Skinner
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Budget Prepared By: Lisa Skinner
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E-mail Address: lisa.skinner@napacourt.com

FY 2009-10			
SUMMARY OF SUBMITTED BUDGET	TCTF	Non-TCTF	Total
BEGINNING BALANCE	591,256	2,219,442	2,810,698
FINANCING SOURCES	11,738,683	(375,400)	11,363,283
TOTAL FINANCING SOURCES	12,329,939	1,844,042	14,173,981
EXPENDITURES	12,194,593	380,561	12,575,154
FUND BALANCE	135,346	1,463,481	1,598,827
FUND BALANCE DESIGNATION			
RESTRICTED - CONTRACTUAL	0	428,000	428,000
RESTRICTED - STATUTORY	31,805	0	31,805
UNRESTRICTED - DESIGNATED	103,542	1,035,481	1,139,023
UNRESTRICTED - UNDESIGNATED	(0)	(0)	(0)

CERTIFICATION

I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included by reference above, fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.

Signature of Presiding Judge or Executive Officer

Date

**Schedule 1 - Baseline Budget
FY 2009-10**

Superior Court - Napa

Fund Condition Statement

	TCTF Budget	Non-TCTF Budget	Total
Financing Sources			
Beginning Balance	591,256	2,219,442	2,810,698
Current Year Financing Sources			
Total Revenue	9,518,339	616,600	10,134,939
Total Reimbursements	1,220,344	8,000	1,228,344
Total Interfund Transfers	1,000,000	(1,000,000)	-
Total Current Year Financing Sources	11,738,683	(375,400)	11,363,283
Total Financing Sources	12,329,939	1,844,042	14,173,981
Expenditures			
Total Personal Services	8,984,836	-	8,984,836
Total Operating Expenses & Equipment	3,199,757	372,561	3,572,318
Total Special Items of Expense	10,000	8,000	18,000
Internal Cost Recovery	-	-	-
Total Program Expenditures	12,194,593	380,561	12,575,154
Fund Balance	135,346	1,463,481	1,598,827
Fund Balance Designations			
Restricted - Contractual	-	428,000	428,000
Restricted - Statutory	31,805	-	31,805
Unrestricted - Designated	103,542	1,035,481	1,139,023
Unrestricted - Undesignated	(0)	(0)	(0)
Total Designations	135,346	1,463,481	1,598,827

Position Reporting

	TCTF Positions	Non-TCTF Positions	Total Positions
Court Employee Positions			
Total Positions Per Schedule 7A:	91.40	0.00	91.40

**Schedule 1 - Baseline Budget
FY 2009-10**

Superior Court - Napa

Footnotes

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**Schedule 1 - Baseline Budget
FY 2009-10**

Superior Court - Napa

Financing Sources

Account	Description	TCTF	Non-TCTF	Total
	Beginning Balance	591,256	2,219,442	2,810,698
	Current Year Revenue			
812100	Program 45.10 - Operations	9,493,339		9,493,339
816000	Other State Receipts			-
821000	Local Fee Revenue		271,600	271,600
821200	Enhanced Collections			-
822000	Local Non-fees revenue		295,000	295,000
823000	Other			-
825000	Interest Income	25,000	50,000	75,000
826000	Investment income			-
	Total Revenue	9,518,339	616,600	10,134,939
	Current Year Reimbursements			
831000	General Fund - MOU	8,000		8,000
832000	Program 45.10 - MOU	273,473		273,473
833000	Program 45.25 - Operations	45,000		45,000
834000	Program 45.45 - Operations	526,865		526,865
835000	Program 45.55 - Operations			-
836000	Modernization Fund			-
837000	Improvement Fund	25,000		25,000
838000	State Grants	341,006		341,006
839000	Non-State Grants			-
840000	County Program - Restricted Funds			-
850000	Reimbursements Between Courts	1,000		1,000
860000	Reimbursements - Other		8,000	8,000
	Total Reimbursements	1,220,344	8,000	1,228,344
	Interfund Transfers			
701100	Interfund Transfer In	1,000,000		1,000,000
701200	Interfund Transfer Out		(1,000,000)	(1,000,000)
	Total Interfund Transfers	1,000,000	(1,000,000)	-
	Total Current Year Financing Sources	11,738,683	(375,400)	11,363,283
	Total Financing Sources	12,329,939	1,844,042	14,173,981

**Schedule 1 - Baseline Budget
Expenditure Summary
FY 2009-10**

Superior Court - Napa

Baseline Budget Summary

Account	Description	TCTF	Non-TCTF	Total
	Salary Savings %	3.37%	0.00%	3.37%
	Positions:			
	Authorized Positions	91	-	91
	Personal Services:			
900000	Salaries	6,697,090	-	6,697,090
910000	Staff Benefits	2,600,685	-	2,600,685
914100	Salary Savings	(312,939)	-	(312,939)
	Total Personal Services	8,984,836	-	8,984,836
	Operating Expenses & Equipment:			
920001	General Expense	150,198	20,753	170,951
924000	Printing	46,057	-	46,057
925000	Telecommunications	34,800	-	34,800
926000	Postage	32,150	-	32,150
928000	Insurance	5,500	-	5,500
929000	In-State Travel	20,100	-	20,100
931000	Out-of-State Travel	-	-	-
933000	Training	10,500	6,000	16,500
934000	Security	1,580,600	-	1,580,600
935000	Facilities Operations	178,671	3,000	181,671
936000	Utilities	-	-	-
938000	Contracted Services	877,534	314,371	1,191,905
940000	Consulting and Professional Services - County Provided	62,430	-	62,430
943000	Information Technology	201,217	23,000	224,217
945000	Major Equipment	-	5,437	5,437
950000	Other Items of Expense	-	-	-
	Total OE&E	3,199,757	372,561	3,572,318
	Special Items of Expense:			
965000	Juror Costs	10,000	8,000	18,000
972000	Other	-	-	-
973000	Debt Service	-	-	-
	Total Special Items of Expense	10,000	8,000	18,000
990000	Departmental Indirect Allocations	-	-	-
	Total Program Expense	12,194,593	380,561	12,575,154

**Schedule 1 - Baseline Budget
PECT Summary
FY 2009-10**

Superior Court - Napa

P . E . C . T	PECT Name	TCTF Authorized Positions	% of Total Positions	TCTF Budget	% of Total Budget	Non-TCTF Authorized Positions	% of Total Positions	Non-TCTF Budget	% of Total Budget
10 . 10 . 000 . 000	Judges and Courtroom Support	29.50	32%	3,448,166	28%	-	0%	-	0%
10 . 20 . 000 . 000	Case Type Services - Roll Up	41.65	46%	3,847,331	32%	-	0%	26,200	7%
10 . 20 . 010 . 000	Criminal - Roll Up	20.00	22%	1,514,596	12%	-	0%	26,000	7%
10 . 20 . 010 . 010	Traffic & Other Infractions	6.50	7%	515,418	4%	-	0%	26,000	7%
10 . 20 . 010 . 020	Other Criminal Cases	13.50	15%	999,178	8%	-	0%	-	0%
10 . 20 . 020 . 000	Civil	9.70	11%	745,515	6%	-	0%	-	0%
10 . 20 . 030 . 000	Families & Children - Roll Up	11.95	13%	1,587,220	13%	-	0%	200	0%
10 . 20 . 030 . 010	Families and Children Services	10.45	11%	1,264,156	10%	-	0%	200	0%
10 . 20 . 030 . 020	Probate, Guardianship & Mental Health Services	0.25	0%	45,993	0%	-	0%	-	0%
10 . 20 . 030 . 030	Juvenile Dependency Services	0.75	1%	241,674	2%	-	0%	-	0%
10 . 20 . 030 . 040	Juvenile Delinquency Services	0.50	1%	35,397	0%	-	0%	-	0%
10 . 30 . 000 . 000	Operational Support - Roll Up	6.25	7%	2,421,541	20%	-	0%	8,000	2%
10 . 30 . 010 . 000	Other Support Operations	1.50	2%	124,216	1%	-	0%	-	0%
10 . 30 . 020 . 000	Court Interpreters	3.25	4%	533,169	4%	-	0%	-	0%
10 . 30 . 030 . 000	Jury Services	1.50	2%	183,556	2%	-	0%	8,000	2%
10 . 30 . 040 . 000	Security	-	0%	1,580,600	13%	-	0%	-	0%
10 . 00 . 000 . 000	Trial Court Operations Program - Roll Up	77.40	85%	9,717,038	80%	-	0%	34,200	9%
20 . 10 . 010 . 000	Enhanced Collections	-	0%	-	0%	-	0%	-	0%
20 . 10 . 020 . 000	Other Non-Court Operations	-	0%	-	0%	-	0%	-	0%
20 . 00 . 000 . 000	Non-Court Operations Program - Roll Up	-	0%	-	0%	-	0%	-	0%
90 . 10 . 000 . 000	Executive Office	4.00	4%	679,646	6%	-	0%	25,000	7%
90 . 20 . 000 . 000	Fiscal Services	3.00	3%	389,700	3%	-	0%	-	0%
90 . 30 . 000 . 000	Human Resources	2.00	2%	295,724	2%	-	0%	6,000	2%
90 . 40 . 000 . 000	Business & Facilities Services	-	0%	199,926	2%	-	0%	34,594	9%
90 . 50 . 000 . 000	Information Technology	5.00	5%	912,559	7%	-	0%	280,767	74%
90 . 00 . 000 . 000	Court Administration Program - Roll Up	14.00	15%	2,477,555	20%	-	0%	346,361	91%
	Total - Summary	91.40	100%	12,194,593	100%	-	0%	380,561	100%

**Schedule 1 - Baseline Budget
FY 2009-10**

Superior Court - Napa

Fund Balance Designation

Restricted Fund Balance		TCTF	Non-TCTF	Total
Contractual				
Requirements to maintain current payroll level			428,000	428,000
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
9310 - Subtotal, Contractual Fund Balance		-	428,000	428,000
Statutory				
2% Automation Fund Balance		31,805		31,805
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
9320 - Subtotal, Statutory Fund Balance		31,805	-	31,805
Unrestricted Fund Balance		TCTF	Non-TCTF	Total
Designated (select category from drop-down list)	Provide detailed description			
Local Infrastructure - Technology & Non-Technology	Document Management System for Policies and Procedures		10,000	10,000
Local Infrastructure - Technology & Non-Technology	Electronic download of Probation Terms into Case Mgmt System		10,000	10,000
Local Infrastructure - Technology & Non-Technology	Implmentation of Jury Imaging and enhanced jury reporting		44,000	44,000
Local Infrastructure - Technology & Non-Technology	Proceedings - Balance of Case Types (VI)		50,000	50,000

**Schedule 1 - Baseline Budget
FY 2009-10**

Superior Court - Napa

Fund Balance Designation

One-Time Employee Compensation - Leave Payments	Reserve for Leave Payment Cashouts	26,000		26,000
One-Time Employee Compensation - Unfunded Retiree Health Care Liability	Unfunded Retiree Health Insurance		318,000	318,000
One-Time Facility - Tenant Improvements	CCB Paint and Woodworking		19,015	19,015
Operating and Emergency	Operating and Emergency Funds	18,540	584,466	603,006
Statewide Administrative Infrastructure Initiative	Estimated Phoenix Administrative Costs	59,002		59,002
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
9410 - Subtotal, Designated Fund Balance		103,542	1,035,481	1,139,023
9420 - Subtotal, Undesignated Fund Balance		(0)	(0)	(0)
Total Designation of Fund Balance		135,346	1,463,481	1,598,827

Fund Balance Designation Notes

For designations that are based on estimates, particularly operating and emergency funds, leave liabilities, retirement, and workers' compensation, provide a brief explanation of the methodology used to compute the designated amount.

In addition, if there is insufficient fund balance to designate total estimated liabilities, please provide the amount of the estimated shortfall.

Please enter notes here.

**Schedule 1 - Baseline Budget
TCTF
FY 2009-10**

**Superior Court - Napa
TCTF Budget**

Account	Description	Judges and Courtroom Support	Traffic & Other Infractions	Other Criminal Cases	Civil	Family and Children Services	Probate, Guardianship & Mental Health Services	Juvenile Dependency Services	Juvenile Delinquency Services	Other Support Operations	Court Interpreters	Jury Services	Security	Enhanced Collections	Other Non-Court Operations	Executive Office	Fiscal Services	Human Resources	Business & Facilities Services	Information Technology	TOTAL
	Salary Savings %	3%	3%	5%	3%	3%	3%	3%	3%	3%	3%	3%	0%	0%	0%	3%	3%	3%	0%	3%	
	Positions:																				
	Authorized Positions	30	7	14	10	10	0	1	1	2	3	2				4	3	2		5	91
	Personal Services:																				
900000	Salaries	2,354,885	364,024	723,201	528,408	874,491	12,772	44,974	24,858	89,272	238,252	99,024				505,002	217,381	177,887		442,659	6,697,090
910000	Staff Benefits	908,501	153,799	306,853	225,418	320,016	5,656	18,205	11,183	34,715	86,612	38,503				169,142	84,552	81,725		155,805	2,600,685
914100	Salary Savings	(105,508)	(16,436)	(56,165)	(23,926)	(30,890)	(585)	(2,005)	(1,144)	(3,935)	(10,375)	(4,365)				(21,298)	(9,583)	(7,828)		(18,896)	(312,939)
	Total Personal Services	3,157,878	501,387	973,889	729,900	1,163,617	17,843	61,174	34,897	120,052	314,489	133,162	-	-	-	652,846	292,350	251,784	-	579,568	8,984,836
	Operating Expenses & Equipment:																				
920001	General Expense	52,963	1,718	4,476	2,421	7,972	150	500	200	664	1,300	8,703				4,525	7,800	3,090	14,555	39,161	150,198
924000	Printing		1,088	19,786	10,544							12,462				2,175					46,057
925000	Telecommunications					620					180										34,800
926000	Postage		125	125	2,350	550			300	3,500		10,400				14,100	550	50		100	32,150
928000	Insurance																		5,500		5,500
929000	In-State Travel	10,300	100	200	300	4,500					200					2,000		2,000		500	20,100
931000	Out-of-State Travel																				
933000	Training																	10,500			10,500
934000	Security												1,580,600								1,580,600
935000	Facilities Operations					3,800													174,871		178,671
936000	Utilities																				
938000	Contracted Services	215,000	1,000	700		78,453	28,000	180,000			217,000						59,000	16,300		82,081	877,534
940000	Consulting and Professional Services - County Provided	8,000				1,430											30,000	12,000	5,000	2,000	62,430
943000	Information Technology	4,025	10,000			3,214						8,829								175,149	201,217
945000	Major Equipment																				
950000	Other Items of Expense																				
	Total OE&E	290,288	14,031	25,289	15,615	100,539	28,150	180,500	500	4,164	218,680	40,394	1,580,600	-	-	26,800	97,350	43,940	199,926	332,991	3,199,757
	Special Items of Expense:																				
965000	Juror Costs											10,000									10,000
972000	Other																				
973000	Debt Service																				
	Total Special Items of Expense	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	10,000
990000	Departmental Indirect Allocations																				
	Total Program Expense	3,448,166	515,418	999,178	745,515	1,264,156	45,993	241,674	35,397	124,216	533,169	183,556	1,580,600	-	-	679,646	389,700	295,724	199,926	912,559	12,194,593

**Schedule 1 - Baseline Budget
Non-TCTF
FY 2009-10**

**Superior Court - Napa
Non-TCTF Budget**

Account	Description	Judges and Courtroom Support	Traffic & Other Infractions	Other Criminal Cases	Civil	Family and Children Services	Probate, Guardianship & Mental Health Services	Juvenile Dependency Services	Juvenile Delinquency Services	Other Support Operations	Court Interpreters	Jury Services	Security	Enhanced Collections	Other Non-Court Operations	Executive Office	Fiscal Services	Human Resources	Business & Facilities Services	Information Technology	TOTAL	
	Salary Savings %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	
	Positions:																					
	Authorized Positions																					-
	Personal Services:																					-
900000	Salaries																					-
910000	Staff Benefits																					-
914100	Salary Savings																					-
	Total Personal Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Operating Expenses & Equipment:																					
920001	General Expense					200												1,000	19,353	200		20,753
924000	Printing																					-
925000	Telecommunications																					-
926000	Postage																					-
928000	Insurance																					-
929000	In-State Travel																					-
931000	Out-of-State Travel																					-
933000	Training																	5,000		1,000		6,000
934000	Security																					-
935000	Facilities Operations																		3,000			3,000
936000	Utilities																					-
938000	Contracted Services		26,000													25,000			6,804	256,567		314,371
940000	Consulting and Professional Services - County Provided																					-
943000	Information Technology																				23,000	23,000
945000	Major Equipment																				5,437	5,437
950000	Other Items of Expense																					-
	Total OE&E	-	26,000	-	-	200	-	-	-	-	-	-	-	-	-	25,000	-	6,000	34,594	280,767		372,561
	Special Items of Expense:																					
965000	Juror Costs											8,000										8,000
972000	Other																					-
973000	Debt Service																					-
	Total Special Items of Expense	-	-	-	-	-	-	-	-	-	-	8,000	-	-	-	-	-	-	-	-	-	8,000
990000	Departmental Indirect Allocations																					-
	Total Program Expense	-	26,000	-	-	200	-	-	-	-	-	8,000	-	-	-	25,000	-	6,000	34,594	280,767		380,561