

Judicial Council of California
Trial Court Funding Act of 1997

BASELINE BUDGET

Certification
FY 2010-11

Court System: Superior Court - Napa
Court Number
(for AOC Use): 28

Fiscal Year: FY 2010-11

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Budget Prepared By: Lisa Skinner
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FY 2010-11			
SUMMARY OF SUBMITTED BUDGET	TCTF	Non-TCTF	Total
BEGINNING BALANCE	332,978	1,781,208	2,114,186
FINANCING SOURCES	11,782,593	125,765	11,908,358
TOTAL FINANCING SOURCES	12,115,571	1,906,973	14,022,544
EXPENDITURES	12,083,638	248,512	12,332,150
FUND BALANCE	31,933	1,658,461	1,690,394
FUND BALANCE DESIGNATION			
RESTRICTED - CONTRACTUAL	0	211,930	211,930
RESTRICTED - STATUTORY	31,933	0	31,933
UNRESTRICTED - DESIGNATED	0	1,446,531	1,446,531
UNRESTRICTED - UNDESIGNATED	(0)	0	0

CERTIFICATION

I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included by reference above, fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.

Signature of Presiding Judge or Executive Officer

Date

**Schedule 1 - Baseline Budget
FY 2010-11**

Superior Court - Napa

Fund Condition Statement

	TCTF Budget	Non-TCTF Budget	Total
Financing Sources			
Beginning Balance	332,978	1,781,208	2,114,186
Current Year Financing Sources			
Total Revenue	10,092,006	575,425	10,667,431
Total Reimbursements	1,226,427	14,500	1,240,927
Total Interfund Transfers	464,160	(464,160)	-
Total Current Year Financing Sources	11,782,593	125,765	11,908,358
Total Financing Sources	12,115,571	1,906,973	14,022,544
Expenditures			
Total Personal Services	8,551,059	-	8,551,059
Total Operating Expenses & Equipment	3,517,579	238,512	3,756,091
Total Special Items of Expense	15,000	10,000	25,000
Internal Cost Recovery	-	-	-
Total Program Expenditures	12,083,638	248,512	12,332,150
Fund Balance	31,933	1,658,461	1,690,394
Fund Balance Designations			
Restricted - Contractual	-	211,930	211,930
Restricted - Statutory	31,933	-	31,933
Unrestricted - Designated	-	1,446,531	1,446,531
Unrestricted - Undesignated	(0)	0	0
Total Designations	31,933	1,658,461	1,690,394

Position Reporting

	TCTF Positions	Non-TCTF Positions	Total Positions
Court Employee Positions			
Total Positions Per Schedule 7A:	91.00	0.00	91.00

**Schedule 1 - Baseline Budget
FY 2010-11**

Superior Court - Napa

Footnotes

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**Schedule 1 - Baseline Budget
FY 2010-11**

Superior Court - Napa

Financing Sources

Account	Description	TCTF	Non-TCTF	Total
	Beginning Balance	332,978	1,781,208	2,114,186
	Current Year Revenue			
812100	Program 45.10 - Operations	10,082,006		10,082,006
816000	Other State Receipts			-
821000	Local Fees Revenue		283,425	283,425
821200	Enhanced Collections			-
822000	Local Non-Fees Revenue		277,000	277,000
823000	Other			-
825000	Interest Income	10,000	15,000	25,000
826000	Investment Income			-
	Total Revenue	10,092,006	575,425	10,667,431
	Current Year Reimbursements			
831000	General Fund - MOU	8,000		8,000
832000	Program 45.10 - MOU	281,434		281,434
833000	Program 45.25 - Operations	45,000		45,000
834000	Program 45.45 - Operations	464,000		464,000
835000	Program 45.55 - Operations			-
836000	Modernization Fund	7,600		7,600
837000	Improvement Fund	25,000		25,000
838000	AOC Grants	390,393		390,393
839000	Non-AOC Grants		4,500	4,500
840000	County Program - Restricted Funds			-
850000	Reimbursements Between Courts	5,000		5,000
860000	Reimbursements - Other		10,000	10,000
	Total Reimbursements	1,226,427	14,500	1,240,927
	Interfund Transfers			
701100	Interfund (Operating) Transfers In	464,160		464,160
701200	Interfund (Operating) Transfers Out		(464,160)	(464,160)
	Total Interfund Transfers	464,160	(464,160)	-
	Total Current Year Financing Sources	11,782,593	125,765	11,908,358
	Total Financing Sources	12,115,571	1,906,973	14,022,544

**Schedule 1 - Baseline Budget
Expenditure Summary
FY 2010-11**

Superior Court - Napa

Baseline Budget Summary

Account	Description	TCTF	Non-TCTF	Total
	Salary Savings %	8.39%	0.00%	8.39%
	Positions:			
	Authorized Positions	91	-	91
	Personal Services:			
900000	Salaries	6,521,618	-	6,521,618
910000	Staff Benefits	2,812,253	-	2,812,253
914100	Salary Savings	(782,812)	-	(782,812)
	Total Personal Services	8,551,059	-	8,551,059
	Operating Expenses & Equipment:			
920001	General Expense	173,003	6,056	179,059
924000	Printing	47,813	-	47,813
925000	Telecommunications	25,780	-	25,780
926000	Postage	36,770	-	36,770
928000	Insurance	4,071	-	4,071
929000	In-State Travel	10,250	-	10,250
931000	Out-of-State Travel	-	-	-
933000	Training	10,800	1,500	12,300
934000	Security	2,096,983	-	2,096,983
935000	Facility Operations	140,509	39,429	179,938
936000	Utilities	-	-	-
938000	Contracted Services	754,785	180,869	935,654
940000	Consulting and Professional Services - County Provided	66,300	-	66,300
943000	Information Technology	150,300	10,658	160,958
945000	Major Equipment	-	-	-
950000	Other Items of Expense	215	-	215
	Total OE&E	3,517,579	238,512	3,756,091
	Special Items of Expense:			
965000	Jury Costs	15,000	10,000	25,000
972000	Other	-	-	-
973000	Debt Service	-	-	-
	Total Special Items of Expense	15,000	10,000	25,000
990000	Departmental Indirect Allocations	-	-	-
	Total Program Expense	12,083,638	248,512	12,332,150

Schedule 1 - Baseline Budget
PECT Summary
FY 2010-11

Superior Court - Napa

P . E . C . T	PECT Name	TCTF Authorized Positions	% of Total Positions	TCTF Budget	% of Total Budget	Non-TCTF Authorized Positions	% of Total Positions	Non-TCTF Budget	% of Total Budget
10 . 10 . 000 . 000	Judges and Courtroom Support	30.50	34%	3,565,235	30%	-	0%	-	0%
10 . 20 . 000 . 000	Case Type Services - Roll Up	39.25	43%	3,847,728	32%	-	0%	28,350	11%
10 . 20 . 010 . 000	Criminal - Roll Up	18.00	20%	1,477,030	12%	-	0%	28,000	11%
10 . 20 . 010 . 010	Traffic & Other Infractions	5.50	6%	464,017	4%	-	0%	28,000	11%
10 . 20 . 010 . 020	Other Criminal Cases	12.50	14%	1,013,013	8%	-	0%	-	0%
10 . 20 . 020 . 000	Civil	10.30	11%	805,649	7%	-	0%	-	0%
10 . 20 . 030 . 000	Families & Children - Roll Up	10.95	12%	1,565,049	13%	-	0%	350	0%
10 . 20 . 030 . 010	Families and Children Services	9.45	10%	1,229,166	10%	-	0%	350	0%
10 . 20 . 030 . 020	Probate, Guardianship & Mental Health Services	0.25	0%	50,096	0%	-	0%	-	0%
10 . 20 . 030 . 030	Juvenile Dependency Services	0.75	1%	247,395	2%	-	0%	-	0%
10 . 20 . 030 . 040	Juvenile Delinquency Services	0.50	1%	38,392	0%	-	0%	-	0%
10 . 30 . 000 . 000	Operational Support - Roll Up	6.25	7%	2,879,314	24%	-	0%	10,000	4%
10 . 30 . 010 . 000	Other Support Operations	1.50	2%	136,249	1%	-	0%	-	0%
10 . 30 . 020 . 000	Court Interpreters	3.25	4%	443,824	4%	-	0%	-	0%
10 . 30 . 030 . 000	Jury Services	1.50	2%	200,762	2%	-	0%	10,000	4%
10 . 30 . 040 . 000	Security	-	0%	2,098,479	17%	-	0%	-	0%
10 . 00 . 000 . 000	Trial Court Operations Program - Roll Up	76.00	84%	10,292,277	85%	-	0%	38,350	15%
20 . 10 . 010 . 000	Enhanced Collections	1.00	1%	70,663	1%	-	0%	-	0%
20 . 10 . 020 . 000	Other Non-Court Operations	-	0%	-	0%	-	0%	-	0%
20 . 00 . 000 . 000	Non-Court Operations Program - Roll Up	1.00	1%	70,663	1%	-	0%	-	0%
90 . 10 . 000 . 000	Executive Office	4.00	4%	705,609	6%	-	0%	12,000	5%
90 . 20 . 000 . 000	Fiscal Services	3.00	3%	351,359	3%	-	0%	-	0%
90 . 30 . 000 . 000	Human Resources	2.00	2%	(448,711)	-4%	-	0%	1,500	1%
90 . 40 . 000 . 000	Business & Facilities Services	-	0%	208,155	2%	-	0%	49,774	20%
90 . 50 . 000 . 000	Information Technology	5.00	5%	904,286	7%	-	0%	146,888	59%
90 . 00 . 000 . 000	Court Administration Program - Roll Up	14.00	15%	1,720,698	14%	-	0%	210,162	85%
	Total - Summary	91.00	100%	12,083,638	100%	-	0%	248,512	100%

**Schedule 1 - Baseline Budget
FY 2010-11**

Superior Court - Napa

Fund Balance Designation

Restricted Fund Balance		TCTF	Non-TCTF	Total
Contractual				
COLA increase - 3.5% negotiated			211,930	211,930
				-
				-
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				-
9310 - Subtotal, Contractual Fund Balance		-	211,930	211,930
Statutory				
2% Automation Fund Balance - 180004		31,933		31,933
				-
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				-
9320 - Subtotal, Statutory Fund Balance		31,933	-	31,933
Unrestricted Fund Balance		TCTF	Non-TCTF	Total
Designated (select category from drop-down list)	Provide detailed description			
Local Infrastructure - Technology & Non-Technology	Automate CSB and mail deposit		60,000	60,000
Local Infrastructure - Technology & Non-Technology	CCPOR		5,000	5,000
Local Infrastructure - Technology & Non-Technology	Citrix Refresh		10,000	10,000
Local Infrastructure - Technology & Non-Technology	Courtroom Processing - future phases (Streamwrite & Essencia)		114,000	114,000

**Schedule 1 - Baseline Budget
FY 2010-11**

Superior Court - Napa

Fund Balance Designation

Local Infrastructure - Technology & Non-Technology	Disaster Recovery/COOP/Backup and Juvenile		45,000	45,000
Local Infrastructure - Technology & Non-Technology	Document Mgmt System for policies & procedures, Document Workflow		60,000	60,000
Local Infrastructure - Technology & Non-Technology	Electronic Citation Interface/Electornic download of Probation Terms		35,000	35,000
Local Infrastructure - Technology & Non-Technology	Expanded Access to Imaging/Jury Imaging and Reporting		46,000	46,000
Local Infrastructure - Technology & Non-Technology	IVR Re-build		5,000	5,000
Local Infrastructure - Technology & Non-Technology	Performance Mgmt system		5,000	5,000
Local Infrastructure - Technology & Non-Technology	Probable Cause Electronic Signatures		10,000	10,000
Local Infrastructure - Technology & Non-Technology	Records Requests		15,000	15,000
Local Infrastructure - Technology & Non-Technology	Sustain Web Portal		40,000	40,000
Local Infrastructure - Technology & Non-Technology	Windows 2008 Upgrade		5,000	5,000
One-Time Employee Compensation - Leave Payments	Reserve for Leave Cashouts		32,781	32,781
One-Time Employee Compensation - Unfunded Retiree Health Care Liability	Unfunded Retiree Health Insurance		318,000	318,000
Operating and Emergency	Operating and Emergency Funds		585,750	585,750
Statewide Administrative Infrastructure Initiative	AOC Administrative Services - Estimate for 11/12		55,000	55,000
				-
				-
9410 - Subtotal, Designated Fund Balance		-	1,446,531	1,446,531
9420 - Subtotal, Undesignated Fund Balance		(0)	0	0
Total Designation of Fund Balance		31,933	1,658,461	1,690,394

Fund Balance Designation Notes

For designations that are based on estimates, particularly operating and emergency funds, leave liabilities, retirement, and workers' compensation, provide a brief explanation of the methodology used to compute the designated amount.

In addition, if there is insufficient fund balance to designate total estimated liabilities, please provide the amount of the estimated shortfall.

Please enter notes here.

**Schedule 1 - Baseline Budget
TCTF
FY 2010-11**

Superior Court - Napa
TCTF Budget

Account	Description	Judges and Courtroom Support	Traffic & Other Infractions	Other Criminal Cases	Civil	Family and Children Services	Probate, Guardianship & Mental Health Services	Juvenile Dependency Services	Juvenile Delinquency Services	Other Support Operations	Court Interpreters	Jury Services	Security	Enhanced Collections	Other Non-Court Operations	Executive Office	Fiscal Services	Human Resources	Business & Facilities Services	Information Technology	TOTAL
	Salary Savings %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	271%	0%	0%	
	Positions:																				
	Authorized Positions	31	6	13	10	9	0	1	1	2	3	2		1		4	3	2		5	91
	Personal Services:																				
900000	Salaries	2,444,266	318,249	682,319	540,902	788,298	12,776	45,120	25,553	89,263	218,249	101,716		46,369		506,778	218,254	39,488		444,018	6,521,618
910000	Staff Benefits	903,837	143,017	311,787	251,305	292,657	6,170	19,775	12,339	38,246	92,347	41,869		23,794		172,399	89,101	249,229		164,381	2,812,253
914100	Salary Savings																	(782,812)			(782,812)
	Total Personal Services	3,348,103	461,266	994,106	792,207	1,080,955	18,946	64,895	37,892	127,509	310,596	143,585	-	70,163	-	679,177	307,355	(494,095)	-	608,399	8,551,059
	Operating Expenses & Equipment:																				
920001	General Expense	45,092	1,663	4,119	2,087	7,970	150	500	200	5,740	1,600	8,177	1,496			2,500	5,654	4,434	12,322	69,299	173,003
924000	Printing		1,088	14,788	6,305							24,000				1,632					47,813
925000	Telecommunications					600					180										25,000
926000	Postage				5,050	200			300	3,000		10,000				15,100	3,050	50		20	36,770
928000	Insurance																		4,071		4,071
929000	In-State Travel	5,000				1,250	1,000									1,200	300	1,000		500	10,250
931000	Out-of-State Travel																				
933000	Training					200												10,600			10,800
934000	Security												2,096,983								2,096,983
935000	Facility Operations					3,400													137,109		140,509
936000	Utilities																				
938000	Contracted Services	155,000				129,850	30,000	182,000			131,448			500				19,300	52,653	54,034	754,785
940000	Consulting and Professional Services - County Provided	8,000				1,300										6,000	35,000	10,000	2,000	4,000	66,300
943000	Information Technology	3,825				3,441														143,034	150,300
945000	Major Equipment																				
950000	Other Items of Expense	215																			215
	Total OE&E	217,132	2,751	18,907	13,442	148,211	31,150	182,500	500	8,740	133,228	42,177	2,098,479	500	-	26,432	44,004	45,384	208,155	295,887	3,517,579
	Special Items of Expense:																				
965000	Jury Costs											15,000									15,000
972000	Other																				
973000	Debt Service																				
	Total Special Items of Expense	-	-	-	-	-	-	-	-	-	-	15,000	-	-	-	-	-	-	-	-	15,000
990000	Distributed Administration & Allocation																				
	Total Program Expense	3,565,235	464,017	1,013,013	805,649	1,229,166	50,096	247,395	38,392	136,249	443,824	200,762	2,098,479	70,663	-	705,609	351,359	(448,711)	208,155	904,286	12,083,638

**Schedule 1 - Baseline Budget
Non-TCTF
FY 2010-11**

Superior Court - Napa
Non-TCTF Budget

Account	Description	Judges and Courtroom Support	Traffic & Other Infractions	Other Criminal Cases	Civil	Family and Children Services	Probate, Guardianship & Mental Health Services	Juvenile Dependency Services	Juvenile Delinquency Services	Other Support Operations	Court Interpreters	Jury Services	Security	Enhanced Collections	Other Non- Court Operations	Executive Office	Fiscal Services	Human Resources	Business & Facilities Services	Information Technology	TOTAL
	Salary Savings %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	
	Positions:																				
	Authorized Positions																				
	Personal Services:																				
900000	Salaries																				
910000	Staff Benefits																				
914100	Salary Savings																				
	Total Personal Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Operating Expenses & Equipment:																				
920001	General Expense					350															5,708
924000	Printing																				
925000	Telecommunications																				
926000	Postage																				
928000	Insurance																				
929000	In-State Travel																				
931000	Out-of-State Travel																				
933000	Training																				1,500
934000	Security																				
935000	Facility Operations																				39,429
936000	Utilities																				
938000	Contracted Services																12,000			4,639	136,230
940000	Consulting and Professional Services - County Provided																				
943000	Information Technology																				10,658
945000	Major Equipment																				
950000	Other Items of Expense																				
	Total OE&E	-	28,000	-	-	350	-	-	-	-	-	-	-	-	-	12,000	-	1,500	49,774	146,888	238,512
	Special Items of Expense:																				
965000	Jury Costs											10,000									
972000	Other																				
973000	Debt Service																				
	Total Special Items of Expense	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	10,000
990000	Distributed Administration & Allocation																				
	Total Program Expense	-	28,000	-	-	350	-	-	-	-	-	10,000	-	-	-	12,000	-	1,500	49,774	146,888	248,512