



JUDICIAL COUNCIL OF CALIFORNIA

EXECUTIVE AND
PLANNING COMMITTEE

www.courts.ca.gov/epmeetings.htm
executiveandplanning@jud.ca.gov

EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

Thursday, January 8, 2015

12:10 to 1:10 p.m.

Teleconference

Advisory Body Justice Douglas P. Miller (Chair); Judge David M. Rubin (Vice Chair);
Members Present: Justice Judith Ashmann-Gerst; Judges Marla O. Anderson, James R. Brandlin, Marsha G. Slough, Dean T. Stout, Charles D. Wachob; Ms. Mary Beth Todd and Ms. Donna D. Melby

Advisory Body Judge Morris D. Jacobson
Members Absent:

Invited Guests Judge Manual J. Covarrubias, Superior Court of California, County of Ventura;
Present: Judge Laurie M. Earl, Superior Court of California, County of Sacramento; Judge Richard J. Loftus, Jr., Superior Court of California, County of Santa Clara

Committee Staff Ms. Nancy Carlisle
Present:

Staff Present: Ms. Vickie Akers, Mr. Cliff Alumno, Mr. Patrick Ballard, Ms. Deborah Brown; Ms. Roma Cheadle, Mr. Curtis Child, Mr. Douglas Denton, Ms. Charlene Depner, Mr. Ed Ellestad, Ms. Cristina Foti, Mr. John Judnick, Mr. Patrick McGrath, Mr. Patrick O'Donnell, Ms. Catharine Price, Mr. Curt Soderlund, Ms. Nancy Taylor, Mr. Zlatko Theodorovic, Mr. Don Will, Mr. Michael Wright, Ms. Carrie Zoller

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:10 p.m. and committee staff took roll call.

Approval of Minutes

The committee reviewed and approved the minutes of its December 4, 2014, e-mail action and December 11, 2014, meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1–2)

Item 1

Request to Extend the Duration of the Mental Health Issues Implementation Task Force

The committee reviewed a request from the chair of the Mental Health Issues Implementation Task Force to extend the term of the task force and its membership by one year through December 31, 2015.

Action: *The committee approved the extension of the task force and its membership by one year through December 31, 2015.*

Item 2

Agenda Setting for the January 22, 2015, Judicial Council Meeting

The committee reviewed available draft reports and set the agenda for the January Judicial Council meeting.

Action: *The committee approved the following items for placement on the January Judicial Council business meeting agenda:*

- *California State Auditor Report: Five Superior Courts Did Not Consistently Follow Judicial Branch Contracting Practices (Action Required)*
- *Child Support: Certification of Support Calculation Computer Software Programs (Action Required)*
- *Judicial Branch Administration: Audit Report for Judicial Council Acceptance (Action Required)*
- *Trial Court Allocation: Final Reduction Related to Statutory 1% Cap on 2013–2014 Fund Balance Carry-Over (Action Required)*
- *Judicial Council Report to the Legislature: Trial Court Revenue, Expenditure, and Fund Balance Constraints for Fiscal Year 2013–2014 (Action Required)*
- *Judicial Council Report to the Legislature: Fee Revenue and Expenditures for Court Reporter Services in Superior Court Civil Proceedings for Fiscal Year 2013–2014 (Action Required)*
- *Judicial Council Report to the Legislature: State Trial Court Improvement and Modernization Fund Expenditures for Fiscal Year 2013–2014 (Action Required)*
- *Governor’s Proposed Budget for 2015–2016 (No Action Required)*
- *Budget: Fiscal Year 2015–2016 Budget Request for the Trial Courts (Action Required)*
- *Juvenile Dependency: Court Appointed Counsel Funding Reallocation (Action Required)*
- *California’s Language Access Plan: Strategic Plan for Language Access in the California Courts (Action Required)*
- *California State Auditor’s 2013 Assessment of Judicial Council Information Technology System Controls and Data Reliability (No Action Required)*
- *Court Facilities: Trial Court Facility Modification Advisory Committee Fiscal Year 2013–2014 Annual Report*

- **Court Security: Report on Screening Equipment Replacement for Fiscal Year 2013-2014**

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 12:50 p.m.

C L O S E D S E S S I O N

Item 3

Pursuant to California Rules of Court, rule 10.75(d)(6)

Non-final audit reports

During the open meeting, the committee indicated that it did not have comments to present and discuss regarding the draft audit report to be discussed (see Item 2) which resolved the need for the closed session.

Approved by the advisory body on February 9, 2015.



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EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF ACTION BY E-MAIL

Tuesday, January 13, 2015

4:00 p.m.

Action by E-Mail

**Advisory Body
Members Who
Participated:**

Justice Douglas P. Miller (Chair); Judge David M. Rubin (Vice Chair); Justice Judith Ashmann-Gerst; Judges Marla O. Anderson, James R. Brandlin, Morris D. Jacobson, Marsha G. Slough, Dean T. Stout, and Charles D. Wachob; Ms. Mary Beth Todd and Ms. Donna D. Melby

**Advisory Body
Members Who Did
Not Participate:**

None

Committee Staff:

Ms. Nancy Carlisle

DISCUSSION AND ACTION ITEM

Proposal for Review

The committee reviewed and considered the report *Government Code Section 68106: Public Notice by Courts of Closures or Reduced Clerks' Office Hours (Gov. Code, § 68106—Report No. 29)* for placement on the January 22, 2015, Judicial Council business meeting agenda.

The report is the standing informational report to the council listing the latest court notices received by the council as mandated by Government Code section 68106, which directs (1) trial courts to notify the public and the Judicial Council before closing courtrooms or clerks' offices or reducing clerks' regular office hours, and (2) the council to post all such notices on its website and also relay them to the Legislature.

Action: *The committee approved the report for the discussion agenda of the January Judicial Council business meeting. The committee chair concluded that prompt action by e-mail was necessary in order for it to be included on the Judicial Council's January business meeting agenda.*

CLOSURE OF ACTION

The action by e-mail concluded on Wednesday, January 14, 2015.

Approved by the advisory body on February 9, 2015.



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EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

Thursday, February 9, 2015

12:15 to 1:10 p.m.

Teleconference

Advisory Body Members Present: Judge David M. Rubin (Vice Chair); Justice Judith Ashmann-Gerst; Judges Marla O. Anderson, James R. Brandlin, Morris D. Jacobson, Marsha G. Slough, Dean T. Stout, Charles D. Wachob; Ms. Mary Beth Todd

Advisory Body Members Absent: Justice Douglas P. Miller (Chair); Ms. Donna D. Melby

Invited Guests Present: Judge Laurie M. Earl, Superior Court of California, County of Sacramento

Committee Staff Present: Ms. Jody Patel and Ms. Nancy Carlisle

Staff Present: Mr. Cliff Alumno, Ms. Deborah Brown; Mr. Arturo Castro, Ms. Roma Cheadle, Mr. Curtis Child, Dr. Diane Cowdrey, Ms. Shelley Curran, Ms. Audrey Fancy, Ms. Cristina Foti, Mr. Martin Hoshino, Mr. John Judnick, Mr. Patrick O'Donnell, Ms. Catharine Price, Mr. Curt Soderlund, Mr. Zlatko Theodorovic

OPEN MEETING

Call to Order and Roll Call

The vice chair, as acting chair for this meeting, called the meeting to order at 12:15 p.m. and committee staff took roll call.

Approval of Minutes

The committee reviewed and approved the minutes of its of the January 8, 2015, meeting and January 13, 2015, e-mail action.

DISCUSSION AND ACTION ITEMS (ITEMS 1–2)

Item 1

FY 2015–2016 Capital Outlay Budget Change Proposals for SB 1407 Funded Projects

The committee reviewed a Judicial Council staff report on the FY 2015–2016 Capital Outlay Budget Change Proposals (COBCPs) submitted on January 5, 2015, for SB 1407 Funded Projects to the state Department of Finance (DOF).

Information only. No committee action required.

Item 2

Agenda Setting for the February 19, 2015, Judicial Council Meeting

The committee reviewed available draft reports and set the agenda for the February Judicial Council meeting.

Action: The committee approved the following items for placement on the February Judicial Council business meeting agenda:

- ***Jury Instructions: Revisions to Criminal Jury Instructions (Action Required)***
- ***Judicial Branch Administration: Audit Report for Judicial Council Acceptance (Superior Court of Madera County) (Action Required)***
- ***Judicial Council Report to the Legislature: Status Update of Judicial Branch Courthouse Construction Program for Fiscal Year 2014–2015 (Action Required)***
- ***Judicial Council Report to the Legislature: Trial Court Interpreters Program Expenditure Report for Fiscal Year 2013–2014 (Action Required)***
- ***Judicial Branch Education: Report to the Legislature on Compliance with Welfare and Institutions Code Section 304.7 (Action Required)***
- ***Fee Waivers: Payments Over Time and Specific Fees Included in Waivers (Action Required)***
- ***Judicial Branch Administration: Audit Report for Judicial Council Acceptance (Superior Court of Nevada County) (Action Required)***
- ***State Trial Court Improvement and Modernization Fund: Allocation for Technology Programs in 2015–16 (Action Required)***
- ***Trial Courts: Recidivism Reduction Fund Court Grant Program Recommended Awards (Action Required)***
- ***Judicial Council: Implementation of Judicial Council Directives on Judicial Council Staff Restructuring (Information Only)***
- ***Government Code Section 68106: Public Notice by Courts of Closures or Reduced Clerks' Office Hours (Gov. Code, § 68106—Report No. 30) (Information Only)***
- ***Court Facilities: Trial Court Facility Modification Quarterly Activity Report, Quarter 1 of Fiscal Year 2014–2015 (Information Only)***
- ***Jury Trials: Report on Expedited Jury Trials (Information Only)***

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 12:50 p.m.

C L O S E D S E S S I O N

Item 3

Pursuant to California Rules of Court, rule 10.75(d)(1)

Recommendations for Committee Appointments

The committee reviewed materials and developed its recommendations to be sent to the Judicial Council regarding statutorily mandated appointments to committees by the council.

Item 4

Pursuant to California Rules of Court, rule 10.75(d)(6)

Non-final audit reports

During the open meeting, the committee indicated that it did not have comments to present and discuss regarding the draft audit reports to be discussed (see Item 2), which resolved the need for this item during the closed session.

Approved by the advisory body on April 7, 2015.



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EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF ACTION BY E-MAIL

Friday, February 13, 2015

Action by E-Mail

**Advisory Body
Members Who
Participated:**

Justice Douglas P. Miller (Chair); Judge David M. Rubin (Vice Chair); Justice Judith Ashmann-Gerst; Judges Marla O. Anderson, James R. Brandlin, Morris D. Jacobson, Marsha G. Slough, Dean T. Stout, and Charles D. Wachob; Ms. Mary Beth Todd and Ms. Donna D. Melby

**Advisory Body
Members Who Did
Not Participate:**

None

Committee Staff:

Ms. Jody Patel and Ms. Nancy Carlisle

DISCUSSION AND ACTION ITEM

Proposal for Review

The committee reviewed and considered the report *Trial Court Trust Fund Allocations: 2 Percent State-Level Reserve* for placement on the February 19, 2015, Judicial Council business meeting agenda. In the report, The Trial Court Budget Advisory Committee's 2 Percent Funding Request Review Subcommittee (TCBAC subcommittee) presents a recommendation to the Judicial Council on the Superior Court of Napa County's application for supplemental funding for relocation costs due to the significant Napa earthquake on August 24, 2014, that required the immediate closure of their historic courthouse. These court requests are to be reviewed and recommendations made to the Judicial Council by the TCBAC subcommittee.

Action: *The committee approved the report for the Discussion Agenda of the February Judicial Council business meeting. The committee chair concluded that prompt action by e-mail was necessary in order for it to be included on the Judicial Council's February business meeting agenda.*

CLOSURE OF ACTION

The action by e-mail concluded on Friday, February 13, 2015.

Approved by the advisory body on April 7, 2015.



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EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF ACTION BY E-MAIL

Tuesday, February 17, 2015

Action by E-Mail

**Advisory Body
Members Who
Participated:**

Justice Douglas P. Miller (Chair); Judge David M. Rubin (Vice Chair), Justice Judith Ashmann-Gerst; Judges Marla O. Anderson, James R. Brandlin, Morris D. Jacobson, Marsha G. Slough, Dean T. Stout and Charles D. Wachob; Ms. Mary Beth Todd and Ms. Donna D. Melby

**Advisory Body
Members Who Did
Not Participate:**

None

Committee Staff:

Ms. Jody Patel and Ms. Nancy Carlisle

DISCUSSION AND ACTION ITEM

Proposal for Review

The committee reviewed and considered the report *Judicial Council Form: Update to Federal Poverty Guidelines* for placement on the February 19, 2015, Judicial Council business meeting agenda. In the report, the Family and Juvenile Law Advisory Committee recommended revising one Judicial Council form, *Financial Declaration—Juvenile Dependency* (form JV-132), containing figures based on the federal poverty guidelines to reflect the updates to those guidelines recently published by the federal government.

Action: *The committee approved the report for the Consent Agenda of the February Judicial Council business meeting. The committee chair concluded that prompt action by e-mail was necessary in order for it to be included on the Judicial Council's February business meeting agenda.*

CLOSURE OF ACTION

The action by e-mail concluded on Tuesday, February 17, 2015.

Approved by the advisory body on April 7, 2015.



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EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF ACTION BY E-MAIL

Wednesday, February 18, 2015

Action by E-Mail

**Advisory Body
Members Who
Participated:**

Justice Douglas P. Miller (Chair); Judge David M. Rubin (Vice Chair); Justice Judith Ashmann-Gerst; Judges Marla O. Anderson, James R. Brandlin, Dean T. Stout, and Charles D. Wachob; Ms. Donna D. Melby

**Advisory Body
Members Who Did
Not Participate:**

Judges Morris D. Jacobson and Marsha G. Slough; Ms. Mary Beth Todd

Committee Staff:

Ms. Jody Patel and Ms. Nancy Carlisle

DISCUSSION AND ACTION ITEM

Proposal for Review

The committee reviewed and considered the report *Judicial Branch Administration: 2015–2016 Budget Change Proposal to Strengthen Information System Security and Data Reliability* for placement on the February 19, 2015, Judicial Council business meeting agenda. In August 2014, the Judicial Council approved a conceptual outline for funding the additional work needed to fully implement an information security program and resolve the California State Auditor recommendations. In alignment with this approved concept, in the report, Judicial Council staff recommended, and the Advisory Committee on Financial Accountability and Efficiency for the Judicial Branch supported, submission of a proposal for a General Fund augmentation in Fiscal Year 2015–2016 to implement recommendations from the California State Auditor.

Action: *The committee approved the report for the Discussion Agenda of the February Judicial Council business meeting. The committee chair concluded that prompt action by e-mail was necessary in order for it to be included on the Judicial Council's February business meeting agenda.*

CLOSURE OF ACTION

The action by e-mail concluded on Wednesday, February 18, 2015.

Approved by the advisory body on April 7, 2015.



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EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF ACTION BY E-MAIL

Thursday, February 26, 2015

Action by E-Mail

**Advisory Body
Members Who
Participated:**

Justice Douglas P. Miller (Chair); Judge David M. Rubin (Vice Chair); Justice Judith Ashmann-Gerst; Judges Marla O. Anderson, James R. Brandlin, Morris D. Jacobson, Marsha G. Slough, Dean T. Stout, and Charles D. Wachob; Ms. Mary Beth Todd and Ms. Donna D. Melby

**Advisory Body
Members Who Did
Not Participate:**

None

Committee Staff:

Ms. Jody Patel and Ms. Nancy Carlisle

DISCUSSION AND ACTION ITEM

Proposal for Review

The committee reviewed and considered a technical change to Judicial Council form *Request to Waive Court Fees* (form FW-001), which was recommended by the Rules and Projects Committee (RUPRO). This fee waiver form was approved at the February council meeting, to be effective March 1, 2015; however, it contained an error in one place on the form: Page 1 erroneously refers to items “8, 9, and 10” when it should have referred to items “7, 8, and 9.” RUPRO recommended prompt action because it was concerned that courts will soon order large sets of the form.

Action: *The committee approved the technical change to the Judicial Council form. The committee chair concluded that prompt action by e-mail was necessary as recommended by RUPRO. This technical change is subject to the council’s ratification at its April business meeting.*

CLOSURE OF ACTION

The action by e-mail concluded on Thursday, February 26, 2015.

Approved by the advisory body on April 7, 2015.



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EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

March 12 and 13, 2015 (Two-Day Meeting)

Day 1 of 2 (March 12): 9:00 a.m. to 4:30 p.m.

Day 2 of 2 (March 13): 8:30 a.m. to 3:30 p.m.

Teleconference

Advisory Body Members Present: Justice Douglas P. Miller (Chair); Judge David M. Rubin (Vice Chair), Justice Judith Ashmann-Gerst; Judges Marla O. Anderson, James R. Brandlin, Morris D. Jacobson, Marsha G. Slough, Dean T. Stout and Charles D. Wachob; Ms. Mary Beth Todd (March 12 only) and Ms. Donna D. Melby

Invited Guests Present: Justice Harry E. Hull, Jr., Court of Appeal, Third Appellate District (Chair, Rules and Projects Committee) (by phone); Justice Jim Humes, Court of Appeal, First Appellate District, Division Four (Member, Audit Oversight Working Group); Judge Brian L. McCabe, Presiding Judge, Superior Court of California, County of Merced (Member, Audit Oversight Working Group, and Vice Chair, Strategic Evaluation Committee)

Committee Staff Present: Ms. Jody Patel and Ms. Nancy Carlisle

Staff Present: Mr. Peter Allen, Ms. Deborah Brown, Mr. Robert Buckley, Mr. Curt Child, Mr. Cathal Conneely, Dr. Diane Cowdrey, Ms. Linda Cox, Ms. Shelley Curran, Ms. Charlene Depner, Ms. Maureen Dumas, Mr. Mark Dusman, Mr. William Guerin, Ms. Donna Hershkowitz, Mr. Burt Hirschfeld, Mr. Martin Hoshino, Mr. Cory Jasperson (by phone), Mr. Bob Lowney, Ms. Susan McMullan, Ms. Diane Nunn, Mr. Patrick O'Donnell, Mr. Curt Soderlund, and Mr. Zlatko Theodorovic

OPEN MEETING (DAY 1 OF 2)

Call to Order and Roll Call

The committee chair called the meeting to order on March 12, 2015, at 9:30 a.m. and committee staff took roll call.

DISCUSSION AND ACTION ITEMS (ITEM 1)

Item 1

Judicial Council Restructuring Directives Review

The committee reviewed Judicial Council Directives 1 through 145, which were developed based on Strategic Evaluation Committee recommendations 1 through 124 and approved by the

Judicial Council during its August 31, 2012, meeting. In preparation for this meeting, each office provided a summary of each of its completed directives and the status of any ongoing directives. This information was compiled into a report that was provided to the committee for its review prior to this meeting. On Day 1 of 2 of this meeting, the committee reviewed the directives of the following Judicial Council offices:

- Human Resources
- Fiscal Services
- Center for Families, Children & the Courts
- Center for Judiciary Education & Research
- Governmental Affairs
- Court Operations Services
- Real Estate and Facilities Management
- Communications
- Capital Program

The committee continued its review of the remaining directives on Day 2 of 2 of this meeting (see below).

C L O S E D S E S S I O N

Item 2

Pursuant to California Rules of Court, rule 10.75(d)(1)

Recommendations for Advisory Body Appointments

The committee reviewed materials regarding vacancies on advisory bodies.

Action: The committee determined its recommendations to be sent to the Chief Justice regarding advisory body appointments.

R E C E S S

The meeting stood in recess at 4:30 p.m.

O P E N M E E T I N G (D A Y 2 O F 2)

Call to Order and Roll Call

The committee chair reconvened the meeting on March 13, 2015, at 8:30 a.m. and committee staff took roll call.

D I S C U S S I O N A N D A C T I O N I T E M S (I T E M 1)

Item 1

[Continuation of Judicial Council Restructuring Directives Review](#)

On Day 2 of 2 of this meeting, the committee reviewed the directives of the Judicial Council's Rules and Projects Committee and the following Judicial Council offices:

- Executive Office (Special Projects, Trial Court Liaison, Judicial Council Support)
- Trial Court Administrative Services

- Information Technology
- Legal Services
- Criminal Justice Services

Action: The committee directed staff to update the details of each directive based on the discussions that took place during this meeting and present the updated status report to the Judicial Council at its April business meeting.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 3:30 p.m.

Approved by the advisory body on April 7, 2015.



JUDICIAL COUNCIL OF CALIFORNIA

RULES AND PROJECTS
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RULES AND PROJECTS COMMITTEE

MINUTES OF OPEN MEETING

December 10, 2015

Advisory Body Members Present: Hon. Harry E. Hull (chair), Hon. Brian L. McCabe (vice-chair), Hon. Brian J. Back, Mr. Richard D. Feldstein, Mr. James P. Fox, Hon. David E. Gunn, Ms. Debra Elaine Pole, Hon. David Rosenberg, and Hon. Joan P. Weber.

Advisory Body Members Absent: Hon. David De Alba and Hon. Martin J. Tangeman.

Others Present: Ms. Heather Anderson, Ms. Deirdre Benedict, Hon. Tricia A. Bigelow, Hon. Jerilyn J. Borack, Hon. Mark S. Borrell, Mr. Arturo Castro, Ms. Audrey Fancy, Mr. Bruce Greenlee, Hon. Raymond J. Ikola, Hon. Mark A. Juhas, Ms. Camilla Kieliger, Hon. Sandy R. Kriegler, Hon. Patricia M. Lucas, Ms. Susan McMullan, Mr. Douglas C. Miller, Mr. Patrick O'Donnell, Ms. Claudia Ortega, Ms. Anne Ronan, Ms. Robin Seeley, Hon. John H. Sugiyama, Ms. Adrienne Toomey, Mr. Courtney Tucker, Ms. Julia Weber, Ms. Carrie Zoller.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

II. DISCUSSION AND POSSIBLE ACTION ITEMS

~~Item 1~~

~~Subordinate Judicial Officers: Complaints and Notice Requirements~~

Proposal withdrawn prior to meeting.

Item 2

Criminal Law Advisory Committee Annual Agenda

Action: The Rules and Projects Committee approved the annual agenda.

Item 3

Military Service: *Notification of Military Status* (amend MIL-100)

Action: The Rules and Projects Committee approved the proposal for circulation for comment.

Item 4

Family and Juvenile Advisory Committee Annual Agenda

Action: The Rules and Projects Committee approved the annual agenda.

Item 5

Probate and Mental Health Advisory Committee Annual Agenda

Action: The Rules and Projects Committee approved the annual agenda.

Item 6

Traffic Advisory Committee Annual Agenda

Action: The Rules and Projects Committee approved the annual agenda.

Item 7

~~Traffic: Notice to Appear forms~~

Proposal withdrawn prior to meeting.

Item 8

Civil and Small Claims Advisory Committee Annual Agenda

Action: The Rules and Projects Committee approved the annual agenda.

Item 9

Civil Forms: Notice of Application for Recognition and Entry of Tribal Court Money Judgment
(Adopt form EJ-115)

Action: The Rules and Projects Committee approved the proposal for circulation for comment.

Item 10

Civil Forms: Confidential Information Form (Adopt form MC-125)

Action: The Rules and Projects Committee approved the proposal for circulation for comment.

Item 11

Court Interpreters: Request for Interpreter (Adopt Cal. Rules of Court, rule 2.895; recommend model local court form)

Action: The Rules and Projects Committee approved the proposal for circulation for comment.

Item 12

Judicial Branch Education: Court Executive Officers Education (Amend Cal. Rules of Court, rule 10.473)

Action: The Rules and Projects Committee approved the proposal for circulation for comment.

Item 13

Trial Courts: Reporting of Reciprocal Assignment Orders (Amend Cal. Rules of Court, rule 10.630)

Action: The Rules and Projects Committee approved the proposal for circulation for comment.

Item 14

Temporary Judges: Reporting on Use of Attorneys as Court-Appointed Temporary Judges (Amend California Rules of Court, rules 2.810 and 10.742)

Action: The Rules and Projects Committee approved the proposal for circulation for comment.

Item 15

Judicial Administration: Rule Amendments to Change Delegations

Action: The Rules and Projects Committee approved the proposal for circulation for comment.

Item 16

Advisory Committee on Criminal Jury Instructions Annual Agenda

Action: The Rules and Projects Committee approved the annual agenda.

Item 17

Advisory Committee on Civil Jury Instructions Annual Agenda

Action: The Rules and Projects Committee approved the annual agenda.

Item 18

Appellate Advisory Committee Annual Agenda (Action required)

Action: The Rules and Projects Committee approved the annual agenda.

Item 19

Minutes: September 12, October 1, October 2, November 5, and November 20, 2014

Action: The Rules and Projects Committee approved the minutes.

III. ADJOURNMENT

There being no further business, the meeting was adjourned.

Approved by the advisory body on March 20, 2015.



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RULES AND PROJECTS COMMITTEE

MINUTES OF OPEN MEETING

January 26, 2015

Advisory Body Members Present: Hon. Harry E. Hull (chair), Hon. David E. Gunn, Ms. Debra Elaine Pole, Hon. Martin J. Tangeman, and Hon. Joan P. Weber.

Advisory Body Members Absent: Hon. Brian J. Back, Hon. David De Alba, Mr. Richard D. Feldstein, Mr. James P. Fox, Hon. Brian L. McCabe (vice-chair), and Hon. David Rosenberg.

Others Present: Ms. Camilla Kieliger, Hon. Sandy R. Kriegler, Ms. Susan McMullan, Mr. Patrick O'Donnell, and Ms. Robin Seeley

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

II. DISCUSSION AND POSSIBLE ACTION ITEMS

Item 1

California Criminal Jury Instructions (CALCRIM) (Approve Publication of Additions and Revisions)

Action: The Rules and Projects Committee recommended approval on the Judicial Council's February 19, 2015, consent agenda.

III. ADJOURNMENT

There being no further business, the meeting was adjourned.

Approved by the advisory body on March 20, 2015.



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RULES AND PROJECTS COMMITTEE

MINUTES OF OPEN MEETING

February 6, 2015

E-Mail

Advisory Body Hon. Harry E. Hull (chair), Hon. Brian L. McCabe (vice-chair), Hon. Brian J. Back,
Members Present: Hon. David De Alba,, Mr. Richard D. Feldstein, Mr. James P. Fox, Hon. David E.
Gunn, Hon. David Rosenberg, Hon. Martin J. Tangeman, and Hon. Joan P.
Weber.

Advisory Body Ms. Debra Elaine Pole.
Members Absent:

Others Present: Ms. Camilla Kieliger, Ms. Susan McMullan, Mr. Patrick O'Donnell, and Ms. Anne
Ronan

DISCUSSION AND ACTION ITEMS

Item 1

Fee Waivers: Change in Federal Poverty Guidelines, Revisions to Application Form, and Specific Fees Included in Waivers (Amend Cal. Rules of Court, rules 3.52, 3.55, and 8.818; revise forms FW-001, FW-001-INFO, FW-002, FW-003, FW-005, FW-008, FW-012, APP-001, and APP-015/FW-015-INFO)

Action: The Rules and Projects Committee recommended approval on the Judicial Council's February 19, 2015, consent agenda, for a March 1 and July 1, 2015, effective date.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Approved by the advisory body on March 20, 2015



JUDICIAL COUNCIL OF CALIFORNIA

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RULES AND PROJECTS COMMITTEE

MINUTES OF OPEN MEETING

February 13, 2015

E-Mail

Advisory Body Hon. Harry E. Hull (chair), Hon. Brian L. McCabe (vice-chair), Hon. Brian J. Back,
Members Present: Mr. Richard D. Feldstein, Mr. James P. Fox, Hon. David Rosenberg, Hon. Martin
J. Tangeman, and Hon. Joan P. Weber.

Advisory Body Hon. David De Alba, Hon. David E. Gunn and Ms. Debra Elaine Pole.
Members Absent:

Others Present: Mr. Arturo Castro, Ms. Audrey Fancy, Ms. Camilla Kieliger, Ms. Susan McMullan,
Mr. Patrick O'Donnell, and Ms. Adrienne Toomey.

DISCUSSION AND ACTION ITEMS

Item 1

Family and Juvenile Law Advisory Committee (Revise form JV-132)

Action: The Rules and Projects Committee recommended approval on the Judicial
Council's February 19, 2015, consent agenda for an immediate effective date.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Approved by the advisory body on March 20, 2015.



JUDICIAL COUNCIL OF CALIFORNIA

RULES AND PROJECTS
COMMITTEE

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RULES AND PROJECTS COMMITTEE

MINUTES OF OPEN MEETING

February 13, 2015
EMail

Advisory Body Hon. Harry E. Hull (chair), Hon. Brian L. McCabe (vice-chair), Hon. Brian J. Back,
Members Present: Mr. Richard D. Feldstein, Mr. James P. Fox, Hon. David E. Gunn, Hon. David
Rosenberg, Hon. Martin J. Tangeman, and Hon. Joan P. Weber.

Advisory Body Hon. David De Alba and Ms. Debra Elaine Pole.
Members Absent:

Others Present: Mr. Arturo Castro, Ms. Audrey Fancy, Ms. Camilla Kieliger, Ms. Susan McMullan,
Mr. Patrick O'Donnell, and Ms. Adrienne Toomey.

DISCUSSION AND ACTION ITEMS

Item 1

Family and Juvenile Law Advisory Committee (Revise 2015 Annual Agenda)

Action: The Rules and Projects Committee approved the revisions to the annual agenda.

Item 2

Criminal Law Advisory Committee (Approve formation of limited duration subcommittee)

Action: The Rules and Projects Committee approved formation of the proposed subcommittee.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Approved by the advisory body on March 20, 2015.