



JUDICIAL COUNCIL MEETING

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.6(a))

Ronald M. George State Office Complex

William C. Vickrey Judicial Council Conference Center

Malcolm M. Lucas Board Room

455 Golden Gate Avenue • San Francisco, California 94102-3688

Tuesday, February 28, 2012 • 10:00 a.m.–2:35 p.m.

Meeting materials will be hyperlinked to agenda titles as soon as possible after receipt by the Judicial Council Secretariat. Please check the agenda at <http://www.courts.ca.gov/jcmeetings.htm> for recent postings of hyperlinked reports.

TUESDAY, FEBRUARY 28, 2012 AGENDA

OPEN MEETING (RULE 10.6(A))—BUSINESS MEETING

10:00–10:30 a.m. Public Comment

[See Cal. Rules of Court, rules 10.6(d) and 10.6(e).]

Note: The Chief Justice has waived certain requirements under Rule 10.6(d) for requests to speak at this meeting. If you are requesting the opportunity to comment at the meeting, please e-mail your request to judicialcouncil@jud.ca.gov or mail or deliver your request to the Judicial Council of California, 455 Golden Gate Avenue, San Francisco, CA 94102-3688, Attention: Nancy E. Spero. A request must pertain to a matter affecting judicial administration or an item on the business agenda and be received by **4 p.m., Friday, February 24, 2012**. In the request, please state:

- The speaker's name, occupation, and (if applicable) name of the entity that the speaker represents;
- The speaker's email address, telephone number, and mailing address; and
- The agenda item on which the speaker wishes to comment. If the requestor wants to speak on a matter generally affecting judicial administration, state the nature of the comment in a few sentences

NOTE: Time is estimated. Actual start and end times may vary.

Time is reserved for public comment about consent agenda items or matters generally affecting the administration of justice at the beginning of the meeting. Time is reserved for public comment about discussion agenda items at the beginning of the presentation on each item. The amount of time allocated to each speaker will be no more than five minutes, the specific time allocation to be determined based on the number of speakers and available time.

The Judicial Council is the policy-making body for the judicial branch. Comments pertaining to a specific court case will not be received.

Written Comments Received

Written comments pertaining to a matter affecting judicial administration or an item on this agenda may be e-mailed to judicialcouncil@jud.ca.gov or mailed or delivered to the Judicial Council of California, 455 Golden Gate Avenue, San Francisco, CA 94102-3688, Attention: Nancy E. Spero. Only written comments received by **1 p.m. on Monday, February 27, 2012**, will be distributed to council members at the meeting.

- 10:30–10:35 a.m. Approval of Minutes**
Minutes of the [December 12–13, 2011](#), and [January 24, 2012](#), meetings
- 10:35–10:50 a.m. Chief Justice’s Report**
Chief Justice Tani G. Cantil-Sakauye will report.
- 10:50–11:05 a.m. Interim Administrative Director’s Report**
Ms. Jody Patel, Interim Administrative Director of the Courts, will report.
- 11:05–11:20 a.m. Judicial Council Committee Presentations
[under Committee Reports Tab]**
Policy Coordination and Liaison Committee
Hon. Marvin R. Baxter, Chair
Executive and Planning Committee
Hon. Douglas P. Miller, Chair
Rules and Projects Committee
Hon. Harry E. Hull, Jr., Chair
California Court Case Management System (CCMS) Internal Committee
Hon. James E. Herman, Chair

CONSENT AGENDA (ITEMS A1–A16, B-I)

A council member who wishes to request that any item be moved from the Consent Agenda to the Discussion Agenda is asked to please notify Nancy Spero at 415-865-7915 at least 48 hours before the meeting.

ITEMS A1–A16 RULES, FORMS, AND JURY INSTRUCTIONS

Appellate Procedure

Item A1 Appellate Procedure: Briefs (Action Required)

The Appellate Advisory Committee recommends amending the rules relating to briefs to (1) alert rule users to the fact that there may be statutory limitations on extensions of briefing time; (2) clarify when to file briefs when there is a cross-appeal; and (3) clarify who must be served with the People’s brief in felony appeals in which the appellant is the People. These changes will make the rules clearer and easier to follow.

Hon. Kathryn Doi Todd, Chair, Appellate Advisory Committee

Staff: Ms. Heather Anderson, Office of the General Counsel

Item A2 Appellate Procedure: Bringing New Authorities to the Attention of the Court of Appeal (Action Required)

The Appellate Advisory Committee recommends adopting a new rule establishing a procedure for bringing new authorities to the attention of the Court of Appeal after a party has filed its final brief. This rule will fill a gap in the California Rules of Court.

Hon. Kathryn Doi Todd, Chair, Appellate Advisory Committee

Staff: Ms. Heather Anderson, Office of the General Counsel

Item A3 Appellate Procedure: Ensuring Tribal Receipt of Records on Appeal in Juvenile Cases (Action Required)

The Appellate Advisory Committee, the Family and Juvenile Law Advisory Committee, and the California Tribal Court/State Court Forum recommend amending the rule governing sending the record in juvenile appeals to clarify that if an Indian tribe has intervened in a case, a copy of the record of that case must be sent to that tribe. This change will ensure that a tribe that has become party to a case through intervention receives a copy of the record, as do other parties to a juvenile court proceeding.

Hon. Kimberly J. Nystrom-Geist, Cochair, Family and Juvenile Law Advisory Committee

Hon. Dean Stout, Cochair, Family and Juvenile Law Advisory Committee

Hon. Richard C. Blake, Cochair, California Tribal Court/State Court Forum

Hon. Dennis M. Perluss, Cochair, California Tribal Court/State Court Forum

Staff: Ms. Jennifer Walter, Center for Families, Children & the Courts
Ms. Heather Anderson, Office of the General Counsel

Item A4 Appellate Procedure: Judicial Notice (Action Required)

The Appellate Advisory Committee recommends amending the rules relating to taking judicial notice in appellate courts to specifically require that if judicial notice of the matter was not taken by the trial court, the motion state why the matter is subject to judicial notice under the Evidence Code. These amendments will ensure courts have the information they need to make an appropriate determination regarding taking judicial notice.

Hon. Kathryn Doi Todd, Chair, Appellate Advisory Committee

Staff: Ms. Heather Anderson, Office of the General Counsel

Item A5 Appellate Procedure: Time for Filing Applications to File Amicus Curiae Briefs (Action Required)

The Appellate Advisory Committee recommends amending the rule relating to filing documents in the Supreme Court and Court of Appeal to clarify that applications to file amicus briefs and answers to these briefs are considered timely if the time to file them has not expired on the date they are mailed by priority or express mail or delivered to an overnight carrier. This amendment is intended to improve court administration by making this rule clearer.

Hon. Kathryn Doi Todd, Chair, Appellate Advisory Committee

Staff: Ms. Heather Anderson, Office of the General Counsel

Item A6 Appellate Procedure: Time to Appeal (Action Required)

The Appellate Advisory Committee recommends amending the rules establishing the time for filing a notice of appeal in a civil case and providing for extensions of this time under certain circumstances. These amendments would clarify that even if the parties waived notice in the trial court of the order that is the subject of the appeal, the longer time to appeal applies unless either the court or a party serves notice of entry of judgment or a file-stamped copy of the judgment. The amendments would also fill a gap in the rules by adding a new provision establishing an extension of time to appeal the granting of a new trial motion under certain circumstances.

Hon. Kathryn Doi Todd, Chair, Appellate Advisory Committee

Staff: Ms. Heather Anderson, Office of the General Counsel

Civil and Small Claims

Item A7 Civil Practice and Procedure: Addressing Class Actions and Waived Court Fees (Action Required)

The Civil and Small Claims Advisory Committee recommends revising *Request for Dismissal* (form CIV-110) to include a notice that it may not be used for dismissal of a class action or a derivative action and to make changes to the sections that apply to waivers of court fees and costs.

Hon. Dennis M. Perluss, Chair, Civil and Small Claims Advisory Committee

Staff: Ms. Susan McMullan, Office of the General Counsel

Item A8 Civil Cases: Vexatious Litigants (Action Required)

The Trial Court Presiding Judges Advisory Committee and the Civil and Small Claims Advisory Committee recommend changes to forms related to vexatious litigant procedures in order to implement recent legislation, achieve consistency, and make other needed changes to these procedures.

Hon. David Rosenberg, Chair, Trial Court Presiding Judges Advisory Committee

Hon. Dennis M. Perluss, Chair, Civil and Small Claims Advisory Committee

Staff: Ms. Susan McMullan, Office of the General Counsel

Criminal Law

Item A9 Criminal Procedure: Intercounty Probation Transfer Forms (Action Required)

The Criminal Law Advisory Committee proposes adoption of three new mandatory forms to be used by petitioners and courts to facilitate intercounty probation transfer procedure under Penal Code section 1203.9 and rule 4.530 of the California Rules of Court.

Hon. Steven Z. Perren, Chair, Criminal Law Advisory Committee

Staff: Mr. Arturo Castro, Office of the General Counsel

Family Law

Item A10 Family Law: Information Sheet for Dissolution of Marriage (Action Required)

The Family and Juvenile Law Advisory Committee and the Elkins Family Law Implementation Task Force recommend approval of a new optional form designed to provide basic information regarding the process for starting and finalizing the dissolution of a marriage, opportunities for alternative dispute resolution, and help in finding legal assistance. The provision of such a form was recommended by the Elkins Family Law Task Force and is designed to increase court efficiency by providing key information about the divorce process to assist parties to complete their cases.

Hon. Kimberly J. Nystrom-Geist, Cochair, Family and Juvenile Law Advisory Committee

Hon. Dean Stout, Cochair, Family and Juvenile Law Advisory Committee

Hon. Laurie D. Zelon, Chair, Elkins Family Law Implementation Task Force

Staff: Ms. Bonnie Rose Hough, Center for Families, Children & the Courts

Item A11 Family Law: New, Restructured, and Amended Family Law Rules of Court (Action Required)

The Elkins Family Law Implementation Task Force and the Family and Juvenile Law Advisory Committee recommend restructuring title V of the California Rules of Court to improve the cost effectiveness and accessibility of practices and procedures in family law. This proposal was developed in response to the Judicial Council's charge to the Elkins Family Law Implementation Task Force in April 2010, when the council accepted the *Elkins Family Law Task Force: Final Report and Recommendations*.

Hon. Kimberly J. Nystrom-Geist, Cochair, Family and Juvenile Law Advisory Committee

Hon. Dean Stout, Cochair, Family and Juvenile Law Advisory Committee

Hon. Laurie D. Zelon, Chair, Elkins Family Law Implementation Task Force

Staff: Ms. Gabrielle D. Selden, Center for Families, Children & the Courts

Ms. Julia Weber, Center for Families, Children & the Courts

Item A12 Family Law: Proof of Service by Publications or Posting (Action Required)

[This matter is deferred to a future council meeting.]

Juvenile Law

Item A13 Juvenile Law: Forms for Disclosure of Information (Action Required)

The Family and Juvenile Law Advisory Committee recommends three information sharing forms: new standardized consent forms for release of health and mental health information and education information and an amended order after judicial hearing form for release of information from the juvenile case file pursuant to Welfare and Institutions Code section 827. In order to make informed and punctual decisions about children in foster care, judges need accurate health, mental health and education information. Creation of standardized, legally accurate forms for use by social workers to obtain information from health care and education professionals expedites this process.

Hon. Kimberly J. Nystrom-Geist, Cochair, Family and Juvenile Law Advisory Committee

Hon. Dean Stout, Cochair, Family and Juvenile Law Advisory Committee

Staff: Mr. Christopher Wu, Center for Families, Children & the Courts

Temporary Judges

Item A14 Temporary Judges: Recruitment, Selection, and Appointment of Temporary Judges by the Court (Action Required)

The Access and Fairness Advisory Committee recommends that the Judicial Council amend two rules of court relating to the oversight and administration of temporary judge programs. These amendments would encourage greater diversity in the selection and appointment of temporary judges, enhance transparency and openness in the temporary judge selection process, and complete the council's 2005 direction to the Temporary Judges Working Group to review whether any rules should be amended to include broad diversity considerations in the recruitment and selection of temporary judges.

Hon. James R. Lambden, Chair, Access and Fairness Advisory Committee

Staff: Ms. Donna Clay-Conti, Center for Families, Children & the Courts

Jury Instructions

Item A15 Jury Instructions: Additions and Revisions to Criminal Jury Instructions (Action Required)

The Advisory Committee on Criminal Jury Instructions recommends approval of the proposed additions, revisions, and revocations to the *Judicial Council of California Criminal Jury Instructions (CALCRIM)*. These changes will keep *CALCRIM* current with statutory and case authority.

Hon. Sandy R. Kriegler, Chair, Advisory Committee on Criminal Jury Instructions

Staff: Ms. Robin Seeley, Office of the General Counsel

Restraining Orders

Item A16 Protective Orders: Urgently Needed Technical Changes to Restraining Order Forms (Action Required)

The Administrative Office of the Courts (AOC) recommends technical revisions to three Judicial Council forms used in protective order proceedings. Staff has identified significant errors and problems in these three forms that urgently need to be corrected. One current elder abuse prevention form contains a statement that may result in protective orders being issued that inaccurately describe their duration. Two of the current juvenile protective order forms are structured so that they cannot be used to fully provide protection for all persons entitled to protection. To make the corrected forms available to the courts and the public as soon as possible, it is recommended that the necessary technical revisions be made to the forms effective March 1, 2012.

Staff: Ms. Kerry Doyle, Center for Children, Families, and the Courts

Mr. Patrick O'Donnell, Office of the General Counsel

Item B Child Support: Midyear Funding Reallocation for Fiscal Year 2011-2012 and Base Funding Allocation for Fiscal Year 2012-2013 for the Child Support Commissioner and Family Law Facilitator Program (Action Required)

The Family and Juvenile Law Advisory Committee recommends that the Judicial Council approve the reallocation of funding for the Child Support Commissioner and Family Law Facilitator Program for the remainder of fiscal year 2011–2012. Additionally, the committee recommends that the Judicial Council approve the allocation of funding for the Child Support Commissioner and Family Law Facilitator Program for fiscal year 2012–2013, subject to funding. Under an established procedure described in the standard agreement with each superior court, the Judicial Council at midyear redistributes to courts that have a documented need for additional funds any unallocated funds and any available funds from courts that are projected not to spend their full grants that year. The courts are also offered an option to use local court funds up to an approved amount to draw down, or qualify for, federal matching funds.

The Judicial Council is required to annually allocate non–trial court funding to local courts for this program (Assem. Bill 1058; Stats. 1996, ch. 957). The funds are provided through a cooperative agreement between the California Department of Child Support Services (DCSS) and the Judicial Council.

Hon. Kimberly J. Nystrom-Geist, Cochair, Family and Juvenile Law Advisory Committee

Hon. Dean Stout, Cochair, Family and Juvenile Law Advisory Committee

Staff: Mr. Michael Wright, Center for Families, Children & the Courts

Item C Judicial Branch Administration: Audit Report for Judicial Council Acceptance (Action Required)

The Advisory Committee on Financial Accountability and Efficiency for the Judicial Branch (A&E) and the AOC recommend that the Judicial Council accept the audit report that pertains to Riverside Superior Court. This acceptance complies with the policy approved by the Judicial Council on August 27, 2010, which specifies Judicial Council acceptance of audit reports as the last step to finalization of the reports before their placement on the California Courts public website to facilitate public access. Acceptance and publication of these reports will enhance accountability and provide the courts with information to minimize financial, compliance, and operational risk.

Hon. Richard Huffman, Chair, Advisory Committee on Financial Accountability and Efficiency for the Judicial Branch

Staff: Mr. John Judnick, Finance Division

Item D Judicial Branch Report to the Legislature: Receipts and Expenditures from Local Courthouse Construction Funds (Action Required)

The Office of Court Construction and Management of the AOC recommends that the Judicial Council approve *Receipts and Expenditures from Local Courthouse Construction Funds: Report to the Budget and Fiscal Committees of the Legislature* for submission to the budget and fiscal committees of the Legislature. The report provides information for the reporting period of July 1, 2010, through June 30, 2011, regarding receipts and expenditures from local

courthouse construction funds, as reported by each county. The annual submission of this report is required under Government Code section 70403(d).

Staff: Mr. Lee Willoughby, Division Director, Office of Court Construction and Management

Ms. Gisele Corrie, Office of Court Construction and Management

Item E Judicial Branch Report to the Legislature: Purchase or Lease of Electronic Recording Equipment (Action Required)

The AOC recommends that the Judicial Council approve the *Report on Purchase or Lease of Electronic Recording Equipment by Superior Courts (July 1–December 31, 2011)*.

Government Code section 69958 requires that the Judicial Council report to the Legislature semiannually regarding all purchases and leases of electronic recording equipment that will be used to record superior court proceedings.

Ms. Jody Patel, Interim Administrative Director of the Courts

Staff: Mr. Zlatko Theodorovic, Finance Division

Item F Judicial Branch Report to the Legislature: FY 2010-11 Court Reporter Fees and Expenditures (Action Required)

The AOC recommends that the Judicial Council approve the *Report of Court Reporter Fees Collected and Expenditures for Court Reporter Services in Superior Court Civil Proceedings for Fiscal Year 2010–2011*. Government Code section 68086(c) requires that the Judicial Council report to the Legislature, on an annual basis, information concerning court reporter fees collected under Government Code sections 68086(a)(1) and 68086.1 and expenditures on court reporter services in superior court civil proceedings statewide.

Ms. Jody Patel, Interim Administrative Director of the Courts

Staff: Mr. Zlatko Theodorovic, Finance Division

Item G Judicial Branch Report to the Legislature: FY 2010-11 Special Funds Expenditures (Action Required)

The AOC recommends that the Judicial Council approve the attached *Report of Special Funds Expenditures for Fiscal Year 2010–2011 (Including Supplemental Information on Statewide Technology Infrastructure Funding and Expenditures)*. Government Code section 77209(j) requires the council to report annually to the Legislature on expenditures from the Trial Court Improvement Fund. In the interests of transparency, Judicial Administration Efficiency and Modernization Fund expenditures are also included in the report, and an addendum to the report provides information about funding allocated to the courts from the Trial Court Trust Fund (TCTF) and Trial Court Improvement Fund through the supplemental funding process for statewide administrative and technology infrastructure services, as well as FY 2010–2011 TCTF expenditures for statewide administrative and technology infrastructure programs and projects.

Ms. Jody Patel, Interim Administrative Director of the Courts

Staff: Mr. Zlatko Theodorovic, Finance Division

Item H Judicial Branch Report to the Legislature: Court Interpreter Expenditures for Fiscal Year 2010-2011 (Action Required)

The Court Programs and Services Division of the AOC recommends that the Judicial Council approve the annual report on trial court interpreter expenditures for submission to the Legislature. This report to the Legislature is required by the Budget Act of 2010 (Stats. 2010, ch. 712).

Staff: Mr. Chad Finke, Director, Court Programs and Services Division

Ms. Jacquie Ring, Court Programs and Services Division

Item I Judicial Branch Report to the Legislature: California's Access to Visitation Grant Program for Fiscal Years 2010–2011 and 2011–2012 (Action Required)

The Center for Families, Children & the Courts Division of the AOC recommends that the Judicial Council approve California's Access to Visitation Grant Program Report for submission to the Legislature. This report to the Legislature must be submitted on even-numbered years and is required by Family Code section 3204(d).

Staff: Ms. Diane Nunn, Director, Center for Families, Children & the Courts

Ms. Shelly La Botte, Center for Families, Children & the Courts

DISCUSSION AGENDA (ITEMS J-M)

Item J 11:20–11:40 a.m.

Alternative Dispute Resolution: Ethics Standards for Neutral Arbitrators in Contractual Arbitration (Action Required)

All persons serving as neutral arbitrators under an arbitration agreement are required to comply with ethics standards adopted by the Judicial Council under Code of Civil Procedure section 1281.85. The AOC recommends amendments to these ethics standards in response to recent appellate court decisions concerning the standards. Among other things, these amendments would: codify the holdings in cases on the inapplicability of the standards to arbitrators in securities arbitrations and on the time for disclosures when an arbitrator is appointed by the court; require new disclosures if an arbitrator has been publicly disciplined by a professional or occupational disciplinary agency or licensing board; and clarify required disclosures about associations in the private practice of law and other professional relationships between an arbitrator's spouse or domestic partner and a lawyer in the arbitration.

Public Comment and Presentation (10 minutes) • Discussion (10 minutes)

NOTE: Time is estimated. Actual start and end times may vary.

Speakers: Ms. Mary M. Roberts, General Counsel
Ms. Heather Anderson, Office of the General Counsel

Item K 11:40 a.m.–12:00 p.m.

Judicial Branch Administration: Trial Court Business Process Reengineering Services (No Action Required)

This is an informational report for the Judicial Council on the Court Executives Advisory Committee's (CEAC) proposed Trial Court Business Process Reengineering (TCBPR) services model. On April 28, 2011, Chief Justice Tani G. Cantil-Sakauye requested that CEAC take the lead in developing a framework to encourage the greater use of business process reengineering practices in the trial courts for the council's consideration at a future meeting. The TCBPR services set forth in this report can assist interested trial courts with maximizing the potential of their reduced workforce, creating more efficient and productive court structures and business practices, and exemplifying leadership and innovation during the ongoing statewide fiscal crisis.

Public Comment and Presentation (10 minutes) • Discussion (10 minutes)

Speakers: Mr. Alan Carlson, 2012 Chair, Court Executives Advisory Committee
Ms. Kim Turner, 2011 Chair, Court Executives Advisory Committee
Ms. Jody Patel, Interim Administrative Director of the Courts

Lunch 12:00–1:00 p.m. (approx.)

Item L 1:00–1:30 p.m.

California Court Case Management System (CCMS) and the Phoenix Financial System: 2011 Status Report to the Legislature (Action Required)

The AOC recommends that the Judicial Council approve the submission to the Legislature of the attached report, *Status of the California Court Case Management System and the Phoenix Program 2011*, and related documents. Government Code section 68511.8(a) requires annual status reports to the Legislature on the California Court Case Management System and Court Accounting and Reporting System (now known as the Phoenix Financial System). Government Code section 68511.8(b) requires that any related independent project oversight and independent validation and verification reports also be submitted.

Public Comment and Presentation (15 minutes) • Discussion (15 minutes)

Speakers: Hon. Terence L. Bruiniers, Chair, CCMS Executive Committee
Hon. James E. Herman, Chair, CCMS Internal Committee
Mr. Mark W. Dusman, Chief Information Officer and Director, Information Services

Item M **1:30–2:35 p.m.**

Budgets: Overview of Fund Types Supporting the Judicial Branch (No Action Required. There are no materials for this item.)

The presentation will provide council members, the courts, and the public with an in-depth overview of the various fund types that support judicial branch operations as well as information on the current and projected balances of these funds, and their use in offsetting and mitigating the impact of budget reductions in recent years.

Public Comment and Presentation (20 minutes) • Discussion (45 minutes)

Speakers: Mr. Zlatko Theodorovic, Chief Financial Officer and Director, Finance Division
 Mr. Steven Chang, Finance Division

INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

[Domestic Violence: Firearm Relinquishment in Criminal Domestic Violence Cases \(No Action Required\)](#)

This is an information report on the impact of implementing rule 4.700 of the California Rules of Court regarding firearms relinquishment in criminal domestic violence cases. The Judicial Council adopted rule 4.700 effective July 1, 2010, and, concurrently, directed the Administrative Director of the Courts to provide an information report on the implementation of the rule.

[Trial Courts: Quarterly Investment Report for Fourth Quarter of 2011 \(No Action Required\)](#)

This Trial Court Annual Investment Report provides the financial results for the funds invested by the AOC on behalf of the trial courts as part of the judicial branch treasury program. This report is submitted under the Resolutions Regarding Investment Activities for the Trial Courts, approved by the Judicial Council on February 27, 2004. This report covers the period of October 1, 2011, through December 31, 2011.

[Government Code Section 68106: Implementation and Notice by Trial Courts of Closing Courtrooms or Clerks' Offices or Reducing Clerks' Office Hours \(Report #10\)](#)

In 2010, the Legislature enacted fee increases and fund transfers for the courts and also added section 68106 to the Government Code. In 2011, the Legislature enacted Assembly Bill 973, which amended section 68106 effective January 1, 2012. As amended, section 68106 directs (1) trial courts to notify the public and the Judicial Council before closing courtrooms or clerks' offices or reducing clerks' office hours on days that are not judicial holidays, and (2) the council to post on its website and relay to the Legislature all such court notices. This is the tenth report providing information about the implementation of these notice requirements. Since the ninth report, two courts—San Mateo and Merced—have given such notice. Since

section 68106 originally was added, on October 19, 2010, a total of 24 courts have given notice.

Circulating Orders since the last business meeting

[Circulating Orders Tab]

Appointment Orders since the last business meeting

[Appointment Orders Tab]