# QUARTERLY FINANCIAL STATEMENT CERTIFICATION

In accordance with the requirements of the Trial Court Policies and Procedures Manual (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.

Signature of Presiding Judge or Court Executive

Date

**Trinity** 

Court

FY2013-2014 Q3

Fiscal Year and Ending Quarter

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# QUARTERLY FINANCIAL STATEMENT FOOTNOTES

Trinity
Court
FY2013-2014 Q3
Fiscal Year and Ending Quarter

# **FOOTNOTES**

1	The court has Marshal (court employees) providing court security for a total of 3.92 filled FTEs of which 0.92 are temp extra help; 1 FTE is vacant and will be filled in Q4
2	Program 10 filled 7.5 FTEs
3	Program 90 filled 2 FTE plus CEO
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# **QUARTERLY FINANCIAL STATEMENT**Filled Court Employee Positions (FTEs)

Court
FY2013-2014 Q3
Fiscal Year and Ending Quarter

			Positions (I	FTEs) Filled	
	Total Authorized Court Positions (FTEs) <sup>1</sup> (OPTIONAL)	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Court Employee Positions (FTEs)	17.42	15.24	15.24	14.42	

<sup>&</sup>lt;sup>1</sup> The Authorized Positions should reflect the amount submitted on the court's Schedule 7A for the reporting fiscal year.

## Superior Court of California, County of Trinity Trial Court Operations Fund Balance Sheet (Unaudited)

				For	the month end	ed March			
				Fiscal Y	'ear 2013/14				2012/13
			vernmental Fi	unds				Total Funds	Total Funds
	General	Non-Grant	Grant	Capital Project	Debt Service	Proprietary Funds	Fiduciary Funds	(info Purposes Only)	(Info Purposes Only)
ASSETS Operations Payroll Jury	\$ 195,381	\$ 2,314	\$ (19,605	)			\$ 93		\$ 260,976
Revolving Other Distribution Civil Filing Fees Trust							\$ 0	\$0	\$ 0
Credit Card Cash on Hand Cash with County	\$ 250 \$ 45		\$ 0				<b>\$</b> 341,292	\$ 250 \$ 341,337	\$ 156 \$ 376,905
Cash Outside of the AOC Total Cash	\$ 195,676	\$ 2,314	\$ (19,605)				\$ 2,719 \$ 344,103	\$ 2,719 \$ 522,489	\$ 6,979 \$ 645,011
Short Term Investment	\$ 186,407						\$ 4,397	\$ 190,804	\$ 252,040
Investment in Financial Institution Total Investments									
							\$ 4,397	\$ 190,804	\$ 252,040
Accrued Revenue Accounts Receivable - General Dishonored Checks Due From Employee Civil Jury Fees Trust	\$ 0; \$ 1,843;	\$ 0 \$ 4,130	\$ 15,514					\$ 0 \$ 21,487	\$ 0 \$ 42,448
Due From Other Funds Due From Other Governments Due From Other Courls Due From State Trust Due To/From Distribution Due To/From	\$ 0 \$ 1,605 \$ 0	\$ 0	\$ 0				\$ 218 \$ 0 \$ 0	\$ 0 \$ 1,823 \$ 0 \$ 0 \$ 0	\$ 0 \$ 0 \$ 0
Civil Filing Fee Due To/From General Due To/From	\$ 0.	* 60						6.00	
Total Receivables		\$ 60 \$ 4,190	\$ 15,514				\$ 218	\$ 60 \$ 23,370	\$ 0 \$ 42,448
Prepaid Expenses - General Salary and Travel Advances Counties	\$ 277 \$ 0		\$ 0					\$ 277 \$ 0	\$ 0 \$ 785
Total Prepaid Expenses	\$ 277		\$0					\$ 277	\$ 785
Other Assets									
Total Other Assets									
Total Assets	\$ 385,807	\$ 6,504	\$ (4,090)				\$ 348,718	\$ 736,939	\$ 940,283
LIABILITIES AND FUND BALANCES Accounts Payable - General Due to Other Funds Due to Other Courts Due to State	\$ 0 \$ 0 \$ 0	\$ 0. \$ 0 \$ 0	\$ 0 \$ 0 \$ 0				\$ 0 \$ 60	\$ 0 \$ 0 \$ 60 \$ 0 \$ 0	\$ 0 \$ 0 \$ 0
TC145 Liability  Due to Other Governments  AB145 Due to Other Government Agency  Due to Other Public Agencies  Sales and Use Tax	\$ 0 \$ 0		\$0				\$ 4,489	\$ 4,489	\$ 10,303 \$ 0
Interest	• • • • • • • • • • • • • • • • • • • •						\$ 0	\$ 0 \$ 0	\$ 177 \$ 1
Miscellaneous Accts. Pay. and Accrued Liab.  Total Accounts Payable and Accrued Liab.	\$ 0	\$ 0	\$ 0				\$ 4,549	\$ 4,549	\$ 10,481
Civil Criminal Unreconciled - Civil and Criminal Trust Held Outside of the AOC Trust Interest Payable Miscallaneous Trust							\$ 344,168	\$ 344,168	\$ 305,479
Total Trust Deposits							\$ 344,168	\$ 344,168	\$ 305,479
Accrued Payroll Benefits Payable Deferred Compensation Payable Deductions Payable Payroll Clearing					,				\$ 0
Total Payroll Liabilities									\$0
Revenue Collected in Advance Liabilities For Deposits Jury Fees - Non-Interest Fees - Partial Payment & Overpayment Uncleared Collections	\$ 0 \$ 217	\$ 0						\$ 0 \$ 217	\$ 0 \$ 217
Other Miscellaneous Liabilities Total Other Liabilities	\$ 217	\$ 0						\$ 217	\$ 217
Total Liabilities	\$ 217	\$0	\$0				\$ 348,718	\$ 348,934	\$ 316,176
Total Fund Balance	\$ 385,591	\$ 6,504	\$ (4,090)					\$ 388,005	\$ 624,107
Total Liabilities and Fund Balance	\$ 385,807	\$ 6.504	\$ (4,090)				\$ 348,718	\$ 736,939	\$ 940,283
	4 000,007	4 4 504	A (-(000))				+ V7U,7 10	4 1 00,000	\$ 5-10,EUG

### Superior Court of California, County of Trinity Trial Court Operations Fund Statement of Revenues, Expenditures and Changes in Fund Balances (Unaudited)

				<u></u>		r the month end	ied March			2010	2/12
					iscal Year 20	13/14		1		2012	<i>9</i> 13
		Special f		Capital	Debt	Proprietary	Fiduciary	Total Funds (Info Purposes Only)	Current Budget (Annual)	Total Funds (Info Purposes Only)	Final Budget (Annual)
	General	Non-Grant	Grant	Projects	Service	Funds	Funds	,,			
REVENUES State Financing Sources Trial Court Trust Fund Improvement and Modernization Fund	\$ 1,091,141	\$ 5,096						\$ 1,096,237	\$ 1,392,519 \$ 1,886	\$ 810,275	\$ 1,037,6 \$ 1,8
Judges' Compensation (45.25) Court Interpreter (45.45) Civil Coordination Reimbursement (45.55)	\$ 0. \$ 11,498							\$ 0 \$ 11,498	\$ 33,100	\$ 8,251 \$ 36,025	\$ 7,3 \$ 41,5
MOU Reimbursements (45.10 and General) Other Miscellaneous	\$ 36,853 \$ 53,679	A.F. 000						\$ 36,853 \$ 53,679 \$ 1,198,267	\$ 125,499 \$ 53,679 \$ 1,806,683	\$ 79,985 \$ 53,679 \$ 988,215	\$ 130,6 \$ 48,5 \$ 1,267,7
	\$ 1,193,171	\$ 5,096			<del>                                     </del>			\$ 1,130,207	\$ 1,000,000	9 800 \$10	# Factr.
Grants AB 1058 Commissioner/Facilitator Other AOC Grants Non-AOC Grants			\$ 32,097					\$ 32,097	\$ 82,841	\$ 37,301 \$ 0	\$ 47,6
			\$ 32,097					\$ 32,097	\$ 82,841	\$ 37,301	\$ 47,6
Other Financing Sources Interest Income Investment Income Donations	\$ 235	\$ 3				:		\$ 238	\$ 800	\$ 407	\$ 1,0
Local Fees Non-Fee Revenues Enhanced Collections	\$ 1,830	\$ 4,839						\$ 6,669	\$ 12,950	\$ 8,096	\$ 13,3
Escheatment Prior Year Revenue County Program - Restricted Reimbursement Other	\$ 33,381	\$ 4,130				:		\$ 37,511	\$ 52,250	\$ 6,000 \$ 6,907	\$ 6,0 \$ 55,8
Sale of Fixed Assets Other Miscellaneous	\$ 46					1		\$ 46			\$ 3,50
Otter Miscellaneous	\$ 35,493	\$ 8,972						\$ 44,465	\$ 66,000	\$21,411	\$ 79,6
Total Revenues	\$ 1 228,684	\$ 14,068	\$ 32,097					\$ 1,274,828	\$ 1,755,524	\$ 1,046,926	\$ 1,395,0
	71,550,551	4 17,000	4 96,001					. 1201-11000			
EXPENDITURES Personal Services								_ =[			
Salaries - Permanent Temp Help	\$ 571,604 \$ 51,115	\$ 8,123 \$ 150	\$ 16,808 \$ (2,490)			j l		\$ 596,535 \$ 48,775	\$ 802,808 \$ 48,000	\$ 559,230 \$ 23,739	\$ 739,3 \$ 48,7
Overtime	\$ 4,743		\$ 61					\$ 4,804	\$ 5,000	\$ 5,361	
Staff Benefits	\$ 363,157 \$ 990,619	\$ 5,244 \$ 13,517	\$ 12,764 \$ 27,144				-	\$ 381,166 \$ 1,031,280	\$ 537,989 \$ 1,393,797	\$ 342,443 \$ 930,772	\$ 589,5 \$ 1,377,5
	000,010	<b>V</b> 10,011	V 21 (144						7 1,3 1,3		4 11-1114
Operating Expenses and Equipment General Expense	\$ 22,036	\$ 33	\$ 242			l i		\$ 22,311	\$ 48,032	\$ 45,358	\$ 69.2
Printing	\$ 5,890 \$ 5,938		\$ 54					\$ 5,943 \$ 6,293	\$ 7,850 \$ 8,050	\$ 11,533 \$ 3,923	\$ 13 t
Telecommunications Postage	\$ 3,970		\$ 356			]		\$ 3,970	\$ 8 200	\$ 6,116	\$ 4,5
Insurance	\$ 519	\$ 1,557	• • • • • •				ĺ	\$ 2,076	\$ 2,876	\$ (2,852)	\$ 1,4
In-State Travel Out-of-State Travel	\$ 4,778		\$ 3,093					\$ 7,872	\$ 8,500	\$ 3,692	\$ 4.4
Training Security Services	\$ 170 \$ 6,196		\$ 560 \$ (1,354)					\$ 730 \$ 4,842	\$ 230 \$ 1,100	\$ 100 \$ 12,845	\$ 1.0 \$ 21.2
Facility Operations	\$ 3,782		\$ 0					\$ 3,782	\$ 3,872	\$ 1,800	\$ 10,9
Utilities Contracted Services	\$ 121,923		\$ 1,487					\$ 123,410	\$ 250,143	\$ 211,316	\$ 291,7
Consulting and Professional Services	\$ (28,312)	\$ 79	.,,					\$ (28,233)	\$ 68_187	\$ (15,914)	\$ 49,3
Information Technology Major Equipment	\$ 9,329 \$ 12,621	\$ 6,850 \$ 0						\$ 16,179 \$ 12,621	\$ 19 482 \$ 22,622	\$ 5,475	\$ 26.14 \$ 54.51
Other Items of Expense	\$ 3,855	\$ 3,202	\$ (21)					\$ 7,036	\$ 9,900	\$ 7,082	\$ 14.4
ŀ	\$ 172,696	\$ 11,721	\$ 4,417					\$ 188,834	\$ 459,044	\$ 290,473	\$ 574.5
Special Items of Expense Grand Jury							- 1				
Jury Costs Judgements, Settlements and Claims Debt Service	\$ 6,406							\$ 6,408	\$ 6,300	\$ 11,821	\$ 5,50
Other Capital Costs		-							\$ 100,000		
internal Cost Recovery Prior Year Expense Adjustment	\$ (9,600)	\$ 2,776	\$ 6,824					\$ 0	\$ 0	\$ 0 \$ 0	\$
[	\$ (3,194)	\$ 2,776	\$ 6,824					\$ 6,406	\$ 105,300	\$ 11,821	\$ 5,50
Total Expenditures	\$1,160,121	\$ 28,014	\$ 38,385					\$ 1,226,520	\$ 1,959,141	\$ 1,233,086	\$ 1,957.67
Excess (Deficit) of Revenues Over Expenditures	\$ 68,543	\$ (13,946)	\$ (6,288)	$\neg$		T		\$ 48,308	\$ (203,617)	\$ (188,140)	\$ (562,67
Operating Transfers In (Out)	\$ (2,198)		\$ 2,198	ĺ				\$0	\$0	\$0	s
Fund Balance (Deficit)					İ						
Beginning Balance (Deficit)	\$ 319,246	\$ 20,451	\$0					\$ 339,697	\$ 339,697	\$ 810,247	\$ 810,24
Ending Balance (Deficit)	\$ 385,591	\$ 6,504	\$ (4.090)					\$ 388,005	\$ 136,080	\$ 824,107	\$ 247.5 Page 1 of

# Superior Court of California, County of Trinity Trial Court Operations Fund Statement of Program Expenditures (Unaudited)

					For the mo	month ended March	C)			
				Fiscal Y	Fiscal Year 2013/14				2012/13	13
	Personal Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget	Total Actual Expense	Final Budget
PROGRAM EXPENDITURES:								(Annual)		(Annual)
Judges & Courtroom Support	\$ 155,396	\$ 95 483					9			
Traffic & Other Infractions	\$ 23,722	30,100					\$ 250,879	\$ 355,378	\$ 299,019	\$ 404,428
Other Criminal Cases	\$ 50,722	9 6 1,000					\$ 26,648	\$ 36,367	\$ 38,368	\$ 39,794
Civil	9 6 00,004	90,191					\$ 61,285	\$ 82,862	\$ 30,206	\$ 44,825
Family & Children Services	\$ 107 971	\$ 7 726			·		\$ 25,392	\$ 36,887	\$ 23,180	\$ 68,989
Probate, Guardianship & Mental Health Services		-			6		\$ 115,707	\$ 150,315	\$ 113,980	\$ 139,389
Juvenile Dependency Services	\$9,718	\$ 23,682					4 33 400	* 00 0cm	9	<b>&gt;</b>
Juvenile Delinquency Services	\$ 8,061						* 8.0.400	0 40,000	\$ 00,440	\$ 105,312 \$ 3 512
Other Court Operations	\$ 112,862	\$ 1,702					\$ 114 56A	6 163 556	\$ 60.703 840,049	\$ 100,704
Court Interpreters		\$ 11,784					\$ 11 784	\$ 33 100	\$ 51,000 \$ 51,000	12/,261 @
Jury Services	\$ 9,593	\$ 4,163	\$ 6,406				\$ 20,162	\$ 26,317	\$ 34 250	\$ 33 633
Security	\$ 315,152	\$ 16,324			\$0		\$ 331,476	\$ 458.132	\$ 338 768	\$ 537 217
Trial Court Operations Program	\$ 822,582	\$ 170,370	\$ 6,406		\$0		\$ 999,358	\$ 1,452,114	\$ 1,070,861	\$ 1,612,072
Enhanced Collections										
Other Non-Court Operations									\$ 6 000	# B 000
Non-Court Operations Program									\$ 6,000	\$ 6,000
Executive Office	\$ 65.845	\$ 2 521					•			+ 0,000
Fiscal Services	\$ 91 570	\$ (0 85A)					\$ 68,366	\$ /3,550	\$ 40,987	\$ 63,302
Human Resources	700 NC 4	\$ (3,03 <del>4</del> )					\$ 81,916	\$ 154,395	\$ 61,343	\$ 119,790
Business & Facilities Services	\$ 24,00/	\$ (3,42/)					\$ 21,460	\$ 155,460	\$ 11,731	\$ 39,862
Information Technology	* 26 206	\$ 12,834					\$ 12,834	\$ 42,881	\$ 10,741	\$ 28,804,
	\$ 26,39b	\$ 16,191					\$ 42,586	\$ 80,741	\$ 31,403	\$ 87,843
Court Administration Program	\$ 208,698	\$ 18,464					\$ 227,162	\$ 507,027	\$ 156,205	\$ 339,601
Expenditures Not Distributed or Posted to a Program Prior Year Adjustments Not Posted to a Program										
1										
i vai	\$ 1,001,200	\$ 100,634	\$ 6,406		\$0		\$ 1,226,520	\$ 1,959,141	\$ 1,233,066	\$ 1,957,673