

**Judicial Council of California**

**BASELINE BUDGET**

**Certification**

Superior Court: Sierra Superior Court  
Court Contact: Ann Mendez  
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E-mail Address: amendez@sierracourt.org

Fiscal Year: 24-25  
Budget Prepared By: Ann Mendez  
Preparer's Phone: 530-289-2902  
E-mail Address: amendez@sierracourt.org

**CERTIFICATION**

I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included in the Phoenix Financial System Schedule 1 report fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.



*Signature of Presiding Judge or Executive Officer*

Ann Mendez

*Printed name of signee*

11/4/2024

*Date*

Court Executive Officer

*Title*

Superior Court of California, County of Sierra  
 Trial Court Operations Fund  
 Program Expenditure Budget  
 (Unaudited)

Fiscal Year 2024/25							
	Personnel Services	Operating Expenses & Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Baseline Budget
<b>PROGRAM EXPENDITURES:</b>							
Judges & Courtroom Support	\$ 67,553	\$ 27,683					\$ 95,236
Traffic & Other Infractions	\$ 33,296	\$ 250			\$ 2,000		\$ 35,546
Other Criminal Cases	\$ 44,667	\$ 199,545			\$ 3,775		\$ 247,987
Civil	\$ 31,987	\$ 42,415			\$ 750		\$ 75,152
Family & Children Services	\$ 28,474	\$ 7,189			\$ 700		\$ 36,363
Probate, Guardianship & Mental Health Services	\$ 10,627	\$ 3,600					\$ 14,227
Juvenile Dependency Services	\$ 19,987	\$ 38,315					\$ 58,302
Juvenile Delinquency Services	\$ 5,153						\$ 5,153
Other Court Operations	\$ 48,404						\$ 48,404
Court Interpreters		\$ 650					\$ 650
Jury Services	\$ 7,104	\$ 706					\$ 7,810
Security							
Trial Court Operations Program	\$ 297,252	\$ 320,353			\$ 7,225		\$ 624,830
Enhanced Collections	\$ 44,550	\$ 4,500			\$ 2,950		\$ 52,000
Other Non-Court Operations	\$ 61,901						\$ 61,901
Non-Court Operations Program	\$ 106,450	\$ 4,500			\$ 2,950		\$ 113,900
Executive Office	\$ 132,988	\$ 200					\$ 133,188
Fiscal Services	\$ 200,744	\$ 9,750					\$ 210,494
Human Resources	\$ 64,641						\$ 64,641
Business & Facilities Services	\$ 154,454	\$ 85,888					\$ 240,342
Information Technology	\$ 55,975	\$ 157,524					\$ 213,499
Court Administration Program	\$ 608,802	\$ 253,362					\$ 862,164
Expenditures Not Distributed or Posted to a Program							
Prior Year Adjustments Not Posted to a Program							
<b>Total</b>	<b>\$ 1,012,505</b>	<b>\$ 578,215</b>			<b>\$ 10,175</b>		<b>\$ 1,600,895</b>

Superior Court of California, County of Sierra  
 Trial Court Operations Fund  
 Revenue and Expenditure Budget  
 (Unaudited)

Fiscal Year 2024/25								
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Baseline Budget
	General	Special Revenue		Capital Projects	Debt Service			
		Non-Grant	Grant					
<b>REVENUES</b>								
State Financing Sources								
Trial Court Trust Fund	\$ 1,166,666	\$ 2,130						\$ 1,168,796
Improvement and Modernization Fund	\$ 411							\$ 411
Judges' Compensation (0150019)								
Court Interpreter (0150037)	\$ 569							\$ 569
Civil Coordination Reimbursement (0150091)								
MOU Reimbursements (0150010 and General)	\$ 133,674							\$ 133,674
Other Miscellaneous	\$ 9,616	\$ 200,000						\$ 209,616
	<b>\$ 1,310,936</b>	<b>\$ 202,130</b>						<b>\$ 1,513,066</b>
Grants								
AB 1058 Commissioner/Facilitator								
Other Judicial Council Grants			\$ 17,285					\$ 17,285
Non-Judicial Council Grants								
			<b>\$ 17,285</b>					<b>\$ 17,285</b>
Other Financing Sources								
Interest Income	\$ 37,300							\$ 37,300
Investment Income								
Donations								
Local Fees		\$ 550						\$ 550
Non-Fee Revenues								
Enhanced Collections		\$ 16,750						\$ 16,750
Escheatment								
Prior Year Revenue								
County Program - Restricted								
Reimbursement Other	\$ 21,848							\$ 21,848
Sale of Fixed Assets								
Other Miscellaneous	\$ 11,500							\$ 11,500
	<b>\$ 70,648</b>	<b>\$ 17,300</b>						<b>\$ 87,948</b>
<b>Total Revenues</b>	<b>\$ 1,381,584</b>	<b>\$ 219,430</b>	<b>\$ 17,285</b>					<b>\$ 1,618,299</b>
<b>EXPENDITURES</b>								
Personnel Services								
Salaries - Permanent	\$ 471,456	\$ 12,738	\$ 2,000					\$ 486,194
Temp Help								
Overtime								
Staff Benefits	\$ 518,159	\$ 6,412	\$ 1,740					\$ 526,311
	<b>\$ 989,615</b>	<b>\$ 19,150</b>	<b>\$ 3,740</b>					<b>\$ 1,012,505</b>
Operating Expenses and Equipment								
General Expense	\$ 19,033	\$ 1,341	\$ 3,770					\$ 24,144
Printing	\$ 706							\$ 706
Telecommunications	\$ 13,566	\$ 1,434						\$ 15,000
Postage	\$ 2,700							\$ 2,700
Insurance	\$ 30							\$ 30
In-State Travel	\$ 5,500							\$ 5,500
Out-of-State Travel								
Training	\$ 5,300		\$ 1,500					\$ 6,800
Security Services								
Facility Operations	\$ 8,312							\$ 8,312
Utilities								
Contracted Services	\$ 146,714	\$ 10,404	\$ 1,500					\$ 158,618
Consulting and Professional Services	\$ 4,250	\$ 163,971	\$ 6,000					\$ 174,221
Information Technology	\$ 167,809	\$ 14,375						\$ 182,184
Major Equipment								
Other Items of Expense								
	<b>\$ 373,920</b>	<b>\$ 191,525</b>	<b>\$ 12,770</b>					<b>\$ 578,215</b>
Special Items of Expense								
Grand Jury								
Jury Costs								
Judgements, Settlements and Claims								
Debt Service								
Other								
Capital Costs								
Internal Cost Recovery	\$ 3,450	\$ 5,950	\$ 775					\$ 10,175
Prior Year Expense Adjustment								
	<b>\$ 3,450</b>	<b>\$ 5,950</b>	<b>\$ 775</b>					<b>\$ 10,175</b>
<b>Total Expenditures</b>	<b>\$ 1,366,985</b>	<b>\$ 216,625</b>	<b>\$ 17,285</b>					<b>\$ 1,600,895</b>
Excess (Deficit) of Revenues Over Expenditures	\$ 14,599	\$ 2,805	\$ 0					\$ 17,405
Operating Transfers In (Out)								
Fund Balance (Deficit)								
Beginning Balance (Deficit)	\$ 419,948	\$ 10,309	\$ 0					\$ 430,256
Ending Balance (Deficit)	<b>\$ 434,547</b>	<b>\$ 13,114</b>	<b>\$ 0</b>					<b>\$ 447,661</b>

Superior Court of California, County of Sierra  
 Trial Court Operations Fund  
 Fund Budget  
 (Unaudited)

Fiscal Year 2024/25									
	Governmental Funds				Capital Projects	Debt Service	Proprietary Funds	Fiduciary Funds	Baseline Budget
	General	Special Revenue							
		Non-Grant	Grant						
Beginning Balance (Deficit)	\$ 419,948	\$ 10,309	\$ 0					\$ 430,256	
Trial Court Revenue Sources	\$ 1,225,082	\$ 219,430						\$ 1,444,512	
Trial Court Reimbursements	\$ 156,502		\$ 17,285					\$ 173,787	
Prior Year Revenue									
Revenue Total	\$ 1,381,584	\$ 219,430	\$ 17,285					\$ 1,618,299	
Personnel Services	\$ 989,615	\$ 19,150	\$ 3,740					\$ 1,012,505	
Operating Expenses and Equipment	\$ 373,920	\$ 191,525	\$ 12,770					\$ 578,215	
Special Items of Expense									
Capital Costs									
Internal Cost Recovery	\$ 3,450	\$ 5,950	\$ 775					\$ 10,175	
Prior Year Expense Adjustments									
Expense Total	\$ 1,366,985	\$ 216,625	\$ 17,285					\$ 1,600,895	
Operating Transfers In									
Operating Transfers Out									
Other Financial Sources Total									
Ending Balance (Deficit)	\$ 434,547	\$ 13,114	\$ 0					\$ 447,661	