

Judicial Council of California

BASELINE BUDGET

Certification

Superior Court: Sierra
Court Contact: Ann Mendez, CEO
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Fiscal Year: 2018-19
Budget Prepared By: Kim Zwick
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CERTIFICATION

I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included in the Phoenix Financial System Schedule 1 report fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.



Signature of Presiding Judge or Executive Officer

11-6-2018
Date

Superior Court of California, County of Sierra
 Trial Court Operations Fund
 Program Expenditure Budget
 (Unaudited)

| Fiscal Year 2018/19 | | | | | | | |
|---|-------------------|--------------------------------|--------------------------|---------------|------------------------|-------------------------------|-------------------|
| | Personal Services | Operating Expenses & Equipment | Special Items of Expense | Capital Costs | Internal Cost Recovery | Prior Year Expense Adjustment | Baseline Budget |
| PROGRAM EXPENDITURES: | | | | | | | |
| Judges & Courtroom Support | \$ 56,071 | \$ 39,100 | | | | | \$ 95,171 |
| Traffic & Other Infractions | \$ 16,466 | | | | | | \$ 16,466 |
| Other Criminal Cases | \$ 26,573 | \$ 8,800 | | | | | \$ 35,373 |
| Civil | \$ 33,091 | | | | | | \$ 33,091 |
| Family & Children Services | \$ 29,676 | \$ 3,733 | | | \$ 0 | | \$ 33,409 |
| Probate, Guardianship & Mental Health Services | | \$ 7,100 | | | | | \$ 7,100 |
| Juvenile Dependency Services | \$ 7,816 | \$ 1,450 | | | | | \$ 9,266 |
| Juvenile Delinquency Services | \$ 7,816 | | | | | | \$ 7,816 |
| Other Court Operations | \$ 67,660 | \$ 16,845 | | | \$ (2,851) | | \$ 81,654 |
| Court Interpreters | | \$ 5,000 | | | | | \$ 5,000 |
| Jury Services | | \$ 100 | \$ 500 | | | | \$ 600 |
| Security | | | | | | | |
| Trial Court Operations Program | \$ 245,169 | \$ 82,128 | \$ 500 | | \$ (2,851) | | \$ 324,946 |
| Enhanced Collections | \$ 14,012 | \$ 12,230 | | | \$ 2,851 | | \$ 29,093 |
| Other Non-Court Operations | \$ 10,073 | | | | | | \$ 10,073 |
| Non-Court Operations Program | \$ 24,085 | \$ 12,230 | | | \$ 2,851 | | \$ 39,166 |
| Executive Office | \$ 66,020 | | | | | | \$ 66,020 |
| Fiscal Services | \$ 79,852 | | | | | | \$ 79,852 |
| Human Resources | \$ 64,106 | \$ 1,400 | | | | | \$ 65,506 |
| Business & Facilities Services | \$ 21,205 | | | | | | \$ 21,205 |
| Information Technology | | | | | | | |
| Court Administration Program | \$ 231,183 | \$ 1,400 | | | | | \$ 232,583 |
| Expenditures Not Distributed or Posted to a Program | \$ 5,221 | \$ 273,367 | | | | | \$ 278,588 |
| Prior Year Adjustments Not Posted to a Program | | | | | | | |
| Total | \$ 505,658 | \$ 369,125 | \$ 500 | | \$ 0 | | \$ 875,283 |

Superior Court of California, County of Sierra
 Trial Court Operations Fund
 Revenue and Expenditure Budget
 (Unaudited)

| Fiscal Year 2018/19 | | | | | | | | |
|--|--------------------|------------------|------------------|------------------|--------------|-------------------|-----------------|-------------------|
| | Governmental Funds | | | | | Proprietary Funds | Fiduciary Funds | Baseline Budget |
| | General | Special Revenue | | Capital Projects | Debt Service | | | |
| | | Non-Grant | Grant | | | | | |
| REVENUES | | | | | | | | |
| State Financing Sources | | | | | | | | |
| Trial Court Trust Fund | \$ 713,074 | \$ 1,890 | | | | | | \$ 714,964 |
| Improvement and Modernization Fund | \$ 406 | | | | | | | \$ 406 |
| Judges' Compensation (0150019) | | | | | | | | \$ 5,000 |
| Court Interpreter (0150037) | \$ 5,000 | | | | | | | \$ 5,000 |
| Civil Coordination Reimbursement (0150091) | | | | | | | | \$ 37,843 |
| MOU Reimbursements (0150010 and General) | \$ 37,843 | | | | | | | \$ 37,843 |
| Other Miscellaneous | \$ 9,616 | | | | | | | \$ 9,616 |
| | \$ 765,939 | \$ 1,890 | | | | | | \$ 767,829 |
| Grants | | | | | | | | |
| AB 1058 Commissioner/Facilitator | | | | | | | | \$ 12,000 |
| Other Judicial Council Grants | | | \$ 12,000 | | | | | \$ 12,000 |
| Non-Judicial Council Grants | | | | | | | | |
| | | | \$ 12,000 | | | | | \$ 12,000 |
| Other Financing Sources | | | | | | | | |
| Interest Income | \$ 1,800 | | | | | | | \$ 1,800 |
| Investment Income | | | | | | | | |
| Donations | | | | | | | | |
| Local Fees | | | | | | | | |
| Non-Fee Revenues | | | | | | | | |
| Enhanced Collections | | \$ 29,093 | | | | | | \$ 29,093 |
| Escheatment | | | | | | | | |
| Prior Year Revenue | | | | | | | | |
| County Program - Restricted | | | | | | | | |
| Reimbursement Other | \$ 10,903 | | | | | | | \$ 10,903 |
| Sale of Fixed Assets | | | | | | | | |
| Other Miscellaneous | \$ 18,000 | | | | | | | \$ 18,000 |
| | \$ 30,703 | \$ 29,093 | | | | | | \$ 59,796 |
| Total Revenues | \$ 796,642 | \$ 30,983 | \$ 12,000 | | | | | \$ 839,625 |
| EXPENDITURES | | | | | | | | |
| Personal Services | | | | | | | | |
| Salaries - Permanent | \$ 259,401 | \$ 8,588 | | | | | | \$ 267,989 |
| Temp Help | | | | | | | | |
| Overtime | | | | | | | | |
| Staff Benefits | \$ 232,185 | \$ 5,484 | | | | | | \$ 237,669 |
| | \$ 491,586 | \$ 14,072 | | | | | | \$ 505,658 |
| Operating Expenses and Equipment | | | | | | | | |
| General Expense | \$ 130,310 | \$ 273 | \$ 1,400 | | | | | \$ 131,983 |
| Printing | | | | | | | | |
| Telecommunications | \$ 13,600 | | | | | | | \$ 13,600 |
| Postage | \$ 1,400 | | | | | | | \$ 1,400 |
| Insurance | | | | | | | | |
| In-State Travel | \$ 2,000 | | | | | | | \$ 2,000 |
| Out-of-State Travel | | | | | | | | |
| Training | \$ 1,500 | | | | | | | \$ 1,500 |
| Security Services | | | | | | | | |
| Facility Operations | \$ 15,400 | | | | | | | \$ 15,400 |
| Utilities | | | | | | | | |
| Contracted Services | \$ 107,450 | \$ 11,957 | \$ 4,600 | | | | | \$ 124,007 |
| Consulting and Professional Services | \$ 8,600 | | \$ 6,000 | | | | | \$ 14,600 |
| Information Technology | \$ 64,635 | | | | | | | \$ 64,635 |
| Major Equipment | | | | | | | | |
| Other Items of Expense | | | | | | | | |
| | \$ 344,895 | \$ 12,230 | \$ 12,000 | | | | | \$ 369,125 |
| Special Items of Expense | | | | | | | | |
| Grand Jury | | | | | | | | |
| Jury Costs | \$ 500 | | | | | | | \$ 500 |
| Judgements, Settlements and Claims | | | | | | | | |
| Debt Service | | | | | | | | |
| Other | | | | | | | | |
| Capital Costs | | | | | | | | |
| Internal Cost Recovery | \$ (2,851) | \$ 2,851 | | | | | | \$ 0 |
| Prior Year Expense Adjustment | | | | | | | | |
| | \$ (2,351) | \$ 2,851 | | | | | | \$ 500 |
| Total Expenditures | \$ 834,130 | \$ 29,153 | \$ 12,000 | | | | | \$ 875,283 |
| Excess (Deficit) of Revenues Over Expenditures | \$ (37,488) | \$ 1,830 | \$ 0 | | | | | \$ (35,658) |
| Operating Transfers In (Out) | \$ 0 | | | | | | | \$ 0 |
| Fund Balance (Deficit) | | | | | | | | |
| Beginning Balance (Deficit) | \$ 39,988 | \$ 322 | \$ 0 | | | | | \$ 40,310 |
| Ending Balance (Deficit) | \$ 2,500 | \$ 2,152 | \$ 0 | | | | | \$ 4,652 |

Superior Court of California, County of Sierra
 Trial Court Operations Fund
 Fund Budget
 (Unaudited)

| Fiscal Year 2018/19 | | | | | | | | |
|----------------------------------|--------------------|-----------------|-----------|------------------|--------------|-------------------|-----------------|-----------------|
| | Governmental Funds | | | | | Proprietary Funds | Fiduciary Funds | Baseline Budget |
| | General | Special Revenue | | Capital Projects | Debt Service | | | |
| | | Non-Grant | Grant | | | | | |
| Beginning Balance (Deficit) | \$ 39,988 | \$ 322 | \$ 0 | | | | | \$ 40,310 |
| Trial Court Revenue Sources | \$ 742,490 | \$ 30,983 | | | | | | \$ 773,473 |
| Trial Court Reimbursements | \$ 54,152 | | \$ 12,000 | | | | | \$ 66,152 |
| Prior Year Revenue | | | | | | | | |
| Revenue Total | \$ 796,642 | \$ 30,983 | \$ 12,000 | | | | | \$ 839,625 |
| Personal Services | \$ 491,586 | \$ 14,072 | | | | | | \$ 505,658 |
| Operating Expenses and Equipment | \$ 344,895 | \$ 12,230 | \$ 12,000 | | | | | \$ 369,125 |
| Special Items of Expense | \$ 500 | | | | | | | \$ 500 |
| Capital Costs | | | | | | | | |
| Internal Cost Recovery | \$ (2,851) | \$ 2,851 | | | | | | \$ 0 |
| Prior Year Expense Adjustments | | | | | | | | |
| Expense Total | \$ 834,130 | \$ 29,153 | \$ 12,000 | | | | | \$ 875,283 |
| Operating Transfers In | \$ 18,000 | | | | | | | \$ 18,000 |
| Operating Transfers Out | \$ (18,000) | | | | | | | \$ (18,000) |
| Other Financial Sources Total | \$ 0 | | | | | | | \$ 0 |
| Ending Balance (Deficit) | \$ 2,500 | \$ 2,152 | \$ 0 | | | | | \$ 4,652 |