

## QUARTERLY FINANCIAL STATEMENT CERTIFICATION

In accordance with the requirements of the Trial Court Policies and Procedures Manual (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.



\_\_\_\_\_  
Signature of Presiding Judge or Court Executive



\_\_\_\_\_  
Date

\_\_\_\_\_  
San Benito Superior Court  
Court

\_\_\_\_\_  
FY2013/14 : Q4  
Fiscal Year and Ending Quarter

**QUARTERLY FINANCIAL STATEMENT  
Filled Court Employee Positions (FTEs)**

San Benito Superior Court  
Court

FY2013/14 : Q4  
Fiscal Year and Ending Quarter

	Total Authorized Court Positions (FTEs) <sup>1</sup> (OPTIONAL)	Positions (FTEs) Filled			
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Court Employee Positions (FTEs)	26.7	25.7	25.7	25.7	25.7

<sup>1</sup> The Authorized Positions should reflect the amount submitted on the court's Schedule 7A for the reporting fiscal year.

Superior Court of California, County of San Benito  
 Trial Court Operations Fund  
 Balance Sheet  
 (Unaudited)

	For the month ended June								2012/13 Total Funds (Info. Purposes Only)
	Fiscal Year 2013/14								
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	
General	Special Revenue		Capital Project	Debt Service	Non-Grant				Grant
<b>ASSETS</b>									
Operations	\$ (68,286)	\$ 26,961	\$ 0	\$ 39,606			\$ 308,801	\$ 307,082	\$ 962,554
Payroll	\$ 0							\$ 0	\$ 0
Jury Revolving									
Other Distribution									
Civil Filing Fees							\$ 0	\$ 0	\$ 0
Trust Credit Card							\$ (1,320)	\$ (1,320)	\$ (559)
Cash on Hand	\$ 1,893							\$ 1,893	\$ 1,893
Cash with County							\$ 0	\$ 0	\$ 0
Cash Outside of the AOC									
<b>Total Cash</b>	<b>\$ (66,393)</b>	<b>\$ 26,961</b>	<b>\$ 0</b>	<b>\$ 39,606</b>			<b>\$ 307,481</b>	<b>\$ 307,656</b>	<b>\$ 963,889</b>
Short Term Investment	\$ 412,921						\$ 96,990	\$ 509,910	\$ 1,295,826
Investment in Financial Institution									
<b>Total Investments</b>	<b>\$ 412,921</b>						<b>\$ 96,990</b>	<b>\$ 509,910</b>	<b>\$ 1,295,826</b>
Accrued Revenue	\$ 433	\$ 0					\$ 0	\$ 433	\$ 821
Accounts Receivable - General	\$ 0		\$ 147,180					\$ 147,180	\$ 131,161
Dishonored Checks									
Due From Employee									
Civil Jury Fees									\$ 0
Trust									
Due From Other Funds	\$ 149,117							\$ 149,117	\$ 125,312
Due From Other Governments	\$ 0	\$ 0						\$ 0	\$ 215
Due From Other Courts							\$ 0	\$ 0	\$ 0
Due From State	\$ 42,586	\$ 2,482	\$ 0					\$ 45,068	\$ 50,437
Trust Due To/From									\$ 0
Distribution Due To/From									
Civil Filing Fee Due To/From									
General Due To/From	\$ 146							\$ 146	\$ 428
<b>Total Receivables</b>	<b>\$ 192,282</b>	<b>\$ 2,482</b>	<b>\$ 147,180</b>				<b>\$ 0</b>	<b>\$ 341,944</b>	<b>\$ 308,373</b>
Prepaid Expenses - General	\$ 21,429		\$ 2,993					\$ 24,422	\$ 0
Salary and Travel Advances									
Counties									
<b>Total Prepaid Expenses</b>	<b>\$ 21,429</b>		<b>\$ 2,993</b>					<b>\$ 24,422</b>	<b>\$ 0</b>
Other Assets									
<b>Total Other Assets</b>									
<b>Total Assets</b>	<b>\$ 560,238</b>	<b>\$ 29,443</b>	<b>\$ 150,173</b>	<b>\$ 39,606</b>			<b>\$ 404,470</b>	<b>\$ 1,183,931</b>	<b>\$ 2,568,088</b>
<b>LIABILITIES AND FUND BALANCES</b>									
Accrued Liabilities	\$ 139,724		\$ 0					\$ 139,724	\$ 41,023
Accounts Payable - General	\$ 10,911	\$ 0	\$ 0				\$ 0	\$ 10,911	\$ 3,672
Due to Other Funds	\$ 0	\$ 32	\$ 149,085				\$ 146	\$ 149,263	\$ 125,740
Due to Other Courts	\$ 17,390							\$ 17,390	\$ 0
Due to State	\$ 7,462		\$ 1,088				\$ 0	\$ 8,550	\$ 4,229
TC145 Liability							\$ 106,325	\$ 106,325	\$ 126,933
Due to Other Governments	\$ 0			\$ 39,606			\$ 0	\$ 39,606	\$ 182,100
AB145 Due to Other Government Agency									
Due to Other Public Agencies									
Sales and Use Tax	\$ 0							\$ 0	\$ 0
Interest							\$ 1	\$ 1	\$ 3
Miscellaneous Accts. Pay. and Accrued Liab.									
<b>Total Accounts Payable and Accrued Liab.</b>	<b>\$ 175,487</b>	<b>\$ 32</b>	<b>\$ 150,173</b>	<b>\$ 39,606</b>			<b>\$ 106,472</b>	<b>\$ 471,770</b>	<b>\$ 483,700</b>
Civil							\$ 250,403	\$ 250,403	\$ 914,810
Criminal							\$ 1,000	\$ 1,000	\$ 1,000
Unreconciled - Civil and Criminal							\$ 37,085	\$ 37,085	\$ 37,085
Trust Held Outside of the AOC									
Trust Interest Payable							\$ 5,922	\$ 5,922	\$ 6,937
Miscellaneous Trust									
<b>Total Trust Deposits</b>							<b>\$ 294,411</b>	<b>\$ 294,411</b>	<b>\$ 959,831</b>
Accrued Payroll	\$ 0							\$ 0	\$ 0
Benefits Payable	\$ (735)							\$ (735)	\$ 297
Deferred Compensation Payable	\$ 1,266							\$ 1,266	\$ 0
Deductions Payable	\$ 21,790							\$ 21,790	\$ 111
Payroll Clearing	\$ 42,558							\$ 42,558	
<b>Total Payroll Liabilities</b>	<b>\$ 64,879</b>							<b>\$ 64,879</b>	<b>\$ 408</b>
Revenue Collected in Advance	\$ 0							\$ 0	\$ 0
Liabilities For Deposits	\$ 1,016						\$ 2,860	\$ 3,877	\$ 3,668
Jury Fees - Non-Interest							\$ 728	\$ 728	\$ 267
Fees - Partial Payment & Overpayment									
Uncleared Collections									
Other Miscellaneous Liabilities									
<b>Total Other Liabilities</b>	<b>\$ 1,016</b>						<b>\$ 3,588</b>	<b>\$ 4,604</b>	<b>\$ 3,935</b>
<b>Total Liabilities</b>	<b>\$ 241,382</b>	<b>\$ 32</b>	<b>\$ 150,173</b>	<b>\$ 39,606</b>			<b>\$ 404,470</b>	<b>\$ 835,664</b>	<b>\$ 1,447,875</b>
<b>Total Fund Balance</b>	<b>\$ 318,856</b>	<b>\$ 29,411</b>	<b>\$ 0</b>	<b>\$ 0</b>			<b>\$ 348,268</b>	<b>\$ 348,268</b>	<b>\$ 1,120,214</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 560,238</b>	<b>\$ 29,443</b>	<b>\$ 150,173</b>	<b>\$ 39,606</b>			<b>\$ 404,470</b>	<b>\$ 1,183,931</b>	<b>\$ 2,568,088</b>

Superior Court of California, County of San Benito  
 Trial Court Operations Fund  
 Statement of Revenues, Expenditures and Changes in Fund Balances  
 (Unaudited)

For the month ended June											
Fiscal Year 2013/14										2012/13	
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	Current Budget (Annual)	Total Funds (Info. Purposes Only)	Final Budget (Annual)
	General	Special Revenue		Capital Projects	Debt Service						
		Non-Grant	Grant								
<b>REVENUES</b>											
<b>State Financing Sources</b>											
Trial Court Trust Fund	\$ 2,659,130	\$ 14,700					\$ 2,673,830	\$ 2,579,408	\$ 1,722,463	\$ 1,687,928	
Improvement and Modernization Fund	\$ 7,751						\$ 7,751	\$ 7,751	\$ 7,751	\$ 7,751	
Judges' Compensation (45.25)	\$ 15,000						\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
Court Interpreter (45.45)	\$ 94,120						\$ 94,120	\$ 101,928	\$ 83,445	\$ 101,928	
Civil Coordination Reimbursement (45.55)	\$ 77,446						\$ 77,446	\$ 83,040	\$ 75,962	\$ 88,640	
MOU Reimbursements (45.10 and General)	\$ 34,642						\$ 34,642	\$ 40,474	\$ 84,125	\$ 9,417	
Other Miscellaneous											
	\$ 2,888,089	\$ 14,700					\$ 2,902,789	\$ 2,827,601	\$ 1,988,746	\$ 1,910,664	
<b>Grants</b>											
AB 1058 Commissioner/Facilitator			\$ 225,693				\$ 225,693	\$ 228,312	\$ 220,976	\$ 239,717	
Other AOC Grants											
Non-AOC Grants											
			\$ 225,693				\$ 225,693	\$ 228,312	\$ 220,976	\$ 239,717	
<b>Other Financing Sources</b>											
Interest Income	\$ 4,287	\$ 0		\$ 0			\$ 4,287	\$ 6,300	\$ 7,272	\$ 8,200	
Investment Income											
Donations									\$ 0		
Local Fees	\$ 54,127						\$ 54,127	\$ 52,000	\$ 61,340	\$ 46,000	
Non-Fee Revenues											
Enhanced Collections											
Escheatment											
Prior Year Revenue	\$ 12,404						\$ 12,404	\$ 900	\$ 24,728	\$ 850	
County Program - Restricted		\$ 759					\$ 759	\$ 970	\$ 970	\$ 850	
Reimbursement Other	\$ 1,949						\$ 1,949	\$ 2,000	\$ 2,130	\$ 1,250	
Sale of Fixed Assets											
Other Miscellaneous	\$ 3,840						\$ 3,840		\$ 2,280		
	\$ 76,606	\$ 759		\$ 0			\$ 77,365	\$ 61,200	\$ 98,720	\$ 56,300	
<b>Total Revenues</b>	<b>\$ 2,964,694</b>	<b>\$ 15,459</b>	<b>\$ 225,693</b>	<b>\$ 0</b>			<b>\$ 3,205,846</b>	<b>\$ 3,117,113</b>	<b>\$ 2,308,442</b>	<b>\$ 2,206,681</b>	
<b>EXPENDITURES</b>											
<b>Personal Services</b>											
Salaries - Permanent	\$ 1,723,680		\$ 192,355				\$ 1,916,035	\$ 1,568,679	\$ 1,777,636	\$ 1,805,615	
Temp Help	\$ 3,771						\$ 3,771	\$ 5,700		\$ 700	
Overtime	\$ 637,713		\$ 86,244				\$ 723,957	\$ 738,085	\$ 858,930	\$ 951,345	
Staff Benefits	\$ 2,365,164		\$ 278,599				\$ 2,643,763	\$ 2,312,464	\$ 2,636,566	\$ 2,757,660	
<b>Operating Expenses and Equipment</b>											
General Expense	\$ 98,313		\$ 946				\$ 99,259	\$ 94,525	\$ 61,997	\$ 78,944	
Printing	\$ 26,605						\$ 26,605	\$ 20,200	\$ 12,314	\$ 23,885	
Telecommunications	\$ 12,093		\$ 1,142				\$ 13,235	\$ 11,500	\$ 9,522	\$ 11,500	
Postage	\$ 24,636						\$ 24,636	\$ 17,955	\$ 17,360	\$ 20,000	
Insurance	\$ 2,142						\$ 2,142	\$ 2,745	\$ 692	\$ 700	
In-State Travel	\$ 2,968		\$ 1,382				\$ 4,349	\$ 4,500	\$ 1,508	\$ 5,000	
Out-of-State Travel											
Training	\$ 275		\$ 220				\$ 495	\$ 1,360	\$ 605	\$ 1,500	
Security Services	\$ 100,306		\$ 166				\$ 100,473	\$ 81,000	\$ 418	\$ 400	
Facility Operations	\$ 157,005		\$ 13,850				\$ 170,854	\$ 140,890	\$ 48,884	\$ 53,480	
Utilities	\$ 1,591		\$ 1,417				\$ 3,008	\$ 3,489	\$ 3,973	\$ 5,700	
Contracted Services	\$ 524,109	\$ 2,800	\$ 610				\$ 527,519	\$ 561,587	\$ 567,156	\$ 618,587	
Consulting and Professional Services	\$ 35						\$ 35	\$ 600	\$ 595	\$ 600	
Information Technology	\$ 176,740						\$ 176,740	\$ 149,149	\$ 72,651	\$ 82,816	
Major Equipment	\$ 178,476						\$ 178,476	\$ 166,000		\$ 5,700	
Other Items of Expense									\$ 92		
	\$ 1,305,294	\$ 2,800	\$ 19,732				\$ 1,327,826	\$ 1,255,500	\$ 797,769	\$ 908,812	
<b>Special Items of Expense</b>											
Grand Jury	\$ 6,920						\$ 6,920	\$ 12,000	\$ 8,026	\$ 16,600	
Jury Costs											
Judgements, Settlements and Claims											
Debt Service											
Other											
<b>Capital Costs</b>											
Internal Cost Recovery	\$ (55,720)		\$ 55,720				\$ 0	\$ 0	\$ 0	\$ (1)	
Prior Year Expense Adjustment	\$ (716)						\$ (716)		\$ 373		
	\$ (49,516)		\$ 55,720				\$ 6,204	\$ 12,000	\$ 8,399	\$ 16,599	
<b>Total Expenditures</b>	<b>\$ 3,620,942</b>	<b>\$ 2,800</b>	<b>\$ 354,051</b>				<b>\$ 3,977,793</b>	<b>\$ 3,579,964</b>	<b>\$ 3,442,734</b>	<b>\$ 3,683,071</b>	
<b>Excess (Deficit) of Revenues Over Expenditures</b>	<b>\$ (656,248)</b>	<b>\$ 12,659</b>	<b>\$ (128,358)</b>	<b>\$ 0</b>			<b>\$ (771,946)</b>	<b>\$ (462,851)</b>	<b>\$ (1,134,291)</b>	<b>\$ (1,476,390)</b>	
<b>Operating Transfers In (Out)</b>	<b>\$ (130,399)</b>	<b>\$ 2,041</b>	<b>\$ 128,358</b>				<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	
<b>Fund Balance (Deficit)</b>											
Beginning Balance (Deficit)	\$ 1,105,503	\$ 14,711	\$ 0	\$ 0			\$ 1,120,214	\$ 1,120,214	\$ 2,254,505	\$ 2,254,505	
Ending Balance (Deficit)	\$ 318,856	\$ 29,411	\$ 0	\$ 0			\$ 348,268	\$ 657,363	\$ 1,120,214	\$ 778,115	

**Superior Court of California, County of San Benito  
Trial Court Operations Fund  
Statement of Program Expenditures  
(Unaudited)**

For the month ended June										
Fiscal Year 2013/14								2012/13		
	Personal Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget (Annual)	Total Actual Expense	Final Budget (Annual)
<b>PROGRAM EXPENDITURES:</b>										
Judges & Courtroom Support	\$ 196,676	\$ 70,278					\$ 266,954	\$ 266,649	\$ 258,748	\$ 301,423
Traffic & Other Infractions	\$ 386,114	\$ 9,060					\$ 395,174	\$ 352,209	\$ 378,272	\$ 407,958
Other Criminal Cases	\$ 386,178	\$ 11,464					\$ 397,642	\$ 350,209	\$ 378,132	\$ 407,958
Civil	\$ 235,009	\$ 8,860					\$ 243,869	\$ 205,164	\$ 428,325	\$ 436,024
Family & Children Services	\$ 580,768	\$ 90,848			\$ 55,720		\$ 727,336	\$ 660,877	\$ 640,345	\$ 667,534
Probate, Guardianship & Mental Health Services									\$ 8,617	\$ 10,510
Juvenile Dependency Services		\$ 43,513					\$ 43,513	\$ 46,800	\$ 51,550	\$ 55,800
Juvenile Delinquency Services										
Other Court Operations										
Court Interpreters		\$ 94,730					\$ 94,730	\$ 104,500	\$ 96,695	\$ 109,900
Jury Services		\$ 6,085	\$ 6,920				\$ 13,004	\$ 20,300	\$ 15,490	\$ 25,000
Security		\$ 100,473					\$ 100,473	\$ 81,000	\$ 418	\$ 400
<b>Trial Court Operations Program</b>	<b>\$ 1,784,745</b>	<b>\$ 435,311</b>	<b>\$ 6,920</b>		<b>\$ 55,720</b>		<b>\$ 2,282,695</b>	<b>\$ 2,087,708</b>	<b>\$ 2,256,591</b>	<b>\$ 2,422,507</b>
Enhanced Collections										
Other Non-Court Operations		\$ 2,800					\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800
<b>Non-Court Operations Program</b>		<b>\$ 2,800</b>					<b>\$ 2,800</b>	<b>\$ 2,800</b>	<b>\$ 2,800</b>	<b>\$ 2,800</b>
Executive Office	\$ 347,055	\$ 288,608			\$ (22,845)	\$ 0	\$ 612,818	\$ 503,812	\$ 381,606	\$ 416,547
Fiscal Services	\$ 269,036	\$ 245,579			\$ (17,273)	\$ (716)	\$ 496,626	\$ 474,409	\$ 526,307	\$ 543,351
Human Resources	\$ 112,290	\$ 239			\$ (7,244)		\$ 105,285	\$ 89,831	\$ 93,029	\$ 97,026
Business & Facilities Services										
Information Technology	\$ 130,637	\$ 355,290			\$ (8,358)		\$ 477,569	\$ 421,404	\$ 182,401	\$ 200,840
<b>Court Administration Program</b>	<b>\$ 859,018</b>	<b>\$ 889,716</b>			<b>\$ (55,720)</b>	<b>\$ (716)</b>	<b>\$ 1,692,298</b>	<b>\$ 1,489,456</b>	<b>\$ 1,183,342</b>	<b>\$ 1,257,764</b>
Expenditures Not Distributed or Posted to a Program										
Prior Year Adjustments Not Posted to a Program										
<b>Total</b>	<b>\$ 2,643,763</b>	<b>\$ 1,327,826</b>	<b>\$ 6,920</b>		<b>\$ 0</b>	<b>\$ (716)</b>	<b>\$ 3,977,793</b>	<b>\$ 3,579,964</b>	<b>\$ 3,442,734</b>	<b>\$ 3,683,071</b>

