

**QUARTERLY FINANCIAL STATEMENT CERTIFICATION**

In accordance with the requirements of the Trial Court Policies and Procedures Manual (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.



\_\_\_\_\_  
Signature of Presiding Judge or Court Executive

01/14/2021

\_\_\_\_\_  
Date

San Benito Superior Court

\_\_\_\_\_  
Court

2020-21 / Q2

\_\_\_\_\_  
Fiscal Year and Ending Quarter

**QUARTERLY FINANCIAL STATEMENT FOOTNOTES**

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Court

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Fiscal Year and Ending Quarter

**FOOTNOTES**

1	
2	
3	
4	
5	
6	
7	
8	
9	
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11	
12	

**QUARTERLY FINANCIAL STATEMENT**  
**Filled Court Employee Positions (FTEs)**

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Court

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Fiscal Year and Ending Quarter

		Positions (FTEs) Filled			
Total Authorized Court Positions (FTEs) <sup>1</sup> (OPTIONAL)		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Court Employee Positions (FTEs)					

<sup>1</sup> The Authorized Positions should reflect the amount submitted on the court's Schedule 7A for the reporting fiscal year.

Superior Court of California, County of San Benito  
 Trial Court Operations Fund  
 Balance Sheet  
 (Unaudited)

	For the month ended December								2019/20	
	Fiscal Year 2020/21							Total Funds (Info. Purposes Only)		Total Funds (Info. Purposes Only)
	Governmental Funds			Capital Project	Debt Service	Proprietary Funds	Fiduciary Funds			
General	Special Revenue		Grant							
	Non-Grant	Grant								
<b>ASSETS</b>										
Operations	\$ 4,805	\$ 46,773	\$ (61,037)	\$ 30,761			\$ 6,114	\$ 27,417	\$ 10,704	
Payroll	\$ 0							\$ 0	\$ 6	
Jury Revolving										
Other Distribution										
Civil Filing Fees							\$ 0	\$ 0	\$ 0	
Trust							\$ (10)	\$ (10)	\$ 0	
Credit Card										
Cash on Hand	\$ 1,600							\$ 1,600	\$ 1,600	
Cash with County	\$ 0						\$ 0	\$ 0		
Cash Outside of the JCC										
Cash Equivalents	\$ 2,469,670						\$ 481,409	\$ 2,951,079	\$ 2,539,158	
<b>Total Cash and Cash Equivalents</b>	<b>\$ 2,476,076</b>	<b>\$ 46,773</b>	<b>\$ (61,037)</b>	<b>\$ 30,761</b>			<b>\$ 487,513</b>	<b>\$ 2,980,086</b>	<b>\$ 2,551,468</b>	
Short-Term Investment										
Investments										
<b>Total Investments</b>										
Accrued Revenue	\$ 0							\$ 0	\$ 0	
Accounts Receivable - General									\$ 0	
Dishonored Checks										
Due From Employee	\$ 0							\$ 0	\$ 0	
Civil Jury Fees										
Trust										
Due From Other Funds	\$ 0							\$ 0	\$ 0	
Due From Other Governments	\$ 0	\$ 0						\$ 0	\$ 0	
Due From Other Courts							\$ 0	\$ 0	\$ 0	
Due From State	\$ 7,392	\$ 0	\$ 0					\$ 7,392	\$ 101,249	
Trust Due To/From							\$ 0	\$ 0	\$ 0	
Distribution Due To/From										
Civil Filing Fee Due To/From										
General Due To/From	\$ 0							\$ 0	\$ 1,359	
<b>Total Receivables</b>	<b>\$ 7,392</b>	<b>\$ 0</b>	<b>\$ 0</b>				<b>\$ 0</b>	<b>\$ 7,392</b>	<b>\$ 102,608</b>	
Prepaid Expenses - General	\$ 0							\$ 0	\$ 0	
Salary and Travel Advances										
Counties										
<b>Total Prepaid Expenses</b>	<b>\$ 0</b>							<b>\$ 0</b>	<b>\$ 0</b>	
Other Assets										
<b>Total Other Assets</b>										
<b>Total Assets</b>	<b>\$ 2,483,468</b>	<b>\$ 46,773</b>	<b>\$ (61,037)</b>	<b>\$ 30,761</b>			<b>\$ 487,513</b>	<b>\$ 2,987,478</b>	<b>\$ 2,654,076</b>	
<b>LIABILITIES AND FUND BALANCES</b>										
Accrued Liabilities	\$ 0							\$ 0	\$ 0	
Accounts Payable - General	\$ 0	\$ 0					\$ 0	\$ 0	\$ 5,847	
Due to Other Funds	\$ 0	\$ 0	\$ 0				\$ 0	\$ 0	\$ 1,359	
Due to Other Courts		\$ 0						\$ 0		
Due to State	\$ 0						\$ 188,343	\$ 188,343	\$ 354,463	
TC145 Liability							\$ 77,063	\$ 77,063	\$ 116,684	
Due to Other Governments	\$ 0			\$ 30,761				\$ 30,761	\$ 34,310	
AB145 Due to Other Government Agency										
Due to Other Public Agencies										
Sales and Use Tax									\$ 0	
Interest							\$ 12	\$ 12	\$ 849	
Miscellaneous Accts. Pay. and Accrued Liab.										
<b>Total Accounts Payable and Accrued Liab.</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 30,761</b>			<b>\$ 265,417</b>	<b>\$ 296,179</b>	<b>\$ 513,512</b>	
Civil							\$ 164,953	\$ 164,953	\$ 153,185	
Criminal							\$ 1,000	\$ 1,000	\$ 1,000	
Unreconciled - Civil and Criminal							\$ 37,085	\$ 37,085	\$ 37,085	
Trust Held Outside of the JCC										
Trust Interest Payable							\$ 15,930	\$ 15,930	\$ 15,184	
Miscellaneous Trust										
<b>Total Trust Deposits</b>							<b>\$ 218,968</b>	<b>\$ 218,968</b>	<b>\$ 206,455</b>	
Accrued Payroll	\$ 0							\$ 0	\$ 0	
Benefits Payable	\$ 3,210							\$ 3,210	\$ 104	
Deferred Compensation Payable	\$ 0							\$ 0	\$ 2,603	
Deductions Payable	\$ (115)							\$ (115)	\$ 9,664	
Payroll Clearing										
<b>Total Payroll Liabilities</b>	<b>\$ 3,094</b>							<b>\$ 3,094</b>	<b>\$ 12,372</b>	
Revenue Collected in Advance	\$ 0							\$ 0	\$ 0	
Liabilities For Deposits	\$ 2,293						\$ 2,860	\$ 5,153	\$ 4,993	
Jury Fees - Non-Interest							\$ 267	\$ 267	\$ 267	
Fees - Partial Payment & Overpayment										
Uncleared Collections										
Other Miscellaneous Liabilities										
<b>Total Other Liabilities</b>	<b>\$ 2,293</b>						<b>\$ 3,128</b>	<b>\$ 5,421</b>	<b>\$ 5,260</b>	
<b>Total Liabilities</b>	<b>\$ 5,387</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 30,761</b>			<b>\$ 487,513</b>	<b>\$ 523,661</b>	<b>\$ 737,599</b>	
<b>Total Fund Balance</b>	<b>\$ 2,478,080</b>	<b>\$ 46,773</b>	<b>\$ (61,037)</b>					<b>\$ 2,463,816</b>	<b>\$ 1,916,477</b>	
<b>Total Liabilities and Fund Balance</b>	<b>\$ 2,483,468</b>	<b>\$ 46,773</b>	<b>\$ (61,037)</b>	<b>\$ 30,761</b>			<b>\$ 487,513</b>	<b>\$ 2,987,478</b>	<b>\$ 2,654,076</b>	

Superior Court of California, County of San Benito  
Trial Court Operations Fund  
Statement of Revenues, Expenditures and Changes in Fund Balances  
(Unaudited)

	For the month ended December										
	Fiscal Year 2020/21								2019/20		
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	Current Budget (Annual)	Total Funds (Info. Purposes Only)	Final Budget (Annual)
	General	Special Revenue		Capital Projects	Debt Service						
Non-Grant		Grant									
<b>REVENUES</b>											
State Financing Sources											
Trial Court Trust Fund	\$ 2,723,941	\$ 5,550					\$ 2,729,491	\$ 3,333,272	\$ 2,333,497	\$ 3,009,044	
Improvement and Modernization Fund	\$ 162,347						\$ 162,347	\$ 350,689	\$ 0	\$ 361,732	
Judges' Compensation (0150019)	\$ 7,500						\$ 7,500	\$ 15,000	\$ 7,500	\$ 15,000	
Court Interpreter (0150037)	\$ 49,050						\$ 49,050	\$ 96,500	\$ 43,287	\$ 125,649	
Civil Coordination Reimbursement (0150091)											
MOU Reimbursements (0150010 and General)	\$ 18,872						\$ 18,872	\$ 153,357	\$ 27,329	\$ 177,625	
Other Miscellaneous	\$ 34,642						\$ 34,642	\$ 34,642	\$ 34,642	\$ 34,642	
	\$ 2,996,352	\$ 5,550					\$ 3,001,902	\$ 3,983,460	\$ 2,446,256	\$ 3,723,692	
Grants											
AB 1058 Commissioner/Facilitator			\$ 0				\$ 0	\$ 218,418	\$ 101,129	\$ 234,713	
Other Judicial Council Grants											
Non-Judicial Council Grants			\$ 0				\$ 0	\$ 218,418	\$ 101,129	\$ 234,713	
Other Financing Sources											
Interest Income	\$ 3,623						\$ 3,623	\$ 50,000	\$ 11,654	\$ 21,541	
Investment Income											
Donations											
Local Fees	\$ 17,281	\$ 219					\$ 17,501	\$ 57,000	\$ 40,151	\$ 39,543	
Non-Fee Revenues											
Enhanced Collections											
Escheatment											
Prior Year Revenue	\$ 24,284		\$ 0				\$ 24,284				
County Program - Restricted	\$ 18,470	\$ 238					\$ 18,708	\$ 31,108	\$ 320	\$ 686	
Reimbursement Other								\$ 15,857		\$ 1,100	
Sale of Fixed Assets											
Other Miscellaneous	\$ 152						\$ 152	\$ 1,200	\$ 199		
	\$ 63,810	\$ 457	\$ 0				\$ 64,267	\$ 155,165	\$ 52,324	\$ 62,870	
<b>Total Revenues</b>	<b>\$ 3,060,162</b>	<b>\$ 6,007</b>	<b>\$ 0</b>				<b>\$ 3,066,169</b>	<b>\$ 4,357,043</b>	<b>\$ 2,599,709</b>	<b>\$ 4,021,275</b>	
<b>EXPENDITURES</b>											
Personal Services											
Salaries - Permanent	\$ 772,009		\$ 34,732				\$ 806,742	\$ 1,857,855	\$ 816,403	\$ 1,806,412	
Temp Help											
Overtime	\$ 7,540		\$ 125				\$ 7,666		\$ 2,482		
Staff Benefits	\$ 335,533		\$ 16,006				\$ 351,540	\$ 898,225	\$ 322,744	\$ 886,919	
	\$ 1,115,083		\$ 50,864				\$ 1,165,947	\$ 2,756,080	\$ 1,141,630	\$ 2,693,331	
Operating Expenses and Equipment											
General Expense	\$ 49,656						\$ 49,656	\$ 138,921	\$ 42,935	\$ 100,200	
Printing	\$ 9,893						\$ 9,893	\$ 18,350	\$ 4,945	\$ 27,029	
Telecommunications	\$ 8,695						\$ 8,695	\$ 29,035	\$ 19,122	\$ 11,143	
Postage	\$ 12,912						\$ 12,912	\$ 19,820	\$ 3,589	\$ 29,093	
Insurance	\$ 3,154						\$ 3,154	\$ 3,236	\$ 2,624	\$ 2,474	
In-State Travel	\$ 0						\$ 0	\$ 7,200	\$ 5,165	\$ 7,924	
Out-of-State Travel											
Training										\$ 609	
Security Services								\$ 100		\$ 132	
Facility Operations	\$ 15,921						\$ 15,921	\$ 49,234	\$ 37,692	\$ 45,372	
Utilities											
Contracted Services	\$ 314,193	\$ 0					\$ 314,193	\$ 2,073,627	\$ 274,156	\$ 1,417,622	
Consulting and Professional Services	\$ 510						\$ 510	\$ 4,000	\$ 1,565	\$ 80	
Information Technology	\$ 219,587						\$ 219,587	\$ 255,787	\$ 73,669	\$ 435,472	
Major Equipment	\$ 30,704						\$ 30,704	\$ 7,500			
Other Items of Expense											
	\$ 665,226	\$ 0					\$ 665,226	\$ 2,606,810	\$ 465,462	\$ 2,077,150	
Special Items of Expense											
Grand Jury											
Jury Costs								\$ 3,315	\$ 168	\$ 4,005	
Judgements, Settlements and Claims											
Debt Service											
Other											
Capital Costs											
Internal Cost Recovery	\$ (10,173)		\$ 10,173				\$ 0		\$ 0	\$ (1)	
Prior Year Expense Adjustment	\$ (134)		\$ 0				\$ (134)				
	\$ (10,307)		\$ 10,173				\$ (134)	\$ 3,315	\$ 168	\$ 4,004	
<b>Total Expenditures</b>	<b>\$ 1,770,002</b>	<b>\$ 0</b>	<b>\$ 61,037</b>				<b>\$ 1,831,039</b>	<b>\$ 5,366,205</b>	<b>\$ 1,607,260</b>	<b>\$ 4,774,485</b>	
Excess (Deficit) of Revenues Over Expenditures	\$ 1,290,160	\$ 6,007	\$ (61,037)				\$ 1,235,130	\$ (1,009,162)	\$ 992,449	\$ (753,210)	
Operating Transfers In (Out)								\$ (1)		\$ 0	
Fund Balance (Deficit)											
Beginning Balance (Deficit)	\$ 1,187,920	\$ 40,766	\$ 0				\$ 1,228,686	\$ 1,228,686	\$ 924,028	\$ 924,028	
Ending Balance (Deficit)	\$ 2,478,080	\$ 46,773	\$ (61,037)				\$ 2,463,816	\$ 219,523	\$ 1,916,477	\$ 170,818	

Superior Court of California, County of San Benito  
 Trial Court Operations Fund  
 Statement of Program Expenditures  
 (Unaudited)

For the month ended December										
Fiscal Year 2020/21									2019/20	
	Personal Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget (Annual)	Total Actual Expense	Final Budget (Annual)
<b>PROGRAM EXPENDITURES:</b>										
Judges & Courtroom Support	\$ 112,636	\$ 32,181					\$ 144,817	\$ 312,161	\$ 113,398	\$ 293,500
Traffic & Other Infractions	\$ 181,690	\$ 2,424					\$ 184,114	\$ 423,017	\$ 173,190	\$ 395,917
Other Criminal Cases	\$ 183,954	\$ 18,609					\$ 202,563	\$ 537,680	\$ 176,284	\$ 403,806
Civil	\$ 205,070	\$ 6,881				\$ (134)	\$ 211,817	\$ 259,680	\$ 197,884	\$ 134,665
Family & Children Services	\$ 74,921	\$ 83,005			\$ 10,173	\$ 0	\$ 168,098	\$ 686,197	\$ 182,779	\$ 851,770
Probate, Guardianship & Mental Health Services										
Juvenile Dependency Services		\$ 0					\$ 0	\$ 78,870	\$ 33,487	\$ 110,653
Juvenile Delinquency Services										
Other Court Operations										
Court Interpreters		\$ 45,245					\$ 45,245	\$ 99,610	\$ 53,229	\$ 128,137
Jury Services		\$ 2,279					\$ 2,279	\$ 11,315	\$ 3,652	\$ 12,202
Security		\$ 30,704					\$ 30,704	\$ 100		\$ 132
Trial Court Operations Program	\$ 758,272	\$ 221,328			\$ 10,173	\$ (134)	\$ 989,638	\$ 2,408,630	\$ 933,902	\$ 2,330,782
Enhanced Collections										
Other Non-Court Operations		\$ 0					\$ 0	\$ 686	\$ 46	\$ 686
Non-Court Operations Program		\$ 0					\$ 0	\$ 686	\$ 46	\$ 686
Executive Office	\$ 166,275	\$ 48,050					\$ 214,325	\$ 611,079	\$ 263,407	\$ 556,582
Fiscal Services	\$ 110,322	\$ 6,564			\$ (10,173)	\$ 0	\$ 106,713	\$ 274,074	\$ 149,053	\$ 271,654
Human Resources	\$ 69,225	\$ 488					\$ 69,713	\$ 99,955	\$ 16,613	\$ 104,900
Business & Facilities Services								\$ 250	\$ (2,023)	\$ (1,355)
Information Technology	\$ 61,854	\$ 388,796					\$ 450,650	\$ 1,971,531	\$ 246,262	\$ 1,511,236
Court Administration Program	\$ 407,676	\$ 443,898			\$ (10,173)	\$ 0	\$ 841,401	\$ 2,956,889	\$ 673,312	\$ 2,443,017
Expenditures Not Distributed or Posted to a Program									\$ 0	\$ 0
Prior Year Adjustments Not Posted to a Program										
<b>Total</b>	\$ 1,165,947	\$ 665,226			\$ 0	\$ (134)	\$ 1,831,039	\$ 5,366,205	\$ 1,607,260	\$ 4,774,485