

QUARTERLY FINANCIAL STATEMENT CERTIFICATION

In accordance with the requirements of the Trial Court Policies and Procedures Manual (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.



Signature of Presiding Judge or Court Executive

10/21/2019

Date

San Benito Superior Court

Court

2019-20 / Q1

Fiscal Year and Ending Quarter

QUARTERLY FINANCIAL STATEMENT FOOTNOTES

Court

Fiscal Year and Ending Quarter

FOOTNOTES

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QUARTERLY FINANCIAL STATEMENT
Filled Court Employee Positions (FTEs)

Court

Fiscal Year and Ending Quarter

		Positions (FTEs) Filled			
Total Authorized Court Positions (FTEs) ¹ (OPTIONAL)		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Court Employee Positions (FTEs)					

¹ The Authorized Positions should reflect the amount submitted on the court's Schedule 7A for the reporting fiscal year.

Superior Court of California, County of San Benito
 Trial Court Operations Fund
 Balance Sheet
 (Unaudited)

For the month ended September									
Fiscal Year 2019/20									2018/19
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	Total Funds (Info. Purposes Only)
	General	Special Revenue		Capital Project	Debt Service				
		Non-Grant	Grant						
ASSETS									
Operations	\$ (23,099)	\$ 24,383	\$ (38,687)	\$ 30,761			\$ 4,471	\$ (2,171)	\$ 61,143
Payroll	\$ 6							\$ 6	\$ 6
Jury Revolving									
Other Distribution									
Civil Filing Fees							\$ 0	\$ 0	\$ 0
Trust							\$ 0	\$ 0	\$ 0
Credit Card									
Cash on Hand	\$ 1,600							\$ 1,600	\$ 1,600
Cash with County									\$ 0
Cash Outside of the JCC									
Cash Equivalents	\$ 1,790,894						\$ 627,097	\$ 2,417,991	\$ 1,231,411
Total Cash and Cash Equivalents	\$ 1,769,401	\$ 24,383	\$ (38,687)	\$ 30,761			\$ 631,568	\$ 2,417,426	\$ 1,294,160
Short-Term Investment									
Investments									
Total Investments									
Accrued Revenue	\$ 0	\$ 0					\$ 0	\$ 0	\$ 0
Accounts Receivable - General			\$ 0					\$ 0	\$ 0
Dishonored Checks									
Due From Employee	\$ 0							\$ 0	\$ 0
Civil Jury Fees									\$ 0
Trust									
Due From Other Funds	\$ 0							\$ 0	\$ 0
Due From Other Governments	\$ 0	\$ 0						\$ 0	\$ 0
Due From Other Courts	\$ 0	\$ 0					\$ 0	\$ 0	\$ 0
Due From State	\$ 9	\$ 0	\$ 0					\$ 9	\$ 27,007
Trust Due To/From							\$ 0	\$ 0	
Distribution Due To/From									
Civil Filing Fee Due To/From									
General Due To/From	\$ 1,626							\$ 1,626	\$ 5
Total Receivables	\$ 1,634	\$ 0	\$ 0				\$ 0	\$ 1,634	\$ 27,012
Prepaid Expenses - General	\$ 0		\$ 0					\$ 0	\$ 0
Salary and Travel Advances									
Counties									
Total Prepaid Expenses	\$ 0		\$ 0					\$ 0	\$ 0
Other Assets									
Total Other Assets									
Total Assets	\$ 1,771,036	\$ 24,383	\$ (38,687)	\$ 30,761			\$ 631,568	\$ 2,419,061	\$ 1,321,172
LIABILITIES AND FUND BALANCES									
Accrued Liabilities	\$ 0		\$ 0					\$ 0	\$ 0
Accounts Payable - General	\$ 9,499	\$ 0	\$ 0				\$ 0	\$ 9,499	\$ 3,976
Due to Other Funds	\$ 0	\$ 0	\$ 0				\$ 1,626	\$ 1,626	\$ 5
Due to Other Courts									\$ 0
Due to State	\$ 6,923							\$ 6,923	\$ 0
TC145 Liability							\$ 117,081	\$ 117,081	\$ 129,950
Due to Other Governments	\$ 3,549			\$ 30,761			\$ 297,540	\$ 331,850	\$ 30,761
AB145 Due to Other Government Agency									
Due to Other Public Agencies									
Sales and Use Tax	\$ 0							\$ 0	\$ 0
Interest							\$ 1,017	\$ 1,017	\$ 493
Miscellaneous Accts. Pay. and Accrued Liab.									
Total Accounts Payable and Accrued Liab.	\$ 19,971	\$ 0	\$ 0	\$ 30,761			\$ 417,264	\$ 467,996	\$ 165,186
Civil							\$ 158,705	\$ 158,705	\$ 159,737
Criminal							\$ 1,000	\$ 1,000	\$ 1,000
Unreconciled - Civil and Criminal							\$ 37,085	\$ 37,085	\$ 37,085
Trust Held Outside of the JCC									
Trust Interest Payable							\$ 14,386	\$ 14,386	\$ 10,068
Miscellaneous Trust									
Total Trust Deposits							\$ 211,176	\$ 211,176	\$ 207,890
Accrued Payroll	\$ 0							\$ 0	\$ 0
Benefits Payable	\$ (1,988)							\$ (1,988)	\$ (1,771)
Deferred Compensation Payable	\$ 0							\$ 0	\$ 0
Deductions Payable	\$ 8,936							\$ 8,936	\$ 3,639
Payroll Clearing									
Total Payroll Liabilities	\$ 6,949							\$ 6,949	\$ 1,867
Revenue Collected in Advance	\$ 0							\$ 0	\$ 0
Liabilities For Deposits	\$ 2,133						\$ 2,860	\$ 4,993	\$ 4,651
Jury Fees - Non-Interest							\$ 267	\$ 267	\$ 267
Fees - Partial Payment & Overpayment									
Uncleared Collections									\$ 0
Other Miscellaneous Liabilities									
Total Other Liabilities	\$ 2,133						\$ 3,128	\$ 5,260	\$ 4,919
Total Liabilities	\$ 29,052	\$ 0	\$ 0	\$ 30,761			\$ 631,568	\$ 691,381	\$ 379,861
Total Fund Balance	\$ 1,741,983	\$ 24,383	\$ (38,687)					\$ 1,727,680	\$ 941,311
Total Liabilities and Fund Balance	\$ 1,771,036	\$ 24,383	\$ (38,687)	\$ 30,761			\$ 631,568	\$ 2,419,061	\$ 1,321,172

Superior Court of California, County of San Benito
 Trial Court Operations Fund
 Statement of Revenues, Expenditures and Changes in Fund Balances
 (Unaudited)

For the month ended September											
Fiscal Year 2018/19									2017/18		
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	Current Budget (Annual)	Total Funds (Info. Purposes Only)	Final Budget (Annual)
	General	Special Revenue		Capital Projects	Debt Service						
		Non-Grant	Grant								
REVENUES											
State Financing Sources											
Trial Court Trust Fund	\$ 1,221,385	\$ 1,300					\$ 1,222,685	\$ 3,336,241	\$ 1,216,295	\$ 2,554,434	
Improvement and Modernization Fund								\$ 7,192		\$ 10,871	
Judges' Compensation (0150019)	\$ 3,750						\$ 3,750	\$ 15,000	\$ 3,750	\$ 15,000	
Court Interpreter (0150037)	\$ 15,988						\$ 15,988	\$ 117,000	\$ (12)	\$ 100,000	
Civil Coordination Reimbursement (0150091)											
MOU Reimbursements (0150010 and General)	\$ 3,085						\$ 3,085	\$ 174,102	\$ 3,134	\$ 84,425	
Other Miscellaneous								\$ 34,642		\$ 34,642	
	\$ 1,244,208	\$ 1,300					\$ 1,245,508	\$ 3,684,177	\$ 1,223,168	\$ 2,799,372	
Grants											
AB 1058 Commissioner/Facilitator			\$ 0				\$ 0	\$ 234,713		\$ 234,712	
Other Judicial Council Grants											
Non-Judicial Council Grants											
			\$ 0				\$ 0	\$ 234,713		\$ 234,712	
Other Financing Sources											
Interest Income	\$ 591						\$ 591	\$ 11,000	\$ 411	\$ 2,500	
Investment Income											
Donations											
Local Fees	\$ 9,839						\$ 9,839	\$ 52,000	\$ 3,228	\$ 52,000	
Non-Fee Revenues											
Enhanced Collections											
Escheatment											
Prior Year Revenue									\$ 96		
County Program - Restricted		\$ 60					\$ 60	\$ 700	\$ 46	\$ 600	
Reimbursement Other	\$ 0						\$ 0	\$ 3,400		\$ 1,000	
Sale of Fixed Assets											
Other Miscellaneous	\$ 0						\$ 0		\$ 0	\$ 3,672	
	\$ 10,431	\$ 60					\$ 10,491	\$ 67,100	\$ 3,781	\$ 59,772	
Total Revenues	\$ 1,254,639	\$ 1,360	\$ 0				\$ 1,255,999	\$ 3,985,990	\$ 1,226,948	\$ 3,093,856	
EXPENDITURES											
Personal Services											
Salaries - Permanent	\$ 249,990		\$ 43,111				\$ 293,101	\$ 1,517,058	\$ 315,836	\$ 1,495,707	
Temp Help											
Overtime										\$ 200	
Staff Benefits	\$ 107,959		\$ 18,332				\$ 126,290	\$ 744,032	\$ 135,456	\$ 720,007	
	\$ 357,949		\$ 61,443				\$ 419,391	\$ 2,261,090	\$ 451,292	\$ 2,215,914	
Operating Expenses and Equipment											
General Expense	\$ 19,942						\$ 19,942	\$ 115,620	\$ 14,178	\$ 87,250	
Printing	\$ 6,744						\$ 6,744	\$ 23,900	\$ 3,434	\$ 10,000	
Telecommunications	\$ 1,549						\$ 1,549	\$ 15,000	\$ 1,583	\$ 11,000	
Postage	\$ 1,935						\$ 1,935	\$ 10,600	\$ 2,253	\$ 10,000	
Insurance								\$ 2,000		\$ 2,000	
In-State Travel	\$ 675						\$ 675	\$ 5,150	\$ 194	\$ 4,850	
Out-of-State Travel											
Training								\$ 2,430	\$ 325	\$ 650	
Security Services	\$ 0						\$ 0	\$ 1,000	\$ 0	\$ 240	
Facility Operations	\$ 6,938						\$ 6,938	\$ 55,000	\$ 6,938	\$ 64,022	
Utilities											
Contracted Services	\$ 64,022	\$ 0					\$ 64,022	\$ 1,371,651	\$ 28,899	\$ 501,006	
Consulting and Professional Services	\$ 40						\$ 40	\$ 40		\$ 70	
Information Technology	\$ 16,364						\$ 16,364	\$ 276,570	\$ 158,813	\$ 375,822	
Major Equipment											
Other Items of Expense											
	\$ 118,210	\$ 0					\$ 118,210	\$ 1,878,961	\$ 216,618	\$ 1,066,910	
Special Items of Expense											
Grand Jury											
Jury Costs	\$ 388						\$ 388	\$ 4,800	\$ 215	\$ 6,000	
Judgements, Settlements and Claims											
Debt Service											
Other											
Capital Costs											
Internal Cost Recovery								\$ (1)		\$ 0	
Prior Year Expense Adjustment											
	\$ 388						\$ 388	\$ 4,799	\$ 215	\$ 6,000	
Total Expenditures	\$ 476,546	\$ 0	\$ 61,443				\$ 537,989	\$ 4,144,850	\$ 668,125	\$ 3,288,824	
Excess (Deficit) of Revenues Over Expenditures	\$ 778,092	\$ 1,360	\$ (61,443)				\$ 718,010	\$ (158,860)	\$ 558,823	\$ (194,968)	
Operating Transfers In (Out)	\$ 0						\$ 0	\$ 0	\$ 0	\$ 0	
Fund Balance (Deficit)											
Beginning Balance (Deficit)	\$ 216,676	\$ 6,625	\$ 0				\$ 223,301	\$ 223,301	\$ 211,596	\$ 211,596	
Ending Balance (Deficit)	\$ 994,768	\$ 7,985	\$ (61,443)				\$ 941,311	\$ 64,441	\$ 770,419	\$ 16,628	

Superior Court of California, County of San Benito
 Trial Court Operations Fund
 Statement of Program Expenditures
 (Unaudited)

For the month ended September										
Fiscal Year 2019/20									2018/19	
	Personal Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget (Annual)	Total Actual Expense	Final Budget (Annual)
PROGRAM EXPENDITURES:										
Judges & Courtroom Support	\$ 43,087	\$ 11,937					\$ 55,024	\$ 293,500	\$ 45,644	\$ 303,402
Traffic & Other Infractions	\$ 84,821	\$ 88					\$ 84,908	\$ 395,917	\$ 68,325	\$ 342,429
Other Criminal Cases	\$ 84,182	\$ 98					\$ 84,280	\$ 403,806	\$ 66,238	\$ 340,429
Civil	\$ 57,094	\$ 1,724					\$ 58,818	\$ 134,665	\$ 43,411	\$ 125,063
Family & Children Services	\$ 96,431	\$ 18,702					\$ 115,133	\$ 851,770	\$ 103,300	\$ 587,085
Probate, Guardianship & Mental Health Services										
Juvenile Dependency Services		\$ 13,529					\$ 13,529	\$ 110,653	\$ 13,145	\$ 79,370
Juvenile Delinquency Services										
Other Court Operations										
Court Interpreters		\$ 24,372					\$ 24,372	\$ 128,137	\$ 22,583	\$ 117,000
Jury Services		\$ 2,025					\$ 2,025	\$ 12,202	\$ 2,123	\$ 14,300
Security								\$ 132	\$ 0	\$ 1,000
Trial Court Operations Program	\$ 365,615	\$ 72,474					\$ 438,089	\$ 2,330,782	\$ 364,770	\$ 1,910,078
Enhanced Collections										
Other Non-Court Operations		\$ 46					\$ 46	\$ 686	\$ 0	\$ 700
Non-Court Operations Program		\$ 46					\$ 46	\$ 686	\$ 0	\$ 700
Executive Office	\$ 74,790	\$ 43,149					\$ 117,939	\$ 556,582	\$ 91,414	\$ 523,221
Fiscal Services	\$ 68,479	\$ 1,345					\$ 69,824	\$ 271,654	\$ 21,566	\$ 313,424
Human Resources	\$ 10,553	\$ 301					\$ 10,854	\$ 104,900	\$ 17,958	\$ 96,569
Business & Facilities Services								\$ (1,355)		\$ (1,107)
Information Technology	\$ 29,046	\$ 111,834					\$ 140,879	\$ 1,511,236	\$ 42,281	\$ 1,301,965
Court Administration Program	\$ 182,868	\$ 156,629					\$ 339,497	\$ 2,443,017	\$ 173,219	\$ 2,234,072
Expenditures Not Distributed or Posted to a Program								\$ 0		
Prior Year Adjustments Not Posted to a Program										
Total	\$ 548,482	\$ 229,149					\$ 777,631	\$ 4,774,485	\$ 537,989	\$ 4,144,850