

QUARTERLY FINANCIAL STATEMENT CERTIFICATION

In accordance with the requirements of the Trial Court Policies and Procedures Manual (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.



Signature of Presiding Judge or Court Executive

8/14/13

Date

Marin

Court

FY 2012 - 2013 Q4

Fiscal Year and Ending Quarter

**QUARTERLY FINANCIAL STATEMENT
Filled Court Employee Positions (FTEs)**

Marin

 Court

 FY 2012 - 2013 Q4

 Fiscal Year and Ending Quarter

	Positions (FTEs) Filled				
	Total Authorized Court Positions (FTEs) ¹ (OPTIONAL)	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Court Employee Positions (FTEs)	134.0	130.5	128.5	128.5	129.5

¹ The Authorized Positions should reflect the amount submitted on the court's Schedule 7A for the reporting fiscal year.

QUARTERLY FINANCIAL STATEMENT FOOTNOTES

Marin

Court

FY 2012 - 2013 Q4

Fiscal Year and Ending Quarter

FOOTNOTES

1	For Q1, filled positions totaling 130.5 include 6 limited term positions and 124.5 permanent positions.
2	For Q3, filled positions totaling 128.5 include 5 limited term positions, and extra hire position, two positions that retired in Q4 and 120.5 permanent positions.
3	For Q4, filled positions totaling 129.5 include 5 limited term positions and 2 extra hire positions.
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Superior Court of California, County of Marin
 Trial Court Operations Fund
 Balance Sheet
 (Unaudited)

For the month ended June									
Fiscal Year 2012/13									
	Governmental Funds						Total Funds (Info. Purposes Only)	2011/12 Total Funds (Info. Purposes Only)	
	General	Special Revenue		Capital Project	Debt Service	Proprietary Funds			Fiduciary Funds
		Non-Grant	Grant						
ASSETS									
Operations	\$ (205,145)	\$ 109,027	\$ 0				\$ 1,486,905	\$ 1,390,787	\$ 1,118,546
Payroll	\$ 0							\$ 0	\$ 0
Jury	\$ 0							\$ 0	\$ 0
Revolving	\$ 15,000							\$ 15,000	\$ 15,000
Other									
Distribution									
Civil Filing Fees							\$ 0	\$ 0	\$ 0
Trust							\$ (424,046)	\$ (424,046)	\$ (192,127)
Credit Card									
Cash on Hand	\$ 2,745							\$ 2,745	\$ 2,745
Cash with County									
Cash Outside of the AOC									
Total Cash	\$ (187,400)	\$ 109,027	\$ 0				\$ 1,062,859	\$ 984,486	\$ 944,165
Short Term Investment									
Investment in Financial Institution	\$ 2,426,644						\$ 547,014	\$ 2,973,658	\$ 5,452,251
Total Investments	\$ 2,426,644						\$ 2,147,014	\$ 4,573,658	\$ 5,452,251
Accrued Revenue	\$ 2,173	\$ 46					\$ 0	\$ 2,219	\$ 5,221
Accounts Receivable - General									
Dishonored Checks									
Due From Employee	\$ 2,978							\$ 2,978	\$ 0
Civil Jury Fees									
Trust									
Due From Other Funds	\$ 127,244						\$ 0	\$ 127,244	\$ 84,829
Due From Other Governments	\$ 3,500							\$ 3,500	\$ 17,228
Due From Other Courts	\$ 0						\$ 0	\$ 0	\$ 0
Due From State	\$ 95,798	\$ 9,899	\$ 127,244					\$ 232,941	\$ 237,112
Trust Due To/From									\$ 0
Distribution Due To/From									
Civil Filing Fee Due To/From							\$ 255	\$ 255	
General Due To/From	\$ 494							\$ 494	\$ 339
Total Receivables	\$ 232,187	\$ 9,945	\$ 127,244				\$ 255	\$ 369,631	\$ 344,729
Prepaid Expenses - General	\$ 0							\$ 0	\$ 10,000
Salary and Travel Advances									
Counties									
Total Prepaid Expenses	\$ 0							\$ 0	\$ 10,000
Other Assets	\$ 45,620							\$ 45,620	
Total Other Assets	\$ 45,620							\$ 45,620	
Total Assets	\$ 2,517,052	\$ 118,971	\$ 127,244				\$ 3,210,128	\$ 5,973,395	\$ 6,751,144
LIABILITIES AND FUND BALANCES									
Accrued Liabilities	\$ 74,758							\$ 74,758	\$ 130,720
Accounts Payable - General	\$ 308		\$ 0				\$ 3,766	\$ 4,075	\$ 0
Due to Other Funds	\$ 255	\$ 0	\$ 127,244				\$ 494	\$ 127,992	\$ 85,168
Due to Other Courts									
Due to State	\$ 0							\$ 0	
TC145 Liability							\$ 559,517	\$ 559,517	\$ 520,356
Due to Other Governments	\$ 57,077		\$ 0				\$ 0	\$ 57,077	\$ 45,341
AB145 Due to Other Government Agency									
Due to Other Public Agencies									
Sales and Use Tax	\$ 565							\$ 565	\$ 958
Interest							\$ 16	\$ 16	\$ 65
Miscellaneous Accts. Pay. and Accrued Liab.									
Total Accounts Payable and Accrued Liab.	\$ 132,963	\$ 0	\$ 127,244				\$ 563,793	\$ 824,000	\$ 782,607
Civil							\$ 713,065	\$ 713,065	\$ 645,014
Criminal							\$ 218,070	\$ 218,070	\$ 216,606
Unreconciled - Civil and Criminal							\$ 7,773	\$ 7,773	\$ 7,773
Trust Held Outside of the AOC									
Trust Interest Payable							\$ 17,675	\$ 17,675	\$ 17,585
Miscellaneous Trust									
Total Trust Deposits							\$ 956,584	\$ 956,584	\$ 886,977
Accrued Payroll	\$ 235,324							\$ 235,324	\$ 243,262
Benefits Payable	\$ 0						\$ 1,600,000	\$ 1,600,000	\$ 66,535
Deferred Compensation Payable	\$ 0							\$ 0	\$ 0
Deductions Payable	\$ 0							\$ 0	\$ 2,379
Payroll Clearing	\$ 0							\$ 0	\$ 0
Total Payroll Liabilities	\$ 235,324						\$ 1,600,000	\$ 1,835,324	\$ 312,176
Revenue Collected in Advance									
Liabilities For Deposits	\$ 33,615						\$ 85,071	\$ 118,686	\$ 109,596
Jury Fees - Non-Interest							\$ 4,631	\$ 4,631	\$ 19,350
Fees - Partial Payment & Overpayment									
Uncleared Collections	\$ 0						\$ 50	\$ 50	\$ 0
Other Miscellaneous Liabilities									
Total Other Liabilities	\$ 33,615						\$ 89,751	\$ 123,367	\$ 128,946
Total Liabilities	\$ 401,902	\$ 0	\$ 127,244				\$ 3,210,128	\$ 3,739,274	\$ 2,110,705
Total Fund Balance	\$ 2,115,149	\$ 118,971	\$ 0					\$ 2,234,121	\$ 4,640,439
Total Liabilities and Fund Balance	\$ 2,517,052	\$ 118,971	\$ 127,244				\$ 3,210,128	\$ 5,973,395	\$ 6,751,144

Superior Court of California, County of Marin
 Trial Court Operations Fund
 Statement of Program Expenditures
 (Unaudited)

		For the month ended June							2011/12		
		Fiscal Year 2012/13									
		Personal Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget (Annual)	Total Actual Expense	Final Budget (Annual)
PROGRAM EXPENDITURES:											
Judges & Courtroom Support		\$ 4,431,010	\$ 368,200			\$ 0		\$ 4,799,210	\$ 4,794,721	\$ 4,835,778	\$ 4,705,415
Traffic & Other Infractions		\$ 999,153	\$ 19,955					\$ 1,019,108	\$ 1,006,193	\$ 1,133,855	\$ 1,203,710
Other Criminal Cases		\$ 660,460	\$ 51,368					\$ 711,828	\$ 808,905	\$ 699,726	\$ 766,490
Civil		\$ 1,823,937	\$ 14,042					\$ 1,837,979	\$ 1,873,877	\$ 1,872,780	\$ 1,901,883
Family & Children Services		\$ 802,498	\$ 27,091			\$ 0		\$ 829,589	\$ 963,530	\$ 821,439	\$ 857,764
Probate, Guardianship & Mental Health Services		\$ 319,484	\$ 5,776					\$ 325,260	\$ 328,043	\$ 320,157	\$ 312,619
Juvenile Dependency Services			\$ 340					\$ 340	\$ 500	\$ 6,840	\$ 7,500
Juvenile Delinquency Services			\$ 8,600					\$ 8,600	\$ 9,000	\$ 13,950	\$ 14,786
Other Court Operations		\$ 236,625	\$ 27,239					\$ 263,864	\$ 344,508	\$ 251,699	\$ 192,201
Court Interpreters		\$ 496,938	\$ 59,737					\$ 556,674	\$ 561,723	\$ 590,203	\$ 538,622
Jury Services		\$ 188,793	\$ 17,324	\$ 93,317				\$ 279,434	\$ 301,308	\$ 282,379	\$ 289,993
Security										\$ 91,284	\$ 33,000
	Trial Court Operations Program	\$ 9,938,897	\$ 599,671	\$ 93,317		\$ 0		\$ 10,631,886	\$ 10,992,308	\$ 10,920,091	\$ 10,823,983
	Enhanced Collections										
	Other Non-Court Operations										
	Non-Court Operations Program										
	Executive Office	\$ 401,801	\$ 7,340					\$ 409,141	\$ 395,038	\$ 421,908	\$ 454,844
	Fiscal Services	\$ 713,848	\$ 70,413	\$ 1,600,000				\$ 2,384,262	\$ 2,391,194	\$ 1,849,796	\$ 1,981,160
	Human Resources	\$ 791,415	\$ 16,713					\$ 808,128	\$ 830,481	\$ 806,284	\$ 809,296
	Business & Facilities Services		\$ 424,177					\$ 424,177	\$ 426,570	\$ 559,725	\$ 577,764
	Information Technology	\$ 988,998	\$ 2,011,936					\$ 3,000,934	\$ 3,222,262	\$ 3,968,780	\$ 4,080,807
	Court Administration Program	\$ 2,896,062	\$ 2,530,580	\$ 1,600,000				\$ 7,026,642	\$ 7,265,545	\$ 7,606,493	\$ 7,803,871
	Expenditures Not Distributed or Posted to a Program		\$ 0					\$ 0		\$ 0	
	Prior Year Adjustments Not Posted to a Program										
	Total	\$ 12,834,960	\$ 3,130,251	\$ 1,693,317		\$ 0		\$ 17,658,528	\$ 18,257,853	\$ 18,526,584	\$ 18,627,854

Superior Court of California, County of Marin
 Trial Court Operations Fund
 Statement of Revenues, Expenditures and Changes in Fund Balances
 (Unaudited)

	For the month ended June								2011/12		
	Fiscal Year 2012/13							Total Funds (Info. Purposes Only)	Current Budget (Annual)	Total Funds (Info. Purposes Only)	Final Budget (Annual)
	Governmental Funds			Capital Projects	Debt Service	Proprietary Funds	Fiduciary Funds				
General	Special Revenue										
		Non-Grant	Grant								
REVENUES											
State Financing Sources											
Trial Court Trust Fund	\$ 12,661,650	\$ 108,972					\$ 12,770,622	\$ 12,347,386	\$ 16,127,008	\$ 16,555,138	
Trial Court Improvement Fund	\$ 42,262						\$ 42,262	\$ 36,441	\$ 36,448	\$ 36,376	
Judicial Administration Efficiency & Mod Fund											
Judges' Compensation (45.25)											
Court Interpreter (45.45)	\$ 518,394						\$ 518,394	\$ 490,346	\$ 555,604	\$ 537,000	
Civil Coordination Reimbursement (45.55)											
MOU Reimbursements (45.10 and General)	\$ 149,681						\$ 149,681	\$ 148,828	\$ 258,169	\$ 259,035	
Other Miscellaneous	\$ 984,839						\$ 984,839	\$ 894,972	\$ 587,765	\$ 587,765	
	\$ 14,966,826	\$ 108,972					\$ 14,465,798	\$ 13,917,973	\$ 17,564,985	\$ 18,075,314	
Grants											
AB 1058 Commissioner/Facilitator			\$ 249,717				\$ 249,717	\$ 291,268	\$ 272,492	\$ 321,782	
Other AOC Grants			\$ 10,187				\$ 10,187	\$ 13,756	\$ 13,756	\$ 11,497	
Non-AOC Grants											
			\$ 259,904				\$ 259,904	\$ 305,025	\$ 286,248	\$ 333,279	
Other Financing Sources											
Interest Income	\$ 15,395	\$ 128					\$ 15,523	\$ 3,000	\$ 26,398	\$ 24,000	
Investment Income											
Donations	\$ 0						\$ 0		\$ 6		
Local Fees	\$ 413,182	\$ 11,475					\$ 424,657	\$ 341,600	\$ 344,688	\$ 327,580	
Non-Fee Revenues	\$ 40,929						\$ 40,929	\$ 54,000	\$ 54,880	\$ 57,000	
Enhanced Collections											
Escheatment											
Prior Year Revenue											
County Program - Restricted			\$ 6,293				\$ 6,293	\$ 7,200	\$ 7,220	\$ 8,000	
Reimbursement Other	\$ 29,632						\$ 29,632	\$ 28,000	\$ 106,594	\$ 108,323	
Sale of Fixed Assets											
Other Miscellaneous	\$ 9,473						\$ 9,473	\$ 9,350	\$ 2,829	\$ 2,600	
	\$ 508,612	\$ 17,896					\$ 526,508	\$ 443,150	\$ 542,615	\$ 527,503	
Total Revenues	\$ 14,865,437	\$ 128,868	\$ 259,904				\$ 15,262,210	\$ 14,668,148	\$ 18,393,848	\$ 18,936,096	
EXPENDITURES											
Personal Services											
Salaries - Permanent	\$ 8,480,250	\$ 15,723	\$ 138,411				\$ 8,634,384	\$ 8,761,899	\$ 8,886,413	\$ 8,802,958	
Temp Help	\$ 37,775						\$ 37,775	\$ 39,772	\$ 158,295	\$ 159,050	
Overtime	\$ 14,102						\$ 14,102	\$ 15,120	\$ 14,438	\$ 15,900	
Staff Benefits	\$ 4,073,415	\$ 5,331	\$ 69,953				\$ 4,148,699	\$ 4,360,671	\$ 4,005,177	\$ 4,107,154	
	\$ 12,605,541	\$ 21,054	\$ 208,364				\$ 12,834,960	\$ 13,177,462	\$ 13,064,322	\$ 13,085,062	
Operating Expenses and Equipment											
General Expense	\$ 283,262		\$ 2,559				\$ 285,821	\$ 320,954	\$ 238,900	\$ 281,122	
Printing	\$ 56,502						\$ 56,502	\$ 59,000	\$ 66,576	\$ 68,000	
Telecommunications	\$ 18,345						\$ 18,345	\$ 18,500	\$ 20,170	\$ 21,200	
Postage	\$ 111,208						\$ 111,208	\$ 107,000	\$ 120,411	\$ 121,261	
Insurance	\$ 3,512						\$ 3,512	\$ 3,512	\$ 3,328	\$ 3,328	
In-State Travel	\$ 9,309		\$ 977				\$ 10,286	\$ 12,000	\$ 14,331	\$ 16,200	
Out-of-State Travel											
Training	\$ 5,580						\$ 5,580	\$ 6,500	\$ 8,044	\$ 10,500	
Security Services									\$ 0	\$ 33,000	
Facility Operations	\$ 185,825						\$ 185,825	\$ 184,890	\$ 274,779	\$ 273,512	
Utilities											
Contracted Services	\$ 515,892		\$ 10,187				\$ 526,079	\$ 536,206	\$ 598,374	\$ 626,336	
Consulting and Professional Services	\$ 1,400						\$ 1,400	\$ 1,190	\$ 1,040	\$ 1,010	
Information Technology	\$ 1,860,199						\$ 1,860,199	\$ 1,990,915	\$ 2,844,752	\$ 2,861,460	
Major Equipment	\$ 65,494						\$ 65,494	\$ 129,524	\$ 85,788	\$ 130,263	
Other Items of Expense											
	\$ 3,116,528		\$ 13,723				\$ 3,130,251	\$ 3,370,191	\$ 4,276,493	\$ 4,447,192	
Special Items of Expense											
Grand Jury											
Jury Costs	\$ 93,317						\$ 93,317	\$ 110,200	\$ 92,080	\$ 95,600	
Judgements, Settlements and Claims											
Debt Service											
Other	\$ 1,600,000						\$ 1,600,000	\$ 1,600,000	\$ 1,000,000	\$ 1,000,000	
Capital Costs											
Internal Cost Recovery	\$ (41,673)		\$ 41,673				\$ 0	\$ 0	\$ 0	\$ 0	
Prior Year Expense Adjustment									\$ 93,691		
	\$ 1,651,645		\$ 41,673				\$ 1,693,317	\$ 1,710,200	\$ 1,185,770	\$ 1,095,600	
Total Expenditures	\$ 17,373,714	\$ 21,054	\$ 263,759				\$ 17,658,528	\$ 18,257,853	\$ 18,526,584	\$ 18,627,854	
Excess (Deficit) of Revenues Over Expenditures	\$ (2,508,277)	\$ 105,813	\$ (3,855)				\$ (2,406,318)	\$ (3,591,705)	\$ (132,737)	\$ 308,242	
Operating Transfers In (Out)	\$ (3,855)		\$ 3,855				\$ 0	\$ 0	\$ 0	\$ 0	
Fund Balance (Deficit)											
Beginning Balance (Deficit)	\$ 4,627,281	\$ 13,158	\$ 0				\$ 4,640,439	\$ 4,640,439	\$ 4,773,175	\$ 4,773,175	
Ending Balance (Deficit)	\$ 2,115,149	\$ 118,971	\$ 0				\$ 2,234,121	\$ 1,048,734	\$ 4,640,439	\$ 5,081,417	

