

**Judicial Council of California**

**BASELINE BUDGET**

**Certification**

Superior Court: Lassen  
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Fiscal Year: 2019-20  
Budget Prepared By: Brandy Cook  
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**CERTIFICATION**

**I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included in the Phoenix Financial System Schedule 1 report fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.**



*Signature of Presiding Judge or Executive Officer*



*Date*

Superior Court of California, County of Lassen  
 Trial Court Operations Fund  
 Program Expenditure Budget  
 (Unaudited)

Fiscal Year 2019/20							
	Personal Services	Operating Expenses & Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Baseline Budget
<b>PROGRAM EXPENDITURES:</b>							
Judges & Courtroom Support	\$ 330,706	\$ 128,350					\$ 459,056
Traffic & Other Infractions	\$ 218,283						\$ 218,283
Other Criminal Cases	\$ 208,203	\$ 10,000					\$ 218,203
Civil	\$ 123,522	\$ 4,500					\$ 128,022
Family & Children Services	\$ 478,440	\$ 26,000			\$ 59,147		\$ 563,587
Probate, Guardianship & Mental Health Services	\$ 30,058	\$ 20,000					\$ 50,058
Juvenile Dependency Services	\$ 20,574	\$ 165,000					\$ 185,574
Juvenile Delinquency Services	\$ 42,150	\$ 29,500					\$ 71,650
Other Court Operations	\$ 131,677	\$ 39,630					\$ 171,307
Court Interpreters	\$ 25,716	\$ 32,000					\$ 57,716
Jury Services	\$ 40,289		\$ 5,000				\$ 45,289
Security		\$ 304,076					\$ 304,076
Trial Court Operations Program	\$ 1,649,618	\$ 759,056	\$ 5,000		\$ 59,147		\$ 2,472,821
Enhanced Collections		\$ 145,000					\$ 145,000
Other Non-Court Operations							
Non-Court Operations Program		\$ 145,000					\$ 145,000
Executive Office	\$ 101,094	\$ 7,500					\$ 108,594
Fiscal Services	\$ 108,796	\$ 27,100			\$ (59,147)		\$ 76,749
Human Resources	\$ 135,290	\$ 15,950					\$ 151,240
Business & Facilities Services		\$ 351,100					\$ 351,100
Information Technology		\$ 136,500					\$ 136,500
Court Administration Program	\$ 345,180	\$ 538,150			\$ (59,147)		\$ 824,183
Expenditures Not Distributed or Posted to a Program							
Prior Year Adjustments Not Posted to a Program							
<b>Total</b>	\$ 1,994,798	\$ 1,442,206	\$ 5,000		\$ 0		\$ 3,442,004

Superior Court of California, County of Lassen  
 Trial Court Operations Fund  
 Revenue and Expenditure Budget  
 (Unaudited)

Fiscal Year 2019/20								
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Baseline Budget
	General	Special Revenue		Capital Projects	Debt Service			
		Non-Grant	Grant					
<b>REVENUES</b>								
State Financing Sources								
Trial Court Trust Fund	\$ 2,499,216	\$ 20,706						\$ 2,519,922
Improvement and Modernization Fund	\$ 3,911							\$ 3,911
Judges' Compensation (0150019)								
Court Interpreter (0150037)	\$ 57,716							\$ 57,716
Civil Coordination Reimbursement (0150091)								
MOU Reimbursements (0150010 and General)	\$ 367,574							\$ 367,574
Other Miscellaneous	\$ 7,839							\$ 7,839
	\$ 2,936,256	\$ 20,706						\$ 2,956,962
Grants								
AB 1058 Commissioner/Facilitator			\$ 125,000					\$ 125,000
Other Judicial Council Grants			\$ 16,452					\$ 16,452
Non-Judicial Council Grants								
			\$ 141,452					\$ 141,452
Other Financing Sources								
Interest Income	\$ 10,700	\$ 1,300						\$ 12,000
Investment Income								
Donations								
Local Fees	\$ 11,000	\$ 700						\$ 11,700
Non-Fee Revenues	\$ 10,000							\$ 10,000
Enhanced Collections		\$ 145,000						\$ 145,000
Escheatment								
Prior Year Revenue								
County Program - Restricted								
Reimbursement Other								
Sale of Fixed Assets								
Other Miscellaneous								
	\$ 31,700	\$ 147,000						\$ 178,700
Total Revenues	\$ 2,967,956	\$ 167,706	\$ 141,452					\$ 3,277,114
<b>EXPENDITURES</b>								
Personal Services								
Salaries - Permanent	\$ 1,220,467		\$ 210,229					\$ 1,430,696
Temp Help								
Overtime								
Staff Benefits	\$ 474,645		\$ 89,457					\$ 564,102
	\$ 1,695,112		\$ 299,686					\$ 1,994,798
Operating Expenses and Equipment								
General Expense	\$ 104,750							\$ 104,750
Printing	\$ 3,000							\$ 3,000
Telecommunications	\$ 26,500							\$ 26,500
Postage	\$ 18,200							\$ 18,200
Insurance	\$ 6,500							\$ 6,500
In-State Travel	\$ 18,000		\$ 17,000					\$ 35,000
Out-of-State Travel								
Training	\$ 7,500							\$ 7,500
Security Services	\$ 290,676		\$ 13,400					\$ 304,076
Facility Operations	\$ 65,500							\$ 65,500
Utilities								
Contracted Services	\$ 409,180	\$ 145,000	\$ 10,000					\$ 564,180
Consulting and Professional Services	\$ 6,500							\$ 6,500
Information Technology	\$ 109,500							\$ 109,500
Major Equipment	\$ 185,000							\$ 185,000
Other Items of Expense	\$ 6,000							\$ 6,000
	\$ 1,256,806	\$ 145,000	\$ 40,400					\$ 1,442,206
Special Items of Expense								
Grand Jury								
Jury Costs	\$ 5,000							\$ 5,000
Judgements, Settlements and Claims								
Debt Service								
Other								
Capital Costs								
Internal Cost Recovery	\$ (59,147)		\$ 59,147					\$ 0
Prior Year Expense Adjustment								
	\$ (54,147)		\$ 59,147					\$ 5,000
Total Expenditures	\$ 2,897,771	\$ 145,000	\$ 399,233					\$ 3,442,004
Excess (Deficit) of Revenues Over Expenditures	\$ 70,185	\$ 22,706	\$ (257,781)					\$ (164,890)
Operating Transfers In (Out)	\$ (257,781)		\$ 257,781					\$ 0
Fund Balance (Deficit)								
Beginning Balance (Deficit)	\$ 350,945	\$ 124,268	\$ 0					\$ 475,212
Ending Balance (Deficit)	\$ 163,349	\$ 146,974	\$ 0					\$ 310,322

Superior Court of California, County of Lassen  
 Trial Court Operations Fund  
 Fund Budget  
 (Unaudited)

Fiscal Year 2019/20								
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Baseline Budget
	General	Special Revenue		Capital Projects	Debt Service			
		Non-Grant	Grant					
Beginning Balance (Deficit)	\$ 350,945	\$ 124,268	\$ 0					\$ 475,212
Trial Court Revenue Sources	\$ 2,538,755	\$ 167,706						\$ 2,706,461
Trial Court Reimbursements	\$ 429,201		\$ 141,452					\$ 570,653
Prior Year Revenue								
Revenue Total	\$ 2,967,956	\$ 167,706	\$ 141,452					\$ 3,277,114
Personal Services	\$ 1,695,112		\$ 299,686					\$ 1,994,798
Operating Expenses and Equipment	\$ 1,256,806	\$ 145,000	\$ 40,400					\$ 1,442,206
Special Items of Expense	\$ 5,000							\$ 5,000
Capital Costs								
Internal Cost Recovery	\$ (59,147)		\$ 59,147					\$ 0
Prior Year Expense Adjustments								
Expense Total	\$ 2,897,771	\$ 145,000	\$ 399,233					\$ 3,442,004
Operating Transfers In			\$ 257,781					\$ 257,781
Operating Transfers Out	\$ (257,781)							\$ (257,781)
Other Financial Sources Total	\$ (257,781)		\$ 257,781					\$ 0
Ending Balance (Deficit)	\$ 163,349	\$ 146,974	\$ 0					\$ 310,322