

Judicial Council of California

BASELINE BUDGET

Certification

Superior Court: Lassen
Court Contact: Brandy Cook
Phone: 530-251-1879
E-mail Address: brandy.cook@lassencourt.ca.gov

Fiscal Year: 2018-19
Budget Prepared By: Brandy Cook
Preparer's Phone: 530-251-1879
E-mail Address: brandy.cook@lassencourt.ca.gov

CERTIFICATION

I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included in the Phoenix Financial System Schedule 1 report fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.



Signature of Presiding Judge or Executive Officer

November 8, 2018

Date

Superior Court of California, County of Lassen
 Trial Court Operations Fund
 Program Expenditure Budget
 (Unaudited)

Fiscal Year 2018/19							
	Personal Services	Operating Expenses & Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Baseline Budget
PROGRAM EXPENDITURES:							
Judges & Courtroom Support	\$ 455,175	\$ 121,300					\$ 576,475
Traffic & Other Infractions	\$ 142,957						\$ 142,957
Other Criminal Cases	\$ 177,860	\$ 8,000					\$ 185,860
Civil	\$ 166,679	\$ 1,400					\$ 168,079
Family & Children Services	\$ 255,172	\$ 15,500			\$ 21,233		\$ 291,905
Probate, Guardianship & Mental Health Services	\$ 27,573	\$ 13,000					\$ 40,573
Juvenile Dependency Services	\$ 18,866	\$ 165,000					\$ 183,866
Juvenile Delinquency Services	\$ 52,780	\$ 18,500					\$ 71,280
Other Court Operations	\$ 100,531	\$ 58,740					\$ 159,271
Court Interpreters	\$ 24,863	\$ 35,000					\$ 59,863
Jury Services	\$ 37,755		\$ 3,500				\$ 41,255
Security		\$ 293,836					\$ 293,836
Trial Court Operations Program	\$ 1,460,211	\$ 730,276	\$ 3,500		\$ 21,233		\$ 2,215,220
Enhanced Collections		\$ 120,000					\$ 120,000
Other Non-Court Operations							
Non-Court Operations Program		\$ 120,000					\$ 120,000
Executive Office	\$ 179,016	\$ 6,500					\$ 185,516
Fiscal Services	\$ 90,788	\$ 26,700			\$ (21,233)		\$ 96,255
Human Resources	\$ 131,938	\$ 31,350					\$ 163,288
Business & Facilities Services		\$ 295,450					\$ 295,450
Information Technology		\$ 71,500					\$ 71,500
Court Administration Program	\$ 401,742	\$ 431,500			\$ (21,233)		\$ 812,009
Expenditures Not Distributed or Posted to a Program							
Prior Year Adjustments Not Posted to a Program							
Total	\$ 1,861,953	\$ 1,281,776	\$ 3,500		\$ 0		\$ 3,147,229

Superior Court of California, County of Lassen
 Trial Court Operations Fund
 Revenue and Expenditure Budget
 (Unaudited)

Fiscal Year 2018/19								
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Baseline Budget
	General	Special Revenue		Capital Projects	Debt Service			
		Non-Grant	Grant					
REVENUES								
State Financing Sources								
Trial Court Trust Fund	\$ 2,501,174	\$ 20,706						\$ 2,521,880
Improvement and Modernization Fund	\$ 3,911							\$ 3,911
Judges' Compensation (0150019)								
Court Interpreter (0150037)	\$ 58,492							\$ 58,492
Civil Coordination Reimbursement (0150091)								
MOU Reimbursements (0150010 and General)	\$ 283,116							\$ 283,116
Other Miscellaneous	\$ 7,839							\$ 7,839
	\$ 2,854,532	\$ 20,706						\$ 2,875,238
Grants								
AB 1058 Commissioner/Facilitator			\$ 125,000					\$ 125,000
Other Judicial Council Grants			\$ 19,322					\$ 19,322
Non-Judicial Council Grants								
			\$ 144,322					\$ 144,322
Other Financing Sources								
Interest Income	\$ 7,200	\$ 1,300						\$ 8,500
Investment Income								
Donations								
Local Fees	\$ 14,000	\$ 450						\$ 14,450
Non-Fee Revenues	\$ 10,000							\$ 10,000
Enhanced Collections		\$ 120,000						\$ 120,000
Escheatment								
Prior Year Revenue								
County Program - Restricted								
Reimbursement Other								
Sale of Fixed Assets								
Other Miscellaneous								
	\$ 31,200	\$ 121,750						\$ 152,950
Total Revenues	\$ 2,885,732	\$ 142,456	\$ 144,322					\$ 3,172,510
EXPENDITURES								
Personal Services								
Salaries - Permanent	\$ 1,314,004		\$ 88,572					\$ 1,402,576
Temp Help								
Overtime								
Staff Benefits	\$ 423,535		\$ 35,842					\$ 459,377
	\$ 1,737,539		\$ 124,414					\$ 1,861,953
Operating Expenses and Equipment								
General Expense	\$ 131,500		\$ 4,000					\$ 135,500
Printing	\$ 18,800							\$ 18,800
Telecommunications	\$ 20,800							\$ 20,800
Postage	\$ 18,500							\$ 18,500
Insurance	\$ 5,150							\$ 5,150
In-State Travel	\$ 25,500		\$ 6,000					\$ 31,500
Out-of-State Travel								
Training	\$ 10,500							\$ 10,500
Security Services	\$ 280,436		\$ 13,400					\$ 293,836
Facility Operations	\$ 87,000							\$ 87,000
Utilities								
Contracted Services	\$ 471,790	\$ 120,000	\$ 1,500					\$ 593,290
Consulting and Professional Services	\$ 3,400							\$ 3,400
Information Technology	\$ 53,500							\$ 53,500
Major Equipment								
Other Items of Expense	\$ 10,000							\$ 10,000
	\$ 1,136,876	\$ 120,000	\$ 24,900					\$ 1,281,776
Special Items of Expense								
Grand Jury								
Jury Costs	\$ 3,500							\$ 3,500
Judgements, Settlements and Claims								
Debt Service								
Other								
Capital Costs								
Internal Cost Recovery	\$ (21,233)		\$ 21,233					\$ 0
Prior Year Expense Adjustment								
	\$ (17,733)		\$ 21,233					\$ 3,500
Total Expenditures	\$ 2,856,682	\$ 120,000	\$ 170,547					\$ 3,147,229
Excess (Deficit) of Revenues Over Expenditures	\$ 29,050	\$ 22,456	\$ (26,225)					\$ 25,281
Operating Transfers In (Out)	\$ (26,225)		\$ 26,225					\$ 0
Fund Balance (Deficit)								
Beginning Balance (Deficit)	\$ 104,003	\$ 101,538	\$ 0					\$ 205,541
Ending Balance (Deficit)	\$ 106,828	\$ 123,994	\$ 0					\$ 230,822

Superior Court of California, County of Lassen
 Trial Court Operations Fund
 Fund Budget
 (Unaudited)

Fiscal Year 2018/19								
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Baseline Budget
	General	Special Revenue		Capital Projects	Debt Service			
		Non-Grant	Grant					
Beginning Balance (Deficit)	\$ 104,003	\$ 101,538	\$ 0					\$ 205,541
Trial Court Revenue Sources	\$ 2,540,213	\$ 142,456						\$ 2,682,669
Trial Court Reimbursements	\$ 345,519		\$ 144,322					\$ 489,841
Prior Year Revenue								
Revenue Total	\$ 2,885,732	\$ 142,456	\$ 144,322					\$ 3,172,510
Personal Services	\$ 1,737,539		\$ 124,414					\$ 1,861,953
Operating Expenses and Equipment	\$ 1,136,876	\$ 120,000	\$ 24,900					\$ 1,281,776
Special Items of Expense	\$ 3,500							\$ 3,500
Capital Costs								
Internal Cost Recovery	\$ (21,233)		\$ 21,233					\$ 0
Prior Year Expense Adjustments								
Expense Total	\$ 2,856,682	\$ 120,000	\$ 170,547					\$ 3,147,229
Operating Transfers In			\$ 26,225					\$ 26,225
Operating Transfers Out	\$ (26,225)							\$ (26,225)
Other Financial Sources Total	\$ (26,225)		\$ 26,225					\$ 0
Ending Balance (Deficit)	\$ 106,828	\$ 123,994	\$ 0					\$ 230,822