

**Judicial Council of California**

**BASELINE BUDGET**

**Certification**

**Superior Court:** Del Norte  
**Court Contact:** Cheyenne Schaad  
**Phone:** 707-464-8115x142  
**E-mail Address:** cheyenne.schaad@delnorte.courts.ca.gov

**Fiscal Year:** 2018-19  
**Budget Prepared By:** Cheyenne Schaad  
**Preparer's Phone:** 707-464-8115x142  
**E-mail Address:** cheyenne.schaad@delnorte.courts.ca.gov

**CERTIFICATION**

**I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included in the Phoenix Financial System Schedule 1 report fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.**



*Signature of Presiding Judge or Executive Officer*

**11/08/18**

*Date*

Superior Court of California, County of Del Norte  
 Trial Court Operations Fund  
 Revenue and Expenditure Budget  
 (Unaudited)

Fiscal Year 2018/19								
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Baseline Budget
	General	Special Revenue		Capital Projects	Debt Service			
		Non-Grant	Grant					
<b>REVENUES</b>								
State Financing Sources								
Trial Court Trust Fund	\$ 2,822,296	\$ 11,208						\$ 2,833,504
Improvement and Modernization Fund	\$ 3,431							\$ 3,431
Judges' Compensation (0150019)								
Court Interpreter (0150037)	\$ 38,000							\$ 38,000
Civil Coordination Reimbursement (0150091)								
MOU Reimbursements (0150010 and General)	\$ 285,239							\$ 285,239
Other Miscellaneous	\$ 94,130							\$ 94,130
	<b>\$ 3,243,096</b>	<b>\$ 11,208</b>						<b>\$ 3,254,304</b>
Grants								
AB 1058 Commissioner/Facilitator			\$ 123,264					\$ 123,264
Other Judicial Council Grants			\$ 18,000					\$ 18,000
Non-Judicial Council Grants								
			<b>\$ 141,264</b>					<b>\$ 141,264</b>
Other Financing Sources								
Interest Income	\$ 6,700	\$ 5,030						\$ 11,730
Investment Income								
Donations								
Local Fees	\$ 19,650	\$ 11,150						\$ 30,800
Non-Fee Revenues		\$ 2,000						\$ 2,000
Enhanced Collections		\$ 287,000						\$ 287,000
Escheatment								
Prior Year Revenue								
County Program - Restricted		\$ 125						\$ 125
Reimbursement Other								
Sale of Fixed Assets								
Other Miscellaneous	\$ 125							\$ 125
	<b>\$ 26,475</b>	<b>\$ 305,305</b>						<b>\$ 331,780</b>
<b>Total Revenues</b>	<b>\$ 3,269,571</b>	<b>\$ 316,513</b>	<b>\$ 141,264</b>					<b>\$ 3,727,348</b>
<b>EXPENDITURES</b>								
Personal Services								
Salaries - Permanent	\$ 1,234,616	\$ 58,284	\$ 19,584					\$ 1,312,484
Temp Help	\$ 26,920							\$ 26,920
Overtime								
Staff Benefits	\$ 1,043,633	\$ 81,935	\$ 23,497					\$ 1,149,065
	<b>\$ 2,305,169</b>	<b>\$ 140,219</b>	<b>\$ 43,081</b>					<b>\$ 2,488,469</b>
Operating Expenses and Equipment								
General Expense	\$ 273,131	\$ 3,600	\$ 2,810					\$ 279,541
Printing	\$ 4,946	\$ 1,141						\$ 6,087
Telecommunications	\$ 10,502	\$ 2,640						\$ 13,142
Postage	\$ 8,675		\$ 50					\$ 8,725
Insurance	\$ 737							\$ 737
In-State Travel	\$ 13,700		\$ 1,000					\$ 14,700
Out-of-State Travel								
Training	\$ 575		\$ 350					\$ 925
Security Services			\$ 3,840					\$ 3,840
Facility Operations								
Utilities								
Contracted Services	\$ 381,573	\$ 63,249	\$ 82,694					\$ 527,516
Consulting and Professional Services	\$ 51,000		\$ 18,000					\$ 69,000
Information Technology		\$ 1,800						\$ 1,800
Major Equipment								
Other Items of Expense								
	<b>\$ 744,839</b>	<b>\$ 72,430</b>	<b>\$ 108,744</b>					<b>\$ 926,013</b>
Special Items of Expense								
Grand Jury								
Jury Costs	\$ 3,000							\$ 3,000
Judgements, Settlements and Claims								
Debt Service								
Other								
Capital Costs								
Internal Cost Recovery	\$ (10,000)		\$ 10,000					\$ 0
Prior Year Expense Adjustment								
	<b>\$ (7,000)</b>		<b>\$ 10,000</b>					<b>\$ 3,000</b>
<b>Total Expenditures</b>	<b>\$ 3,043,008</b>	<b>\$ 212,649</b>	<b>\$ 181,825</b>					<b>\$ 3,417,482</b>
Excess (Deficit) of Revenues Over Expenditures	\$ 226,563	\$ 103,864	\$ (20,561)					\$ 309,866
Operating Transfers In (Out)	\$ (20,561)		\$ 20,561					\$ 0
Fund Balance (Deficit)								
Beginning Balance (Deficit)	\$ 117,772	\$ 441,427	\$ 0					\$ 559,199
Ending Balance (Deficit)	<b>\$ 323,774</b>	<b>\$ 545,291</b>	<b>\$ 0</b>					<b>\$ 869,065</b>

Superior Court of California, County of Del Norte  
 Trial Court Operations Fund  
 Program Expenditure Budget  
 (Unaudited)

Fiscal Year 2018/19							
	Personal Services	Operating Expenses & Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Baseline Budget
<b>PROGRAM EXPENDITURES:</b>							
Judges & Courtroom Support	\$ 663,804	\$ 91,393					\$ 755,197
Traffic & Other Infractions		\$ 469					\$ 469
Other Criminal Cases	\$ 239,594	\$ 21,364					\$ 260,958
Civil	\$ 164,529	\$ 1,768					\$ 166,297
Family & Children Services	\$ 383,819	\$ 123,102			\$ 0		\$ 506,921
Probate, Guardianship & Mental Health Services		\$ 257					\$ 257
Juvenile Dependency Services		\$ 215,242					\$ 215,242
Juvenile Delinquency Services		\$ 12,700					\$ 12,700
Other Court Operations	\$ 275,285	\$ 100,674					\$ 375,959
Court Interpreters		\$ 38,100					\$ 38,100
Jury Services		\$ 11,728	\$ 3,000				\$ 14,728
Security		\$ 5,610					\$ 5,610
Trial Court Operations Program	\$ 1,727,031	\$ 622,407	\$ 3,000		\$ 0		\$ 2,352,438
Enhanced Collections	\$ 140,219	\$ 67,990					\$ 208,209
Other Non-Court Operations							
Non-Court Operations Program	\$ 140,219	\$ 67,990					\$ 208,209
Executive Office	\$ 185,950	\$ 13,865					\$ 199,815
Fiscal Services	\$ 167,646	\$ 11,722					\$ 179,368
Human Resources	\$ 146,690	\$ 5,948					\$ 152,638
Business & Facilities Services		\$ 46,800					\$ 46,800
Information Technology	\$ 120,933	\$ 157,281					\$ 278,214
Court Administration Program	\$ 621,219	\$ 235,616					\$ 856,835
Expenditures Not Distributed or Posted to a Program							
Prior Year Adjustments Not Posted to a Program							
<b>Total</b>	<b>\$ 2,488,469</b>	<b>\$ 926,013</b>	<b>\$ 3,000</b>		<b>\$ 0</b>		<b>\$ 3,417,482</b>

Superior Court of California, County of Del Norte  
 Trial Court Operations Fund  
 Fund Budget  
 (Unaudited)

Fiscal Year 2018/19								
	Governmental Funds				Proprietary Funds	Fiduciary Funds	Baseline Budget	
	General	Special Revenue		Capital Projects				Debt Service
		Non-Grant	Grant					
Beginning Balance (Deficit)	\$ 117,772	\$ 441,427	\$ 0				\$ 559,199	
Trial Court Revenue Sources	\$ 2,942,901	\$ 316,388					\$ 3,259,289	
Trial Court Reimbursements	\$ 326,670	\$ 125	\$ 141,264				\$ 468,059	
Prior Year Revenue								
Revenue Total	\$ 3,269,571	\$ 316,513	\$ 141,264				\$ 3,727,348	
Personal Services	\$ 2,305,169	\$ 140,219	\$ 43,081				\$ 2,488,469	
Operating Expenses and Equipment	\$ 744,839	\$ 72,430	\$ 108,744				\$ 926,013	
Special Items of Expense	\$ 3,000						\$ 3,000	
Capital Costs								
Internal Cost Recovery	\$ (10,000)		\$ 10,000				\$ 0	
Prior Year Expense Adjustments								
Expense Total	\$ 3,043,008	\$ 212,649	\$ 161,825				\$ 3,417,482	
Operating Transfers In			\$ 20,561				\$ 20,561	
Operating Transfers Out	\$ (20,561)						\$ (20,561)	
Other Financial Sources Total	\$ (20,561)		\$ 20,561				\$ 0	
Ending Balance (Deficit)	\$ 323,774	\$ 545,291	\$ 0				\$ 869,065	