


**QUARTERLY FINANCIAL STATEMENT CERTIFICATION**

In accordance with the requirements of the Trial Court Policies and Procedures Manual (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.



\_\_\_\_\_  
Signature of Presiding Judge or Court Executive

9-7-11

Date

Del Norte

Court

2010-11, Q4

Fiscal Year and Ending Quarter

QUARTERLY FINANCIAL STATEMENT FOOTNOTES

Del Norte  
Court

2010-11 Q4  
Fiscal Year and Ending Quarter

**FOOTNOTES**

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**QUARTERLY FINANCIAL STATEMENT**  
 Filled Court Employee Positions

DAL Norte  
 Court

2010-2011 Q4  
 Fiscal Year and Ending Quarter

	Total Authorized Court Positions <sup>1</sup>	Positions Filled			
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Court Employee Positions	31.25	27.25	27.25	27.25	27.25

<sup>1</sup> Total Authorized Positions (FTEs) pre-populated using information submitted in the court's FY 2010-2011 Schedule 7A.

Del Norte Superior Court  
 Trial Court Operations Fund  
 Statement of Program Expenditures  
 (Unaudited)

For the month ended Jun										
Fiscal Year 2010/11									2009/10	
	Personal Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget (Annual)	Total Actual Expense	Final Budget (Annual)
<b>PROGRAM EXPENDITURES:</b>										
Judges & Courtroom Support	\$ 442,782	\$ 183,130				\$ 0	\$ 625,912	\$ 811,834	\$ 507,528	\$ 890,462
Traffic & Other Infractions	\$ 172,407	\$ 7,922				\$ 0	\$ 180,329	\$ 341,388	\$ 198,775	\$ 244,782
Other Criminal Cases	\$ 393,423	\$ 36,597				\$ 0	\$ 430,020	\$ 188,701	\$ 358,317	\$ 260,016
Civil	\$ 121,009	\$ 16,485				\$ 0	\$ 137,494	\$ 50,627	\$ 135,090	\$ 89,805
Family & Children Services	\$ 364,547	\$ 163,982				\$ 0	\$ 528,528	\$ 504,053	\$ 493,137	\$ 481,478
Probate, Guardianship & Mental Health Services	\$ 29,356	\$ 16,454				\$ 0	\$ 45,810	\$ 74,552	\$ 38,498	\$ 38,920
Juvenile Dependency Services	\$ 37,704	\$ 228,952				\$ 0	\$ 266,656	\$ 220,496	\$ 236,550	\$ 220,115
Juvenile Delinquency Services	\$ 32,508	\$ 1,044				\$ 0	\$ 33,551	\$ 32,680	\$ 34,728	\$ 82,691
Other Court Operations	\$ 264,747	\$ 55,367				\$ 0	\$ 320,114	\$ 397,238	\$ 317,015	\$ 418,736
Court Interpreters	\$ 4,120	\$ 39,363				\$ 0	\$ 43,484	\$ 64,595	\$ 62,578	\$ 61,061
Jury Services	\$ 515	\$ 9,661	\$ 6,009				\$ 16,184	\$ 23,359	\$ 10,962	\$ 25,967
Security		\$ 329,740					\$ 329,740	\$ 301,522	\$ 315,791	\$ 278,535
Trial Court Operations Program	\$ 1,863,117	\$ 1,088,696	\$ 6,009			\$ 0	\$ 2,957,822	\$ 3,011,045	\$ 2,708,969	\$ 3,082,568
Enhanced Collections		\$ 86,457					\$ 86,457	\$ 50,000		\$ 1,267
Other Non-Court Operations		\$ 6,563					\$ 6,563	\$ 900	\$ 303	\$ 900
Non-Court Operations Program		\$ 93,019					\$ 93,019	\$ 50,900	\$ 303	\$ 2,167
Executive Office	\$ 173,363	\$ 5,818					\$ 179,181	\$ 233,696	\$ 183,988	\$ 331,098
Fiscal Services	\$ 257,306	\$ 34,848				\$ 1,926	\$ 294,080	\$ 336,816	\$ 335,813	\$ 417,976
Human Resources	\$ 121,124	\$ 5,001					\$ 126,124	\$ 151,675	\$ 124,213	\$ 153,580
Business & Facilities Services		\$ 45,572					\$ 45,572	\$ 45,000	\$ 45,000	
Information Technology		\$ 129,117					\$ 129,117	\$ 202,010	\$ 202,266	\$ 148,367
Court Administration Program	\$ 551,792	\$ 220,356				\$ 1,926	\$ 774,075	\$ 969,197	\$ 891,300	\$ 1,051,021
Expenditures Not Distributed or Posted to a Program	\$ 0	\$ 0					\$ 0		\$ 0	
Prior Year Adjustments Not Posted to a Program										
<b>Total</b>	\$ 2,414,910	\$ 1,402,071	\$ 6,009			\$ 1,926	\$ 3,824,916	\$ 4,031,142	\$ 3,600,572	\$ 4,145,756



Del Norte Superior Court  
Trial Court Operations Fund  
Balance Sheet  
(Unaudited)

	For the month ended Jun							2009/10	Total Funds (Info. Purposes Only)	Total Funds (Info. Purposes Only)
	Fiscal Year 2010/11									
	Governmental Funds					Proprietary Funds	Fiduciary Funds			
General	Special Revenue		Capital Project	Debt Service						
	Non-Grant	Grant								
<b>ASSETS</b>										
Operations	\$ (102,647)	\$ 125	\$ 0				\$ 939	\$ (101,583)	\$ 140,848	
Payroll	\$ 0							\$ 0	\$ 0	
Jury										
Revolving	\$ 10,000							\$ 10,000	\$ 10,000	
Other										
Distribution							\$ 28,353	\$ 28,353	\$ 21,689	
Civil Filing Fees							\$ 0	\$ 0	\$ 32,740	
Trust							\$ 257,991	\$ 257,991	\$ 243,030	
Credit Card										
Cash on Hand										
Cash with County	\$ 0							\$ 0	\$ 0	
<b>Total Cash</b>	<b>\$ (92,647)</b>	<b>\$ 125</b>	<b>\$ 0</b>				<b>\$ 287,284</b>	<b>\$ 194,762</b>	<b>\$ 448,307</b>	
Short Term Investment	\$ 4,294,777	\$ 0					\$ 165,777	\$ 4,460,553	\$ 4,452,932	
Investment in Financial Institution										
<b>Total Investments</b>	<b>\$ 4,294,777</b>	<b>\$ 0</b>					<b>\$ 165,777</b>	<b>\$ 4,460,553</b>	<b>\$ 4,452,932</b>	
Accrued Revenue	\$ 5,093	\$ 0					\$ 0	\$ 5,093	\$ 5,994	
Accounts Receivable - General										
Dishonored Checks										
Due From Employee	\$ 15,722							\$ 15,722	\$ 16,616	
Civil Jury Fees										
Trust									\$ 0	
Due From Other Funds	\$ 124,197						\$ 0	\$ 124,197	\$ 106,330	
Due From Other Governments	\$ 0							\$ 0	\$ 7,901	
Due From Other Courts	\$ 0						\$ 0	\$ 0	\$ 0	
Due From State	\$ 74,114		\$ 132,197					\$ 206,311	\$ 92,468	
Trust Due To/From							\$ 3,391	\$ 3,391		
Distribution Due To/From							\$ 4,920	\$ 4,920		
Civil Filing Fee Due To/From										
General Due To/From	\$ 114							\$ 114		
<b>Total Receivables</b>	<b>\$ 219,239</b>	<b>\$ 0</b>	<b>\$ 132,197</b>				<b>\$ 8,311</b>	<b>\$ 359,748</b>	<b>\$ 229,309</b>	
Prepaid Expenses - General	\$ 0							\$ 0	\$ 0	
Salary and Travel Advances	\$ 0							\$ 0	\$ 0	
Counties										
<b>Total Prepaid Expenses</b>	<b>\$ 0</b>							<b>\$ 0</b>	<b>\$ 0</b>	
Other Assets										
<b>Total Other Assets</b>										
<b>Total Assets</b>	<b>\$ 4,421,369</b>	<b>\$ 125</b>	<b>\$ 132,197</b>				<b>\$ 461,372</b>	<b>\$ 5,015,063</b>	<b>\$ 5,130,548</b>	
<b>LIABILITIES AND FUND BALANCES</b>										
Accrued Liabilities	\$ 57,641		\$ 0					\$ 57,641	\$ 84,055	
Accounts Payable - General	\$ 0	\$ 0	\$ 0				\$ 0	\$ 0	\$ 181	
Due to Other Funds	\$ 0		\$ 124,197				\$ 8,425	\$ 132,622	\$ 106,330	
Due to Other Courts	\$ 0							\$ 0	\$ 0	
Due to State										
TC145 Liability							\$ 46,279	\$ 46,279	\$ 32,740	
Due to Other Governments	\$ 0		\$ 8,000					\$ 8,000	\$ 0	
AB145 Due to Other Government Agency							\$ 28,110	\$ 28,110	\$ 41,854	
Due to Other Public Agencies										
Sales and Use Tax	\$ 0							\$ 0	\$ 0	
Interest							\$ 3	\$ 3	\$ 0	
Miscellaneous Accts. Pay. and Accrued Liab.	\$ 0							\$ 0	\$ 0	
<b>Total Accounts Payable and Accrued Liab.</b>	<b>\$ 57,641</b>	<b>\$ 0</b>	<b>\$ 132,197</b>				<b>\$ 82,816</b>	<b>\$ 272,654</b>	<b>\$ 265,159</b>	
Civil							\$ 236,087	\$ 236,087	\$ 282,471	
Criminal							\$ 129,389	\$ 129,389	\$ 141,998	
Unreconciled - Civil and Criminal							\$ 300	\$ 300	\$ 300	
Trust Held Outside of the AOC										
Trust Interest Payable							\$ 4,639	\$ 4,639	\$ 4,252	
Miscellaneous Trust										
<b>Total Trust Deposits</b>							<b>\$ 370,415</b>	<b>\$ 370,415</b>	<b>\$ 429,020</b>	
Accrued Payroll	\$ 51,660							\$ 51,660	\$ 46,775	
Benefits Payable	\$ (42,601)							\$ (42,601)	\$ (38,819)	
Deferred Compensation Payable	\$ 0							\$ 0	\$ 1,395	
Deductions Payable	\$ (8)							\$ (8)	\$ 1,523	
Payroll Clearing	\$ 0							\$ 0	\$ 37,862	
<b>Total Payroll Liabilities</b>	<b>\$ 9,050</b>							<b>\$ 9,050</b>	<b>\$ 48,737</b>	
Revenue Collected in Advance	\$ 0							\$ 0	\$ 0	
Liabilities For Deposits	\$ 1,334						\$ 5,741	\$ 7,074	\$ 1,916	
Jury Fees - Non-Interest							\$ 2,400	\$ 2,400	\$ 450	
Fees - Partial Payment & Overpayment										
Uncleared Collections	\$ 0						\$ 0	\$ 0	\$ 150	
Other Miscellaneous Liabilities	\$ 0							\$ 0	\$ 0	
<b>Total Other Liabilities</b>	<b>\$ 1,334</b>						<b>\$ 8,141</b>	<b>\$ 9,474</b>	<b>\$ 2,516</b>	
<b>Total Liabilities</b>	<b>\$ 68,025</b>	<b>\$ 0</b>	<b>\$ 132,197</b>				<b>\$ 461,372</b>	<b>\$ 661,594</b>	<b>\$ 745,432</b>	
Fund Balance - Restricted	\$ 1,449,128	\$ 0						\$ 1,449,128	\$ 1,584,654	
Fund Balance - Unrestricted										
Designated	\$ 2,935,988							\$ 2,935,988	\$ 2,879,956	
Undesignated	\$ 0	\$ 0	\$ 0					\$ 0	\$ 0	
Excess (Deficit) of Rev. Over Expenses/Op.	\$ (31,772)	\$ 125	\$ 0					\$ (31,647)	\$ (79,494)	
<b>Total Fund Balance</b>	<b>\$ 4,353,344</b>	<b>\$ 125</b>	<b>\$ 0</b>					<b>\$ 4,353,469</b>	<b>\$ 4,385,116</b>	
<b>Total Liabilities and Fund Balance</b>	<b>\$ 4,421,369</b>	<b>\$ 125</b>	<b>\$ 132,197</b>				<b>\$ 461,372</b>	<b>\$ 5,015,063</b>	<b>\$ 5,130,548</b>	

Del Norte Superior Court  
Trial Court Operations Fund  
Statement of Revenues, Expenditures and Changes in Fund Balances  
(Unaudited)

	For the month ended Jun										
	Fiscal Year 2010/11								2009/10		
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	Current Budget (Annual)	Total Funds (Info. Purposes Only)	Final Budget (Annual)
General	Special Revenue		Capital Projects	Debt Service	Non-Grant						
	<b>REVENUES</b>										
State Financing Sources											
Trial Court Trust Fund	\$ 3,248,650										
Trial Court Improvement Fund							\$ 3,248,650	\$ 3,279,538	\$ 3,053,734	\$ 2,877,299	
Judicial Administration Efficiency & Mod Fund								\$ 3,927			
Judges' Compensation (45.25)											
Court Interpreter (45.45)	\$ 26,969						\$ 26,969	\$ 64,714	\$ 60,260	\$ 54,000	
Civil Coordination Reimbursement (45.55)											
MOU Reimbursements (45.10 and General)	\$ 314,104						\$ 314,104	\$ 266,937	\$ 214,886	\$ 208,005	
Other Miscellaneous										\$ 10,600	
	\$ 3,589,723						\$ 3,589,723	\$ 3,615,116	\$ 3,328,880	\$ 3,149,904	
Grants											
AB 1058 Commissioner/Facilitator			\$ 116,582								
Other AOC Grants			\$ 16,000				\$ 116,582	\$ 116,737	\$ 114,046	\$ 117,335	
Non-AOC Grants							\$ 16,000	\$ 12,000	\$ 11,670	\$ 12,000	
			\$ 132,582				\$ 132,582	\$ 128,737	\$ 125,716	\$ 129,335	
Other Financing Sources											
Interest Income	\$ 21,708	\$ 0					\$ 21,708	\$ 32,000	\$ 32,240	\$ 77,000	
Investment Income											
Donations											
Local Fees	\$ 31,751						\$ 31,751	\$ 32,175	\$ 32,072	\$ 28,600	
Non-Fee Revenues	\$ 2,464						\$ 2,464	\$ 5,000	\$ 4,724	\$ 4,700	
Enhanced Collections	\$ 53,716						\$ 53,716				
Escheatment											
Prior Year Revenue	\$ (46,497)						\$ (46,498)		\$ (3,893)		
County Program - Restricted		\$ 441	\$ (1)				\$ 441	\$ 350	\$ 343	\$ 800	
Reimbursement Other	\$ 5,381						\$ 5,381			\$ 2,739	
Sale of Fixed Assets											
Other Miscellaneous	\$ 2,000						\$ 2,000	\$ 1,000	\$ 995	\$ 2,500	
	\$ 70,523	\$ 441	\$ (1)				\$ 70,963	\$ 70,525	\$ 66,482	\$ 116,339	
<b>Total Revenues</b>	<b>\$ 3,860,246</b>	<b>\$ 441</b>	<b>\$ 132,582</b>				<b>\$ 3,793,269</b>	<b>\$ 3,814,378</b>	<b>\$ 3,521,078</b>	<b>\$ 3,395,578</b>	
<b>EXPENDITURES</b>											
Personal Services											
Salaries - Permanent	\$ 1,533,230		\$ 33,172				\$ 1,566,402	\$ 1,514,809	\$ 1,403,809	\$ 1,780,726	
Temp Help											
Overtime	\$ 3,013						\$ 3,013		\$ 1,615		
Staff Benefits	\$ 825,807		\$ 19,687				\$ 845,495	\$ 1,121,400	\$ 782,459	\$ 1,053,842	
	\$ 2,362,050		\$ 52,860				\$ 2,414,910	\$ 2,636,209	\$ 2,187,883	\$ 2,834,568	
Operating Expenses and Equipment											
General Expense	\$ 159,771		\$ 438				\$ 160,209	\$ 167,422	\$ 192,648	\$ 202,260	
Printing	\$ 11,580		\$ 29				\$ 11,609	\$ 13,584	\$ 13,619	\$ 8,722	
Telecommunications	\$ 21,917						\$ 21,917	\$ 17,887	\$ 66,311	\$ 65,414	
Postage	\$ 13,619		\$ 84				\$ 13,704	\$ 65,176	\$ 16,790	\$ 14,831	
Insurance	\$ 722						\$ 722	\$ 898	\$ 698	\$ 865	
In-State Travel	\$ 4,709		\$ 45				\$ 4,754	\$ 5,653	\$ 5,294	\$ 17,246	
Out-of-State Travel										\$ 87	
Training	\$ 878		\$ 275				\$ 1,153	\$ 1,059	\$ 2,884	\$ 3,324	
Security Services	\$ 318,000		\$ 7,680				\$ 325,680	\$ 296,383	\$ 206,383	\$ 268,680	
Facility Operations	\$ 7,338						\$ 7,338	\$ 9,384	\$ 27,173	\$ 32,889	
Utilities											
Contracted Services	\$ 592,062	\$ 316	\$ 80,700				\$ 673,078	\$ 597,423	\$ 524,633	\$ 571,404	
Consulting and Professional Services	\$ 56,575		\$ 16,000				\$ 72,575	\$ 60,900	\$ 60,570	\$ 15,390	
Information Technology	\$ 108,921						\$ 108,921	\$ 150,691	\$ 150,692	\$ 105,507	
Major Equipment								\$ 5,678	\$ 5,678		
Other Items of Expense	\$ 412						\$ 412		\$ 31	\$ 50	
	\$ 1,296,505	\$ 316	\$ 105,251				\$ 1,402,071	\$ 1,391,938	\$ 1,363,404	\$ 1,306,469	
Special Items of Expense											
Grand Jury											
Jury Costs	\$ 6,009						\$ 6,009	\$ 2,995	\$ 2,995	\$ 4,719	
Judgements, Settlements and Claims											
Debt Service											
Other											
Capital Costs											
Internal Cost Recovery											
Prior Year Expense Adjustment	\$ 1,898		\$ 28				\$ 1,926		\$ 46,290		
	\$ 7,906		\$ 28				\$ 7,935	\$ 2,995	\$ 49,285	\$ 4,719	
<b>Total Expenditures</b>	<b>\$ 3,666,461</b>	<b>\$ 316</b>	<b>\$ 168,139</b>				<b>\$ 3,824,916</b>	<b>\$ 4,031,142</b>	<b>\$ 3,600,572</b>	<b>\$ 4,145,756</b>	
Excess (Deficit) of Revenues Over Expenditures	\$ (6,215)	\$ 125	\$ (25,557)				\$ (31,647)	\$ (216,764)	\$ (79,494)	\$ (750,178)	
Operating Transfers In (Out)	\$ (25,557)		\$ 25,557				\$ 0	\$ 0	\$ 0	\$ 0	
Fund Balance (Deficit)											
Beginning Balance (Deficit)	\$ 4,385,116	\$ 0	\$ 0				\$ 4,385,116	\$ 4,385,116	\$ 4,464,610	\$ 4,464,610	
Ending Balance (Deficit)	\$ 4,353,344	\$ 125	\$ 0				\$ 4,353,469	\$ 4,168,352	\$ 4,385,116	\$ 3,714,432	

