

QUARTERLY FINANCIAL STATEMENT CERTIFICATION

In accordance with the requirements of the Trial Court Policies and Procedures Manual (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.



Signature of Presiding Judge or Court Executive

08/13/2012

Date

Del Norte

Court

FY1112-4

Fiscal Year and Ending Quarter

QUARTERLY FINANCIAL STATEMENT FOOTNOTES

Del Norte

Court
FY1112-4

Fiscal Year and Ending Quarter

FOOTNOTES

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QUARTERLY FINANCIAL STATEMENT
Filled Court Employee Positions (FTEs)

Del Norte

 Court
 FY1112-4

 Fiscal Year and Ending Quarter

	Total Authorized Court Positions (FTEs) ¹ (OPTIONAL)	Positions (FTEs) Filled			
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Court Employee Positions (FTEs)	31.5	28	28	27.5	25.5 26.5

¹ The Authorized Positions should reflect the amount submitted on the court's Schedule 7A for the reporting fiscal year.

Del Norte Superior Court
Trial Court Operations Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
(Unaudited)

	For the month ended Jun										
	Fiscal Year 2011/12								2010/11		
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	Current Budget (Annual)	Total Funds (Info. Purposes Only)	Final Budget (Annual)
General	Special Revenue		Capital Projects	Debt Service							
	Non-Grant	Grant									
REVENUES											
State Financing Sources											
Trial Court Trust Fund	\$ 2,724,944							\$ 2,724,944	\$ 2,708,281	\$ 3,248,650	\$ 3,279,538
Trial Court Improvement Fund									\$ 3,927		\$ 3,927
Judicial Administration Efficiency & Mod Fund											
Judges' Compensation (45.25)											
Court Interpreter (45.45)	\$ 53,347							\$ 53,347	\$ 26,969	\$ 26,969	\$ 64,714
Civil Coordination Reimbursement (45.55)	\$ 300,910							\$ 300,910	\$ 258,590	\$ 314,104	\$ 266,937
MOU Reimbursements (45.10 and General)	\$ 62,535							\$ 62,535	\$ 62,535		
Other Miscellaneous											
	\$ 3,141,736							\$ 3,141,736	\$ 3,060,302	\$ 3,589,723	\$ 3,615,116
Grants											
AB 1058 Commissioner/Facilitator			\$ 115,769					\$ 115,769	\$ 116,737	\$ 116,582	\$ 116,737
Other AOC Grants			\$ 13,756					\$ 13,756	\$ 16,000	\$ 16,000	\$ 12,000
Non-AOC Grants											
			\$ 129,525					\$ 129,525	\$ 132,737	\$ 132,582	\$ 128,737
Other Financing Sources											
Interest Income	\$ 16,995	\$ 1						\$ 16,996	\$ 21,708	\$ 21,708	\$ 32,000
Investment Income											
Donations											
Local Fees	\$ 35,478							\$ 35,478	\$ 31,752	\$ 31,751	\$ 32,175
Non-Fee Revenues	\$ 2,920							\$ 2,920	\$ 2,484	\$ 2,484	\$ 5,000
Enhanced Collections	\$ 58,673							\$ 58,673	\$ 53,716	\$ 53,716	
Escheatment											
Prior Year Revenue	\$ 10,990							\$ 10,990		\$ (46,498)	
County Program - Restricted		\$ 517						\$ 517	\$ 441	\$ 441	\$ 350
Reimbursement Other	\$ 406							\$ 406	\$ 480	\$ 5,381	
Sale of Fixed Assets											
Other Miscellaneous	\$ 1,400							\$ 1,400	\$ 1,999	\$ 2,000	\$ 1,000
	\$ 126,862	\$ 518						\$ 127,380	\$ 112,560	\$ 70,963	\$ 70,525
Total Revenues	\$ 3,268,598	\$ 518	\$ 129,525					\$ 3,398,642	\$ 3,305,599	\$ 3,793,269	\$ 3,814,378
EXPENDITURES											
Personal Services											
Salaries - Permanent	\$ 1,511,563		\$ 23,318					\$ 1,534,882	\$ 1,363,389	\$ 1,566,402	\$ 1,514,809
Temp Help											
Overtime	\$ 1,880							\$ 1,880		\$ 3,013	
Staff Benefits	\$ 814,927		\$ 11,507					\$ 826,434	\$ 1,152,383	\$ 845,495	\$ 1,121,400
	\$ 2,328,370		\$ 34,825					\$ 2,363,196	\$ 2,515,772	\$ 2,414,910	\$ 2,636,209
Operating Expenses and Equipment											
General Expense	\$ 154,285		\$ 666					\$ 154,951	\$ 153,319	\$ 160,209	\$ 167,422
Printing	\$ 6,718							\$ 6,718	\$ 11,579	\$ 11,609	\$ 13,584
Telecommunications	\$ 21,058							\$ 21,058	\$ 21,915	\$ 21,917	\$ 17,887
Postage	\$ 17,162							\$ 17,301	\$ 13,563	\$ 13,704	\$ 65,176
Insurance	\$ 726		\$ 139					\$ 726	\$ 722	\$ 722	\$ 688
In-State Travel	\$ 7,910		\$ 406					\$ 8,316	\$ 5,508	\$ 4,754	\$ 5,653
Out-of-State Travel											
Training	\$ 325		\$ 275					\$ 600	\$ 878	\$ 1,153	\$ 1,059
Security Services			\$ 4,800					\$ 4,800	\$ 7,680	\$ 325,680	\$ 296,383
Facility Operations	\$ 8,633							\$ 8,633	\$ 7,338	\$ 7,338	\$ 9,384
Utilities											
Contracted Services	\$ 658,037		\$ 77,041					\$ 735,077	\$ 703,847	\$ 673,078	\$ 597,423
Consulting and Professional Services	\$ 48,325		\$ 13,756					\$ 62,081	\$ 72,575	\$ 72,575	\$ 60,900
Information Technology	\$ 77,528							\$ 77,528	\$ 103,421	\$ 108,921	\$ 150,691
Major Equipment	\$ 5,760							\$ 5,760			\$ 5,678
Other Items of Expense	\$ 55							\$ 55	\$ 412	\$ 412	
	\$ 1,006,521		\$ 97,083					\$ 1,103,604	\$ 1,102,757	\$ 1,402,071	\$ 1,391,938
Special Items of Expense											
Grand Jury											
Jury Costs	\$ 5,824							\$ 5,824	\$ 6,009	\$ 6,009	\$ 2,995
Judgments, Settlements and Claims											
Debt Service											
Other											
Capital Costs											
Internal Cost Recovery	\$ (6,965)		\$ 6,965					\$ 0		\$ 1,926	
Prior Year Expense Adjustment	\$ (8,000)							\$ (8,000)			
	\$ (9,141)		\$ 6,965					\$ (2,176)	\$ 6,009	\$ 7,935	\$ 2,995
Total Expenditures	\$ 3,325,751		\$ 138,873					\$ 3,464,624	\$ 3,624,538	\$ 3,824,916	\$ 4,031,142
Excess (Deficit) of Revenues Over Expenditures	\$ (57,152)	\$ 518	\$ (9,348)					\$ (65,982)	\$ (318,939)	\$ (31,647)	\$ (216,764)
Operating Transfers In (Out)	\$ (9,348)		\$ 9,348					\$ 0	\$ 0	\$ 0	\$ 0
Fund Balance (Deficit)											
Beginning Balance (Deficit)	\$ 4,353,344	\$ 125	\$ 0					\$ 4,353,469	\$ 4,353,469	\$ 4,385,116	\$ 4,385,116
Ending Balance (Deficit)	\$ 4,286,843	\$ 644	\$ 0					\$ 4,287,487	\$ 4,034,530	\$ 4,353,469	\$ 4,168,352

Del Norte Superior Court
 Trial Court Operations Fund
 Balance Sheet
 (Unaudited)

For the month ended Jun									
Fiscal Year 2011/12									
	Governmental Funds							Total Funds (Info. Purposes Only)	2010/11 Total Funds (Info. Purposes Only)
	General	Special Revenue		Capital Project	Debt Service	Proprietary Funds	Fiduciary Funds		
		Non-Grant	Grant						
ASSETS									
Operations	\$ (51,281)	\$ 643	\$ 0				\$ 264,592	\$ 213,955	\$ (101,583)
Payroll	\$ 0							\$ 0	\$ 0
Jury									
Revolving	\$ 10,000							\$ 10,000	\$ 10,000
Other									
Distribution									
Civil Filing Fees							\$ 0	\$ 0	\$ 28,353
Trust							\$ 0	\$ 0	\$ 0
Credit Card							\$ (50)	\$ (50)	\$ 257,991
Cash on Hand									
Cash with County	\$ 0								
Cash Outside of the AOC								\$ 0	\$ 0
Total Cash	\$ (41,281)	\$ 643	\$ 0				\$ 264,542	\$ 223,905	\$ 194,762
Short Term Investment	\$ 4,262,231							\$ 198,787	\$ 4,461,017
Investment in Financial Institution									\$ 4,460,553
Total Investments	\$ 4,262,231						\$ 198,787	\$ 4,461,017	\$ 4,460,553
Accrued Revenue	\$ 3,762	\$ 1						\$ 3,762	\$ 5,093
Accounts Receivable - General							\$ 0		
Dishonored Checks									
Due From Employee	\$ 11,106							\$ 11,106	\$ 15,722
Civil Jury Fees									
Trust									
Due From Other Funds	\$ 38,431						\$ 0	\$ 38,431	\$ 124,197
Due From Other Governments	\$ 0						\$ 0	\$ 0	\$ 0
Due From Other Courts	\$ 0						\$ 0	\$ 0	\$ 0
Due From State	\$ 67,596		\$ 58,430					\$ 126,026	\$ 206,311
Trust Due To/From							\$ 8,729	\$ 8,729	\$ 3,391
Distribution Due To/From							\$ 3,148	\$ 3,148	\$ 4,920
Civil Filing Fee Due To/From									
General Due To/From	\$ 6,221							\$ 6,221	\$ 114
Total Receivables	\$ 127,116	\$ 1	\$ 58,430				\$ 11,877	\$ 197,423	\$ 359,748
Prepaid Expenses - General	\$ 0							\$ 0	\$ 0
Salary and Travel Advances									
Counties									
Total Prepaid Expenses	\$ 0							\$ 0	\$ 0
Other Assets									
Total Other Assets									
Total Assets	\$ 4,348,066	\$ 644	\$ 58,430				\$ 475,206	\$ 4,882,346	\$ 5,015,063
LIABILITIES AND FUND BALANCES									
Accrued Liabilities	\$ 84,558		\$ 19,999					\$ 104,557	\$ 57,641
Accounts Payable - General	\$ 0		\$ 0				\$ 0	\$ 0	\$ 0
Due to Other Funds	\$ 0		\$ 38,431				\$ 18,098	\$ 56,528	\$ 132,622
Due to Other Courts									\$ 0
Due to State									
TC145 Liability									
Due to Other Governments	\$ 0		\$ 0				\$ 40,897	\$ 40,897	\$ 46,279
AB145 Due to Other Government Agency								\$ 0	\$ 8,000
Due to Other Public Agencies							\$ 24,091	\$ 24,091	\$ 28,110
Sales and Use Tax									
Interest									\$ 0
Miscellaneous Accts. Pay. and Accrued Liab.							\$ 5	\$ 5	\$ 3
Total Accounts Payable and Accrued Liab.	\$ 84,558		\$ 58,430				\$ 83,091	\$ 226,079	\$ 272,654
Civil							\$ 240,602	\$ 240,602	\$ 236,087
Criminal							\$ 138,959	\$ 138,959	\$ 129,389
Unreconciled - Civil and Criminal							\$ 300	\$ 300	\$ 300
Trust Held Outside of the AOC									
Trust Interest Payable							\$ 4,939	\$ 4,939	\$ 4,639
Miscellaneous Trust									
Total Trust Deposits							\$ 384,799	\$ 384,799	\$ 370,415
Accrued Payroll	\$ 36,528							\$ 36,528	\$ 51,660
Benefits Payable	\$ (60,076)		\$ 0					\$ (60,076)	\$ (42,601)
Deferred Compensation Payable	\$ 0							\$ 0	\$ 0
Deductions Payable	\$ 0							\$ 0	\$ (8)
Payroll Clearing	\$ 0							\$ 0	\$ 0
Total Payroll Liabilities	\$ (23,547)		\$ 0					\$ (23,547)	\$ 9,050
Revenue Collected in Advance	\$ 212								\$ 0
Liabilities For Deposits							\$ 5,891	\$ 6,103	\$ 7,074
Jury Fees - Non-Interest							\$ 1,425	\$ 1,425	\$ 2,400
Fees - Partial Payment & Overpayment									
Uncleared Collections	\$ 0						\$ 0	\$ 0	\$ 0
Other Miscellaneous Liabilities									
Total Other Liabilities	\$ 212						\$ 7,316	\$ 7,528	\$ 9,474
Total Liabilities	\$ 61,223		\$ 58,430				\$ 475,206	\$ 594,859	\$ 661,594
Total Fund Balance	\$ 4,286,843	\$ 644	\$ 0					\$ 4,287,487	\$ 4,353,469
Total Liabilities and Fund Balance	\$ 4,348,066	\$ 644	\$ 58,430				\$ 475,206	\$ 4,882,346	\$ 5,015,063

Del Norte Superior Court
 Trial Court Operations Fund
 Statement of Program Expenditures
 (Unaudited)

	For the month ended Jun								2010/11	
	Fiscal Year 2011/12								Total Actual Expense	Final Budget (Annual)
	Personal Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget (Annual)		
PROGRAM EXPENDITURES:										
Judges & Courtroom Support	\$ 325,762	\$ 158,851					\$ 484,613	\$ 804,674	\$ 625,912	\$ 811,834
Traffic & Other Infractions	\$ 184,702	\$ 9,680					\$ 194,383	\$ 348,550	\$ 180,329	\$ 341,388
Other Criminal Cases	\$ 378,268	\$ 26,197					\$ 396,464	\$ 176,413	\$ 430,020	\$ 188,701
Civil	\$ 149,685	\$ 23,119				\$ (8,000)	\$ 172,804	\$ 106,465	\$ 137,494	\$ 50,627
Family & Children Services	\$ 365,133	\$ 173,277					\$ 538,410	\$ 467,915	\$ 528,528	\$ 504,053
Probate, Guardianship & Mental Health Services	\$ 23,413	\$ 14,399			\$ 0		\$ 37,812	\$ 55,444	\$ 45,810	\$ 74,552
Juvenile Dependency Services	\$ 41,716	\$ 250,275					\$ 291,991	\$ 246,314	\$ 266,656	\$ 220,496
Juvenile Delinquency Services	\$ 34,507	\$ 1,114					\$ 35,621	\$ 34,038	\$ 33,551	\$ 32,680
Other Court Operations	\$ 269,691	\$ 62,878					\$ 332,569	\$ 424,492	\$ 320,114	\$ 397,238
Court Interpreters	\$ 3,437	\$ 64,615					\$ 68,052	\$ 44,163	\$ 43,484	\$ 64,595
Jury Services	\$ 2,961	\$ 7,026	\$ 5,824				\$ 15,811	\$ 29,231	\$ 16,184	\$ 23,359
Security		\$ 14,185					\$ 14,185	\$ 11,740	\$ 329,740	\$ 301,522
Trial Court Operations Program	\$ 1,779,274	\$ 805,615	\$ 5,824		\$ 0	\$ (8,000)	\$ 2,582,714	\$ 2,749,439	\$ 2,957,822	\$ 3,011,045
Enhanced Collections		\$ 84,486					\$ 84,486	\$ 92,935	\$ 86,457	\$ 50,000
Other Non-Court Operations	\$ 71	\$ 87					\$ 157		\$ 6,563	\$ 900
Non-Court Operations Program	\$ 71	\$ 84,572					\$ 84,643	\$ 92,935	\$ 93,019	\$ 50,900
Executive Office	\$ 172,963	\$ 6,950					\$ 179,913	\$ 187,007	\$ 179,181	\$ 233,696
Fiscal Services	\$ 260,865	\$ 21,382					\$ 282,247	\$ 307,938	\$ 294,080	\$ 336,816
Human Resources	\$ 150,023	\$ 6,947					\$ 156,970	\$ 122,280	\$ 126,124	\$ 151,675
Business & Facilities Services		\$ 46,020					\$ 46,020	\$ 45,282	\$ 45,572	\$ 45,000
Information Technology		\$ 132,118					\$ 132,118	\$ 119,657	\$ 129,117	\$ 202,010
Court Administration Program	\$ 583,851	\$ 213,417					\$ 797,268	\$ 782,164	\$ 774,075	\$ 969,197
Expenditures Not Distributed or Posted to a Program		\$ 0					\$ 0		\$ 0	
Prior Year Adjustments Not Posted to a Program										
Total	\$ 2,363,196	\$ 1,103,604	\$ 5,824		\$ 0	\$ (8,000)	\$ 3,464,624	\$ 3,624,538	\$ 3,824,916	\$ 4,031,142

