

**Judicial Council of California**

**Schedule 7A**

**Certification**

**2022-23**

**Court: Superior Court - Lassen**

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**CERTIFICATION**

**I HEREBY CERTIFY, to the best of my knowledge and belief, that the information stated in the Schedule 7A fairly presents the salary, benefits, and FTE of each authorized position, as of July 1, 2022, in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.**

*Teresa M. Stalter* CEO

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*Signature of Presiding Judge or Executive Officer*

**Judicial Council of California**

**Trial Court Funding Act of 1997  
SCHEDULE 7A  
Salary and Position Worksheet  
Transmittal and Submission  
2022-23**

**Court System:** Superior Court - Lassen  
**County Number**  
**(for JCC staff**  
**use):** 18

The Court Budget Unit of the Judicial Council Budget Services office will perform a general overall compliance review of the attached Schedule 7A from your court. The Schedule 7A will then be processed by macros that will compute the total salary and benefits for each position based upon the salary and benefit information contained within the attached spreadsheets. The macros will compute and sort the salary and benefits by Program, Element, Component, and Task (PECT). This information will be downloaded into a database and uploaded into a Budget Upload Template for your court.

In the event that questions arise regarding the information listed on your court's Schedule 7A, please provide the court contact information requested below.

**For General Questions:** [Regarding Schedule 7A]

**Court Contact:** Samantha Ngotel  
**Contact's Phone:** 530-251-8205 x 140  
**E-mail Address:** samantha.ngotel@lassencourt.ca.gov

**For Specific Questions:** [Regarding Positions, Salary or PECT Numbers]

**Schedule 7A Prepared By:** Samantha Ngotel  
**Preparer's Phone:** 530-251-8205 x 140  
**E-mail Address:** samantha.ngotel@lassencourt.ca.gov

Superior Court - Lassen

<b>Comments Worksheet</b>	
<b>Schedule 7A Worksheet</b>	
	Example: Types of differential pay (e.g., locality, bilingual, etc.) included in annual salaries.
1	
2	
3	
4	
<b>Benefits Worksheets</b>	
	Example: Retirement contributions include pension obligation bonds or certificates of participation.
1	
2	
3	
4	
<b>Base Salary Adjustment Worksheet</b>	
	Example: Dates of negotiated salary increases and salary increases that will come into effect after July 1, 2019.
1	
2	
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<b>General comments</b>	
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## Schedule 7A

Superior Court - Lassen

<b>Summary of Salary &amp; Benefit Budgets for All Authorized Positions</b>	<b>2022-23</b>
Salary	\$ 1,655,300.74
OASDI & Medicare	\$ 126,630.51
Retirement	\$ 129,770.85
Deferred Compensation	\$ -
Workers' Compensation	\$ 23,268.60
Health Insurance	\$ 155,583.40
Other Insurance	\$ 19,753.82
Other Benefits (Salary Driven and Non Salary Driven)	\$ 16,525.00
<b>Total Salary and Benefit Budget</b>	<b>\$ 2,126,832.92</b>

**Schedule 7A: Salary and Position Worksheet**  
2022-23

Superior Court - Lassen

#NAME?

#NAME?

Superior Court - Lassen

Superior Court - Lassen  
#NAME?

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager, Supervisor or Other	Position Number (For Court Use Only)	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	Functional Area (PECT)	Total Salary (Col. I x J)
Administrative Services Manager	1004	Manager	SN	3	1	1	1	0.50	\$ 87,561	\$ 7,171	\$ 8,716	110001	181000		9200	43,780
Administrative Services Manager	1004	Manager	SN	3	1	1	1	0.50	\$ 87,561	\$ 7,171	\$ 8,716	110001	181000		9300	43,780
Court Clerk II	2001a	Other	MS	1	1	1	1	0.50	\$ 43,296	\$ 3,335	\$ 4,012	110001	181000		1231	21,648
Court Clerk II	2001a	Other	MS	1	1	1	1	0.50	\$ 43,296	\$ 3,335	\$ 4,012	110001	181000		1211	21,648
Court Clerk III	2001b	Other	LAB	1	1	1	1	0.25	\$ 48,312	\$ 3,657	\$ 4,395	110001	181000		1330	12,078
Court Clerk III	2001b	Other	LAB	1	1	1	1	0.50	\$ 48,312	\$ 3,657	\$ 4,395	110001	181000		1211	24,156
Court Clerk III	2001b	Other	LAB	1	1	1	1	0.25	\$ 48,312	\$ 3,657	\$ 4,395	110001	181000		1100	12,078
Records Clerk III	2027b	Other	DEH	1	1	1	1	1.00	\$ 48,312	\$ 3,657	\$ 4,395	110001	181000		1310	48,312
Court Clerk I	2001a	Other	AB	1	1	1	1	0.50	\$ 39,791	\$ 3,047	\$ 3,657	110001	181000		1231	19,896
Court Clerk I	2001a	Other	AB	1	1	1	1	0.50	\$ 39,791	\$ 3,047	\$ 3,657	110001	181000		1232	19,896
Court Clerk I	2001a	Other	RB	1	1	1	1	0.50	\$ 40,455	\$ 3,047	\$ 3,657	110001	181000		1234	20,227
Court Clerk I	2001a	Other	RB	1	1	1	1	0.50	\$ 40,455	\$ 3,047	\$ 3,657	110001	181000		1212	20,227
Court Clerk II	2001a	Other	AK	1	1	1	1	0.50	\$ 42,904	\$ 3,335	\$ 4,012	110001	181000		1211	21,452
Court Clerk II	2001a	Other	AK	1	1	1	1	0.25	\$ 42,904	\$ 3,335	\$ 4,012	110001	181000		1212	10,726
Court Clerk II	2001a	Other	AK	1	1	1	1	0.25	\$ 42,904	\$ 3,335	\$ 4,012	110001	181000		1231	10,726
Court Clerk II	2001a	Other	KL	1	1	1	1	0.25	\$ 43,689	\$ 3,335	\$ 4,012	110001	181000		1220	10,922
Court Clerk II	2001a	Other	KL	1	1	1	1	0.50	\$ 43,689	\$ 3,335	\$ 4,012	110001	181000		1211	21,844
Court Clerk II	2001a	Other	KL	1	1	1	1	0.25	\$ 43,689	\$ 3,335	\$ 4,012	110001	181000		1212	10,922
Court Clerk I	2001a	Other	CC	1	1	1	1	0.50	\$ 40,303	\$ 3,047	\$ 3,657	110001	181000		1211	20,152
Court Clerk I	2001a	Other	CC	1	1	1	1	0.50	\$ 40,303	\$ 3,047	\$ 3,657	110001	181000		1232	20,152
Court Commissioner	2014	Other	SR	5	1	1	1	0.30	\$ 115,935	\$ 9,588	\$ 11,376	190100		G-181059-1-22	1231	34,781
Research Attorney	2010a	Other	SR	3	1	0	1	0.70	\$ 115,935	\$ 9,588	\$ 11,376	110001	181000		1231	81,155
Court Executive Officer	1001	Manager	TS	4	1	1	1	1.00	\$ 134,561	\$ 10,703	\$ 13,012	110001	181000		9100	134,561
Court Clerk III	2001b	Other	RSS	1	1	1	1	0.25	\$ 48,312	\$ 3,657	\$ 4,395	110001	181000		1100	12,078
Court Clerk III	2001b	Other	RSS	1	1	1	1	0.75	\$ 48,312	\$ 3,657	\$ 4,395	110001	181000		1100	36,234
Administrative Services Specialist II-Co	5002	Other	SD	3	1	1	1	0.50	\$ 49,376	\$ 4,073	\$ 4,950	110001	181000		9200	24,688
Administrative Services Specialist II-Co	5002	Other	SD	3	1	1	1	0.50	\$ 49,376	\$ 4,073	\$ 4,950	110001	181000		9300	24,688
Fiscal Specialist II-Confidential	3002a	Other	DC	3	1	1	1	1.00	\$ 50,161	\$ 3,877	\$ 4,714	110001	181000		9100	50,161
Operations Supervisor	2028	Supervisor	MR	3	1	1	1	0.25	\$ 66,669	\$ 5,094	\$ 6,194	110001	181000		1212	16,667
Operations Supervisor	2028	Supervisor	MR	3	1	1	1	0.25	\$ 66,669	\$ 5,094	\$ 6,194	110001	181000		1100	16,667
Operations Supervisor	2028	Supervisor	MR	3	1	1	1	0.25	\$ 66,669	\$ 5,094	\$ 6,194	110001	181000		1211	16,667
Operations Supervisor	2028	Supervisor	MR	3	1	1	1	0.25	\$ 66,669	\$ 5,094	\$ 6,194	110001	181000		1330	16,667
Mediator II	2018b	Other	DT	2	1	0	1	1.00	\$ 85,859	\$ 6,119	\$ 7,736	110001	181000		1231	85,859
Court Reporter II	2006b	Other	EH	2	1	1	1	1.00	\$ 82,158	\$ 6,180	\$ 7,513	110001	181000		1100	82,158
Operations Manager	1004	Manager	BR	3	1	1	1	0.25	\$ 95,322	\$ 7,171	\$ 8,716	110001	181000		1211	23,831
Operations Manager	1004	Manager	BR	3	1	1	1	0.25	\$ 95,322	\$ 7,171	\$ 8,716	110001	181000		1310	23,831
Operations Manager	1004	Manager	BR	3	1	1	1	0.25	\$ 95,322	\$ 7,171	\$ 8,716	110001	181000		1212	23,831
Operations Manager	1004	Manager	BR	3	1	1	1	0.25	\$ 95,322	\$ 7,171	\$ 8,716	110001	181000		1100	23,831
Court Clerk IV	2001b	Other	LAW	1	1	1	1	0.25	\$ 61,332	\$ 4,614	\$ 5,608	110001	181000		1100	15,333
Court Clerk IV	2001b	Other	LAW	1	1	1	1	0.25	\$ 61,332	\$ 4,614	\$ 5,608	110001	181000		1310	15,333
Court Clerk IV	2001b	Other	LAW	1	1	1	1	0.25	\$ 61,332	\$ 4,614	\$ 5,608	110001	181000		1212	15,333
Court Clerk IV	2001b	Other	LAW	1	1	1	1	0.25	\$ 61,332	\$ 4,614	\$ 5,608	110001	181000		1233	15,333
Court Clerk III	2001b	Other	LN	1	1	1	1	0.50	\$ 50,622	\$ 3,657	\$ 4,395	110001	181000		1212	25,311
Court Clerk III	2001b	Other	LN	1	1	1	1	0.50	\$ 50,622	\$ 3,657	\$ 4,395	110001	181000		1100	25,311
CourtCivil Manager	1004	Manager	VACANT	3	1	0	1	1.00	\$ 95,322	\$ 7,171	\$ 8,716	110001	181000		1220	95,322
ASST CEO	1002	Other	VACANT	4	1	0	1	0.25	\$ 114,018	\$ 8,717	\$ 10,286	110001	181000		9100	28,505
Information Technology Systems Analyst	4001a	Other	WH	3	1	1	1	1.00	\$ 68,175	\$ 5,605	\$ 6,813	110001	181000		9500	68,175
Information Technology Technician	4004a	Other	VACANT	3	1	0	1	1.00	\$ 52,844	\$ 4,192	\$ 5,095	110001	181000		9500	52,844
Operations Supervisor	2028	Supervisor	HG	3	1	1	1	0.25	\$ 67,728	\$ 5,094	\$ 6,194	110001	181000		1212	16,932
Operations Supervisor	2028	Supervisor	HG	3	1	1	1	0.25	\$ 67,728	\$ 5,094	\$ 6,194	110001	181000		1100	16,932
Operations Supervisor	2028	Supervisor	HG	3	1	1	1	0.25	\$ 67,728	\$ 5,094	\$ 6,194	110001	181000		1211	16,932
Operations Supervisor	2028	Supervisor	HG	3	1	1	1	0.25	\$ 67,728	\$ 5,094	\$ 6,194	110001	181000		1330	16,932
Records Clerk I	2027a	Other	RD	1	1	1	1	1.00	\$ 39,718	\$ 3,047	\$ 3,657	110001	181000		1310	39,718
File Clerk - Extra Help	6001a	Other	PC	7	1	1	2	0.38	\$ 37,440	\$ 2,947	\$ 3,293	110001	181000		1100	14,040
File Clerk - Extra Help	6001a	Other	GD	7	1	1	2	0.38	\$ 37,440	\$ 2,947	\$ 3,293	110001	181000		1100	14,040

**Other Salary-Driven Benefits  
2022-23**

Superior Court - Lassen

Note: Replace "Enter Title" with the benefit title.

				Other Salary Driven Benefits Table																
				Medicare	OASDI	WC	Other Insurance					Deferred Compensation	Other Benefits							
A	B	C	D	910302	910301	912501	912701	913301	913501	913502	913699	912402	GL Dropdown	GL Dropdown	GL Dropdown	GL Dropdown	GL Dropdown	GL Dropdown	GL Dropdown	
Employee Org. Row #	Employee Organizational Unit Name	Bargaining Unit Name	Union Name	Medicare	OASDI	Workers' Compensation	Disability Insurance (SDI)	Unemployment Insurance	Life Insurance	Long-Term Disability	Other Insurance	Deferred Compensation	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	
1	General Unit	General Unit	UPEC	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
2	Professional Unit	Professional Unit	UPEC	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
3	Management/Confidential	Management/Confidential	None	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
4	Executive	Executive	None	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
5	SJO	SJO	None	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
6	Temporary Part-time	Temporary Part-time	None	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
7	Part-time non-benefited	Part-time non-benefited	None	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
8	Full-time Limited Term	Full-time Limited Term	None	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%

**Non-Salary-Driven Benefits  
2022-23**

Superior Court - Lassen

Note: Replace "Enter Title" with the benefit title.

Non-Salary Driven Benefits Table																								
				Health Insurance						WC	Other Insurance					Deferred Compensation	Other Benefits							
A	B	C	D	910501	910401	913601	910502	910599	J	912501	912701	913301	913501	913502	913699	912402	910507	GL Dropdown	GL Dropdown	GL Dropdown	GL Dropdown	GL Dropdown	GL Dropdown	
Employee Org. Row #	Employee Organizational Unit Name	Bargaining Unit Name	Union Name	Medical	Dental	Vision	Flexible Benefits	Combined Health	Total Health Insurance	Workers' Comp	Disability Insurance (SDI)	Unemployment Insurance	Life Insurance	Long-Term Disability	Other Insurance	Deferred Compensation	Medical Subsidy	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	
1	General Unit	General Unit	UPEC	\$ 9,203	\$ 568	\$ 153	\$ -	\$ -	\$ 9,924	\$ 1,296	\$ -	\$ -	\$ 74	\$ 64	\$ 31	\$ -	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	Professional Unit	Professional Unit	UPEC	\$ 2,505	\$ 88	\$ 24	\$ -	\$ -	\$ 2,618	\$ 108	\$ -	\$ -	\$ 12	\$ 11	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	Management/Confidential	Management/Confidential	None	\$ 2,505	\$ 338	\$ 80	\$ -	\$ -	\$ 2,923	\$ 756	\$ -	\$ -	\$ 54	\$ 40	\$ 18	\$ -	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	Executive	Executive	None	\$ 1,847	\$ 44	\$ 12	\$ -	\$ -	\$ 1,704	\$ 108	\$ -	\$ -	\$ 8	\$ 6	\$ 3	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	SJO	SJO	None	\$ 2,505	\$ 79	\$ 18	\$ -	\$ -	\$ 2,602	\$ 108	\$ -	\$ -	\$ 8	\$ 6	\$ 3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	Temporary Part-time	Temporary Part-time	None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Part-time non-benefitted	Part-time non-benefitted	None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Full-time Limited Term	Full-time Limited Term	None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# Retirement Benefits

Superior Court - Lassen

## Retirement Table

A	B	C	D	E	F
Retirement Row #	Retirement Plan Code Number	Retirement Plan Name	Employer's Retirement Contribution Percentage	Employee Retirement Contribution Percentage Paid by Court	Total Court Contribution Rate ( D + E )
1	1801	CalPERS	7.975%	0.000%	7.975%
2	0	None	0.000%	0.000%	0.000%



# Base Salary Adjustment

Superior Court - Lassen

## Base Salary Adjustment Table

A	B	C	D	E	F	G	H	I
Row #	Employee Organizational Unit Name	Employee Org Row	Will Receive a Base Salary Adjustment this Fiscal Year? ("Yes", "No", or "Don't Know")	If "Yes" in Column D, Effective Date?	If "Yes" in Column D, Adjustment Type	If "Other" in Column F, Please Explain the Type of Adjustment	If "Don't Know" in Column D, On What Date Will Court Know If an Adjustment Will Be Made?	If "Yes" in Column D, Salary Adjustment %
1	General Unit	1	No					0.00%
2	Professional Unit	2	No					0.00%
3	Management/Confidential	3	No					0.00%
4	Executive	4	No					0.00%
5	SJO	5	No					0.00%
6	Temporary Part-time	6	No					0.00%
7	Part-time non-benefited	7	No					0.00%
8	Full-time Limited Term	8	No					0.00%

# Facility Table

Superior Court - Lassen

## Facility Table

A	B	C
Facility Row #	Facility Code Number	Facility Name
1	1	Hall of Justice