

**Judicial Council of California**

**Schedule 7A**

**Certification**

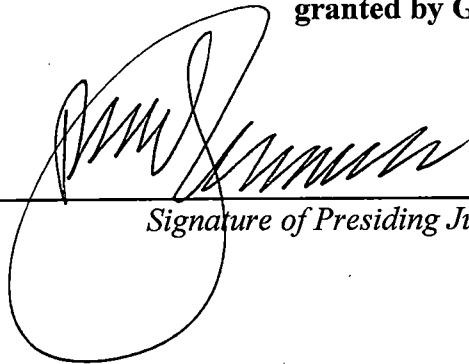
**2019-20**

**Court:** Superior Court - Napa

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**CERTIFICATION**

**I HEREBY CERTIFY, to the best of my knowledge and belief, that the information stated in the Schedule 7A fairly presents the salary, benefits, and FTE of each authorized position, as of July 1, 2019, in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.**

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is cursive and somewhat abstract, with a large loop at the bottom left.

6/25/19

*Signature of Presiding Judge or Executive Officer*

## Judicial Council of California

Trial Court Funding Act of 1997

Salary and Position Worksheet  
Transmittal and Submission  
2019-20

### SCHEDULE 7A

Court System: Superior Court - Napa  
County Number \_\_\_\_\_  
(for JCC staff  
use): 28

The Court Budget Unit of the Judicial Council Budget Services office will perform a general overall compliance review of the attached Schedule 7A from your court. The Schedule 7A will then be processed by macros that will compute the total salary and benefits for each position based upon the salary and benefit information contained within the attached spreadsheets. The macros will compute and sort the salary and benefits by Program, Element, Component, and Task (PECT). This information will be downloaded into a database and uploaded into a Budget Upload Template for your court.

In the event that questions arise regarding the information listed on your court's Schedule 7A, please provide the court contact information requested below.

**For General Questions:** [Regarding Schedule 7A]

Court Contact: Lisa Skinner  
Contact's Phone: 707-299-1248  
E-mail Address: [lisa.skinner@napa.courts.ca.gov](mailto:lisa.skinner@napa.courts.ca.gov)

**For Specific Questions:** [Regarding Positions, Salary or PECT Numbers]

Schedule 7A Prepared By: Rebecca Simon  
Preparer's Phone: 707-299-1242  
E-mail Address: [rebecca.simon@napa.courts.ca.gov](mailto:rebecca.simon@napa.courts.ca.gov)

# Schedule 7A 2019-20

Superior Court - Napa

<b>Comments Worksheet</b>	
<b>Schedule 7A Worksheet</b>	
	Example: Types of differential pay (e.g., locality, bilingual, etc.) included in annual salaries.
1	
2	
3	
4	
<b>Benefits Worksheets</b>	
	Example: Retirement contributions include pension obligation bonds or certificates of participation.
1	
2	
3	
4	
<b>Base Salary Adjustment Worksheet</b>	
	Example: Dates of negotiated salary increases and salary increases that will come into effect after July 1, 2019.
1	
2	
3	
4	
<b>General comments</b>	
1	
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2019-20

Superior Court - Napa

<b>Summary of Salary &amp; Benefit Budgets for All Authorized Positions</b>	<b>2019-20</b>
Salary	\$ 5,319,599.90
OASDI & Medicare	\$ 77,134.20
Retirement	\$ 1,195,995.21
Deferred Compensation	\$ -
Workers' Compensation	\$ 93,074.00
Health Insurance	\$ 1,407,558.99
Other Insurance	\$ 15,850.88
Other Benefits (Salary Driven and Non Salary Driven)	\$ 9,330.74
<b>Total Salary and Benefit Budget</b>	<b>\$ 8,118,543.90</b>

Schedule 7A: Salary and Position Worksheet  
2019-20

Superior Court - Napa

Superior Court - Napa  
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A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager, Supervisor or Other	Employee Org Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	Functional Area	Total Salary (Col. 1 x J)
Associate Legal Process Clerk/Legal Process Clerk	2002a	Other	1	2	1	6	1.00	\$ 43,711	\$ 3,325	\$ 4,656	110001	282210		1212	43,711
Associate Legal Process Clerk/Legal Process Clerk	2002a	Other	1	1	1	6	1.00	\$ 41,806	\$ 3,325	\$ 4,656	110001	282230		1220	41,806
Associate Legal Process Clerk/Legal Process Clerk	2002a	Other	1	1	1	6	1.00	\$ 49,076	\$ 3,860	\$ 4,656	110001	282260		1231	49,076
Associate Legal Process Clerk/Legal Process Clerk	2002a	Other	1	2	1	6	1.00	\$ 43,711	\$ 3,325	\$ 4,656	110001	282210		1212	43,711
Associate Legal Process Clerk/Legal Process Clerk	2002a	Other	1	2	1	6	1.00	\$ 46,298	\$ 3,325	\$ 4,656	110001	282220		1211	46,298
Associate Legal Process Clerk/Legal Process Clerk	2002a	Other	1	1	1	6	1.00	\$ 43,711	\$ 3,325	\$ 4,656	110001	282230		1220	43,711
Chief Financial Officer	1003	Manager	4	1	1	3	0.75	\$ 123,802	\$ 8,261	\$ 10,131	110001	281200		9200	92,852
Chief Financial Officer	1003	Manager	4	1	1	3	0.25	\$ 123,802	\$ 8,261	\$ 10,131	110001	281300		9300	30,951
Chief Information Officer	1006	Manager	4	1	1	3	1.00	\$ 131,435	\$ 8,764	\$ 10,773	110001	281500		9500	131,435
Commissioner	2014	Other	5	2	1	5	0.20	\$ 179,397	\$ 14,692	\$ 14,692	190100	282110	G-281059-1-19	1100	35,879
Commissioner	2014	Other	5	2	1	5	0.80	\$ 179,397	\$ 14,692	\$ 14,692	110001	282110		1100	143,518
Court Accounting Technician	3002a	Other	1	1	1	6	1.00	\$ 58,137	\$ 4,361	\$ 5,275	110001	281200		9200	58,137
Court Accounting Technician	3002a	Other	1	1	1	6	1.00	\$ 62,826	\$ 4,361	\$ 5,275	110001	281200		9200	62,826
Court Admin Asst	5006b	Other	3	1	1	3	1.00	\$ 72,885	\$ 4,651	\$ 5,817	110001	281100		9100	72,885
Court Counsel	2010b	Other	3	1	1	6	1.00	\$ 125,831	\$ 8,906	\$ 10,996	110001	282140		1100	75,499
Court Counsel	2010b	Other	3	1	1	6	0.60	\$ 134,378	\$ 8,906	\$ 10,996	110001	282140		1100	134,378
Court Division Specialist	2002b	Other	1	1	1	1	1.00	\$ 67,454	\$ 4,675	\$ 4,663	110001	282230		1220	67,454
Court Division Specialist	2002b	Other	1	2	1	1	0.50	\$ 67,454	\$ 4,675	\$ 4,663	110001	282220		1211	33,727
Court Division Specialist	2002b	Other	1	2	1	1	0.50	\$ 67,454	\$ 4,675	\$ 4,663	110001	282210		1212	33,727
Court Division Specialist	2002b	Other	1	2	1	1	1.00	\$ 67,454	\$ 4,675	\$ 4,663	110001	282120		1100	67,454
Court Division Specialist	2002b	Other	1	1	1	1	1.00	\$ 67,454	\$ 4,675	\$ 4,663	110001	282320		1330	67,454
Court Division Supervisor	2002c	Supervisor	2	1	1	1	0.50	\$ 77,750	\$ 5,391	\$ 6,528	110001	282330		1310	38,875
Court Division Supervisor	2002c	Supervisor	2	1	1	1	0.25	\$ 77,750	\$ 5,391	\$ 6,528	110001	282310		1320	19,438
Court Division Supervisor	2002c	Supervisor	2	1	1	1	0.25	\$ 77,750	\$ 5,391	\$ 6,528	110001	282320		1330	19,438
Court Division Supervisor	2002c	Supervisor	2	1	1	1	0.80	\$ 75,420	\$ 5,391	\$ 6,528	110001	282330		1220	60,336
Court Division Supervisor	2002c	Supervisor	2	1	1	1	0.20	\$ 75,420	\$ 5,391	\$ 6,528	110001	282250		1231	15,084
Court Division Supervisor	2002c	Supervisor	2	2	1	6	1.00	\$ 71,063	\$ 5,391	\$ 6,528	110001	282120		1100	71,063
Court Division Supervisor	2002c	Supervisor	2	2	1	1	0.50	\$ 74,302	\$ 5,391	\$ 6,528	110001	282220		1211	37,261
Court Division Supervisor	2002c	Supervisor	2	2	1	1	0.50	\$ 74,302	\$ 5,391	\$ 6,528	110001	282210		1212	37,261
Court Executive Officer	1001	Manager	5	1	1	1	1.00	\$ 184,463	\$ 15,174	\$ 16,425	110001	281100		9100	184,463
Court Interpreter	2019d	Other	6	2	0	6	1.00	\$ 84,261	\$ 6,368	\$ 7,741	110001	283310		1320	84,261
Court Interpreter	2019d	Other	6	2	1	1	1.00	\$ 91,700	\$ 6,368	\$ 7,741	110001	283310		1320	91,700
Court Interpreter	2019d	Other	6	1	1	1	1.00	\$ 91,700	\$ 6,368	\$ 7,741	110001	283310		1320	91,700
Court Reporter	2006a	Other	1	2	1	1	1.00	\$ 96,980	\$ 6,679	\$ 8,141	110001	282130		1100	96,980
Court Reporter	2006a	Other	1	2	1	1	1.00	\$ 96,980	\$ 6,679	\$ 8,141	110001	282130		1100	96,980
Court Reporter	2006a	Other	1	2	1	1	0.90	\$ 96,980	\$ 6,679	\$ 8,141	110001	282130		1100	87,282
Court Reporter	2006a	Other	1	2	1	1	1.00	\$ 99,889	\$ 6,679	\$ 8,141	110001	282130		1100	99,889
Court Reporter	2006a	Other	1	3	1	1	0.70	\$ 102,799	\$ 6,679	\$ 8,141	110001	282130		1100	71,959
Court Reporter	2006a	Other	1	1	1	1	0.50	\$ 85,614	\$ 6,679	\$ 8,141	110001	282130		1100	42,807
Court Systems Technician	4004a	Other	1	1	1	6	1.00	\$ 65,634	\$ 4,976	\$ 6,037	110001	281500		9500	65,634
Courtroom Clerk/Sr. Courtroom Clerk	2003b	Other	4	1	1	1	1.00	\$ 58,919	\$ 4,021	\$ 5,373	110001	282120		1100	58,919
Deputy Court Executive Officer	1003	Manager	4	2	1	3	0.50	\$ 120,266	\$ 8,010	\$ 9,835	110001	282220		1212	60,133
Deputy Court Executive Officer	1003	Manager	4	2	1	3	0.50	\$ 120,266	\$ 8,010	\$ 9,835	110001	282210		1211	60,133
Deputy Court Executive Officer	1003	Manager	4	1	1	3	0.50	\$ 120,266	\$ 8,010	\$ 9,835	110001	282230		1220	60,133
Deputy Court Executive Officer	1003	Manager	4	1	1	3	0.25	\$ 120,266	\$ 8,010	\$ 9,835	110001	282250		1231	30,067
Deputy Court Executive Officer	1003	Manager	4	1	1	3	0.25	\$ 120,266	\$ 8,010	\$ 9,835	110001	282320		1330	30,067
Family Court Program Specialist	5001a	Other	1	1	0	6	0.50	\$ 84,937	\$ 6,420	\$ 7,809	110001	282240		1232	42,469
Family Court Program Specialist	5001a	Other	1	1	0	6	0.50	\$ 84,937	\$ 6,420	\$ 7,809	110001	282260		1231	42,469
Family Law Facilitator	2013	Other	3	1	1	3	0.25	\$ 152,601	\$ 10,230	\$ 12,509	190100	282260	G-281058-1-19	1231	38,150
Family Law Facilitator	2013	Other	3	1	1	3	0.75	\$ 152,601	\$ 10,230	\$ 12,509	110001	282260		1231	114,451
Family Mediator	2018a	Other	1	1	1	1	0.50	\$ 93,007	\$ 6,420	\$ 7,809	110001	282260		1231	46,504
Family Mediator	2018a	Other	1	1	1	1	0.50	\$ 93,967	\$ 6,420	\$ 7,809	110001	282260		1231	46,984
Human Resources Analyst	5004a	Other	3	1	1	3	1.00	\$ 88,173	\$ 5,851	\$ 7,101	110001	281300		9300	88,173
Human Resources Analyst	5004a	Other	3	1	0	2	0.50	\$ 48,000	\$ 4,000	\$ 4,000	120001	281100		9100	24,000
Legal Process Clerk	2002a	Other	1	1	1	1	1.00	\$ 55,453	\$ 3,860	\$ 4,656	110001	282230		1220	55,453
Legal Process Clerk	2002a	Other	1	1	1	1	1.00	\$ 55,453	\$ 3,860	\$ 4,656	110001	282230		1220	55,453
Legal Process Clerk	2002a	Other	1	2	1	1	1.00	\$ 55,453	\$ 3,860	\$ 4,656	110001	282150		1100	55,453
Legal Process Clerk	2002a	Other	1	2	1	6	1.00	\$ 50,939	\$ 3,860	\$ 4,656	110001	282150		1100	50,939
Legal Process Clerk	2002a	Other	1	2	1	1	1.00	\$ 55,453	\$ 3,860	\$ 4,656	110001	282210		1212	55,453
Legal Process Clerk	2002a	Other	1	2	1	6	1.00	\$ 56,413	\$ 3,860	\$ 4,656	110001	282210		1212	56,413
Legal Process Clerk	2002a	Other	1	1	1	6	1.00	\$ 51,533	\$ 3,860	\$ 4,656	110001	282150		1100	51,533
Legal Process Clerk	2002a	Other	1	1	1	6	1.00	\$ 55,453	\$ 3,860	\$ 4,656	110001	282230		1220	55,453
Legal Process Clerk	2002a	Other	1	1	1	1	1.00	\$ 55,453	\$ 3,860	\$ 4,656	110001	282150		1100	55,453
Legal Process Clerk	2002a	Other	1	2	1	6	1.00	\$ 49,158	\$ 3,860	\$ 4,656	110001	282210		1211	49,158
Legal Process Clerk	2002a	Other	1	1	1	6	0.50	\$ 51,448	\$ 3,860	\$ 4,656	110001	282290		1234	25,724
Legal Process Clerk	2002a	Other	1	1	1	6	0.50	\$ 51,448	\$ 3,860	\$ 4,656	110001	282270		1233	25,724
Legal Process Clerk	2002a	Other	1	2	1	1	1.00	\$ 55,453	\$ 3,860	\$ 4,656	110001	282210		1212	55,453
Legal Process Clerk - EH	2002a	Other	7	2	1	2	0.50	\$ 55,453	\$ 3,860	\$ 4,656	110001	282150		1100	27,722
Legal Research Attorney - EH	2010a	Other	7	2	1	2	0.50	\$ 106,870	\$ 8,906	\$ 10,726	110001	282140		1100	53,433
Senior Courtroom Clerk	2003b	Other	1	2	1	1	1.00	\$ 64,002	\$ 4,425	\$ 5,373	110001	282120		1100	64,002
Senior Courtroom Clerk	2003b	Other	1	2	1	6	1.00	\$ 64,539	\$ 4,425	\$ 5,373	110001	282120		1100	64,539
Senior Courtroom Clerk	2003b	Other	1	2	1	1	1.00	\$ 64,002	\$ 4,425	\$ 5,373	110001	282120		1100	64,002
Senior Courtroom Clerk	2003b	Other	1	1	1	7	1.00	\$ 57,549	\$ 4,425	\$ 5,373	110001	282120		1100	57,549
Senior Courtroom Clerk	2003b	Other	1	2	1										

**Schedule 7A: Salary and Position Worksheet  
2019-20**

Superior Court - Napa

Superior Court - Napa  
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A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager, Supervisor or Other	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	Functional Area (PECT)	Total Salary (Col. I x J)
Sr. Courtroom Clerk - EH	2003b	Other	7	2	1	2	0.50	\$ 64,002	\$ 4,425	\$ 5,373	110001	282120		1100	32,001
Sr. Legal Process Clerk	2002b	Other	1	1	1	1	0.75	\$ 65,202	\$ 4,425	\$ 5,373	110001	282260		1231	48,902
Sr. Legal Process Clerk	2002b	Other	1	1	1	1	0.25	\$ 65,202	\$ 4,425	\$ 5,373	190100	282260	G-281058-1-19	1231	16,301
Supv Family Mediator	2018c	Supervisor	2	1	1	1	0.50	\$ 102,731	\$ 7,072	\$ 8,625	110001	282260		1231	51,366
Technology Analyst	4001b	Other	1	1	1	1	1.00	\$ 83,335	\$ 6,420	\$ 7,809	110001	281500		9500	83,335
Technology Analyst	4001b	Other	1	1	1	6	1.00	\$ 79,517	\$ 6,420	\$ 7,809	110001	281500		9500	79,517
<b>Totals -----&gt;</b>							<b>69.20</b>								<b>\$ 5,319,600</b>

Superior Court - Napa

**Facility Table**

A	B	C
Facility Row #	Facility Code Number	Facility Name
1	1	Historic Courthouse (HCH)
2	2	Criminal Courts Building (CCB)
3	3	Juvenile Court (JC)

### Retirement Table

A	B	C	D	E	F
Retirement Row #	Retirement Plan Code Number	Retirement Plan Name	Employer's Retirement Contribution Percentage	Employee Retirement Contribution Percentage Paid by Court	Total Court Contribution Rate ( D + E )
1	2801	CalPers 2.5% @ 55	23.337%	0.000%	23.337%
2	2802	Extra Help at 0%	0.000%	0.000%	0.000%
3	2801	CalPers 2.5% @ 55 (Mgmt / Confidential)	23.337%	0.000%	23.337%
4	2803	CalPers 2.5% @ 55 (Non-class)	23.337%	0.000%	23.337%
5	2804	CalPers 2.0% @ 60 (Mngmnt/Conf/Non-Mgmt, Non-Class)	23.337%	0.000%	23.337%
6	2805	PEPRA 2.0% @ 62 (All Staff)	23.337%	0.000%	23.337%
7	2806	CalPers 2.0% @ 60 (Represented)	0.000%	0.000%	0.000%
8			0.000%	0.000%	0.000%
9			0.000%	0.000%	0.000%
10			0.000%	0.000%	0.000%
11			0.000%	0.000%	0.000%
12			0.000%	0.000%	0.000%
13			0.000%	0.000%	0.000%
14			0.000%	0.000%	0.000%
15			0.000%	0.000%	0.000%
16			0.000%	0.000%	0.000%
17			0.000%	0.000%	0.000%
18			0.000%	0.000%	0.000%
19			0.000%	0.000%	0.000%
20			0.000%	0.000%	0.000%







**Superior Court - Napa**

**Base Salary Adjustment Table**

A	B	C	D	E	F	G	H	I
Row #	Employee Organizational Unit Name	Employee Org Row	Will Receive a Base Salary Adjustment this Fiscal Year? ("Yes", "No", or "Don't Know")	If "Yes" in Column D, Effective Date?	If "Yes" in Column D, Adjustment Type	If "Other" in Column F, Please Explain the Type of Adjustment	If "Don't Know" in Column D, On What Date Will Court Know If an Adjustment Will Be Made?	If "Yes" in Column D, Salary Adjustment %
1	01-PSE Non-Supervisory	1	Yes	12/28/2019	COLA/NSI			1.50%
2	02-PSE Supervisory	2	Yes	12/28/2019	COLA/NSI			1.50%
3	03-Confidential	3	Yes	12/28/2019	COLA/NSI			1.50%
4	04-Management	4	Yes	12/28/2019	COLA/NSI			1.50%
5	05-Non-Classified	5	Don't Know					0.00%
6	06-Court Interpreters	6	Yes	12/28/2019	COLA/NSI			1.50%
7	07-Extra Help	7	Yes	12/28/2019	COLA/NSI			1.50%