

Judicial Council of California

Schedule 7A

Certification

FY 2016-17

Court: Superior Court - Sierra

CERTIFICATION

I HEREBY CERTIFY, to the best of my knowledge and belief, that the information stated in the Schedule 7A fairly presents the salary, benefits, and FTE of each authorized position, as of July 1, 2016, in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.



Signature of Presiding Judge or Executive Officer

Judicial Council of California

Trial Court Funding Act of 1997
SCHEDULE 7A
Salary and Position Worksheet
Transmittal and Submission
FY 2016-17

Court System: Superior Court - Sierra
County Number
(for JCC staff
use): 46

The Trial Court Budget Program and Policy Unit of Judicial Council Finance will perform a general overall compliance review of the attached Schedule 7A from your court. The Schedule 7A will then be processed by macros that will compute the salary and benefits for each position based upon the salary and benefit information contained within the attached spreadsheets. The macros will compute and sort the salary and benefits by Program, Element, Component, and Task (PECT). This information will be downloaded into a database and uploaded into a Budget Upload Template for your court.

In the event that questions arise regarding the information listed on your court's Schedule 7A, please provide the court contact information requested below.

For General Questions: [Regarding Schedule 7A]

Court Contact: Lee Kirby, CEO
Contact's Phone: 530-289-3698
E-mail Address: lkirby@sierracourt.org

For Specific Questions: [Regarding Positions, Salary or PECT Numbers]

Schedule 7A Prepared By: Kim Zwick
Preparer's Phone: 530-289-3698
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Superior Court - Sierra

| | |
|---|---|
| Comments Worksheet | |
| Schedule 7A Worksheet | |
| | Example: Types of differential pay (e.g., locality, bilingual, etc.) included in annual salaries. |
| 1 | |
| 2 | |
| 3 | |
| 4 | |
| Benefits Worksheets | |
| | Example: Retirement contributions include pension obligation bonds or certificates of participation. |
| 1 | |
| 2 | |
| 3 | |
| 4 | |
| Base Salary Adjustment Worksheet | |
| | Example: Dates of negotiated salary increases and salary increases that will come into effect after July 1, 2016. |
| 1 | |
| 2 | |
| 3 | |
| 4 | |
| General comments | |
| 1 | Supervising Clerk position is currently open, with requests/advertisements for applications placed. Expect to have position filled by 7/15. |
| 2 | |
| 3 | |
| 4 | |
| 5 | |
| 6 | |
| 7 | |
| 8 | |
| 9 | |
| 10 | |

Superior Court - Sierra

| Summary of Salary & Benefit Budgets for All Authorized Positions | FY 2016-17 |
|---|----------------------|
| Salary | \$ 347,250.00 |
| OASDI & Medicare | \$ 26,564.63 |
| Retirement | \$ 93,156.76 |
| Deferred Compensation | \$ - |
| Workers' Compensation | \$ 3,900.00 |
| Health Insurance | \$ 109,122.00 |
| Other Insurance | \$ 3,275.19 |
| Other Benefits (Salary Driven and Non Salary Driven) | \$ - |
| Total Salary and Benefit Budget | \$ 583,268.57 |

Superior Court - Sierra

Superior Court - Sierra

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| A | B | C | E | F | G | H | I | J | K | L | M | N | O | P | Q |
|----------------------------|---------------|------------------------------|---------------------|---------------------|--|----------------------------|----------------|---------------|--------------------------|---------------------|--------|-------------|-------------|------------------------|---------------------------|
| Position Classification | Model Class # | Manager, Supervisor or Other | Employee Org. Row # | Facility Code Row # | Position Status - Filled (1) or Vacant (0) | Retirement Plan Code Row # | Position (FTE) | Annual Salary | Beginning Step (Monthly) | Last Step (Monthly) | Fund | Cost Center | WBS Element | FUNCTIONAL AREA (PECT) | Total Salary (Col. I x J) |
| Administrative Assistant 1 | 5010a | Other | 2 | 1 | 1 | 1 | 0.01 | \$ 49,091 | \$ 4,040 | \$ 4,242 | 110001 | 461000 | | 1100 | 491 |
| Administrative Assistant 1 | 5010a | Other | 2 | 1 | 1 | 1 | 0.05 | \$ 49,091 | \$ 4,040 | \$ 4,242 | 110001 | 461000 | | 1212 | 2,455 |
| Administrative Assistant 1 | 5010a | Other | 2 | 1 | 1 | 1 | 0.10 | \$ 49,091 | \$ 4,040 | \$ 4,242 | 110001 | 461000 | | 1220 | 4,909 |
| Administrative Assistant 1 | 5010a | Other | 2 | 1 | 1 | 1 | 0.45 | \$ 49,091 | \$ 4,040 | \$ 4,242 | 110001 | 461000 | | 1310 | 22,091 |
| Administrative Assistant 1 | 5010a | Other | 2 | 1 | 1 | 1 | 0.28 | \$ 49,091 | \$ 4,040 | \$ 4,242 | 110001 | 461000 | | 1330 | 13,745 |
| Administrative Assistant 1 | 5010a | Other | 2 | 1 | 1 | 1 | 0.10 | \$ 49,091 | \$ 4,040 | \$ 4,242 | 110001 | 461000 | | 2110 | 4,909 |
| Administrative Assistant 1 | 5010a | Other | 2 | 1 | 1 | 1 | 0.01 | \$ 49,091 | \$ 4,040 | \$ 4,242 | 110001 | 461000 | | 9300 | 491 |
| Court Clerk 1 | 2001a | Other | 2 | 1 | 1 | 1 | 0.90 | \$ 33,864 | \$ 2,810 | \$ 2,951 | 110001 | 461000 | | 1211 | 30,478 |
| Court Clerk 1 | 2001a | Other | 2 | 1 | 1 | 1 | 0.10 | \$ 33,864 | \$ 2,810 | \$ 2,951 | 110001 | 461000 | | 1220 | 3,386 |
| Court Clerk 2 | 2001a | Other | 2 | 1 | 1 | 1 | 0.17 | \$ 40,644 | \$ 3,373 | \$ 3,542 | 110001 | 461000 | | 1100 | 6,909 |
| Court Clerk 2 | 2001a | Other | 2 | 1 | 1 | 1 | 0.67 | \$ 40,644 | \$ 3,373 | \$ 3,542 | 110001 | 461000 | | 1212 | 27,231 |
| Court Clerk 2 | 2001a | Other | 2 | 1 | 1 | 1 | 0.09 | \$ 40,644 | \$ 3,373 | \$ 3,542 | 110001 | 461000 | | 1220 | 3,658 |
| Court Clerk 2 | 2001a | Other | 2 | 1 | 1 | 1 | 0.01 | \$ 40,644 | \$ 3,373 | \$ 3,542 | 110001 | 461000 | | 1231 | 406 |
| Court Clerk 2 | 2001a | Other | 2 | 1 | 1 | 1 | 0.02 | \$ 40,644 | \$ 3,373 | \$ 3,542 | 110001 | 461000 | | 1233 | 813 |
| Court Clerk 2 | 2001a | Other | 2 | 1 | 1 | 1 | 0.04 | \$ 40,644 | \$ 3,373 | \$ 3,542 | 110001 | 461000 | | 1310 | 1,626 |
| Court Clerk 3 | 2001a | Other | 2 | 1 | 1 | 1 | 0.03 | \$ 53,644 | \$ 4,470 | \$ 4,470 | 110001 | 461000 | | 1100 | 1,609 |
| Court Clerk 3 | 2001a | Other | 2 | 1 | 1 | 1 | 0.58 | \$ 53,644 | \$ 4,470 | \$ 4,470 | 110001 | 461000 | | 1220 | 31,114 |
| Court Clerk 3 | 2001a | Other | 2 | 1 | 1 | 1 | 0.21 | \$ 53,644 | \$ 4,470 | \$ 4,470 | 110001 | 461000 | | 1231 | 11,265 |
| Court Clerk 3 | 2001a | Other | 2 | 1 | 1 | 1 | 0.03 | \$ 53,644 | \$ 4,470 | \$ 4,470 | 110001 | 461000 | | 1232 | 1,609 |
| Court Clerk 3 | 2001a | Other | 2 | 1 | 1 | 1 | 0.11 | \$ 53,644 | \$ 4,470 | \$ 4,470 | 110001 | 461000 | | 1310 | 5,901 |
| Court Clerk 3 | 2001a | Other | 2 | 1 | 1 | 1 | 0.01 | \$ 53,644 | \$ 4,470 | \$ 4,470 | 110001 | 461000 | | 1330 | 536 |
| Court Clerk 3 | 2001a | Other | 2 | 1 | 1 | 1 | 0.01 | \$ 53,644 | \$ 4,470 | \$ 4,470 | 110001 | 461000 | | 9200 | 536 |
| Court Clerk 3 | 2001a | Other | 2 | 1 | 1 | 1 | 0.02 | \$ 53,644 | \$ 4,470 | \$ 4,470 | 110001 | 461000 | | 9300 | 1,073 |
| Court Executive Officer | 1001 | Manager | 1 | 1 | 1 | 1 | 0.09 | \$ 114,236 | \$ 9,520 | \$ 9,520 | 110001 | 461000 | | 1212 | 10,281 |
| Court Executive Officer | 1001 | Manager | 1 | 1 | 1 | 1 | 0.15 | \$ 114,236 | \$ 9,520 | \$ 9,520 | 110001 | 461000 | | 1220 | 17,135 |
| Court Executive Officer | 1001 | Manager | 1 | 1 | 1 | 1 | 0.04 | \$ 114,236 | \$ 9,520 | \$ 9,520 | 110001 | 461000 | | 1231 | 4,569 |
| Court Executive Officer | 1001 | Manager | 1 | 1 | 1 | 1 | 0.10 | \$ 114,236 | \$ 9,520 | \$ 9,520 | 110001 | 461000 | | 1310 | 11,424 |
| Court Executive Officer | 1001 | Manager | 1 | 1 | 1 | 1 | 0.04 | \$ 114,236 | \$ 9,520 | \$ 9,520 | 110001 | 461000 | | 2110 | 4,569 |
| Court Executive Officer | 1001 | Manager | 1 | 1 | 1 | 1 | 0.39 | \$ 114,236 | \$ 9,520 | \$ 9,520 | 110001 | 461000 | | 9100 | 44,552 |
| Court Executive Officer | 1001 | Manager | 1 | 1 | 1 | 1 | 0.03 | \$ 114,236 | \$ 9,520 | \$ 9,520 | 110001 | 461000 | | 9200 | 3,427 |
| Court Executive Officer | 1001 | Manager | 1 | 1 | 1 | 1 | 0.07 | \$ 114,236 | \$ 9,520 | \$ 9,520 | 110001 | 461000 | | 9300 | 7,997 |
| Court Executive Officer | 1001 | Manager | 1 | 1 | 1 | 1 | 0.02 | \$ 114,236 | \$ 9,520 | \$ 9,520 | 110001 | 461000 | | 9400 | 2,285 |
| Court Executive Officer | 1001 | Manager | 1 | 1 | 1 | 1 | 0.07 | \$ 114,236 | \$ 9,520 | \$ 9,520 | 110001 | 461000 | | 9500 | 7,997 |
| Supervising Clerk | 2001c | Supervisor | 2 | 1 | 0 | 1 | 0.10 | \$ 55,771 | \$ 4,648 | \$ 4,648 | 110001 | 461000 | | 1100 | 5,577 |
| Supervising Clerk | 2001c | Supervisor | 2 | 1 | 0 | 1 | 0.10 | \$ 55,771 | \$ 4,648 | \$ 4,648 | 110001 | 461000 | | 1211 | 5,577 |
| Supervising Clerk | 2001c | Supervisor | 2 | 1 | 0 | 1 | 0.10 | \$ 55,771 | \$ 4,648 | \$ 4,648 | 110001 | 461000 | | 1212 | 5,577 |
| Supervising Clerk | 2001c | Supervisor | 2 | 1 | 0 | 1 | 0.10 | \$ 55,771 | \$ 4,648 | \$ 4,648 | 110001 | 461000 | | 1220 | 5,577 |
| Supervising Clerk | 2001c | Supervisor | 2 | 1 | 0 | 1 | 0.10 | \$ 55,771 | \$ 4,648 | \$ 4,648 | 110001 | 461000 | | 1231 | 5,577 |
| Supervising Clerk | 2001c | Supervisor | 2 | 1 | 0 | 1 | 0.10 | \$ 55,771 | \$ 4,648 | \$ 4,648 | 110001 | 461000 | | 1232 | 5,577 |
| Supervising Clerk | 2001c | Supervisor | 2 | 1 | 0 | 1 | 0.10 | \$ 55,771 | \$ 4,648 | \$ 4,648 | 110001 | 461000 | | 1233 | 5,577 |
| Supervising Clerk | 2001c | Supervisor | 2 | 1 | 0 | 1 | 0.10 | \$ 55,771 | \$ 4,648 | \$ 4,648 | 110001 | 461000 | | 1234 | 5,577 |
| Supervising Clerk | 2001c | Supervisor | 2 | 1 | 0 | 1 | 0.10 | \$ 55,771 | \$ 4,648 | \$ 4,648 | 110001 | 461000 | | 1310 | 5,577 |
| Supervising Clerk | 2001c | Supervisor | 2 | 1 | 0 | 1 | 0.10 | \$ 55,771 | \$ 4,648 | \$ 4,648 | 110001 | 461000 | | 2120 | 5,577 |
| Totals -----> | | | | | | | 6.00 | | | | | | | | \$ 347,250 |

Superior Court - Sierra

Facility Table

| A | B | C |
|----------------|----------------------|-----------------|
| Facility Row # | Facility Code Number | Facility Name |
| 1 | 1 | Main Courthouse |
| 2 | | |

Retirement Table

| A | B | C | D | E | F |
|------------------|-----------------------------|----------------------|---|---|---|
| Retirement Row # | Retirement Plan Code Number | Retirement Plan Name | Employer's Retirement Contribution Percentage | Employee Retirement Contribution Percentage Paid by Court | Total Court Contribution Rate (D + E) |
| 1 | 4601 | CalPERS Sierra | 26.827% | 0.000% | 26.827% |
| 2 | | | 0.000% | 0.000% | 0.000% |
| 3 | | | 0.000% | 0.000% | 0.000% |
| 4 | | | 0.000% | 0.000% | 0.000% |
| 5 | | | 0.000% | 0.000% | 0.000% |
| 6 | | | 0.000% | 0.000% | 0.000% |
| 7 | | | 0.000% | 0.000% | 0.000% |
| 8 | | | 0.000% | 0.000% | 0.000% |
| 9 | | | 0.000% | 0.000% | 0.000% |
| 10 | | | 0.000% | 0.000% | 0.000% |
| 11 | | | 0.000% | 0.000% | 0.000% |
| 12 | | | 0.000% | 0.000% | 0.000% |
| 13 | | | 0.000% | 0.000% | 0.000% |
| 14 | | | 0.000% | 0.000% | 0.000% |
| 15 | | | 0.000% | 0.000% | 0.000% |
| 16 | | | 0.000% | 0.000% | 0.000% |
| 17 | | | 0.000% | 0.000% | 0.000% |
| 18 | | | 0.000% | 0.000% | 0.000% |
| 19 | | | 0.000% | 0.000% | 0.000% |
| 20 | | | 0.000% | 0.000% | 0.000% |

Superior Court - Sierra

Note: Replace "Enter Title" with the benefit title.

| | | | | Other Salary Driven Benefits Table | | | | | | | | | | | | | | | |
|---------------------|-----------------------------------|-------------------------|---------------------------------|------------------------------------|--------|-----------------------|----------------------------|------------------------|----------------|----------------------|-----------------|-----------------------|----------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | | | | Medicare | OASDI | WC | Other Insurance | | | | | Deferred Compensation | Other Benefits | | | | | | |
| A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T |
| Employee Org. Row # | Employee Organizational Unit Name | Bargaining Unit Name | Union Name | Medicare | OASDI | Workers' Compensation | Disability Insurance (SDI) | Unemployment Insurance | Life Insurance | Long-Term Disability | Other Insurance | Deferred Compensation | Enter Title | Enter Title | Enter Title | Enter Title | Enter Title | Enter Title | Enter Title |
| 1 | Management Employees | | | 1.450% | 6.200% | 0.000% | 0.640% | 0.044% | 0.000% | 0.000% | 0.000% | 0.000% | 0.000% | 0.000% | 0.000% | 0.000% | 0.000% | 0.000% | 0.000% |
| 2 | Miscellaneous Clerical | Miscellaneous Employees | Stationary Operating Engr Local | 1.450% | 6.200% | 0.000% | 0.640% | 0.044% | 0.000% | 0.000% | 0.000% | 0.000% | 0.000% | 0.000% | 0.000% | 0.000% | 0.000% | 0.000% | 0.000% |

Note: Replace "Enter Title" with the benefit title.

| Non-Salary Driven Benefits Table | | | | | | | | | | | | | | | | | | | | | | | |
|----------------------------------|-----------------------------------|-------------------------|------------|---------|-----------------|--------|-------------------|-----------------|------------------------|-----------------------|----------------------------|------------------------|----------------|----------------------|-----------------|-----------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Health Insurance | | | | WC | Other Insurance | | | | | Deferred Compensation | Other Benefits | | | | | | | | | | | | |
| A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X |
| Employee Org. Row # | Employee Organizational Unit Name | Bargaining Unit Name | Union Name | Medical | Dental | Vision | Flexible Benefits | Combined Health | Total Health Insurance | Workers' Comp | Disability Insurance (SDI) | Unemployment Insurance | Life Insurance | Long-Term Disability | Other Insurance | Deferred Compensation | Enter Title | Enter Title | Enter Title | Enter Title | Enter Title | Enter Title | Enter Title |
| 1 | Management Employees | | | \$ - | \$ - | \$ - | \$ - | \$ 18,187 | \$ 18,187 | \$ 650 | \$ - | \$ - | \$ 150 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2 | Miscellaneous Clerical | Miscellaneous Employees | Local | \$ - | \$ - | \$ - | \$ - | \$ 18,187 | \$ 18,187 | \$ 650 | \$ - | \$ - | \$ 150 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Superior Court - Sierra

Base Salary Adjustment Table

| A | B | C | D | E | F | G | H | I |
|-------|-----------------------------------|------------------|--|---------------------------------------|---------------------------------------|---|--|---|
| Row # | Employee Organizational Unit Name | Employee Org Row | Will Receive a Base Salary Adjustment this Fiscal Year? ("Yes", "No", or "Don't Know") | If "Yes" in Column D, Effective Date? | If "Yes" in Column D, Adjustment Type | If "Other" in Column F, Please Explain the Type of Adjustment | If "Don't Know" in Column D, On What Date Will Court Know If an Adjustment Will Be Made? | If "Yes" in Column D, Salary Adjustment % |
| 1 | Management Employees | 1 | No | | | | | 0.00% |
| 2 | Miscellaneous Clerical | 2 | No | | | | | 0.00% |