

**Judicial Council of California**

**Schedule 7A**

**Certification**

**FY 2016-17**

**Court: Superior Court - Lassen**

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**CERTIFICATION**

**I HEREBY CERTIFY, to the best of my knowledge and belief, that the information stated in the Schedule 7A fairly presents the salary, benefits, and FTE of each authorized position, as of July 1, 2015, in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.**



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*Signature of Presiding Judge or Executive Officer*

# Judicial Council of California

Trial Court Funding Act of 1997  
**SCHEDULE 7A**  
Salary and Position Worksheet  
Transmittal and Submission  
FY 2016-17

**Court System:** Superior Court - Lassen  
**County Number**  
(for JCC staff  
use): 18

The Trial Court Budget Program and Policy Unit of Judicial Council Finance will perform a general overall compliance review of the attached Schedule 7A from your court. The Schedule 7A will then be processed by macros that will compute the salary and benefits for each position based upon the salary and benefit information contained within the attached spreadsheets. The macros will compute and sort the salary and benefits by Program, Element, Component, and Task (PECT). This information will be downloaded into a database and uploaded into a Budget Upload Template for your court.

In the event that questions arise regarding the information listed on your court's Schedule 7A, please provide the court contact information requested below.

**For General Questions:** [Regarding Schedule 7A]

**Court Contact:** Andi Barone  
**Contact's Phone:** 530-251-8205 ext 139  
**E-mail Address:** [andi.barone@lassencourt.ca.gov](mailto:andi.barone@lassencourt.ca.gov)

**For Specific Questions:** [Regarding Positions, Salary or PECT Numbers]

**Schedule 7A Prepared By:** Brandy Cook  
**Preparer's Phone:** 530-251-8205 ext 114  
**E-mail Address:** [brandy.cook@lassencourt.ca.gov](mailto:brandy.cook@lassencourt.ca.gov)

Superior Court - Lassen

<b>Comments Worksheet</b>	
<b>Schedule 7A Worksheet</b>	
	Example: Types of differential pay (e.g., locality, bilingual, etc.) included in annual salaries.
1	
2	
3	
4	
<b>Benefits Worksheets</b>	
	Example: Retirement contributions include pension obligation bonds or certificates of participation.
1	
2	
3	
4	
<b>Base Salary Adjustment Worksheet</b>	
	Example: Dates of negotiated salary increases and salary increases that will come into effect after July 1, 2016.
1	
2	
3	
4	
<b>General comments</b>	
1	
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10	

Superior Court - Lassen

<b>Summary of Salary &amp; Benefit Budgets for All Authorized Positions</b>	<b>FY 2016-17</b>
Salary	\$ 1,317,521.35
OASDI & Medicare	\$ 100,707.99
Retirement	\$ 174,412.65
Deferred Compensation	\$ -
Workers' Compensation	\$ 19,229.70
Health Insurance	\$ 152,026.00
Other Insurance	\$ 17,365.81
Other Benefits (Salary Driven and Non Salary Driven)	\$ 102,300.00
<b>Total Salary and Benefit Budget</b>	<b>\$ 1,883,563.49</b>

Superior Court - Lassen

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A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager, Supervisor or Other	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	FUNCTIONAL AREA (PECT)	Total Salary (Col. I x J)
AB 1058 Commissioner	2014	Other	5	1	1	2	0.15	\$ 151,968	\$ 12,664	\$ 12,664	190100	181000	G-181059-1-1c	1100	22,795
Admin Services Manager	1004	Manager	3	1	1	1	0.50	\$ 84,282	\$ 6,068	\$ 7,375	110001	181000		9200	42,141
Admin Services Manager	1004	Manager	3	1	1	1	0.50	\$ 84,282	\$ 6,068	\$ 7,375	110001	181000		9300	42,141
Admin Services Specialist I-Confidential	3003a	Other	3	1	1	1	0.50	\$ 36,795	\$ 3,066	\$ 3,727	110001	181000		9200	18,398
Admin Services Specialist I-Confidential	3003a	Other	3	1	1	1	0.50	\$ 36,795	\$ 3,066	\$ 3,727	110001	181000		9300	18,398
Commissioner	2014	Other	5	1	1	2	0.10	\$ 151,968	\$ 12,664	\$ 12,664	110001	181000		1100	15,197
Court Clerk I	2001a	Other	1	1	1	1	0.50	\$ 31,845	\$ 2,654	\$ 3,186	110001	181000		1231	15,923
Court Clerk I	2001a	Other	1	1	1	1	0.50	\$ 31,845	\$ 2,654	\$ 3,186	110001	181000		1211	15,923
Court Clerk I	2001a	Other	1	1	1	1	0.50	\$ 33,322	\$ 2,654	\$ 3,186	110001	181000		1231	16,661
Court Clerk I	2001a	Other	1	1	1	1	0.50	\$ 33,322	\$ 2,654	\$ 3,186	110001	181000		1211	16,661
Court Clerk I	2001a	Other	1	1	1	1	0.25	\$ 34,861	\$ 2,654	\$ 3,186	110001	181000		1212	8,715
Court Clerk I	2001a	Other	1	1	1	1	0.50	\$ 32,337	\$ 2,654	\$ 3,186	110001	181000		1211	16,169
Court Clerk I	2001a	Other	1	1	1	1	0.50	\$ 32,337	\$ 2,654	\$ 3,186	110001	181000		1212	16,169
Court Clerk I	2001a	Other	1	1	1	1	1.00	\$ 33,322	\$ 2,654	\$ 3,186	110001	181000		1220	33,322
Court Clerk I	2001a	Other	1	1	0	1	0.50	\$ 31,845	\$ 2,654	\$ 3,186	110001	181000		1212	15,923
Court Clerk I	2001a	Other	1	1	0	1	0.50	\$ 31,845	\$ 2,654	\$ 3,186	110001	181000		1100	15,923
Court Clerk I	2001a	Other	1	1	1	1	0.25	\$ 36,504	\$ 2,654	\$ 3,186	110001	181000		1234	9,126
Court Clerk I	2001a	Other	1	1	1	1	0.25	\$ 36,504	\$ 2,654	\$ 3,186	110001	181000		1233	9,126
Court Clerk I	2001a	Other	1	1	1	1	0.25	\$ 36,504	\$ 2,654	\$ 3,186	120001	181000		1212	9,126
Court Clerk I	2001a	Other	1	1	1	1	0.25	\$ 36,504	\$ 2,654	\$ 3,186	110001	181000		1211	9,126
Court Clerk I	2002a	Other	1	1	0	1	0.25	\$ 40,671	\$ 2,821	\$ 3,389	110001	181000		1211	10,168
Court Clerk I	2002a	Other	1	1	0	1	0.75	\$ 40,671	\$ 2,821	\$ 3,389	120001	181000		2110	30,503
Court Clerk III	2001b	Other	1	1	1	1	0.25	\$ 44,617	\$ 3,186	\$ 3,829	110001	181000		1330	11,154
Court Clerk III	2001b	Other	1	1	1	1	0.50	\$ 44,617	\$ 3,186	\$ 3,829	110001	181000		1231	22,309
Court Clerk III	2001b	Other	1	1	1	1	0.25	\$ 44,617	\$ 3,186	\$ 3,829	110001	181000		1220	11,154
Court Clerk III	2001b	Other	1	1	1	1	0.50	\$ 42,600	\$ 3,186	\$ 3,829	110001	181000		1211	21,300
Court Clerk III	2001b	Other	1	1	1	1	0.50	\$ 42,600	\$ 3,186	\$ 3,829	110001	181000		1212	21,300
Court Clerk III	2001b	Other	1	1	1	1	0.50	\$ 44,617	\$ 3,186	\$ 3,829	110001	181000		1211	22,309
Court Clerk III	2001b	Other	1	1	1	1	0.50	\$ 44,617	\$ 3,186	\$ 3,829	110001	181000		1212	22,309
Court Clerk III	2001b	Other	1	1	1	1	0.25	\$ 46,847	\$ 3,186	\$ 3,829	190100	181000		1231	11,712
Court Clerk III	2001b	Other	1	1	1	1	0.75	\$ 46,847	\$ 3,186	\$ 3,829	110001	181000		1220	35,135
Court Clerk III	2001b	Other	1	1	1	1	0.25	\$ 46,862	\$ 3,186	\$ 3,829	110001	181000		1232	11,716
Court Clerk III	2001b	Other	1	1	1	1	0.25	\$ 46,862	\$ 3,186	\$ 3,829	110001	181000		1233	11,716
Court Clerk III	2001b	Other	1	1	1	1	0.25	\$ 46,862	\$ 3,186	\$ 3,829	110001	181000		1234	11,716
Court Clerk III	2001b	Other	1	1	1	1	0.25	\$ 46,862	\$ 3,186	\$ 3,829	110001	181000		1212	11,716
Court Clerk I	2001a	Other	1	1	1	1	0.50	\$ 34,861	\$ 2,654	\$ 3,186	110001	181000		1211	17,431
Court Clerk I	2001a	Other	1	1	1	1	0.25	\$ 34,861	\$ 2,654	\$ 3,186	110001	181000		1220	8,715
Court Executive Officer	1001	Other	4	1	1	1	1.00	\$ 119,829	\$ 9,057	\$ 11,010	110001	181000		9100	119,829
Court Operations Manager	1004	Manager	3	1	1	1	0.25	\$ 97,573	\$ 6,068	\$ 7,375	110001	181000		1100	24,393
Court Operations Manager	1004	Manager	3	1	1	1	0.25	\$ 97,573	\$ 6,068	\$ 7,375	110001	181000		1212	24,393
Court Operations Manager	1004	Manager	3	1	1	1	0.25	\$ 97,573	\$ 6,068	\$ 7,375	110001	181000		1220	24,393
Court Operations Manager	1004	Manager	3	1	1	1	0.25	\$ 97,573	\$ 6,068	\$ 7,375	110001	181000		1231	24,393
Court Reporter II	2006a	Other	2	1	1	1	1.00	\$ 77,771	\$ 5,384	\$ 6,545	110001	181000		1100	77,771
Court Supervisor	2001c	Supervisor	3	1	1	1	0.50	\$ 62,899	\$ 4,311	\$ 5,242	110001	181000		1100	31,450
Court Supervisor	2001c	Supervisor	3	1	1	1	0.25	\$ 62,899	\$ 4,311	\$ 5,242	110001	181000		1211	15,725
Court Supervisor	2001c	Supervisor	3	1	1	1	0.25	\$ 62,899	\$ 4,311	\$ 5,242	110001	181000		1330	15,725
Fiscal Specialist I	3003a	Other	1	1	0	1	1.00	\$ 36,795	\$ 2,919	\$ 3,548	110001	181000		9200	36,795
Mediator	2018a	Other	2	1	1	1	1.00	\$ 76,252	\$ 5,127	\$ 6,233	110001	181000		1231	76,252

Superior Court - Lassen

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A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager, Supervisor or Other	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	Functional Area (PECT)	Total Salary (Col. I x J)
Records Clerk II	2002a	Other	1	1	1	1	1.00	\$ 40,671	\$ 2,905	\$ 3,491	110001	181000		1310	40,671
Research Attorney	2010a	Other	3	1	1	1	0.75	\$ 99,466	\$ 7,023	\$ 8,537	110001	181000		1100	74,600
Research Attorney	2010a	Other	3	1	1	1	0.25	\$ 99,466	\$ 7,023	\$ 8,537	110001	181000		1231	24,867
Security Coordinator	2005c	Other	3	1	0	1	1.00	\$ 46,946	\$ 3,912	\$ 4,755	110001	181000		1340	46,946
<b>Totals -----&gt;</b>							<b>24.25</b>								<b>\$ 1,317,521</b>

Superior Court - Lassen

**Facility Table**

A	B	C
Facility Row #	Facility Code Number	Facility Name
1	1	Hall of Justice
2		

## Retirement Table

A	B	C	D	E	F
Retirement Row #	Retirement Plan Code Number	Retirement Plan Name	Employer's Retirement Contribution Percentage	Employee Retirement Contribution Percentage Paid by Court	Total Court Contribution Rate ( D + E )
1	1801	CalPERS	13.631%	0.000%	13.631%
2	0	None	0.000%	0.000%	0.000%
3			0.000%	0.000%	0.000%
4			0.000%	0.000%	0.000%
5			0.000%	0.000%	0.000%
6			0.000%	0.000%	0.000%
7			0.000%	0.000%	0.000%
8			0.000%	0.000%	0.000%
9			0.000%	0.000%	0.000%
10			0.000%	0.000%	0.000%
11			0.000%	0.000%	0.000%
12			0.000%	0.000%	0.000%
13			0.000%	0.000%	0.000%
14			0.000%	0.000%	0.000%
15			0.000%	0.000%	0.000%
16			0.000%	0.000%	0.000%
17			0.000%	0.000%	0.000%
18			0.000%	0.000%	0.000%
19			0.000%	0.000%	0.000%
20			0.000%	0.000%	0.000%



**Superior Court - Lassen**

Note: Replace "Enter Title" with the benefit title.

**Other Salary Driven Benefits Table**

				Medicare	OASDI	WC	Other Insurance					Deferred Compensation	Other Benefits							
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	
Employee Org. Row #	Employee Organizational Unit Name	Bargaining Unit Name	Union Name	Medicare	OASDI	Workers' Compensation	Disability Insurance (SDI)	Unemployment Insurance	Life Insurance	Long-Term Disability	Other Insurance	Deferred Compensation	Enter Title	Enter Title	Enter Title	Enter Title	Enter Title	Enter Title	Enter Title	
1	General Unit	General Unit	UPEC	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
2	Professional Unit	Professional Unit	UPEC	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
3	Management/Confidential	Management/Confidential	None	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
4	Executive	Executive	None	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
5	SJO	SJO	None	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
6	Temporary Part-time	Temporary Part-time	None	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
7	Part-time non-benefited	Part-time non-benefited	None	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
8	Full-time Limited Term	Full-time Limited Term	None	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%

Note: Replace "Enter Title" with the benefit title.

Non-Salary Driven Benefits Table																							
Health Insurance				WC	Other Insurance					Deferred Compensation	Other Benefits												
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
Employee Org. Row #	Employee Organizational Unit Name	Bargaining Unit Name	Union Name	Medical	Dental	Vision	Flexible Benefits	Combined Health	Total Health Insurance	Workers' Comp	Disability Insurance (SDI)	Unemployment Insurance	Life Insurance	Long-Term Disability	Other Insurance	Deferred Compensation	Flex Plan	Enter Title	Enter Title	Enter Title	Enter Title	Enter Title	Enter Title
1	General Unit	General Unit	UPEC	\$ 5,700	\$ -	\$ -	\$ -	\$ -	\$ 5,700	\$ 801	\$ -	\$ -	\$ 65	\$ 53	\$ 38	\$ -	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	Professional Unit	Professional Unit	UPEC	\$ 5,700	\$ -	\$ -	\$ -	\$ -	\$ 5,700	\$ 801	\$ -	\$ -	\$ 65	\$ 102	\$ 38	\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	Management/Confidential	Mangement/Confidential	None	\$ 5,700	\$ 551	\$ -	\$ -	\$ -	\$ 6,251	\$ 801	\$ -	\$ -	\$ 81	\$ 78	\$ 41	\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	Executive	Executive	None	\$ 17,069	\$ 551	\$ -	\$ -	\$ -	\$ 17,620	\$ 801	\$ -	\$ -	\$ 81	\$ 122	\$ 41	\$ -	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	SJO	SJO	None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	Temporary Part-time	Temporary Part-time	None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Part-time non-benefited	Part-time non-benefited	None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Full-time Limited Term	Full-time Limited Term	None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Superior Court - Lassen**

**Base Salary Adjustment Table**

A	B	C	D	E	F	G	H	I
Row #	Employee Organizational Unit Name	Employee Org Row	Will Receive a Base Salary Adjustment this Fiscal Year? ("Yes", "No", or "Don't Know")	If "Yes" in Column D, Effective Date?	If "Yes" in Column D, Adjustment Type	If "Other" in Column F, Please Explain the Type of Adjustment	If "Don't Know" in Column D, On What Date Will Court Know If an Adjustment Will Be Made?	If "Yes" in Column D, Salary Adjustment %
1	General Unit	1	Yes	11/6/2016	COLA / NSI			3.00%
2	Professional Unit	2	No	11/6/2016	COLA / NSI			3.00%
3	Management/Confidential	3	Yes	11/6/2016	COLA / NSI			3.00%
4	Executive	4	Yes	11/6/2016	COLA / NSI			3.00%
5	SJO	5	No					0.00%
6	Temporary Part-time	6	No					0.00%
7	Part-time non-benefited	7	No					0.00%
8	Full-time Limited Term	8	No					0.00%