

QUARTERLY FINANCIAL STATEMENT CERTIFICATION

In accordance with the requirements of the *Trial Court Financial Policies and Procedures Manual* (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.

Signature of Presiding Judge or Court Executive

Date

Court

Fiscal Year and Ending Quarter

QUARTERLY FINANCIAL STATEMENT FOOTNOTES

Court

Fiscal Year and Ending Quarter

FOOTNOTES

QUARTERLY FINANCIAL STATEMENT
Authorized/Filled Positions

Court

Fiscal Year and Ending Quarter

	Total Authorized Positions (FTEs) ¹ Optional	Positions (FTEs) Filled			
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Court Employee Positions					

¹ Total Authorized Positions should reflect the amount submitted on the court's Schedule 7A for the reporting fiscal year.

Superior Court of California, County of Napa
 Trial Court Operations Fund
 Balance Sheet
 (Unaudited)

For the month ended June
 Fiscal Year 2023/24

2022/23

	Governmental Funds							Total Funds (Info. Purposes Only)	Total Funds (Info. Purposes Only)
	General	Special Revenue		Capital Project	Debt Service	Proprietary Funds	Fiduciary Funds		
		Non-Grant	Grant						
ASSETS									
Operations	\$ (595,348)	\$ 501,184	\$ 0				\$ 12,218	\$ (81,947)	\$ (139,945)
Payroll									
Jury									
Revolving	\$ 0							\$ 0	\$ 0
Other									
Distribution									
Civil Filing Fees							\$ 0	\$ 0	\$ 0
Trust									
Credit Card									
Cash on Hand	\$ 2,700							\$ 2,700	\$ 2,700
Cash with County	\$ 189,501	\$ 459,596	\$ 0				\$ 1,510,328	\$ 2,159,425	\$ 3,067,393
Cash Outside of the JCC									
Cash Held with the JCC	\$ 70,105							\$ 70,105	
Cash Equivalents	\$ 1,166,003						\$ 149,811	\$ 1,315,814	\$ 1,520,661
Total Cash and Cash Equivalents	\$ 832,961	\$ 960,780	\$ 0				\$ 1,672,356	\$ 3,466,097	\$ 4,450,809
Short-Term Investment									
Investments									
Total Investments									
Accrued Revenue	\$ 590	\$ 540						\$ 1,129	\$ 765
Accounts Receivable - General	\$ 0							\$ 0	\$ 0
Dishonored Checks									
Due From Employee	\$ 4,471							\$ 4,471	\$ 2,810
Civil Jury Fees									
Trust									
Due From Other Funds	\$ 16,380							\$ 16,380	\$ 87,249
Due From Other Governments	\$ 2,620	\$ 1,075	\$ 0					\$ 3,695	\$ 72,638
Due From Other Courts									
Due From State	\$ 427,407	\$ 10,192	\$ 16,964					\$ 454,563	\$ 130,836
Trust Due To/From									
Distribution Due To/From									
Civil Filing Fee Due To/From									
General Due To/From									
Total Receivables	\$ 451,467	\$ 11,807	\$ 16,964					\$ 480,238	\$ 294,298
Prepaid Expenses - General	\$ 3,697	\$ 0						\$ 3,697	\$ 3,697
Salary and Travel Advances									
Counties									
Total Prepaid Expenses	\$ 3,697	\$ 0						\$ 3,697	\$ 3,697
Other Assets									
Total Other Assets									
Total Assets	\$ 1,288,125	\$ 972,586	\$ 16,964				\$ 1,672,356	\$ 3,950,032	\$ 4,748,804
LIABILITIES AND FUND BALANCES									
Accrued Liabilities	\$ 66,862	\$ 7,721	\$ 0					\$ 74,583	\$ (50,964)
Accounts Payable - General	\$ 4,591	\$ 0	\$ 0				\$ 0	\$ 4,591	\$ 38,134
Due to Other Funds	\$ 0	\$ 0	\$ 16,380					\$ 16,380	\$ 87,249
Due to Other Courts	\$ 0							\$ 0	\$ 0
Due to State	\$ 451,625	\$ 6,130						\$ 457,755	\$ 115,591
TC145 Liability							\$ 161,439	\$ 161,439	\$ 111,796
Due to Other Governments	\$ 60,488	\$ 27,220	\$ 0					\$ 87,708	\$ 68,035
AB145 Due to Other Government Agency									
Due to Other Public Agencies									
Sales and Use Tax									
Interest							\$ 590	\$ 590	\$ 403
Miscellaneous Accts. Pay. and Accrued Liab.									
Total Accounts Payable and Accrued Liab.	\$ 583,566	\$ 41,071	\$ 16,380				\$ 162,029	\$ 803,045	\$ 370,245
Civil									
Criminal									
Unreconciled - Civil and Criminal									
Trust Held Outside of the JCC							\$ 1,414,567	\$ 1,414,567	\$ 2,778,895
Trust Interest Payable							\$ 95,760	\$ 95,760	\$ 52,156
Miscellaneous Trust									
Total Trust Deposits							\$ 1,510,328	\$ 1,510,328	\$ 2,831,051
Accrued Payroll	\$ 502,709		\$ 428					\$ 503,137	\$ 477,901
Benefits Payable	\$ 57,848							\$ 57,848	\$ 12,681
Deferred Compensation Payable									
Deductions Payable	\$ 262,051							\$ 262,051	\$ 66,789
Payroll Clearing	\$ (409,498)							\$ (409,498)	\$ (178,421)
Total Payroll Liabilities	\$ 413,110		\$ 428					\$ 413,537	\$ 378,950
Revenue Collected in Advance	\$ 85,561	\$ 0						\$ 85,561	\$ 0
Liabilities For Deposits	\$ 51,218	\$ 132	\$ 157					\$ 51,507	\$ 26,544
Jury Fees - Non-Interest									
Fees - Partial Payment & Overpayment									
Uncleared Collections									\$ 0
Other Miscellaneous Liabilities									
Total Other Liabilities	\$ 136,780	\$ 132	\$ 157					\$ 137,069	\$ 26,544
Total Liabilities	\$ 1,133,455	\$ 41,204	\$ 16,964				\$ 1,672,356	\$ 2,863,979	\$ 3,606,789
Total Fund Balance	\$ 154,670	\$ 931,383	\$ 0					\$ 1,086,053	\$ 1,142,015
Total Liabilities and Fund Balance	\$ 1,288,125	\$ 972,586	\$ 16,964				\$ 1,672,356	\$ 3,950,032	\$ 4,748,804

Superior Court of California, County of Napa
 Trial Court Operations Fund
 Statement of Revenues, Expenditures and Changes in Fund Balances
 (Unaudited)

For the month ended June											
Fiscal Year 2023/24										2022/23	
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	Current Budget (Annual)	Total Funds (Info. Purposes Only)	Final Budget (Annual)
	General	Special Revenue		Capital Projects	Debt Service						
		Non-Grant	Grant								
REVENUES											
State Financing Sources											
Trial Court Trust Fund	\$ 9,372,857	\$ 33,740					\$ 9,406,597	\$ 9,453,577	\$ 9,048,066	\$ 9,043,205	
Improvement and Modernization Fund	\$ 17,619						\$ 17,619	\$ 18,016	\$ 17,619	\$ 17,619	
Judges' Compensation (0150019)	\$ 45,452						\$ 45,452	\$ 52,500	\$ 52,500	\$ 52,500	
Court Interpreter (0150037)	\$ 780,650						\$ 780,650	\$ 780,650	\$ 767,539	\$ 750,000	
Civil Coordination Reimbursement (0150091)											
MOU Reimbursements (0150010 and General)	\$ 501,119						\$ 501,119	\$ 509,083	\$ 543,722	\$ 560,453	
Other Miscellaneous	\$ 309,795	\$ 208,194					\$ 517,989	\$ 734,457	\$ 553,114	\$ 521,289	
	\$ 11,027,492	\$ 241,934					\$ 11,269,426	\$ 11,548,283	\$ 10,982,560	\$ 10,945,066	
Grants											
AB 1058 Commissioner/Facilitator			\$ 163,888				\$ 163,888	\$ 185,940	\$ 184,418	\$ 189,333	
Other Judicial Council Grants			\$ 3,700				\$ 3,700	\$ 5,000	\$ 4,630	\$ 5,000	
Non-Judicial Council Grants											
			\$ 167,588				\$ 167,588	\$ 190,940	\$ 189,048	\$ 194,333	
Other Financing Sources											
Interest Income	\$ 134,268	\$ 38,425					\$ 172,692	\$ 146,896	\$ 117,601	\$ 91,590	
Investment Income											
Donations											
Local Fees	\$ 18,092	\$ 70,525					\$ 88,617	\$ 52,000	\$ 66,367	\$ 51,000	
Non-Fee Revenues	\$ 173,702	\$ 220,342					\$ 394,044	\$ 407,034	\$ 357,403	\$ 377,200	
Enhanced Collections											
Escheatment											
Prior Year Revenue	\$ 57,954	\$ 849					\$ 58,803	\$ 46,241	\$ 82,196	\$ 36,149	
County Program - Restricted		\$ 24,238					\$ 24,238	\$ 20,000	\$ 21,302	\$ 22,000	
Reimbursement Other	\$ 50,307						\$ 50,307	\$ 30,000	\$ 41,257	\$ 37,100	
Sale of Fixed Assets											
Other Miscellaneous									\$ 3	\$ 100	
	\$ 434,323	\$ 354,378					\$ 788,701	\$ 702,171	\$ 686,129	\$ 615,139	
Total Revenues	\$ 11,461,815	\$ 596,312	\$ 167,588				\$ 12,225,714	\$ 12,441,394	\$ 11,857,736	\$ 11,754,538	
EXPENDITURES											
Personnel Services											
Salaries - Permanent	\$ 5,265,696	\$ 10,326	\$ 80,445				\$ 5,356,467	\$ 5,509,354	\$ 5,280,971	\$ 4,696,074	
Temp Help	\$ 222,797						\$ 222,797	\$ 246,334	\$ 195,297	\$ 243,948	
Overtime	\$ 11,601						\$ 11,601	\$ 10,000	\$ 11,227	\$ 5,000	
Staff Benefits	\$ 3,182,638	\$ 5,981	\$ 42,036				\$ 3,230,655	\$ 3,711,286	\$ 3,244,029	\$ 3,423,764	
	\$ 8,682,732	\$ 16,308	\$ 122,480				\$ 8,821,520	\$ 9,476,975	\$ 8,731,524	\$ 8,368,786	
Operating Expenses and Equipment											
General Expense	\$ 277,218		\$ 1,343				\$ 278,561	\$ 335,753	\$ 192,971	\$ 279,147	
Printing	\$ 19,994						\$ 19,994	\$ 17,694	\$ 17,102	\$ 15,000	
Telecommunications	\$ 59,314		\$ 598				\$ 59,912	\$ 67,400	\$ 64,824	\$ 69,800	
Postage	\$ 44,622		\$ 153				\$ 44,776	\$ 23,600	\$ 33,213	\$ 31,800	
Insurance	\$ 10,429						\$ 10,429	\$ 9,000	\$ 8,955	\$ 8,835	
In-State Travel	\$ 17,592		\$ 2,043				\$ 19,635	\$ 15,000	\$ 11,683	\$ 15,000	
Out-of-State Travel	\$ 476						\$ 476				
Training	\$ 7,766						\$ 7,766	\$ 12,288	\$ 16,569	\$ 24,121	
Security Services	\$ 232,109		\$ 2,633				\$ 234,742	\$ 247,600	\$ 203,078	\$ 225,986	
Facility Operations	\$ 154,111	\$ 6,563	\$ 1,402				\$ 162,077	\$ 208,287	\$ 189,593	\$ 183,524	
Utilities											
Contracted Services	\$ 1,891,708	\$ 38,742	\$ 3,700				\$ 1,934,150	\$ 1,408,784	\$ 1,426,769	\$ 1,391,301	
Consulting and Professional Services	\$ 87,906	\$ 212,331	\$ 457				\$ 300,693	\$ 282,931	\$ 331,530	\$ 282,694	
Information Technology	\$ 280,991		\$ 713				\$ 281,705	\$ 255,018	\$ 314,689	\$ 278,060	
Major Equipment	\$ 77,347						\$ 77,347	\$ 75,560	\$ 153,028	\$ 75,000	
Other Items of Expense		\$ 0					\$ 0		\$ 1	\$ 300	
	\$ 3,161,584	\$ 257,636	\$ 13,042				\$ 3,432,262	\$ 2,958,913	\$ 2,964,006	\$ 2,880,568	
Special Items of Expense											
Grand Jury											
Jury Costs	\$ 28,715						\$ 28,715	\$ 33,200	\$ 33,063	\$ 34,000	
Judgements, Settlements and Claims											
Debt Service											
Other											
Capital Costs											
Internal Cost Recovery	\$ (32,065)		\$ 32,065				\$ 0	\$ 0	\$ 0	\$ 0	
Prior Year Expense Adjustment	\$ (821)						\$ (821)		\$ 0		
	\$ (4,171)		\$ 32,065				\$ 27,894	\$ 33,200	\$ 33,063	\$ 34,000	
Total Expenditures	\$ 11,840,145	\$ 273,944	\$ 167,588				\$ 12,281,676	\$ 12,469,088	\$ 11,728,593	\$ 11,283,354	
Excess (Deficit) of Revenues Over Expenditures	\$ (378,330)	\$ 322,368	\$ 0				\$ (55,962)	\$ (27,694)	\$ 129,143	\$ 471,184	
Operating Transfers In (Out)	\$ 400,000	\$ (400,000)					\$ 0	\$ 0	\$ 0	\$ 0	
Fund Balance (Deficit)											
Beginning Balance (Deficit)	\$ 133,000	\$ 1,009,015	\$ 0				\$ 1,142,015	\$ 1,142,015	\$ 1,012,872	\$ 1,012,872	
Ending Balance (Deficit)	\$ 154,670	\$ 931,383	\$ 0				\$ 1,086,053	\$ 1,114,321	\$ 1,142,015	\$ 1,484,056	

Superior Court of California, County of Napa
 Trial Court Operations Fund
 Statement of Program Expenditures
 (Unaudited)

For the month ended June

Fiscal Year 2023/24

2022/23

	Personnel Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget (Annual)	Total Actual Expense	Final Budget (Annual)
PROGRAM EXPENDITURES:										
Judges & Courtroom Support	\$ 2,976,062	\$ 822,471					\$ 3,798,533	\$ 4,314,523	\$ 3,488,022	\$ 3,881,151
Traffic & Other Infractions	\$ 249,873	\$ 21,209					\$ 271,082	\$ 454,517	\$ 369,803	\$ 452,554
Other Criminal Cases	\$ 890,238	\$ 217,392					\$ 1,107,630	\$ 995,551	\$ 1,032,671	\$ 982,545
Civil	\$ 568,863	\$ 7,640					\$ 576,503	\$ 1,089,375	\$ 552,893	\$ 1,150,663
Family & Children Services	\$ 785,619	\$ 84,089			\$ 0		\$ 869,708	\$ 777,229	\$ 860,557	\$ 774,638
Probate, Guardianship & Mental Health Services	\$ 58,595	\$ 106,313					\$ 164,909	\$ 105,000	\$ 166,165	\$ 165,388
Juvenile Dependency Services	\$ 91,749	\$ 280,288					\$ 372,037	\$ 318,835	\$ 377,332	\$ 338,861
Juvenile Delinquency Services	\$ 84,751	\$ 486					\$ 85,237	\$ 42,955	\$ 73,358	\$ 42,716
Other Court Operations	\$ 114,152	\$ 640					\$ 114,791	\$ 157,416	\$ 106,687	\$ 161,082
Court Interpreters	\$ 317,585	\$ 639,696					\$ 957,281	\$ 783,977	\$ 777,252	\$ 754,410
Jury Services	\$ 197,039	\$ 44,748	\$ 28,715				\$ 270,502	\$ 185,765	\$ 205,639	\$ 175,949
Security		\$ 319,521					\$ 319,521	\$ 328,480	\$ 251,297	\$ 232,306
Trial Court Operations Program	\$ 6,334,525	\$ 2,544,493	\$ 28,715		\$ 0		\$ 8,907,734	\$ 9,553,622	\$ 8,261,676	\$ 9,112,263
Enhanced Collections	\$ 6,433	\$ 4,561					\$ 10,993		\$ 6,167	\$ 5,650
Other Non-Court Operations	\$ 1,175	\$ 7					\$ 1,182			
Non-Court Operations Program	\$ 7,608	\$ 4,567					\$ 12,175		\$ 6,167	\$ 5,650
Executive Office	\$ 502,181	\$ 63,477					\$ 565,657	\$ 487,250	\$ 492,631	\$ 517,216
Fiscal Services	\$ 532,236	\$ 62,270				\$ (930)	\$ 593,575	\$ 551,556	\$ 415,782	\$ 465,368
Human Resources	\$ 614,808	\$ 75,578					\$ 690,386	\$ 238,357	\$ 901,123	\$ (463,181)
Business & Facilities Services		\$ 186,875				\$ 109	\$ 186,985	\$ 246,269	\$ 210,351	\$ 214,904
Information Technology	\$ 830,162	\$ 495,002					\$ 1,325,165	\$ 1,392,033	\$ 1,440,863	\$ 1,431,134
Court Administration Program	\$ 2,479,387	\$ 883,202				\$ (821)	\$ 3,361,768	\$ 2,915,466	\$ 3,460,750	\$ 2,165,441
Expenditures Not Distributed or Posted to a Program	\$ 0	\$ 0					\$ 0	\$ 0	\$ 0	
Prior Year Adjustments Not Posted to a Program										
Total	\$ 8,821,520	\$ 3,432,262	\$ 28,715		\$ 0	\$ (821)	\$ 12,281,676	\$ 12,469,088	\$ 11,728,593	\$ 11,283,354