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Case No. S _____

SUPREME COURT

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**In The Supreme Court
of the State of California**

Deputy

FRANCES HARRIS et al.,

Petitioners,

v.

THE SUPERIOR COURT OF
LOS ANGELES COUNTY,

Respondent;

LIBERTY MUTUAL INSURANCE
COMPANY et al.,

Real Parties in Interest.

No. B195121

c/w No. B195370

(L.A.Super.Ct. Nos.

BC 246139, BC 246140)

(JCCP No. 4234 –

Liberty Mutual Overtime Cases)

PETITION FOR REVIEW

SHEPPARD, MULLIN, RICHTER &
HAMPTON LLP

A Limited Liability Partnership
Including Professional Corporations

DOUGLAS R. HART, Cal. Bar No. 115673

GEOFFREY D. DEBOSKEY, Cal. Bar No. 211557

333 S. Hope Street, 48th Floor

Los Angeles, California 90071

Telephone: (213) 620-1780

SHEPPARD, MULLIN, RICHTER &
HAMPTON LLP

A Limited Liability Partnership
Including Professional Corporations

ROBERT J. STUMPF, JR., Cal. Bar No. 72851

WILLIAM V. WHELAN, Cal. Bar No. 116372

KARIN DOUGAN VOGEL, Cal. Bar No. 131768

501 West Broadway, 19th Floor

San Diego, California 92101-3505

Telephone: (619) 338-6500

Attorneys for Defendants and Petitioners LIBERTY MUTUAL INSURANCE COMPANY and
GOLDEN EAGLE INSURANCE CORPORATION

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I. QUESTION PRESENTED FOR REVIEW

Is the "administrative exemption" defined by the Wage Orders issued by California's Industrial Welfare Commission (IWC) limited to those few employees who perform work at the level of "policy or general operations," or does it also include employees whose work affects policy or whose responsibility it is to execute or carry it out – as has been the established standard for more than 50 years?

II. WHY THIS COURT SHOULD GRANT REVIEW

The answer the Court of Appeal gave in this case was that only employees who perform work "at the level of *policy* or *general operations*" can qualify for the administrative exemption from overtime compensation. (*Harris v. Superior Court* (2007) 154 Cal.App.4th 164, 177, original italics (*Harris*)). This is a startling conclusion that contradicts the plain meaning of the applicable regulations, disregards 50 years of jurisprudence, and creates a maelstrom of confusion and practical problems. It also diverges sharply from established federal law construing the same exemption under parallel federal regulations – regulations the IWC expressly incorporated into California's Wage Orders to "promote uniformity of enforcement" under state and federal law. In effect, the

opinion abolishes the administrative exemption for all but a small number of high-level employees.

The centerpiece of the Court of Appeal's published opinion, which includes a strong dissent, is the remarkable conclusion that only employees who perform work at the level of their employer's policy or general operations are performing "administrative" work. According to the majority, employees who merely carry out the "day-to-day operations of the business" cannot, by definition, be performing administrative work. Applying this novel and unsupported premise, the majority concluded the exemption does not include even one of petitioners' hundreds of claims adjusters working in a broad array of job categories.

The majority's conclusion contradicts the plain meaning of a federal regulation (29 C.F.R. § 541.205(c)) the IWC expressly made part of the California Wage Orders. This regulation makes clear the administrative exemption is, in fact, "not limited to persons who participate in the formulation of management policies or in the operation of the business as a whole." It also includes employees whose work "affects policy or whose responsibility it is to execute or carry it out."

As the dissenting justice notes (*Harris, supra*, 154 Cal.App.4th at p. 196), the majority's conclusion also cannot be reconciled

with the provisions of two other federal regulations the IWC has incorporated into California law: (1) 29 C.F.R. § 542.205(c)(5), which states that "many persons" who work as claims adjusters *can* be exempt administrative employees; and (2) 29 C.F.R. § 541.205(b), which provides that administrative work involves such things as "advising the management, planning, [and] representing a company" – tasks claims adjusters perform every day.

The Court of Appeal's opinion is of dramatic and far-reaching importance. Unless this Court grants review, hundreds of thousands of employees in every sector of California's economy will have to be reclassified as non-exempt, significantly disadvantaging California businesses and employees and likely resulting in a flood of new litigation. Absent this Court's review, only the few employees who perform work at the level of "policy" or "general operations" will qualify for the administrative exemption. That has never been the law, in state or federal court.

This Court has not previously addressed California's administrative exemption or the interpretation of the federal regulations the

IWC has incorporated into California's Wage Orders.¹ If, contrary to the IWC's stated intent to promote consistent enforcement practices, the administrative exemption is to have a different meaning in California than it does in the rest of the nation, employers across the country who do business in California should hear the final word from this Court. On the other hand, if the Court of Appeal erred in restricting the well established interpretation of the exemption and regulations, employers should not be forced to reconfigure their exemption structure to accommodate an erroneous opinion from an intermediate court.

The trial court recognized the importance of the legal issue this petition raises by certifying it for interlocutory review. So did the parties, because both the plaintiffs and defendants urged the Court of Appeal to grant writ review. So did the Second District, by granting review and publishing its opinion. The issue is now clearly presented for

¹ Petitioners are aware the Court denied review in *Bell v. Farmers Ins. Exch.* (2001) 87 Cal.App.4th 805, and *Eicher v. Advanced Business* (2007) 151 Cal.App.4th 1363 (2007), both of which centered on the administrative exemption.

Bell did not involve the new Wage Order, however, and by its terms its holding was limited to the "restricted record" presented in that case. (*Bell v. Farmers Ins. Exch.* (2004) 115 Cal.App.4th 715, 729.) And, the issues presented for review in *Eicher* were quite different and much narrower than on this petition.

resolution by this Court in a high-stakes case where both sides are ably asserting their positions. Businesses, employees, and commentators throughout California and the United States are paying close attention. For all these reasons, the Court should grant review.

III. BACKGROUND

Plaintiff Frances Harris and other named plaintiffs and class members in a consolidated group of class action lawsuits are employed as claims adjusters, in numerous and widely-differing job categories, for petitioners Liberty Mutual Insurance Company and Golden Eagle Insurance Corporation. (Petitioners' Exhibits in Support of Petition for Writ of Mandate, Vol. 1, Tab 2, p. 23.)²

The great majority of the plaintiffs' time is spent representing their employers and advising management while engaged in such tasks as gathering evidence, determining whether coverage exists under the applicable insurance policies, evaluating liability, assessing damages, establishing reserves, negotiating with insureds and third parties, protecting against fraudulent claims, and collaborating with counsel if a claim results

² In this petition, these Exhibits will be cited as "Vol. __, Tab __, p. __.")

in litigation. (Vol. 6, Tab 72, p, 1469.) Petitioners have for many decades classified plaintiffs as exempt administrative employees.³

Between March 2001 and August 2002, plaintiffs filed four class action lawsuits challenging their classification as exempt employees and seeking damages based on overtime work for which they claim they were not properly paid. The four actions were coordinated in one proceeding by the Judicial Council. (Vol. 1, Tab 4, p. 43.)

In May 2004, the trial court certified each as a class action, concluding that the so-called "administrative/production worker dichotomy" was a predominant issue and could be dispositive with regard to the administrative exemption. (Vol. 1, Tab 5, p. 64.) A year later, plaintiffs moved for summary adjudication on liability, arguing that each class member was non-exempt as a matter of law. (Vol. 1, Tabs 7-8, pp. 71-110.) Petitioners opposed the motion and moved to decertify the classes

³ Petitioners also employ other claims agents and adjusters who are not classified as exempt. Although these employees perform "administrative work," they are not exempt because they do not meet other parts of the test for exempt status, e.g., the requirement in section (1)(2)(e) of Wage Order 4-2001 that they regularly exercise "discretion and independent judgment."

The majority apparently confused doing "administrative work" with being an "exempt employee." These two things are not the same.

on the ground that common issues of fact and law did not predominate because of the many significant variations in the duties performed by class members. (Vol. 3, Tabs 17-18, pp. 434-457.)

In October 2006, the trial court issued its decision holding that class members were probably not exempt until October 1, 2000 under the terms of an earlier Wage Order, but could be exempt after that date under current Wage Order 4-2001. (Vol. 6, Tab 72, p. 1424.) Thus, it denied plaintiffs' motion for summary adjudication (which spanned both periods) and decertified the class for the period after October 1, 2000. Finding that the interplay between and interpretation of the old and new Wage Orders raised a controlling and unsettled question of law, the court recommended interlocutory review of its decision under Code of Civil Procedure section 166.1. (Vol. 6, Tab 72, pp. 1470-1471.)

Thereafter, both plaintiffs and petitioners filed writ petitions urging the Court of Appeal to grant review. The Court of Appeal issued an order to show cause. After extensive briefing and lengthy argument, the court issued a 2-1 published opinion that directed the trial court to enter a new order (1) granting plaintiffs' motion for summary adjudication of defendants' affirmative defense based on the administrative exemption and (2) denying in its entirety defendants' motion to decertify the class. (*Harris, supra*, 154 Cal.App.4th at pp. 189-190.)

The majority centered its analysis on the portion of the new Wage Order that describes the type of work employees must do to qualify for the administrative exemption. Specifically, Wage Order 4-2001 provides that administrative work consists of office or non-manual work that is "directly related to management policies or general business operations." (*Harris, supra*, 154 Cal.App.4th at p. 176.) The majority concluded that for work to be "administrative" in nature, it must be performed "at the level of *policy* or *general* operations." (*Id.*, original italics.) According to the majority, "work that merely carries out the particular day-to-day operations of the business," is "production" work, not "administrative" work. (*Harris, supra*, 154 Cal.App.4th at p. 177.)

Although it acknowledged the plaintiff claims adjusters "investigate and estimate claims, make coverage determinations, set reserves, negotiate settlements, make settlement recommendations for claims beyond their settlement authority, [and] identify potential fraud," the majority concluded these employees could not be administratively exempt because they performed that work as part of the "particular, day-to-day operations of the business." According to the majority, this remains true regardless of the type of work such day-to-day activity entails. (*Harris, supra*, 154 Cal.App.4th at pp. 177, 179.)

In a crisp, two-page summary, dissenting Justice Vogel outlined the reasons why she reached the opposite conclusion, noting, "[t]he majority's analysis is complex. Mine is not." (*Harris, supra*, 154 Cal.App.4th at p. 196.) She pointed out that one federal regulation, which the IWC expressly made part of the current Wage Order, provides that "many persons" employed as "claims agents and adjusters" do administrative work. (*Id.*) Likewise, Justice Vogel noted that another federal regulation, which the IWC also made part of Wage Order 4-2001, defines the "administrative operations of the business" to include just "what claims adjusters do – they negotiate settlements (and conclude some without seeking approval) advise management, and process claims." (*Id.*)

The dissent concluded by noting that "most of the federal courts that have construed the governing federal regulations have held that claims adjusters are exempt," and that any supposed inconsistency created by the federal regulation upon which the majority relied (29 C.F.R. § 778.405) was irrelevant because that regulation, unlike the others described above, "is not mentioned in Wage Order No. 4-2001." (*Harris, supra*, 154 Cal.App.4th at pp. 196-197.)

This petition followed.

IV. LEGAL DISCUSSION

The linchpin of the Court of Appeal's opinion, as well as its principal flaw, is its unprecedented conclusion that administrative work consists exclusively of work performed "at the level of *policy* or *general operations*." (*Harris, supra*, 154 Cal.App.4th at p. 177, original italics.) Applying this unreasonably narrow test, the majority reasoned that petitioners' claims adjusters could not be performing administrative work because instead of "giving advice about management policies or general operations," they instead analyzed, negotiated, and made recommendations about specific claims, which the majority characterized as merely carrying out the "particular, day-to-day operations of the business." (*Id.*)

Despite the novelty and impact of defining administrative work so narrowly, the majority opined it could not even imagine any other "plausible interpretation" of the distinction between administrative and production work. (*Id.*) In fact, the majority's restrictive interpretation is directly at odds with the plain meaning of the applicable regulations and well established authorities under state and federal law for more than 50 years. There are at least three fundamental and compelling problems with the majority's analysis.

First, it is born of whole cloth. In effect, the majority appeal created a new test that overrules the Wage Orders promulgated by the enacted by the IWC and enacted by the Legislature. Limiting the administrative exemption to employees who perform work at the "policy" or "general business" level is contrary to the plain meaning of the applicable regulations, established practice, generations of judicial decisions, and common sense. Most administrative employees perform work that contributes to the daily operations of the business but is still "directly related to management policies or general business operations." That the majority announced a contrary conclusion does not change this fact.⁴

One of the federal regulations the IWC incorporated into Wage Order 4-2001, 29 C.F.R. § 541.205(c), removes any doubt about this fundamental issue. This regulation states that administrative work is "not

⁴ Ultimately, the majority even reached the anomalous conclusion that *"producing the employer's product is not a necessary condition for doing production, as opposed to administrative, work."* (Harris, *supra*, 154 Cal.App.4th at p. 181, original italics.)

In doing so, the majority apparently confused the concepts of doing "administrative work" with being an "exempt employee." Many employees, however, who are not exempt (because they do not meet *other* tests for exempt status) are nonetheless still performing "administrative" work.

limited to persons who participate in the formulation of management policies or in the operation of the business as a whole." It also includes employees whose work "affects policy *or whose responsibility it is to execute or carry it out.*" (29 C.F.R. § 541.205(c), italics added.) This language cannot be reconciled with the majority's conclusion that "work that merely carries out the particular day-to-day operations of the business" cannot, by definition, be administrative work.⁵

Second, as the dissenting justice also notes (*Harris, supra*, 154 Cal.App.4th at p. 196), the majority's conclusion is directly at odds with two federal regulations the IWC expressly made part of the new Wage Order:

(1) 29 C.F.R. § 541.205(c)(5)

This regulation states that the "directly related to management policies or general business operations" requirement is also met by "many persons" employed as "claim agents and adjusters." By limiting "administrative work" to work performed at the "policy" or "general

⁵ Likewise, in section 1(2)(f), Wage Order 4-2001 states that administrative work includes all work that is "directly and closely related to exempt work," as well as "work which is properly viewed as a means for carrying out exempt functions."

operations" level, however, the majority effectively substituted "very few" for "many."

Rather than addressing the inconsistency between its restrictive interpretation and the "many persons" language in 29 C.F.R. § 541.205(c)(5), the majority interpreted another federal regulation (29 C.F.R. § 778.405) as suggesting claims adjusters are not exempt. (*Harris, supra*, 154 Cal.App.4th at pp. 175-175.) As the dissent notes, any apparent inconsistency created by this regulation is irrelevant because unlike the regulations upon which petitioners rely, § 778.405 is not mentioned in Wage Order 4-2001. (*Harris, supra*, 154 Cal.App.4th at p. 197.)

(2) 29 C.F.R. § 541.205(b)

This regulation, which the IWC also expressly made part of Wage Order 4-2001, defines the "administrative operations of the business" to include the "work performed by so-called white-collar employees engaged in servicing a business, as, for example, advising the management, planning, negotiating [and] representing the company." As the dissent notes, "that is what claims adjusters do – they negotiate settlements (and conclude some without seeking approval), advise management, and process claims." (*Harris, supra*, 154 Cal.App.4th at p. 196.)

Contrary to the majority's interpretation, nothing in this regulation limits "administrative" work to formulating or overseeing the employer's general business policies. Nor is there any language suggesting that the job functions described in this regulation should not be regarded as administrative work just because they are performed on a day-to-day basis.

Third, the conclusion the court reaches departs sharply from the analysis used by every federal court that has construed the same or similar regulations. As the dissenting justice notes, "most of the federal courts construing the governing federal regulations have held that claims adjusters are exempt." (*Harris, supra*, 154 Cal.App.4th at p. 196.) Under the majority's analysis, by contrast, almost no claims adjuster would qualify for the exemption. This divergence is particularly troubling because in its "Statement of Basis," the IWC explained that one of its reasons for adopting the new Wage Order was "to promote uniformity of enforcement" under state and federal law. (Vol. 5, Tab 62, p. 1292.) The majority's conclusion points in the opposite direction.

Similarly, the majority brushed aside the numerous federal decisions holding that claims adjusters are exempt administrative employees by opining that, "none of the federal cases involving claims adjusters [is] persuasive." (*Harris, supra*, 154 Cal.App.4th at p. 186.) It also dismissed an opinion letter from the Department of Labor concluding

that claims adjusters *are* exempt administrative employees as not being "thorough, well-reasoned, or persuasive. . . ." (*Harris, supra*, 154 Cal.App.4th at p. 185.)

In the end, the majority used its unreasonably restrictive interpretation of "administrative" work to reach the sweeping conclusion that *not one* of petitioners' claims adjusters, who have widely differing duties and responsibilities, qualify for the administrative exemption. This conclusion, in itself, illustrates the fundamental and far-reaching problems with the Court of Appeal's unprecedented analysis.

V. CONCLUSION

Petitioners recognize the Court receives thousands of petitions for review each year and can grant only a few. This should be one of them. This petition presents a question of law, set forth in a published opinion, that departs from well established California law and dramatically restricts the number of employees in California who can qualify for the administrative exemption.

By limiting such status to employees who work at the level of "policy or general operations," the court of appeal reached a conclusion that disregards the plain meaning of the IWC Wage Orders and the applicable regulations, parts company with every federal court that has construed the

same regulations incorporated into the current Wage Order, and abandons what has been the established interpretation for generations. If the opinion is allowed to stand, it will significantly disrupt and disadvantage California businesses and employees, particularly in the insurance, financial services, accounting, retail, and brokerage sectors.

For all these reasons, petitioners respectfully urge the Court to grant review and decide the important question of law this petition presents.

DATED: September 21, 2007

SHEPPARD MULLIN RICHTER & HAMPTON LLP

By

A handwritten signature in black ink, appearing to read 'DMR', is written over a horizontal line. To the right of the signature, the initials 'FO²' are handwritten.

DOUGLAS R. HART

Attorneys for Defendants and Petitioners
LIBERTY MUTUAL INSURANCE
COMPANY and GOLDEN EAGLE
INSURANCE CORPORATION

CERTIFICATE OF WORD COUNT

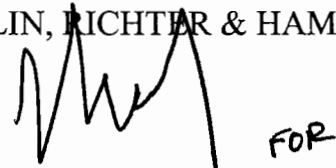
(Cal. Rules of Court, Rule 8.504 (1)(d))

The text of this petition consists of 3,021 words, including all footnotes, as counted by the computer program used to generate this petition.

DATED: September 21, 2007

SHEPPARD, MULLIN, RICHTER & HAMPTON LLP

By

Handwritten signature of Douglas R. Hart in black ink, written over a horizontal line. The signature is stylized and includes the letters 'FOR' written to the right of the main signature.

DOUGLAS R. HART

Attorneys for Defendants and Petitioners
LIBERTY MUTUAL INSURANCE
COMPANY and GOLDEN EAGLE
INSURANCE CORPORATION

C

Harris v. Superior Court
Cal.App. 2 Dist., 2007.

Court of Appeal, Second District, Division 1,
California.

Frances **HARRIS** et al., Petitioners,
v.

The SUPERIOR COURT of Los Angeles County,
Respondent;

LibertyMutual Insurance Company et al., Real
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LibertyMutual Insurance Company et al.,
Petitioners,
v.

The Superior Court of Los Angeles County,
Respondent;

Frances **Harris** et al., Real Parties in Interest.
Nos. B195121, B195370.

Aug. 16, 2007.

Background: Claims adjusters brought class actions against insurance companies to recover overtime compensation. The Superior Court, Los Angeles County, Nos. BC 246139, BC 246140, Carolyn B. Kuhl, J., partially decertified class. Adjusters and companies filed petitions for writ of mandate.

Holding: The Court of Appeal, Rothschild, J., held that the adjusters were not exempt from overtime compensation requirements.

Plaintiffs' petition granted; defendants' petition denied.

Vogel, J., dissented and filed opinion.
West Headnotes

[1] Appeal and Error 30 ↪893(1)

30 Appeal and Error

30XVI Review

30XVI(F) Trial De Novo

30k892 Trial De Novo

30k893 Cases Triable in Appellate

Court

30k893(1) k. In General. Most

Cited Cases

An order denying a motion for summary adjudication is reviewed de novo.

[2] Appeal and Error 30 ↪949

30 Appeal and Error

30XVI Review

30XVI(H) Discretion of Lower Court

30k949 k. Allowance of Remedy and Matters of Procedure in General. Most Cited Cases Rulings on class certification are reviewed for abuse of discretion, but a ruling based upon a legal error constitutes an abuse of discretion.

[3] Appeal and Error 30 ↪893(1)

30 Appeal and Error

30XVI Review

30XVI(F) Trial De Novo

30k892 Trial De Novo

30k893 Cases Triable in Appellate

Court

30k893(1) k. In General. Most

Cited Cases

The trial court's interpretation of statutes and regulations is reviewed de novo.

[4] Labor and Employment 231H ↪2381

231H Labor and Employment

231HXIII Wages and Hours

231HXIII(B) Minimum Wages and Overtime

Pay

231HXIII(B)6 Actions

231Hk2378 Pleading

231Hk2381 k. Plea or Answer.

Most Cited Cases

Labor and Employment 231H ↪2385(6)

231H Labor and Employment

231HXIII Wages and Hours

(Cite as: 154 Cal.App.4th 164)

231HXIII(B) Minimum Wages and Overtime Pay

231HXIII(B)6 Actions

231Hk2383 Evidence

231Hk2385 Presumptions and

Burden of Proof

231Hk2385(5) Exemptions

231Hk2385(6) k. In General.

Most Cited Cases

Exemptions from the overtime compensation requirements are affirmative defenses to suits to recover overtime compensation, and the employer thus bears the burden of proving that an employee is exempt. 8 CCR §§ 11010-11170.

[5] Labor and Employment 231H ↪2256

231H Labor and Employment

231HXIII Wages and Hours

231HXIII(B) Minimum Wages and Overtime Pay

231HXIII(B)3 Exemptions

231Hk2253 Executive and Administrative Employees

231Hk2256 k. Wage

Administrator's Regulations in General. Most Cited Cases

The federal regulations should guide interpretation of the administrative exemption under Wage Order 4 on overtime compensation. 29 C.F.R. § 541.2(a)(1) (2000); 8 CCR § 11040.

[6] Labor and Employment 231H ↪2256

231H Labor and Employment

231HXIII Wages and Hours

231HXIII(B) Minimum Wages and Overtime Pay

231HXIII(B)3 Exemptions

231Hk2253 Executive and Administrative Employees

231Hk2256 k. Wage

Administrator's Regulations in General. Most Cited Cases

To qualify for the administrative exemption from overtime compensation requirements under Wage Order 4 and Wage Order 4-2001, an employee must

be primarily engaged in work of a type that is directly related to management policies or general business operations. 29 C.F.R. § 541.2(a)(1) (2000); 8 CCR § 11040.

[7] Labor and Employment 231H ↪2338

231H Labor and Employment

231HXIII Wages and Hours

231HXIII(B) Minimum Wages and Overtime Pay

231HXIII(B)5 Administrative Powers and Proceedings

231Hk2338 k. Rules and Regulations.

Most Cited Cases

Wage and hour regulations are liberally construed in furtherance of their remedial purpose, and exemptions to the regulations are therefore narrowly construed. West's Ann.Cal.Labor Code § 1173; 8 CCR §§ 11010-11170.

[8] Labor and Employment 231H ↪2255

231H Labor and Employment

231HXIII Wages and Hours

231HXIII(B) Minimum Wages and Overtime Pay

231HXIII(B)3 Exemptions

231Hk2253 Executive and Administrative Employees

231Hk2255 k. Definitions and

Tests of Status in General. Most Cited Cases

Only work performed at the level of policy or general operations can qualify as "directly related to management policies or general business operations" within the meaning of administrative exemptions from overtime compensation requirements if employee is primarily engaged in work of a type that is directly related to management policies or general business operations; in contrast, work that merely carries out the particular, day-to-day operations of the business is production, not administrative, work and is subject to overtime pay requirements. 29 C.F.R. § 541.205(a) (2000); 8 CCR § 11040.

[9] Labor and Employment 231H ↪2257

231H Labor and Employment
 231HXIII Wages and Hours
 231HXIII(B) Minimum Wages and Overtime Pay
 231HXIII(B)3 Exemptions
 231Hk2253 Executive and Administrative Employees
 231Hk2257 k. Particular Employments. Most Cited Cases
 Insurance adjusters were not exempt from overtime compensation requirements, even though some adjusters did some work at the level of policy or general operations and adjusters engaged in advising management, planning, negotiating, and representing the companies; the adjusters primarily engaged in work on the production side of the administrative/production worker dichotomy, and their acts of planning, negotiating, and representing were not carried on at the level of policy or general operations, but were part of the day-to-day business of processing individual claims. 29 C.F.R. § 541.205(a, b), (c)(5) (2000); 8 CCR § 11040.

[10] Labor and Employment 231H ↔2255

231H Labor and Employment
 231HXIII Wages and Hours
 231HXIII(B) Minimum Wages and Overtime Pay
 231HXIII(B)3 Exemptions
 231Hk2253 Executive and Administrative Employees
 231Hk2255 k. Definitions and Tests of Status in General. Most Cited Cases
 Although advising management about the formulation of policy is exempt administrative work not subject to overtime compensation, advising management about the settlement of an individual claim is not. 29 C.F.R. § 541.205(a, b) (2000); 8 CCR § 11040.

[11] Labor and Employment 231H ↔2255

231H Labor and Employment
 231HXIII Wages and Hours
 231HXIII(B) Minimum Wages and Overtime Pay

231HXIII(B)3 Exemptions
 231Hk2253 Executive and Administrative Employees
 231Hk2255 k. Definitions and Tests of Status in General. Most Cited Cases
 Producing the employer's product is not a necessary condition for doing production work subject to overtime compensation requirements, as opposed to administrative work exempt from the requirements. 29 C.F.R. § 541.205(a, b) (2000); 8 CCR § 11040.

[12] Labor and Employment 231H ↔2255

231H Labor and Employment
 231HXIII Wages and Hours
 231HXIII(B) Minimum Wages and Overtime Pay
 231HXIII(B)3 Exemptions
 231Hk2253 Executive and Administrative Employees
 231Hk2255 k. Definitions and Tests of Status in General. Most Cited Cases
 The production/administrative dichotomy governing exemptions from overtime compensation requirements is not between workers engaged in production and workers engaged in administration; rather, it is between office or nonmanual work that is at the level of policy or general operations and office or nonmanual work that is not, and, thus, any office or nonmanual work that is not at the level of policy or general operations constitutes production work for purposes of the dichotomy, regardless of how loosely or intimately the work is connected with producing the employer's product. 29 C.F.R. § 541.205(a, b) (2000); 8 CCR § 11040.

[13] Labor and Employment 231H ↔2255

231H Labor and Employment
 231HXIII Wages and Hours
 231HXIII(B) Minimum Wages and Overtime Pay
 231HXIII(B)3 Exemptions
 231Hk2253 Executive and Administrative Employees
 231Hk2255 k. Definitions and Tests of Status in General. Most Cited Cases

(Cite as: 154 Cal.App.4th 164)

Producing the employer's product can be a sufficient condition for doing production work subject to overtime compensation requirements, as long as the employer's product is not itself an administrative service. 29 C.F.R. § 541.205(a, b) (2000); 8 CCR § 11040.

[14] Labor and Employment 231H ↪2257

231H Labor and Employment

231HXIII Wages and Hours

231HXIII(B) Minimum Wages and Overtime Pay

231HXIII(B)3 Exemptions

231Hk2253 Executive and Administrative Employees

231Hk2257 k. Particular

Employments. Most Cited Cases

Reference to agents and adjusters in regulation stating that many persons employed as advisory specialists and consultants of various kinds, including claim agents and adjusters, engaged in work directly related to management policies or general business operations did not make insurance adjusters exempt from overtime compensation; the reference could not substitute for evidence that the adjusters actually did the required amount of the required type of work. 29 C.F.R. § 778.405; 29 C.F.R. § 541.205(a), (c)(5) (2000).

[15] Labor and Employment 231H ↪2250

231H Labor and Employment

231HXIII Wages and Hours

231HXIII(B) Minimum Wages and Overtime Pay

231HXIII(B)3 Exemptions

231Hk2250 k. In General. Most Cited

Cases

United States Department of Labor (DOL) opinion letters on overtime compensation exemptions are entitled to respect only to the extent they have the power to persuade based on extent to which they are thorough and well reasoned.

[16] Labor and Employment 231H ↪2250

231H Labor and Employment

231HXIII Wages and Hours

231HXIII(B) Minimum Wages and Overtime Pay

231HXIII(B)3 Exemptions

231Hk2250 k. In General. Most Cited Cases

Although Division of Labor Standards Enforcement (DLSE) opinion letters are not entitled to deference and do not have the force of law, courts may rely on them to the extent they find them persuasive on overtime compensation exemptions.

[17] Courts 106 ↪97(1)

106 Courts

106II Establishment, Organization, and Procedure

106II(G) Rules of Decision

106k88 Previous Decisions as Controlling or as Precedents

106k97 Decisions of United States Courts as Authority in State Courts

106k97(1) k. In General. Most Cited Cases

The Court of Appeal is not bound by decisions of the lower federal courts on issues of federal law.

[18] Labor and Employment 231H ↪2377

231H Labor and Employment

231HXIII Wages and Hours

231HXIII(B) Minimum Wages and Overtime Pay

231HXIII(B)6 Actions

231Hk2373 Actions on Behalf of Others in General

231Hk2377 k. Class Actions. Most Cited Cases

Heterogeneous nature of class of insurance adjusters from multiple companies, in three different business lines, and in thirty-nine different broad job classifications did not preclude class certification on whether adjusters were exempt from overtime compensation requirements; the nature of the class did not undermine conclusion that no evidence showed that any class members primarily engaged in work at the level of

management policy or general operations, and that conclusion disposed of companies' affirmative defense based on the administrative exemption and was a predominant issue common to the overtime claims of all class members. 29 C.F.R. § 541.205 (2000); 8 CCR § 11040.

****549** Lerach Coughlin Stoia Geller Rudman & Robbins, Theodore J. Pintar, Steven W. Pepich and Kevin K. Green, San Diego; Cohelan & Khoury, Timothy D. Cohelan and Isam C. Khoury, San Diego; Spiro, ****550** Moss, Barness & Harrison, Dennis F. Moss and Ira Spiro, Los Angeles, for Petitioners and Real Parties in Interest Frances Harris, Dwayne Garner, Marion Brenish-Smith, Steven Brickman, Kelly Gray, Adell Butler-Mitchell and Lisa McCauley.

Sheppard Mullin Richter & Hampton, Douglas R. Hart, Los Angeles, Robert J. Stumpf, San Francisco, and Geoffrey D. DeBoskey, Los Angeles; William V. Whelan and Karin Dougan Vogel, San Diego, for Petitioners and Real Parties in Interest Liberty Mutual Insurance Company, and Golden Eagle Insurance Corporation.

No appearance for Respondent.

ROTHSCHILD, J.

***168** In these original proceedings we hold that plaintiffs are not exempt from the overtime compensation requirements imposed by California law. Defendants are insurance companies. Plaintiffs are the companies' claims adjusters, who seek damages based on overtime work for which they allege they were not properly paid. Plaintiffs' claims are governed by two different California regulations: Wage Order 4 applies to claims arising before October 1, 2000, and Wage Order 4-2001 applies to claims arising thereafter. The matter is before us on the parties' cross-petitions for writ review.

Defendants claim that the administrative exemption to the overtime compensation requirements covers the adjusters. Plaintiffs claim that they are not covered by that exemption. Their dispute turns on the relationship between the administrative exemption and a legal distinction known in the case law as the "administrative/production worker

dichotomy." The meaning of that phrase will become clear in due course. For now, it suffices to say that the trial court originally certified plaintiffs' proposed class on the ground that application of the administrative/production worker dichotomy was a predominant issue and could well be dispositive with respect to the administrative exemption. Later, however, the court revisited the issue and decertified the class for all claims arising after October 1, 2000, on the ground that under Wage Order 4-2001, but *not* under Wage Order 4, the ***169** administrative/production worker dichotomy is neither dispositive nor a predominant issue that would justify class treatment of plaintiffs' claims.

As the trial court recognized, the only cases interpreting the administrative exemption under Wage Order 4 are *Bell v. Farmers Ins. Exchange* (2001) 87 Cal.App.4th 805, 105 Cal.Rptr.2d 59 (hereafter *Bell II*), and, to a more limited extent, *Bell v. Farmers Ins. Exchange* (2004) 115 Cal.App.4th 715, 9 Cal.Rptr.3d 544 (hereafter *Bell III*). There is no case law interpreting the administrative exemption under Wage Order 4-2001. Under Wage Order 4 as interpreted by the *Bell* cases, the administrative/production worker dichotomy would indeed be predominant and dispositive in cases like the one before us.

We agree with the *Bell* cases concerning the role of the dichotomy under Wage Order 4, and we hold that the dichotomy plays the same role under Wage Order 4-2001. On that basis, we grant plaintiffs' petition and deny defendants' petition.

BACKGROUND

These petitions arise from four coordinated class actions against Liberty Mutual Insurance Company and Golden Eagle Insurance Corporation. Plaintiffs, claims adjusters employed by defendants, allege that defendants improperly classified them as exempt from the overtime compensation requirements under California law. Plaintiffs seek to recover the unpaid overtime to which they are allegedly entitled.

****551** The trial court initially certified a class

(Cite as: 154 Cal.App.4th 164)

defined as “all non-management California employees classified as exempt by Liberty Mutual and Golden Eagle who were employed as claims handlers and/or performed claims-handling activities.” Plaintiffs and defendants subsequently filed cross-motions for summary adjudication of defendants' affirmative defense that plaintiffs are exempt from the overtime compensation requirements. Defendants simultaneously moved, in the alternative, to decertify the class, and they later withdrew their motion for summary adjudication. On October 18, 2006, the trial court denied plaintiffs' motion for summary adjudication and partially granted defendants' decertification motion, decertifying the class with respect to all claims arising after October 1, 2000.^{FN1}

FN1. The original order certifying the class and the later order partially decertifying it (and denying summary adjudication) were issued by different judges.

The class certification and summary adjudication proceedings all focused on the administrative/production worker dichotomy and on the relationship *170 between that dichotomy and the administrative exemption from California's overtime compensation requirements. As applicable here, those requirements are set forth in two regulations promulgated by the Industrial Welfare Commission (IWC): Wage Order 4, in effect at all relevant times before October 1, 2000, and Wage Order 4-2001, which succeeded Wage Order 4.^{FN2} BOTH WAGE ORDERS provide that “persons employed in administrative, executive, or professional capacities” are exempt from the overtime compensation requirements. (Cal.Code Regs., tit. 8, § 11040, subd. (1) (A); Wage Order 4, subd. (1)(A).)

FN2. More precisely, the IWC first replaced Wage Order 4 with Wage Order 4-2000, which took effect on October 1, 2000, and then replaced Wage Order 4-2000 with Wage Order 4-2001, which took effect on January 1, 2001. Because there are no relevant differences between

Wage Order 4-2000 and Wage Order 4-2001 for our purposes, we will join the parties and the trial court in considering them together.

The current versions of the IWC's wage orders, including Wage Order 4-2001, are found in the California Code of Regulations. Previous versions of the wage orders can be found at the web site of California's Division of Labor Standards Enforcement, <www.dir.ca.gov/dlse/>.

The California regulations were not the only authority guiding the trial court's application of the administrative exemption to claims adjusters. In *Bell II*, *supra*, Division One of the First Appellate District held that, under Wage Order 4, the plaintiff claims adjusters were not exempt administrative employees of the defendant insurance exchange. (87 Cal.App.4th at p. 828, 105 Cal.Rptr.2d 59.) In reaching that conclusion, the Court of Appeal based its interpretation of Wage Order 4 on the federal regulations defining the administrative exemption to the wage and hour provisions of the Fair Labor Standards Act (29 U.S.C. § 201 et seq. [hereafter FLSA]). (87 Cal.App.4th at pp. 814-815, 105 Cal.Rptr.2d 59.) The court determined that the federal regulations distinguish “administrative” from “production” work, and that an employee whose work falls squarely on the production side of the distinction cannot be an exempt administrative employee. (*Id.* at pp. 820-823, 105 Cal.Rptr.2d 59.) Applying this distinction-the administrative/production worker dichotomy-to the undisputed facts concerning the members of the plaintiff class, the court in *Bell II* concluded that the class members in that case did work falling squarely on the production side and consequently were not exempt. (*Id.* at pp. 823-828, 105 Cal.Rptr.2d 59.)

**552 In the instant case, plaintiffs likewise contend that all class members do work falling squarely on the production side of the dichotomy. On the basis of that contention and the holding of *Bell II*, the trial court initially concluded that a common question of law or fact predominated and certified the class. *171 At the same time, the court

stated that the dichotomy might turn out not to be dispositive, so the issue of class certification might have to be revisited later.

When the court revisited the issue upon hearing the motions for summary adjudication and class decertification, it concluded that the administrative/production worker dichotomy is *not* dispositive concerning the administrative exemption with respect to claims arising after October 1, 2000. The court reasoned that those claims are governed by Wage Order 4-2001, which expressly incorporates certain federal regulations in effect when Wage Order 4-2001 was issued.^{FN3} Both *Bell II* and a later appellate decision in the same litigation, *Bell III*, involved Wage Order 4 alone, so neither case bound the trial court with respect to Wage Order 4-2001. The trial court concluded that the federal regulations expressly incorporated in Wage Order 4-2001 compel the conclusion that claims adjusters can be exempt administrative employees notwithstanding the administrative/production worker dichotomy. Accordingly, the trial court concluded that class certification on the basis of the administrative/production worker dichotomy is inappropriate for claims arising after October 1, 2000. Because the court had based its earlier certification order on the dichotomy, it decertified the class for claims arising after October 1, 2000, stating that further factual inquiry will be necessary in order to determine whether those claims are at all amenable to class treatment, perhaps by means of subclasses.

FN3. Again, there is no material difference between Wage Order 4-2000 (which incorporated the federal regulations that were in effect on October 1, 2000) and Wage Order 4-2001 (which incorporated the federal regulations that were in effect on January 1, 2001), because the relevant federal regulations did not change between October 1, 2000, and January 1, 2001. (Cf. fn. 2, *ante*.) Unless otherwise indicated, all subsequent references to federal regulations are to the regulations that were in effect on October 1, 2000, and January

1, 2001.

The trial court recommended interlocutory review of its decision pursuant to Code of Civil Procedure section 166.1. Plaintiffs filed a petition for writ review, seeking reversal of the order partially decertifying the class and denying their motion for summary adjudication. Defendants likewise filed a writ petition, seeking to reverse the partial denial of their motion to decertify the class. We issued an order to show cause and ordered that the petitions be consolidated.

STANDARD OF REVIEW

[1][2][3] We review the trial court's order denying a motion for summary adjudication de novo. (*Buss v. Superior Court* (1997) 16 Cal.4th 35, 60, 65 Cal.Rptr.2d 366, 939 P.2d 766.) We review the trial court's rulings on class certification *172 for abuse of discretion, but a ruling based upon a legal error constitutes an abuse of discretion. (*Sav-On Drug Stores, Inc. v. Superior Court* (2004) 34 Cal.4th 319, 326-327, 17 Cal.Rptr.3d 906, 96 P.3d 194; see also *Horsford v. Board of Trustees of California State University* (2005) 132 Cal.App.4th 359, 393, 33 Cal.Rptr.3d 644 [legal error constitutes abuse of discretion].) We review the trial court's interpretation of statutes and regulations de novo. **553(*People ex rel. Lockyer v. Shamrock Foods Co.* (2000) 24 Cal.4th 415, 432, 101 Cal.Rptr.2d 200, 11 P.3d 956 [statutes]; *Ramirez v. Yosemite Water Co.* (1999) 20 Cal.4th 785, 794, 85 Cal.Rptr.2d 844, 978 P.2d 2 [regulations].)

DISCUSSION

I. Overview of the California and Federal Regulations

[4] Labor Code section 1173 grants the IWC a broad mandate to regulate the working conditions of employees in California, including the setting of standards for minimum wages and maximum hours. (See *Industrial Welfare Com. v. Superior Court* (1980) 27 Cal.3d 690, 701-702, 166 Cal.Rptr. 331, 613 P.2d 579; see also *Bell II, supra*, 87 Cal.App.4th at p. 810, 105 Cal.Rptr.2d 59.) To that

end, the IWC has promulgated 17 different “wage orders” applying to distinct groups of employees. (See Cal.Code Regs., tit. 8, §§ 11010-11170.) At issue in this case are Wage Order 4 and Wage Order 4-2001, which govern the wages and hours of employees in “Professional, Technical, Clerical, Mechanical, and Similar Occupations.” (Cal.Code Regs., tit. 8, § 11040.) Both wage orders provide for certain exemptions from the overtime compensation requirements. The exemptions are affirmative defenses, so an employer bears the burden of proving that an employee is exempt. (*Ramirez v. Yosemite Water Co.*, *supra*, 20 Cal.4th at pp. 794-795, 85 Cal.Rptr.2d 844, 978 P.2d 2.)

[5] Wage Order 4 exempts “persons employed in administrative, executive, or professional capacities” from the overtime compensation requirements. (Wage Order 4, subd. (1)(A).) But the wage order contains no useful definition of the scope of the administrative exemption, saying only that the exemption is limited to employees “engaged in work which is primarily intellectual, managerial, or creative, and which requires exercise of discretion and independent judgment, and for which the remuneration is not less than \$1150.00 per month[.]” (Wage Order 4, subd. (1)(A)(1).) Because the wage order lacks a useful definition, *Bell II* determined that the federal regulations concerning the administrative exemption to the FLSA should be used as a guide to interpretation of the administrative exemption under Wage Order 4. (See *Bell II*, *supra*, 87 Cal.App.4th at pp. 812-819, 105 Cal.Rptr.2d 59.) The parties do not dispute the point, and we agree with it. We *173 therefore join *Bell II* in concluding that the federal regulations should guide interpretation of the administrative exemption under Wage Order 4.

Wage Order 4-2001 also exempts “persons employed in administrative, executive, or professional capacities.” (Cal.Code Regs., tit. 8, § 11040, subd. (1)(A).) Unlike Wage Order 4, however, it contains a detailed definition of the administrative exemption. (See Cal.Code Regs., tit. 8, § 11040, subd. (1)(A)(2).) As relevant here, to qualify for the administrative exemption an

employee must be “primarily engaged in” “office or non-manual work directly related to management policies or general business operations of his/her employer or his/her employer's customers[.]” FN4 (Cal.Code Regs., tit. 8, § 11040, subds. (1)(A)(2)(a)(i), (1)(A)(2)(f).) The regulation also includes a number of other requirements-e.g., the employee must be paid a certain minimum salary and must **554 “customarily and regularly exercise [] discretion and independent judgment”(id., tit. 8, § 11040, subd. (1)(A)(2)(b))-but only the requirement that the employee primarily do work that is “directly related to management policies or general business operations” is at issue here. The wage order further provides that “[t]he activities constituting exempt work and non-exempt work shall be construed in the same manner as such terms are construed in the following regulations under the Fair Labor Standards Act effective as of the date of this order: 29 C.F.R. Sections 541.201-205, 541.207-208, 541.210, and 541.215.” (Cal.Code Regs., tit. 8, § 11040, subd. (1)(A)(2)(f).)

FN4. Both Wage Order 4 and Wage Order 4-2001 define “primarily” to mean “more than one-half the employee's work time.” (Cal.Code Regs., tit. 8, § 11040, subd. (2)(N); Wage Order 4, subd. (2)(K).) Thus, in order to be covered by the administrative exemption under either wage order, an employee must spend over half of his or her work time doing work that meets the test of the exemption.

Wage Order 4-2001's definition of the administrative exemption closely parallels the federal regulatory definition of the same exemption. Under the FLSA, “any employee employed in a bona fide executive, administrative, or professional capacity” is exempt from the statute's minimum wage and maximum hour requirements, and thus from the concomitant overtime compensation requirements. (29 U.S.C. § 213, subd. (a)(1).) The FLSA delegates to the federal Department of Labor (DOL) the authority to “define[] and delimit []” the scope of those exemptions. (*Ibid.*)

The regulatory definition of the federal administrative exemption appears at 29 C.F.R. § 541.2. The regulation provides, similarly to Wage Order 4-2001, that a person employed in a bona fide administrative capacity is an employee whose “primary duty” consists of “[t]he performance of office or nonmanual work directly related to management policies or general business operations of his employer or his employer's customers[.]” (29 C.F.R. § 541.2(a)(1).) Like Wage Order 4-2001, *174 the federal regulation also includes a number of other requirements—such as a minimum salary and the exercise of discretion and independent judgment—but, again, only the requirement that the employee's primary duty be “directly related to management policies or general business operations” is at issue here.

In addition to regulations *defining* the administrative and other exemptions, the DOL promulgated *interpretive* regulations explaining the terminology used in the regulatory definitions. (See generally 29 C.F.R. §§ 541.99-541.602.) An entire section, 29 C.F.R. § 541.205, is devoted to explaining the import of “directly related to management policies or general business operations.” That regulation is incorporated into Wage Order 4-2001. (Cal.Code Regs., tit. 8, § 11040, subd. (1)(A)(2)(f).) It provides at the outset that: “The phrase ‘directly related to management policies or general business operations of his employer or his employer's customers’ describes those types of activities relating to the administrative operations of a business as distinguished from ‘production’ or, in a retail or service establishment, ‘sales’ work. In addition to describing the types of activities, the phrase limits the exemption to persons who perform work of substantial importance to the management or operation of the business of his employer or his employer's customers.” (29 C.F.R. § 541.205(a).) Thus, the regulatory language “directly related to management policies or general business operations” encompasses two distinct requirements: (1) The work must be of a particular *type* (i.e., administrative, as opposed to production, work), and (2) the work must be of substantial importance

to the management or operation of the business. For an employee to be exempt, the employee's primary duty must meet both of those requirements.

The remaining subsections of 29 C.F.R. § 541.205 give further interpretive guidance concerning both of the requirements **555 contained in the “directly related” language. The subsection concerning the *type* of work explains that “[t]he administrative operations of the business include the work performed by so-called white-collar employees engaged in ‘servicing’ a business as, for[] example, advising the management, planning, negotiating, representing the company, purchasing, promoting sales, and business research and control.” (29 C.F.R. § 541.205(b).)

Another subsection focuses on the substantial importance requirement and explains that work of substantial importance “is not limited to persons who participate in the formulation of management policies or in the operation of the business as a whole.” (29 C.F.R. § 541.205(c).) Rather, work of substantial importance can be performed by employees whose “work affects *175 policy or whose responsibility it is to execute or carry it out.” (*Ibid.*) The same subsection illustrates the substantial importance requirement by giving numerous examples of employees who do or do not meet the requirement. (See, e.g., 29 C.F.R. § 541.205(c)(2) [“[a] messenger boy who is entrusted with carrying large sums of money or securities” and “[a]n employee operating very expensive equipment” are nonetheless not doing work of substantial importance].)

Because the substantial importance requirement derives from the phrase “directly related to management policies or general business operations,” the subsection concerning the substantial importance requirement often uses the “substantial importance” language and the “directly related” language interchangeably. The following passage illustrates the pattern: “It is not possible to lay down specific rules that will indicate the precise point at which work becomes of substantial importance to the management or operation of a

business. It should be clear that the cashier of a bank performs work at a responsible level and may therefore be said to be performing work directly related to management policies or general business operations [i.e., work of substantial importance]. On the other hand, the bank teller does not. Likewise, it is clear that bookkeepers, secretaries, and clerks of various kinds hold the run-of-the-mine positions in any ordinary business and are not performing work directly related to management policies or general business operations [i.e., work of substantial importance]. On the other hand, a tax consultant employed either by an individual company or by a firm of consultants is ordinarily doing work of substantial importance to the management or operation of a business [i.e., work that meets the "substantial importance" component of the "directly related" requirement]. (29 C.F.R. § 541.205(c)(1).)

The subsection concerning the substantial importance requirement continues: "The test of 'directly related to management policies or general business operations' is also met by many persons employed as advisory specialists and consultants of various kinds, credit managers, safety directors, *claim agents and adjusters*, wage-rate analysts, tax experts, account executives of advertising agencies, customers' brokers in stock exchange firms, promotion men, and many others." (29 C.F.R. § 541.205(c)(5), italics added.)

One other federal regulation is relevant to our analysis. Under the FLSA, employees whose duties "necessitate irregular hours of work" may enter contracts with their employers guaranteeing constant pay for varying workweeks that might otherwise violate the maximum hour requirements of the statute. (29 U.S.C. § 207, subd. (f).) That provision of the FLSA applies only to *176 nonexempt employees, because**556 it expressly refers to "the maximum workweek applicable to such employee under" the FLSA. (*Ibid.*) The federal regulations promulgated under the statute list "insurance adjusters" as employees "whose duties may necessitate irregular hours of work[,] and who are therefore eligible to enter into the

varying-workweek contracts permitted by the FLSA. (29 C.F.R. § 778.405.) The implication is that insurance adjusters are not exempt employees—otherwise, the provision concerning varying-workweek contracts would have nothing to do with them.

To summarize: (1) Wage Order 4 contains no useful definition of its administrative exemption, so the federal regulations should be used as a guide; (2) Wage Order 4-2001 requires that exempt administrative employees be "primarily engaged in" "office or non-manual work" that is "directly related to management policies or general business operations;" (3) the federal regulations likewise define the administrative exemption in terms of "office or non-manual work" that is "directly related to management policies or general business operations;" (4) the federal regulations interpret the "directly related" language as encompassing two requirements, i.e., that the work be of the proper type (administrative, as opposed to production, work) and that the work be of "substantial importance;" and (5) Wage Order 4-2001 expressly incorporates the federal interpretive regulations.

Because the federal regulations must be used as a guide to interpreting Wage Order 4, and because Wage Order 4-2001 expressly incorporates the federal regulations, we agree with the parties that the analysis of the administrative exemption should be the same under both wage orders. (See *Eicher v. Advanced Business Integrators, Inc.* (2007) 151 Cal.App.4th 1363, 1371-1373, 61 Cal.Rptr.3d 114 [applying *Bell's* Wage Order 4 analysis to a claim governed by Wage Order 4-2001].)

II. The Administrative/Production Worker Dichotomy

[6][7] To qualify for the administrative exemption under either wage order, an employee must be primarily engaged in work of a type that is "directly related to management policies or general business operations." That requirement obviously stands in need of interpretation. In one sense, *every* type of work directly relates to management policy,

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because every employee does work that carries out, or is governed by, management policy. California's wage and hour regulations, however, are liberally construed in furtherance of their remedial purpose, and exemptions to the regulations are therefore narrowly construed. (*Ramirez v. Yosemite Water Co.*, *supra*, 20 Cal.4th at p. 794, 85 Cal.Rptr.2d 844, 978 P.2d 2.) The same interpretive principles apply to the FLSA and its exemptions. (See, e.g., *177Klem v. County of Santa Clara, California (9th Cir.2000) 208 F.3d 1085, 1089.) Any interpretation that would mean *all* types of work meet the "directly related" requirement is consequently untenable.

[8] The federal regulations provide that work is "directly related to management policies or general business operations" only if it "relat[es] to the administrative operations of a business as distinguished from 'production' or, in a retail or service establishment, 'sales' work" (29 C.F.R. § 541.205(a)), but that statement itself is not pellucid. We take it to mean that only work performed at the level of *policy* or *general* operations can qualify as "directly related to management policies or general business operations." In contrast, work that merely carries out the particular, day-to-day operations of the business is production, **557 not administrative, work. That is the administrative/production worker dichotomy, properly understood.FN5 (See *Eicher v. Advanced Business Integrators, Inc.*, *supra*, 151 Cal.App.4th at p. 1373, 61 Cal.Rptr.3d 114 [an employee who is "engaged in the core day-to-day business" of the employer is doing production work].)

FN5. The dichotomy distinguishes between types of *work*, not types of *workers*-an individual worker might perform different tasks that fall on different sides of the dichotomy. But because the case law generally uses the phrase "administrative/production worker dichotomy," we will adopt that terminology as well.

We are aware of no other plausible interpretation of

the "directly related" requirement as it relates to the *type* of work performed (as opposed to substantial importance), and our interpretation finds support in both *Bell II* and the federal case law. (See, e.g., *Bell II*, *supra*, 87 Cal.App.4th at pp. 821-823, 105 Cal.Rptr.2d 59.) An employee doing exempt administrative work is "engage[d] in 'running the business itself or determining its overall course or policies,' not just in the day-to-day carrying out of the business' affairs." (*Bothell v. Phase Metrics, Inc.* (9th Cir.2002) 299 F.3d 1120, 1125, quoting *Bratt v. County of Los Angeles* (9th Cir.1990) 912 F.2d 1066, 1070.) "[T]he essence of this requirement" is that exempt administrative work is limited to " 'the running of a business, and not merely ... the day-to-day carrying out of its affairs.' " (*Bratt v. County of Los Angeles*, *supra*, 912 F.2d at p. 1070; see also *Martin v. Cooper Elec. Supply Co.* (3d Cir.1991) 940 F.2d 896, 904-905 [plaintiffs' work of promoting sales did not fall on the administrative side of the dichotomy, because it "focused simply on particular sales transactions" rather than on increasing "customer sales *generally*"]; *Reich v. American Intern. Adjustment Co., Inc.* (D.Conn.1994) 902 F.Supp. 321, 325 [automobile damage appraisers fall on the production side of the dichotomy because "[r]ather than administratively running the business, they carry out the daily affairs of" their employer].)

We recognize that the administrative/production worker dichotomy is a somewhat rough distinction that may be difficult to apply in certain cases. *178 But, as defendants concede, the dichotomy is determinative for any employees whose "work falls 'squarely on the "production" side of the line[.]'" (*Bothell v. Phase Metrics, Inc.*, *supra*, 299 F.3d at p. 1127.) Doing administrative, as opposed to production, work is one of the two requirements imposed by the phrase "directly related to management policies or general business operations." (29 C.F.R. § 541.205(a).) An employee who is primarily (i.e., more than half of his or her work time (Cal.Code Regs., tit. 8, § 11040, subd. (2)(N))) engaged in production, not administrative, work therefore is not primarily engaged in work that is "directly related to management policies or

general business operations.” Such an employee thus cannot be an exempt administrative employee.

III. Application of the Dichotomy

[9] The undisputed facts show that plaintiffs are primarily engaged in work that falls on the production side of the dichotomy, namely, the day-to-day tasks involved in adjusting individual claims. They investigate and estimate claims, make coverage determinations, set reserves, negotiate settlements, make settlement recommendations for claims beyond their settlement authority, identify potential fraud, and so forth. None of that work is carried on at the level of management policy or general operations. Rather, it is **558 all part of the day-to-day operation of defendants' business.

Our conclusion is supported by *Bell II*, in which the plaintiffs spent the “bulk of their time” “ ‘investigating and estimating claims, communicating with policy holders and third party claimants about the indemnity value of the claim, filling out numerous forms, performing various other clerical work, such as photocopying and matching mail to files, and with respect to field claims representatives, driving.’ ” (*Bell II, supra*, 87 Cal.App.4th at pp. 825-826, 105 Cal.Rptr.2d 59.) The plaintiffs in *Bell II* also performed the following “additional duties”: “ ‘determining liability, setting and/or recommending reserves, recommending coverage, estimating damage or loss, providing risk advice, identifying subrogation rights, detecting potential fraud, determining whether reservation of rights letters should be sent, and representing the company at mediations, arbitrations and settlement conferences....’ ” (*Id.* at p. 825, 105 Cal.Rptr.2d 59.) The Court of Appeal concluded that such work falls “squarely on the production side of the administrative/production worker dichotomy,” that the plaintiffs were “fully engaged in performing the day-to-day activities” of the claims-adjusting component of their employer's business, and that they consequently were not exempt administrative employees. (*Id.* at p. 826, 105 Cal.Rptr.2d 59.)

The trial court in this case likewise stated that “under the administrative/production dichotomy set forth in [*Bell II* and *Bell III*], most employees performing the functions of claims adjusters in an insurance *179 company would be non[]exempt.” The court further observed that it is undisputed that “[w]ith minor exceptions, the duties of the claims representative plaintiffs in *Bell II* and *Bell III* match those of at least most of the members of the class in this case.” FN6

FN6. In *Bell II*, the court emphasized that the defendant conceded, and the record showed, that the plaintiffs' work was “routine and unimportant.” (*Bell II, supra*, 87 Cal.App.4th at pp. 827-828, 105 Cal.Rptr.2d 59.) Defendants argue that *Bell II* is consequently distinguishable, because defendants have never conceded that plaintiffs' work is routine and unimportant and have introduced evidence to the contrary. We agree that defendants have introduced substantial evidence that plaintiffs' work is not routine and unimportant, and that *Bell II* is distinguishable on that ground. But the fact remains that plaintiffs' work-investigating claims, determining coverage, setting reserves, etc.-is not carried on at the level of policy or general operations, so it falls on the production side of the dichotomy. Not all production work is routine or unimportant.

We acknowledge, however, that defendants did introduce evidence that *some* plaintiffs might do *some* work at the level of policy or general operations. A declaration from a Golden Eagle vice president states that “Golden Eagle's Underwriters may consult with Golden Eagle's claims examiners regarding whether the Company should issue certain types of policies.” A declaration from another Golden Eagle employee states that “[o]ne of our [special investigations unit] Investigators was on a committee to develop an integrated [special investigations unit] Task force that is shaping the policies and procedures of Golden

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Eagle.” Another Golden Eagle employee's declaration states that “[t]he claims examiners also serve on various committees that determine how to better run our business.”

The work described in the foregoing quotations might well fall on the administrative side of the dichotomy.^{FN7} But it is **559 still insufficient to carry defendants' burden in opposition to plaintiffs' motion for summary adjudication because no evidence shows that even a single plaintiff *primarily* engages in such work. (See Cal.Code Regs., tit. 8, § 11040, subd. (2)(N) [defining “primarily” to mean “more than one-half the employee's work time”].) Rather, these few examples of potentially administrative work are dwarfed by the mountain of evidence, introduced by defendants themselves, that plaintiffs are primarily engaged in the day-to-day tasks of adjusting individual claims, such as investigating, making coverage determinations, setting reserves, and negotiating settlements. The isolated references to work at the level of policy or general operations thus appear to be the “minor exceptions” to which the *180 trial court referred when it concluded that, subject to those exceptions, plaintiffs' work falls on the production side of the dichotomy.

FN7. On the other hand, it might not. For example, if a Golden Eagle underwriter consults with a Golden Eagle claims examiner regarding whether the company should issue certain types of policies *to a particular customer*, the claims examiner is not giving advice about management policies or general operations. But if Golden Eagle's underwriters consult with Golden Eagle's claims examiners regarding whether the company should offer certain types of policies *in general* (i.e., whether such policies should be included in Golden Eagle's line of products), the claims examiners are giving advice about management policies or general operations.

The undisputed facts show that plaintiffs are

primarily engaged in work that falls squarely on the production side of the administrative/production worker dichotomy. Plaintiffs therefore are not primarily engaged in work that is “directly related to management policies or general business operations.” Accordingly, plaintiffs cannot be exempt administrative employees under either Wage Order 4 or Wage Order 4-2001.

Defendants' arguments to the contrary are not persuasive. First, defendants draw our attention to the following language in 29 C.F.R. § 541.205(b): “The administrative operations of the business include the work performed by so-called white-collar employees engaged in ‘servicing’ a business as, for [] example, advising the management, planning, negotiating, representing the company, purchasing, promoting sales, and business research and control.” Defendants then argue that plaintiffs advise management, plan, negotiate, and represent the company. For example, plaintiffs advise management “by making recommendations to their supervisors about the settlement of claims in excess of their authority.” They also advise management about “whether an attorney or an outside investigator [is] needed, as well as whether there [are] any potential subrogation or fraud issues.” Plaintiffs are responsible for planning “the processing of a claim from beginning to end[.]” “They negotiate with claimants or their attorneys to settle claims.” And they represent the company when they settle claims, thereby binding their employers to the terms of the settlements. Defendants conclude that, because plaintiffs perform the kinds of work listed in 29 C.F.R. § 541.205(b), they must be doing exempt administrative work.

[10] Defendants' argument fails because not all activities that involve advising management, planning, negotiating, and representing the company constitute exempt administrative work. Rather, in order for the listed tasks to fall on the administrative side of the dichotomy, *they must be carried on at the level of policy or general operations*. For example, *Martin v. Cooper Elec. Supply Co.*, *supra*, 940 F.2d at pages 904-905, held

that although wholesale salespersons negotiated prices and terms, represented the company, and purchased non-inventory products that customers requested, none of those activities**560 constituted administrative work. Rather, they were “only routine aspects of sales *production* within the context of” the employer’s wholesaling business. (*Id.* at p. 905.) Similarly, although advising management *about the formulation of policy* is exempt administrative work, advising management *181 *about the settlement of an individual claim* is not. (See *Bratt v. County of Los Angeles, supra*, 912 F.2d at p. 1070 [as used in 29 C.F.R. § 541.205(b), “advising the management” refers to “advice on matters that involve policy determinations, *i.e.*, how a business should be run or run more efficiently”].) Plaintiffs’ planning, negotiating, and representing are likewise not carried on at the level of policy or general operations. They are all part of the day-to-day business of processing individual claims. They are production work.

Second, defendants argue that plaintiffs do not produce defendants’ product, because defendants’ product is the transference of risk, not claims adjusting. The argument fails for two reasons. First, as defendants’ own evidence shows, adjusting claims is an important and essential part of transferring risk. If defendants never paid any claims, they would not be transferring any risk; they would just be transferring their customers’ premium payments to themselves. But defendants cannot pay any claims without first adjusting those claims, *e.g.*, making coverage determinations, assessing the value of the covered portions of claims, and paying the covered amount. Thus, by adjusting claims, plaintiffs directly engage in transferring risk. It is unsurprising, then, that the declaration of one of Liberty Mutual’s own executives states that (1) “Liberty Mutual’s principal function is the acceptance of risks transferred to it by others[,]” and (2) “[t]hat task is accomplished in a number of ways, including but not limited to ... claims adjustment....” Consequently, assuming the truth of defendants’ contention that their product is the transference of risk, we still conclude that plaintiffs’ work of

adjusting claims constitutes production work.

[11] Defendants’ argument also fails for a second, independent reason, namely, that *producing the employer’s product is not a necessary condition for doing production, as opposed to administrative, work*. If it were, then the work of *every* office worker employed by a manufacturing enterprise would fall on the administrative side of the dichotomy. That result, however, would violate the rule that the exemptions must be narrowly construed. (*Ramirez v. Yosemite Water Co., supra*, 20 Cal.4th at p. 794, 85 Cal.Rptr.2d 844, 978 P.2d 2; *Klem v. County of Santa Clara, California, supra*, 208 F.3d at p. 1089.) The point of the dichotomy has always been to distinguish between *kinds* of office or nonmanual work, not to classify *all* office work as administrative. (Cf. *Martin v. Cooper Elec. Supply Co., supra*, 940 F.2d at pp. 903-904 [“[T]he concept of ‘production’ ... is not limited to manufacturing activities.”].)

[12] Moreover, this point—that producing the employer’s product is not a necessary condition for doing nonexempt production work—applies with *182 equal force to nonmanufacturing enterprises. For example, a law firm’s product is legal advice and legal representation, not secretarial services. A secretary at a law firm therefore does not produce the firm’s product; indeed, to do so would be to engage in the unauthorized practice of law, assuming the secretary is not a member of the bar. But the work of the secretary is paradigmatically nonexempt production work. It has nothing to do with policy or general operations (except in the sense that, like every employee’s work, it is *governed* by policy). **561 Rather, it relates entirely to the day-to-day carrying on of the firm’s affairs.^{FN8}

FN8. In this way and others (see footnote 5, *ante*), the phrase “administrative/production worker dichotomy” is misleading. Properly understood, the dichotomy is not between workers engaged in “production” (*e.g.*, factory workers) and workers engaged in

“administration” (e.g., office workers). Rather, it is between office or nonmanual work that is at the level of policy or general operations and office or nonmanual work that is not. Thus, any office or nonmanual work that is not at the level of policy or general operations constitutes production work for purposes of the dichotomy, regardless of how loosely or intimately the work is connected with producing the employer's product.

[13] Thus, because producing the employer's product is not a necessary condition for doing production, as opposed to administrative, work, defendants' argument would fail even if defendants were right that plaintiffs do not produce defendants' product. That is, even if plaintiffs did not produce defendants' product, it would not follow that plaintiffs are doing administrative work.^{FN9}

FN9. The federal case law manifests considerable confusion on this issue. On the one hand, in two federal lawsuits brought by claims adjusters employed by companies that provide claims adjusting services to insurance companies, the courts found the plaintiffs were exempt administrative employees under the FLSA but never mentioned the fact that the plaintiffs produced their employers' product, i.e., claims adjusting services. (See *Roe-Midgett v. CC Services, Inc.* (S.D.Ill. Mar. 29, 2006, No. 04 CV 4051 DRH) 2006 WL 839443; *Marting v. Crawford & Co.* (N.D.Ill Mar. 14, 2006, No. 00 C 7132) 2006 WL 681060.) On the other hand, in other federal lawsuits brought by claims adjusters employed directly by insurance companies, the courts likewise found the plaintiffs were exempt under the FLSA but based that determination, in part, on the fact that the plaintiffs did not produce their employers' product, i.e., insurance policies. (See, e.g., *Cheatham v. Allstate Ins. Co.* (5th Cir.2006) 465 F.3d 578, 585; *Palacio v.*

Progressive Ins. Co. (C.D.Cal.2002) 244 F.Supp.2d 1040, 1050; *Jastremski v. Safeco Ins. Companies* (N.D.Ohio 2003) 243 F.Supp.2d 743, 753.)

The analysis in both sets of cases is misguided. If an employee does not produce the employer's product, it does not follow that the employee is not doing production work-producing the employer's product is not a necessary condition. But producing the employer's product *can* be a *sufficient* condition for doing production work, as long as the employer's product is not itself an administrative service (such as management consulting). (See, e.g., *Piscione v. Ernst & Young, L.L.P.* (7th Cir.1999) 171 F.3d 527, 530-531 [plaintiff administered employee benefit plans for clients of his employer, which provided human resources consulting services; plaintiff was an exempt administrative employee].) Thus, in those cases in which the courts concluded that the plaintiff claims adjusters did not produce their employers' product, that conclusion should have been of no consequence. But in those cases in which the plaintiff claims adjusters *did* produce their employers' product, that fact should have been dispositive in application of the dichotomy as long as the employer's product was not itself an administrative service.

***183** IV. The Effect of 29 C.F.R. § 541.205(c)(5)

[14] Defendants argue that they should prevail under 29 C.F.R. § 541.205(c)(5), which provides that “[t]he test of ‘directly related to management policies or general business operations’ is also met by many persons employed as advisory specialists and consultants of various kinds, credit managers, safety directors, *claim agents and adjusters*,... and many others.” (Italics added.) According to defendants, the specific reference to claims agents and adjusters controls over the more general language concerning the administrative/production worker dichotomy in 29 C.F.R. § 541.205(a).

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Defendants conclude that class certification and summary adjudication on the basis of the dichotomy is **562 therefore improper. The trial court agreed, but we do not.

First, the plain language of the regulation shows that defendants' argument is unsound. The regulation states only that "*many persons* employed as ... claim agents and adjusters" do work that meets the "directly related" requirement. (29 C.F.R. § 541.205(c)(5), italics added.) It may well be true that many persons so employed do meet the requirement, or that many did when the regulation was enacted in 1949. (See 14 Fed.Reg. 7730-7745 (Dec. 27, 1949).) But there is no evidence in the instant case that a single member of the class originally certified by the trial court is primarily engaged in administrative, as opposed to production, work, so there is no evidence that any of them meet the "directly related" requirement. The regulatory reference to "many persons" cannot substitute for evidence that the plaintiffs before us actually do the required amount of the required type of work. The only reasonable inference from the evidentiary record before us is that plaintiffs are not among the "many persons" to whom the regulation refers.

Second, defendants' argument that the specific reference to "claim agents and adjusters" in 29 C.F.R. § 541.205(c)(5) controls over the general administrative/production worker dichotomy in 29 C.F.R. § 541.205(a) fails as well, because another regulation (29 C.F.R. § 778.405) promulgated under the FLSA specifically refers to "insurance adjusters" and implies that they ordinarily are *not* exempt. As we explained in Part I, *ante*, under the FLSA, employees whose duties "necessitate irregular hours of work" may enter contracts with their employers guaranteeing constant pay for varying workweeks that might otherwise violate the maximum hour requirements of the statute. (*18429 U.S.C. § 207, subd. (f).) That provision of the FLSA applies only to nonexempt employees, because it expressly refers to "the maximum workweek applicable to such employee under" the FLSA. (*Ibid.*) The regulations promulgated under

the statute list "insurance adjusters" as employees "whose duties may necessitate irregular hours of work," and who are therefore eligible to enter into the varying-workweek contracts permitted by the FLSA. (29 C.F.R. § 778.405.) It follows that insurance adjusters are not exempt—otherwise, the provision concerning varying-workweek contracts would have nothing to do with them. And although Wage Order 4-2001 does not incorporate 29 C.F.R. § 778.405, it is still relevant to our interpretation of 29 C.F.R. § 541.205(c)(5), which Wage Order 4-2001 does incorporate.

Bell III, supra, 115 Cal.App.4th at p. 735, 9 Cal.Rptr.3d 544, explains the significance of 29 C.F.R. § 778.405 in accordance with our own view. Defendants, however, never mention *Bell III's* analysis of the interplay between sections 541.205(c)(5) and 778.405, nor do they present any argument to refute our (and *Bell III's*) analysis of that interplay. That analysis is fatal to their argument that the specific reference to "claim agents and adjusters" in 29 C.F.R. § 541.205(c)(5) should be controlling, because there is no reason why it should control over the equally specific reference to "insurance adjusters" in 29 C.F.R. § 778.405.

Third, as we also discussed in Part I, *ante*, 29 C.F.R. § 541.205(c) is focused exclusively on the substantial importance requirement, which is just one part of the "directly related" requirement. Regrettably, 29 C.F.R. § 541.205(c) often uses the "substantial importance" language and the "directly related" language interchangeably, but a reading of the regulation as a whole leaves little room for doubt that **563 substantial importance is its sole concern. Thus, 29 C.F.R. § 541.205(c)(5) asserts only that many persons employed as "claim agents and adjusters" (and in the other listed occupations) do work of substantial importance. That assertion is fully consistent with our conclusion that no evidence shows that the plaintiffs in this case are primarily engaged in administrative, as opposed to production, work. Plaintiffs may or may not be among the many persons who do work of substantial importance. But plaintiffs primarily do

production work, so they cannot be covered by the administrative exemption.

The parties do not disagree as to plaintiffs' duties. We hold that, with the few exceptions we have noted, those duties do not fall on the *185 administrative side of the administrative/production worker dichotomy. Plaintiffs therefore are not primarily engaged in work that is "directly related to management policies or general business operations" (29 C.F.R. § 541.205(a)), and 29 C.F.R. § 541.205(c)(5) does not undermine that conclusion. It follows that plaintiffs are not exempt administrative employees under either Wage Order 4 or Wage Order 4-2001.^{FN10} Accordingly, plaintiffs' motion for summary adjudication should have been granted, and, because the dichotomy is a predominant common issue under both wage orders, defendants' motion for class decertification should have been denied in its entirety.

FN10. Because plaintiffs are not primarily engaged in work that falls on the administrative side of the dichotomy, it is unnecessary for us to analyze the other elements of the administrative exemption, including the substantial importance requirement and the requirement that the employee exercise discretion and independent judgment.

V. The Agency Opinion Letters and the Federal Case Law

Defendants urge us to defer to a 2002 opinion letter issued by the DOL, which concludes that claims adjusters are exempt administrative employees. Plaintiffs urge us instead to rely on opinion letters issued in 1998 and 2003 by the Division of Labor Standards Enforcement (DLSE), the California agency charged with enforcing IWC wage orders, which support plaintiffs' contention that they are not exempt. We decline to rely on the DOL opinion letters, but we find the DLSE letters to be well reasoned and therefore persuasive.

[15] DOL opinion letters are "entitled to respect" only to the extent they have the "power to

persuade[.]" (*Skidmore v. Swift & Co.* (1944) 323 U.S. 134, 140, 65 S.Ct. 161, 89 L.Ed. 124; *Christensen v. Harris County* (2000) 529 U.S. 576, 587, 120 S.Ct. 1655, 146 L.Ed.2d 621.) Their persuasive power depends upon factors such as the extent to which they are thorough and well reasoned. (*Skidmore v. Swift & Co.*, *supra*, 323 U.S. at p. 140, 65 S.Ct. 161.) We do not find the DOL's 2002 opinion letter thorough, well-reasoned, or persuasive with respect to the controlling issues in this case. The opinion letter contains no discussion of the administrative/production worker dichotomy, although numerous other DOL opinion letters rely upon the dichotomy. (See *Bell III*, *supra*, 115 Cal.App.4th at p. 734, fn. 7, 9 Cal.Rptr.3d 544 [collecting DOL opinion letters relying on the dichotomy from 1988 to 1999].) The opinion letter cites 29 C.F.R. § 541.205(c)(5) for the proposition that claims adjusters do exempt administrative work, but the letter fails to acknowledge (1) the significance of 29 C.F.R. § 541.205(c)(5)'s "many persons" language, (2) the focus in 29 *186 C.F.R. § 541.205(c) on substantial importance, rather than the type of work performed, and (3) the reference to "insurance adjusters" in 29 C.F.R. § 778.405. And the opinion letter further **564 reasons that claims adjusters plan, represent the company, advise management, and negotiate, but the opinion letter fails to acknowledge that those duties do not relate to policy or general operations. For all of these reasons, we do not defer to the DOL's 2002 opinion letter.^{FN11}

FN11. For similar reasons, we are not persuaded by the DOL opinion letters from 1985, 1963, and 1957 that were cited by the Ninth Circuit Court of Appeals in *In re Farmers Insurance Exchange* (9th Cir.2007) 481 F.3d 1119, 1128-1129. None of those letters mentions the administrative/production worker dichotomy. In each of them, the analysis of the "directly related" requirement consists of a single sentence, which asserts that the requirement is met because of the reference to "claim agents and adjusters" in 29 C.F.R. § 541.205(c)(5). (The 1985

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opinion letter actually cites “29 C.F.R. § 541.205(a)(5),” but that must be a typographical error, because 29 C.F.R. § 541.205(a) consists of a single paragraph and has no subsections.)

The remainder of *In re Farmers Insurance Exchange* is not relevant to our analysis, because it is based on a new version of the federal regulations, promulgated in 2004. (*In re Farmers Insurance Exchange*, *supra*, 481 F.3d at pp. 1127-1128.) The current version of the federal regulatory definition of the administrative exemption retains the “directly related” requirement in slightly modified form (29 C.F.R. § 541.200 (2006)), but the regulatory interpretation of that requirement has been drastically shortened and substantively altered (29 C.F.R. § 541.201 (2006)). Also, a new regulation listing examples of administrative employees states that “[i]nsurance claims adjusters generally meet the duties requirements for the administrative exemption” as long as they perform certain specified tasks. (29 C.F.R. § 541.203(a) (2006).)

[16] Although DLSE opinion letters are “not entitled to deference and [do] not have the force of law[.]” we may rely on them to the extent we find them persuasive. (*Armenta v. Osmose, Inc.* (2005) 135 Cal.App.4th 314, 324, 37 Cal.Rptr.3d 460.) The DLSE’s 1998 opinion letter contains well-reasoned analysis with which we agree, principally its interpretation of the administrative/production worker dichotomy in terms of the distinction between work at the level of policy or general operations and the day-to-day carrying on of the business’ affairs. The DLSE’s 2003 opinion letter observes that the *Bell II* analysis of Wage Order 4 applies with equal force to Wage Order 4-2001, a conclusion with which we also agree.

[17] In addition, we recognize that a number of federal circuit and district court cases have concluded that claims adjusters do work that is “directly related to management policies or general

business operations.” We are not, however, bound by decisions of the lower federal courts on issues of federal law. (*Choate v. County of Orange* (2000) 86 Cal.App.4th 312, 327-328, 103 Cal.Rptr.2d 339.) We find none of the federal cases involving claims adjusters persuasive.

*187 For example, cases relying on evidence that claims adjusters plan, advise, negotiate, and represent the company (*Roe-Midgett v. CC Services, Inc.*, *supra*, 2006 WL 839443, at *14; *Jastremski v. Safeco Ins. Companies*, *supra*, 243 F.Supp.2d at p. 751; *Palacio v. Progressive Ins. Co.*, *supra*, 244 F.Supp.2d at p. 1047; *Blue v. The Chubb Group* (N.D.Ill. July 13, 2005, No. 03 C 6692) 2005 WL 1667794, at *11) all fail to recognize that *other* federal cases hold that such work meets the “directly related” requirement only if it is conducted at the level of policy or general operations. (*Martin v. Cooper Elec. Supply Co.*, *supra*, 940 F.2d at pp. 904-905; *Bratt v. County of Los Angeles*, *supra*, 912 F.2d at p. 1070.) We find the latter cases persuasive, and we see no reason not to apply their analysis to suits by claims adjusters.

Other cases rely on the reference to “claim agents and adjusters” in 29 C.F.R. **565 § 541.205(c)(5). (*Roe-Midgett v. CC Services, Inc.*, *supra*, 2006 WL 839443, at *14; *Jastremski v. Safeco Ins. Companies*, *supra*, 243 F.Supp.2d at p. 751; *Blue v. The Chubb Group*, *supra*, 2005 WL 1667794, at *10; *McLaughlin v. Nationwide Mut. Ins. Co.* (D.Or. Aug. 18, 2004, No. Civ.02-6205-TC) 2004 WL 1857112, at *5; *Munizza v. State Farm Mut. Auto. Ins. Co.* (W.D.Wash. May 12, 1995, No. C94-5345RJB) 1995 WL 17170492, at *5, *affd.* (9th Cir., Nov. 7, 1996, No. 95-35794) 1996 WL 711563; *Marting v. Crawford & Co.*, *supra*, 2006 WL 681060, at *5-*6; *Murray v. Ohio Casualty Corp.* (S.D. Ohio Sept. 27, 2005, No. 2:04-CR-539) 2005 WL 2373857, at *5-*6.) Those cases, like the DOL letters, are unpersuasive because they fail to recognize the importance of (1) the “many persons” language in 29 C.F.R. § 541.205(c)(5), (2) the focus in 29 C.F.R. § 541.205(c) on substantial importance, rather than the *type* of work that fits the

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exemption, and (3) the inclusion of “insurance adjusters” in 29 C.F.R. § 778.405.

Some cases rely upon the proposition that claims adjusters employed by insurance companies do not produce their employers' product, namely, insurance policies. (*Cheatham v. Allstate Ins. Co.*, *supra*, 465 F.3d at p. 585; *Palacio v. Progressive Ins. Co.*, *supra*, 244 F.Supp.2d at p. 1050; *Jastremski v. Safeco Ins. Companies*, *supra*, 243 F.Supp.2d at p. 753; *McLaughlin v. Nationwide Mut. Ins. Co.*, *supra*, 2004 WL 1857112, at *5.) As we explained in Part III and footnote 9, *ante*, that analysis is based on the mistaken assumption that producing the employer's product is a necessary condition for doing “production” work within the meaning of 29 C.F.R. § 541.205(a). As we discussed earlier, that assumption cannot be correct, because otherwise *every* office worker employed by a manufacturing enterprise would be doing “administrative” work within the meaning of the regulation. Such a reading of the regulation is impermissible—both the California and the federal exemptions *must* be ***188** narrowly construed. (*Ramirez v. Yosemite Water Co.*, *supra*, 20 Cal.4th at p. 794, 85 Cal.Rptr.2d 844, 978 P.2d 2; *Klem v. County of Santa Clara, California*, *supra*, 208 F.3d at p. 1089.)

Finally, some cases omit the administrative/production worker dichotomy entirely or expressly refuse to apply it on the ground that it is an outmoded remnant of a bygone industrial age. (*In re Farmers Ins. Exch. Claims Rep. Overtime Pay* (D.Or.2004) 336 F.Supp.2d 1077, 1087-1088, *revd.* in part on other grounds *sub nom. In re Farmers Insurance Exchange*, *supra*, 481 F.3d 1119; *Robinson-Smith v. Government Employees Ins. Co.* (D.D.C.2004) 323 F.Supp.2d 12, 22, fn. 6; *McLaughlin v. Nationwide Mut. Ins. Co.*, *supra*, 2004 WL 1857112, at *5; see also *Munizza v. State Farm Mut. Auto. Ins. Co.*, *supra*, 1995 WL 17170492, at *5-*6 [failing to apply the dichotomy but stating no basis for the omission], *affd.* (9th Cir., Nov. 7, 1996, No. 95-35794) 1996 WL 711563; *Murray v. Ohio Casualty Corp.*, *supra*, 2005 WL 2373857, at *5-*6 [same].) We are aware

of no reasoned basis for those courts' refusal to apply the dichotomy. In order to be covered by the administrative exemption, an employee *must* be primarily engaged in work that meets the “directly related” requirement. Under 29 C.F.R. § 541.205(a), the “directly related” requirement *includes* the requirement that the work be administrative, as opposed to production, work. We are not at liberty to ignore those regulatory requirements.^{FN12}

FN12. Nor are we persuaded by the argument that courts should not “strain[] to fit the operations of modern-day post-industrial service-oriented businesses into an analytical framework formulated in the industrial climate of the late 1940s.” (*In re Farmers Ins. Exch. Claims Rep. Overtime Pay*, *supra*, 336 F.Supp.2d at p. 1087.) First, application of the dichotomy in this case does not require us to fit a new twenty-first century business enterprise into a 1940s paradigm, because insurance companies and their claims adjusters existed when the federal regulations were promulgated in the 1940s. Indeed, defendants implicitly concede the point by arguing that 29 C.F.R. § 541.205(c)(5) expressly refers to insurance company claims adjusters. Second, the dichotomy has *never* been based on the distinction between blue-collar industrial workers and white-collar office workers. Rather, from its original promulgation in the 1940s, the sole purpose of the dichotomy has *always* been to distinguish between types of white-collar (i.e., office or nonmanual) work. (See footnote 8, *ante*, and accompanying text.) Third, as we have already explained, even if we were convinced that the dichotomy formulated in the 1940s (when office and nonmanual work already existed) would be difficult to apply in the twenty-first century (when office and nonmanual work still exist), we would still not be free to disregard it. The “directly related” requirement is an element of the

administrative exemption. The administrative/production worker dichotomy is a component of the “directly related” requirement. It is the function of the Legislature and the relevant agencies, not of the courts, to determine whether the “directly related” requirement or any of its components have become obsolete, and to modify them as necessary.

****566** In sum, we conclude that the DLSE opinion letters are persuasive, but the DOL opinion letters and the federal cases involving claims adjusters are not.

***189 VI. The Alleged Heterogeneity of the Class**

[18] Defendants present one argument we have not yet addressed. According to defendants, the administrative/production worker dichotomy cannot be dispositive, and class treatment cannot be appropriate, because the certified class is so heterogeneous. In support of this argument, defendants point out that the class includes claims adjusters “from multiple companies, three different business lines, and 39 different broad job classifications.... [D]ifferent team managers impose different limitations on what the claims adjusters they supervise may do without either obtaining approval or notifying the team manager. Some adjusters work closely with attorneys toward the resolution of claims, while others do not. The settlement authority of Liberty Mutual claims handlers also varies widely.” (Citations omitted.) Defendants’ argument fails because the fact that the class is heterogeneous in certain respects does not undermine our conclusion that no evidence shows that any class members primarily engage in work at the level of management policy or general operations. That conclusion disposes of defendants’ affirmative defense based on the administrative exemption, and it is a predominant issue that is common to the claims of all class members.

Finally, we wish to address defendants’ assertion that the question presented in these proceedings is whether “every insurance adjuster in California,

without exception, from the most senior to the most junior, and *regardless of the adjuster’s duties*” is nonexempt. (Italics added.) The assertion is mistaken.

Job titles by themselves determine nothing. (29 C.F.R. § 541.201(b)(1) [“A title alone is of little or no assistance in determining the true importance of an employee to the employer or his exempt or nonexempt status....”]; Cal.Code Regs., tit. 8, § 11040, subd. (1)(A)(2)(f) [incorporating 29 C.F.R. § 541.201 into Wage Order 4-2001].) In every case, “the exempt or nonexempt status of any particular employee must be determined on the basis of whether his duties, responsibilities, and salary meet all the requirements of” the exemption at issue. (****56729** C.F.R. § 541.201(b)(2).) Application of the administrative exemption thus requires case-specific factual analysis of the work actually performed by the particular employees involved. Reliance on a job title like “claims adjuster” is no substitute.

DISPOSITION

Plaintiffs’ petition for writ of mandate (B195121) is granted. We direct the trial court to vacate its October 18, 2006 order (1) denying plaintiffs’ motion ***190** for summary adjudication and (2) partially granting defendants’ motion to decertify the class, and to enter a new and different order (1) granting plaintiffs’ motion for summary adjudication of defendants’ affirmative defense based on the administrative exemption and (2) denying in its entirety defendants’ motion to decertify the class. Defendants’ petition for writ of mandate (B195370) is denied. Plaintiffs shall recover their costs on both writ proceedings.

I concur: MALLANO, Acting P.J.

VOGEL, J.

I dissent.

There are two lines of cases, one supporting the majority’s conclusion that claims adjusters are not exempt employees, the other supporting my view that they are exempt. Because so much has already been written on this subject, I see no need to

reinvent the wheel-and will limit my comments to a brief summary of the statutory and regulatory scheme as I see it, plus a few additional words about the so-called "administrative/production worker dichotomy."

Before 1999, the Labor Code recognized the concept of overtime pay but the Industrial Welfare Commission made policy decisions about the details and expressed those decisions in wage orders. (Lab.Code, §§ 200, 204.2, 1173, 1178, 1178.5.)^{FN1} At that time, Wage Order No. 4 provided as relevant:

FN1. Subsequent undesignated section references are to the Labor Code.

"1. Applicability of Order. This Order shall apply to all persons employed in professional, technical, clerical, mechanical, and similar occupations whether paid on a time, piece rate, commission, or other basis, unless such occupation is performed in an industry covered by an industry order of this Commission, except that:

"(A) Provisions of sections 3 through 12 [governing e.g., hours and days of work, minimum wages and rest periods] shall not apply to persons employed in *administrative*, executive, or professional capacities. No person shall be considered to be employed in an administrative, executive, or professional capacity unless one of the following conditions prevails:

"(1) *The employee is engaged in work which is primarily intellectual, managerial, or creative, and which requires exercise of discretion and *191 independent judgment*, and for which the remuneration is not less than \$1150.00 per month; or

"(2) The employee is licensed or certified by the State of California and is engaged in the practice of [a profession such as law or medicine]." (Emphasis added.)

In 1999, in reaction to wage orders that deprived about eight million workers of their right to overtime pay, the Legislature adopted the Eight-Hour-Day Restoration and Workplace Flexibility

Act of **568 1999. (§ 500 et seq.; Stats.1999, ch. 134, § 1(f) (Assem. Bill No. 60).) Under section 510, a California employee is now entitled to overtime pay for work in excess of eight hours in one day or 40 hours in one week unless, as provided in section 515, subdivision (a), he is (1) an executive, administrative, or professional employee who is "*primarily engaged in the duties that meet the test of any exemption* adopted by the Commission, (2) "*customarily and regularly exercises discretion and independent judgment* in performing those duties," and (3) *earns a monthly salary at least two times greater than the state minimum wage for full time employees*. (Emphasis added; and see § 515, subd. (e), defining "primarily" to mean "more than one-half of the employee's worktime.") Subdivision (a) of section 515 directed the Commission to conduct a review of the duties that meet the test of the exemption and, if necessary, to modify the regulations.

The Commission conducted the required review and ultimately issued Wage Order No. 4-2001 (Cal.Code Regs., tit. 8, § 11040) which, among other things, defines the characteristics of the administrative exemption well beyond the terms of Wage Order No. 4. As relevant, Wage Order No. 4-2001 provides:

"1. *Applicability of Order*. This order shall apply to all persons employed in professional, technical, clerical, mechanical, and similar occupations whether paid on a time, piece rate, commission, or other basis, except that:

"(A) The provisions of sections 3 through 12 [governing e.g., hours and days of work, minimum wages and rest periods] shall not apply to persons employed in administrative, executive, or professional capacities. The following requirements shall apply in determining whether an employee's duties meet the test to qualify for an exemption from those sections:

"(1) *Executive Exemption*....

*192 "(2) *Administrative Exemption*. A person employed in an administrative capacity means any employee:

"(a) Whose duties and responsibilities involve

either:

“(I) The performance of office or non-manual work **directly related to management policies or general business operations** of his/her employer or his/her employer's customers; **or**

“(II) The performance of functions in the administration of a school system ...**and**

“(b) Who customarily and regularly **exercises discretion and independent judgment; and**

“(c) Who regularly and directly **assists a proprietor, or an employee employed in a bona fide executive or administrative capacity** (as such terms are defined for purposes of this section); **or**

“(d) Who performs under only general supervision work along specialized or technical lines requiring special training, experience, or knowledge; **or**

“(e) Who executes under only general supervision special assignments and tasks; **and**

“(f) Who is primarily engaged in duties that meet the test of the exemption. **The activities constituting exempt work and non-exempt work shall be construed in the same manner as such terms are construed in the following regulations under the Fair Labor Standards Act effective as of the date of this order: **56929 C.F.R. Sections 541.201-205, 541.207-208, 541.210, and 541.215.**

Exempt work shall include, for example, all work that is directly and closely related to exempt work and work which is properly viewed as a means for carrying out exempt functions. The work actually performed by the employee during the course of the workweek must, first and foremost, be examined and the amount of time the employee spends on such work, together with the employer's realistic expectations and the realistic requirements of the job, shall be considered in determining whether the employee satisfies this requirement.

“(g) Such employee must also earn a monthly salary equivalent to no less than two ... times the state minimum wage for full-time employment....” (Cal.Code Regs., tit. 8, § 11040; emphasis added.)

Reduced to the parts relevant to this case, Wage Order No. 4-2001 provides an administrative exemption for employees (1) whose duties and responsibilities involve the “performance of office or non-manual work **directly related to** *193

management policies or general business operations,” and (2) who “exercise[] discretion and independent judgment” and (3) “regularly and directly assist[] a proprietor, or an employee employed in a bona fide executive or administrative capacity.” (Emphasis added.) To narrow the issue still further, the only question at this time is whether the claims adjusters' work is “directly related to management policies or general business operations”—which we must answer based upon “the following regulations under the Fair Labor Standards Act effective as of the date of [Wage Order No. 4-2001]: 29 C.F.R. Sections 541.201-205, 541.207-208, 541.210, and 541.215.”^{FN2}

FN2. Subsequent references to the 29 C.F.R. sections are to the versions relevant to the time periods at issue in this case.

One of the federal regulations incorporated into Wage Order No. 4-2001 is particularly relevant to the issue before us. 29 C.F.R. § 541.205 tells us that a claims adjuster's work is “directly related to management policies or general business operations.”

“(a) The phrase ‘directly related to management policies or general business operations of his employer or his employer's customers’ describes those types of activities relating to the administrative operations of a business as distinguished from ‘production’ or, in a retail or service establishment, ‘sales’ work. In addition to describing the types of activities, the phrase limits the exemption to persons who perform work of substantial importance to the management or operation of the business of his employer or his employer's customers.

“(b) The administrative operations of the business include the work performed by so-called white-collar employees engaged in ‘servicing’ a business as, for example, advising the management, planning, negotiating, **representing the company**, purchasing, promoting sales, and business research and control. An employee performing such work is engaged in activities relating to the administrative operations of the business notwithstanding that he

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is employed as an administrative assistant to an executive in the production department of the business.

****570** (c) As used to describe work of substantial importance to the management or operation of the business, the phrase 'directly related to management policies or general business operations' is *not limited to persons who participate in the formulation of management policies or in the operation of the business as a whole*. Employees whose work is 'directly related' to ***194** management policies or to general business operations include those whose work affects policy *or whose responsibility it is to execute or carry it out*. The phrase also includes a wide variety of persons who either carry out major assignments in conducting the operations of the business, or whose work affects business operations to a substantial degree, even though their assignments are tasks related to the operation of a particular segment of the business.

"(1) It is not possible to lay down specific rules that will indicate the precise point at which work becomes of substantial importance to the management or operation of a business. It should be clear that the cashier of a bank performs work at a responsible level and may therefore be said to be performing work directly related to management policies or general business operations. On the other hand, the bank teller does not. Likewise it is clear that bookkeepers, secretaries, and clerks of various kinds hold the run-of-the-mill positions in any ordinary business and are not performing work directly related to management policies or general business operations. On the other hand, a tax consultant employed either by an individual company or by a firm of consultants is ordinarily doing work of substantial importance to the management or operation of a business.

"(2) An employee performing routine clerical duties obviously is not performing work of substantial importance to the management or operation of the business even though he may exercise some measure of discretion and judgment as to the manner in which he performs his clerical tasks....

"(3) Some firms employ persons whom they describe as 'statisticians.' If all such a person does, in effect, is to tabulate data, he is clearly not exempt. However, if such an employee makes analyses of data and draws conclusions which are important to the determination of, or which, in fact, determine financial, merchandising, or other policy, clearly he is doing work directly related to management policies or general business operations....

"(4) Another example of an employee whose work may be important to the welfare of the business is a buyer of a particular article or equipment in an industrial plant or personnel commonly called assistant buyers in retail or service establishments....

"(5) The test of 'directly related to management policies or general business operations' is also met by many persons employed as advisory specialists and consultants of various kinds, credit managers, safety directors, *claim agents and adjusters*, wage-rate analysts, tax experts, account executives***195** of advertising agencies, customers' brokers in stock exchange firms, promotion men, and many others.

"(6) It should be noted in this connection that an employer's volume of activities may make it necessary to employ a number of employees in some of these categories. The fact ****571** that there are a number of other employees of the same employer carrying out assignments of the same relative importance or performing identical work *does not affect the determination of whether they meet this test so long as the work of each such employee is of substantial importance to the management or operation of the business.* [¶] ... [¶]...." (Emphasis added.)^{FN3}

FN3. An employee qualifies for an exemption "regardless of whether the management policies or general business operations to which [his] work is directly related are those of [his] employer's clients or customers or those of [his] employer." (29 C.F.R. § 541.205(d).)

Before Wage Order No. 4-2001 was adopted, *Bell v. Farmers Ins. Exchange* (2001) 87 Cal.App.4th 805, 105 Cal.Rptr.2d 59 (*Bell II*) identified an “administrative/production worker dichotomy” arising from a distinction between the criteria addressing the “role of administrative employees” (someone whose work is directly related to management policies or general business operations) and “the actual duties of the employees” (someone whose work requires the exercise of discretion and independent judgment). (*Id.* at p. 819, 105 Cal.Rptr.2d 59; see also *Bell v. Farmers Ins. Exchange* (2004) 115 Cal.App.4th 715, 9 Cal.Rptr.3d 544 (*Bell III*)).

In my view, the analysis articulated in the *Bell* cases is flawed. The so-called dichotomy is not a legal test but merely an analytical tool used to answer “the ultimate question, whether work is ‘directly related to management policies or general business operations,’... not as an end in itself.” (*Bothell v. Phase Metrics, Inc.* (9th Cir.2002) 299 F.3d 1120, 1127.) According to a significant number of courts, the dichotomy is an outmoded form of analysis. (*McLaughlin v. Nationwide Mut. Ins. Co.* (D.Or., Aug. 18, 2004, Civ. No. 02-6205-TC) 2004 WL 1857112 at p. 5 [refusing to apply this “outdated line of reasoning”]; *Blue v. Chubb Group* (N.D.Ill., July 13, 2005, No. 03C6692) 2005 WL 1667794 at p. 10; *In re Farmers Ins. Exch. Claims Rep. Overtime Pay* (D.Or.2004) 336 F.Supp.2d 1077, 1087 [because the dichotomy suggests a distinction between the administration of a business on the one hand, and the “production” end on the other, courts often strain to fit the operations of modern-day post-industrial service-oriented businesses into the analytical framework formulated in the industrial climate of the late 1940’s]; *196 *Robinson-Smith v. Government Employees Ins. Co.* (D.D.C.2004) 323 F.Supp.2d 12, 22-23, fn. 6 [refusing to analyze the issue “under an outmoded line of reasoning”]; *Marting v. Crawford & Co.* (N.D.Ill., Mar. 14, 2006, No. 00C7132) 2006 WL 681060 at p. 5).

The majority’s analysis is complex. Mine is not.

First, an employee is exempt if he is primarily engaged in administrative duties, a determination that is made by looking at the actual tasks he performs. (§ 515, subd. (e).)

Second, 29 C.F.R. § 541.205(c)(5) expressly states that the test of “directly related to management policies or general business operations” is met by many persons employed as specialists, including “claim agents and adjusters.” (*Murray v. Ohio Cas. Corp.* (S.D. Ohio, Sept. 27, 2005, No. 2:04-CR-539) 2005 WL 2373857, *6 [finding it significant that this section specifically refers to claims agents].)

Third, 29 C.F.R. § 541.205(b) expressly provides that the “administrative operations of the business” include “the work **572 performed by so-called white-collar employees engaged in ‘servicing’ a business as, for example, advising the management, planning, negotiating, [and] representing the company.” That is what claims adjusters do—they negotiate settlements (and conclude some without seeking approval), advise management, and process claims.

Fourth, most of the federal courts that have considered the governing federal regulations have held that claims adjusters are exempt. (*Miller v. Farmers Ins. Exch.* (9th Cir.2006) 2006 U.S.App. LEXIS 26671; *Roe-Midgett v. CC Services, Inc.* (S.D.Ill., Mar. 29, 2006, No. 04CV4051DRH) 2006 WL 839443 at pp. 13-14; *Blue v. Chubb Group, supra*, 2005 WL 1667794 at p. 10; *McLaughlin v. Nationwide Mut. Ins. Co., supra*, 2004 WL 1857112 at p. 5; *Cheatham v. Allstate Ins. Co.* (5th Cir.2006) 465 F.3d 578, 584-586; *Marting v. Crawford & Co., supra*, 2006 WL 681060 at p. 6; *In re Farmers Ins. Exch. Claims Rep. Overtime Pay, supra*, 336 F.Supp.2d at p. 1089; *Fichtner v. American Family Mut. Ins. Co.* (D.Or., Mar. 1, 2004, No. 02-6284-HO) 2004 WL 3106753 at p. 3; *Jastremski v. Safeco Ins. Companies* (N.D. Ohio 2003) 243 F.Supp.2d 743; *Munizza v. State Farm Mut. Auto. Ins. Co.* (W.D.Wash., May 12, 1995, No. C945345RJB) 1995 WL 17170492 at p. 5.)

*197 Fifth, any analysis of Wage Order No. 4-2001

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must be based on the regulations listed in the wage order: "The activities constituting exempt work and non-exempt work shall be construed in the same manner as such terms are construed *in the following regulations under the Fair Labor Standards Act effective as of the date of this order: 29 C.F.R. Sections 541.201-205, 541.207-208, 541.210, and 541.215.*" (Emphasis added.) Put the other way, the apparent inconsistency created by reference to 29 C.F.R. § 778.405 is irrelevant because that regulation is not mentioned in Wage Order No. 4-2001. (pp. 556, 563 ante.)

I would grant the defendants' petition and deny the plaintiffs' petition.

Cal.App. 2 Dist.,2007.

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END OF DOCUMENT

1 **PROOF OF SERVICE**
2 **STATE OF CALIFORNIA, COUNTY OF SAN FRANCISCO**

3 I am employed in the County of San Francisco; I am over the age of eighteen
4 years and not a party to the within entitled action; my business address is 4 Embarcadero
5 Center, 17th Floor, San Francisco, CA 94111-4109.

6 On **September 21, 2007**, I served the following document(s) described as

7 **PETITION FOR REVIEW**

8 on the interested party(ies) in this action by placing true copies thereof enclosed in sealed
9 envelopes and/or packages addressed as follows:

10 **See Attached Service List**

11 **BY MAIL:** I am "readily familiar" with the firm's practice of collection and
12 processing correspondence for mailing. Under that practice it would be deposited
13 with the U.S. postal service on that same day with postage thereon fully prepaid at
14 San Francisco, California in the ordinary course of business. I am aware that on
15 motion of the party served, service is presumed invalid if postal cancellation date or
16 postage meter date is more than one day after date of deposit for mailing in
17 affidavit.

18 **BY OVERNIGHT DELIVERY:** I served such envelope or package to be
19 delivered on the same day to an authorized courier or driver authorized by the
20 overnight service carrier to receive documents, in an envelope or package
21 designated by the overnight service carrier.

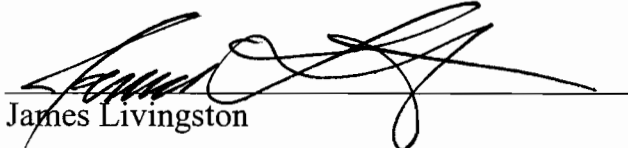
22 **BY FACSIMILE:** I served said document(s) to be transmitted by facsimile
23 pursuant to Rule 2008 of the California Rules of Court. The telephone number of
24 the sending facsimile machine was 415-434-3947. The name(s) and facsimile
25 machine telephone number(s) of the person(s) served are set forth in the service list.
26 The sending facsimile machine (or the machine used to forward the facsimile)
27 issued a transmission report confirming that the transmission was complete and
28 without error. Pursuant to Rule 2008(e), a copy of that report is attached to this
declaration.

BY HAND DELIVERY: I caused such envelope(s) to be delivered by hand to the
office of the addressee(s).

STATE: I declare under penalty of perjury under the laws of the State of
California that the foregoing is true and correct.

FEDERAL: I declare that I am employed in the office of a member of the bar of
this Court at whose direction the service was made. I declare under penalty of
perjury under the laws of the United States of America that the foregoing is true and
correct.

Executed on **September 21, 2007**, at San Francisco, California.

27
28 
James Livingston

1 **SERVICE LIST**

2 Ira Spiro, Esq. Co-Counsel for Petitioners, Plaintiffs, and
3 Katherine J. Odenbreit, Esq. Real Parties in Interest
4 Justian Jusuf, Esq.
5 Spiro Moss Barness LLP
6 11377 W. Olympic Blvd., 5th Floor
7 Los Angeles, CA 90064-1683
8 Telephone: (310) 235-2468
9 Facsimile: (310) 235-2456

10
11 Steven W. Pepich, Esq. Co-Counsel for Petitioners, Plaintiffs, and
12 LERACH COUGHLIN STOIA GELLER Real Parties in Interest
13 RUDMAN & ROBBINS LLP
14 655 West Broadway, Suite 1900
15 San Diego, CA 92101
16 Telephone: (619) 231-1058
17 Facsimile: (619) 231-7423

18
19 Timothy Cohelan, Esq. Co-Counsel for Petitioners, Plaintiffs, and
20 COHELAN & KHOURY Real Parties in Interest
21 605 C Street, Suite 200
22 San Diego, CA 92101-5305
23 Telephone: (619) 595-3001
24 Facsimile: (619) 595-3000

25
26 Michael L. Carver Co-Counsel for Petitioners, Plaintiffs, and
27 Law Offices of Michael L. Carver Real Parties in Interest
28 1600 Humbolt Road, Suite 3
Chico, CA 95928-8100
Telephone: (530) 891-8503
Facsimile: (530) 891-8512

18 Ronald A. Reiter Attorneys for Non-Party, State of
19 Supervising Deputy Attorney General California
20 Consumer Law Section
21 Office of the Attorney General
22 455 Golden Gate Avenue, Suite 11000
23 San Francisco, CA 94102
24 Telephone: (415) 703-5500

25
26 Consumer Law Section Attorneys for Non-Party, County of Los
27 Los Angeles District Attorney Angeles
28 210 West Temple Street, Suite 1800
Los Angeles, CA 90012-3210
Telephone: (213) 974-3512
Facsimile: (213) 974-1484

25 The Honorable Carolyn B. Kuhl Respondent/Trial Court
26 Department 323
27 Los Angeles Superior Court
28 600 South Commonwealth Avenue
Los Angeles, CA 90005-4001
Telephone: (213) 351-8739